

Highland Mill Montessori School

Beginner's Day Q & A

Contact email:

highlandmill@cms.k12.nc.us

Daily Routine

- ❑ All primary classes start their days with an uninterrupted workcycle where they are engaged in lessons and independent work. Most classes meet for circle time prior to lunch where they talk about the calendar, weather, and read or sing songs together. After lunch they will have recess, special area classes, and rest time at some point. During the first few weeks of school, PreK students will be learning the routines of the classrooms and be given many lessons with the Montessori materials.
- ❑ Each class is required to have 30 minutes per day of physical activity. Sometimes classes go outside more often during the day for nature walks or for brain breaks.
- ❑ At this point, we still have the uniform policy for our school which can be found on our school website.

Lunch/Snack

- ❑ Each class has a designated lunch time which is 25 minutes. We ask that students do not pack anything with nuts. Teachers ask students to eat their “healthy foods” first at lunch.
- ❑ Parents will be given information regarding school lunch account setup at our Open House. Monthly menus can be accessed on the CMS website by clicking the “menus” icon on the homepage. Elementary school lunches cost \$2.75
- ❑ Classroom snacks are usually communal and a list will be provided by the student’s teacher. However, you are more than welcome to supply individual snacks for your student. All classrooms are nut free.

Health Assessment and Medication Forms

- ❑ Health Assessment Form-*for all PreK and K students:* [Health Assessment](#)
- ❑ Medical forms can be faxed to the school(980-343-5589). Please let a member of our staff know that you are faxing information prior to sending.
- ❑ If your student will require medication to be administered at school, please fill out and submit the form below.

[Medicine Authorization Form](#)

Late Entry Process

- ❏ There is an application process for students who would like to come to our school entering grades 2-6. Please reach out to ka.rivera-ross@cms.k12.nc.us regarding the late entry application process.

Pre-K Program Options

- ❑ Students in the half day program must be picked up between 1:15 p.m. - 1:30 p.m. If the parent will be late, we ask that you please call the school. After 3 late pick-ups, we will discuss options for full day transitions.
- ❑ The majority of Pre-K students start at full-time status. Last year we had one pre-k student start at a part-time status and then changed to full-time. Although there are no guidelines, we encourage starting at part-time if your child has never been in a school like setting before (ex: daycare or preschool). Another consideration for half day are those students who need a nap everyday as all classes are not able to rest for a long period each day. Finally, students who in the half day program will miss the special area classes as these are held in the afternoon. The option to transition to full-time is always available.
- ❑ For ASEP, students can be picked up between 4:30 - 6:00. Students who are car riders or walkers must be picked up by 4:30 p.m.

More information about ASEP can be found [HERE](#):

Tuition/Transportation

- ❑ Tuition payments may be made in full using the available options (i.e. check, cash, credit card, etc.).
- ❑ FSA forms can be submitted to ka.rivera-ross@cms.k12.nc.us for completion.
- ❑ The transportation fee must be paid in full by the due date. The transportation department does not allow monthly installments.

2020/2021 School Year

- ❑ We understand there are many questions about the beginning of the school year in August. Procedures and policies are currently being developed by the school district and will be shared with families upon completion.