

# ASHLAND SPECIAL SCHOOL BOARD MEETING

**Physical Location: Ashland Elementary School – Heffernan Media Center**

Public Remote Access: <https://www.youtube.com/user/AshlandES/live>

**June 10, 2021**

## MINUTES

**DRAFT**

### CALL TO ORDER

Mr. Heath called the meeting to order at 5:34 p.m.

### REMOTE MEETING INFORMATION / ANNOUNCEMENT

Mrs. Moriarty read the following statement regarding electronic meetings of the Board:

*As Superintendent of the Ashland School District I will announce that due to Covid-19/Coronavirus crisis and in accordance with Governor Sununu's Emergency Order #12 pursuant to Executive Order 2020-04, the Board is authorized to meet electronically. Please note all members of the school board are in attendance at the AES Library.*

*Please note there is no physical location for the meeting for the public remote access has been made available. Additionally, in accordance with the Emergency Order, this is to confirm that we are:*

- a) *Providing public access to the meeting by telephone, with additional access possibilities by video or other electronic means;*

*We are utilizing the YouTube link for this electronic meeting for public access. All School Board Members have the ability to communicate contemporaneously during this meeting through Google Meet platform, and the public has access to contemporaneously listen/participate to this meeting by contacting Marilyn Martell at 279-7947; email notification will be received and we will work to address issues.*

- b) *Providing public notice of the necessary information for accessing the meeting;*

*We previously gave notice to the public of how to access the meeting through notice on the Ashland School District website.*

- c) *Providing a mechanism for the public to alert the public body during the meeting if there are problems with access;*

*If anybody has a problem, please call Marilyn Martell at 279-7947; leave a message it will go directly to email for follow-up regarding your concern.*

- d) *Adjourning the meeting if the public is unable to access the meeting.*

*In the event the public is unable to access the meeting, we will adjourn the meeting and have it rescheduled at that time.*

*Please note that all votes that are taken during this meeting shall be done by a Roll Call vote.*

### RECORD ROLL

#### **Members Present:**

Mr. Stephen Heath, Chair  
Ms. Sandra Coleman, Vice-Chair  
Mr. Stephen Felton  
Ms. Jennifer Foote  
Ms. Leigh Sharps

#### **Members Absent:**

None

*\*Remote attendance*

#### **Administrators Present:**

Mrs. Mary Moriarty, Superintendent of Schools  
Mrs. Trish Temperino, Assistant Superintendent  
Mr. Steve Guyer, Interim Principal  
Mrs. Kelly Avery, Associate Principal

#### **Others Present:**

Mr. Lester Brent, Technology Coordinator  
Mr. Tim Paquette, Custodial Supervisor  
Public, Guests & Press\*

**DRAFT**

**NON-PUBLIC - R.S.A. 91-A:3 II (a)(d)**

Ms. Sharps moved, seconded by Mr. Felton, to enter Non-Public Session at 5:37 p.m. in accordance with RSA 91-A:3 II (a)(d) for consideration of the acquisition, sale, or lease of real or personal property, which, if discussed in public, would likely benefit a part or parties whose interests are averse to those of the general community.

The Chair called for a roll call vote as follows:

YES: Ms. Sharps, Mr. Felton, Ms. Foote, Ms. Coleman, Mr. Heath      NO: --

Motion carries 5-0

**Public Session**

Ms. Coleman moved, seconded by Ms. Sharps, to enter Public Session at 6:20 p.m. The Chair called for a roll call vote as follows:

YES: Ms. Sharps, Mr. Felton, Ms. Coleman, Ms. Foote, Mr. Heath      NO: --

Motion carries 5-0

**PUBLIC COMMENT #1**

None

**COMMUNICATIONS**

Notes from staff members thanking the Administration and School Board for the end of year luncheon were shared.

**ADMINISTRATIVE REPORTS**

None

**BUSINESS OF THE BOARD**

None

**BUSINESS OF THE SUPERINTENDENT**

None

**OLD BUSINESS**

**A. 2021-2022 Ashland School District – Safe Return to In-Person Instruction and Continuity of Service**

Mrs. Moriarty distributed and provided a detailed review of the updated the plan; noting that suggestions and recommendations gained through listening sessions held for parents and staff were taken into consideration when finalizing the plan. The most important part of the plan is that people need to realize that it will be a flexible plan, adjusting to DHHS recommendations and guidelines. *(Ms. Sharps left the meeting at 6:45 p.m.)*

Mr. Felton moved, seconded by Ms. Foote, to adopt the 2021-2022 Ashland School District – Safe Return to In-Person Instruction and Continuity of Services as edited this evening.

The Chair called for a roll call vote as follows:

YES: Mr. Felton, Ms. Foote, Mr. Heath      NO: Ms. Coleman

Motion carries 3-1

**B. Elementary and Secondary School Emergency Relief (ESSER III) Fund Grant Program Assurances**

Ms. Coleman moved, seconded by Ms. Foote, to authorize the Superintendent of Schools to sign the Elementary and Secondary School Emergency (ESSER III) Fund Grant Program Assurances.

**DRAFT**

The Chair called for a roll call vote as follows:

YES: Mr. Felton, Ms. Foote, Ms. Coleman, Mr. Heath      NO: --

Motion carries 4-0

### **C. Program Assurances**

Mr. Felton moved, seconded by Ms. Foote, to authorize the Superintendent of Schools to sign and complete the FY 2021 Program Assurances and General Education Program Act Requirement (GEPA).

The Chair called for a roll call vote as follows:

YES: Mr. Felton, Ms. Foote, Ms. Coleman, Mr. Heath      NO: --

Motion carries 4-0

### **NEW BUSINESS**

Mrs. Avery reported that a family that was enrolled in Ashland last year has moved back to Massachusetts. The parents expressed their appreciation for their children's learning and experiences and the support provided by AES to their children and family. The family donated playground equipment and a gift card in the amount of \$500 from Dick's Sporting Goods to help the Athletic Department.

Ms. Coleman moved, seconded by Ms. Foote, to accept the gifts as donated (\$500 gift card and playground equipment). The Chair called for a roll call vote as follows:

YES: Mr. Felton, Ms. Foote, Ms. Coleman, Mr. Heath      NO: --

Motion carries 4-0

Ms. Foote extended thanks to AES and the teachers who participated in the 8<sup>th</sup> Grade Class Trip, for last year's 8<sup>th</sup> graders. It is very much appreciated that the students had this opportunity, thanks to everyone involved.

### **POLICY**

#### **A. Second/Final Reading**

Ms. Foote moved, seconded by Mr. Felton, to approve the second reading and adoption of policy BEAB, School Board Use of Electronic Mail; and Policy JJF, Student Activities Fund Management as amended. The Chair called for a roll call vote as follows:

YES: Mr. Felton, Ms. Foote, Ms. Coleman, Mr. Heath      NO: --

Motion carries 4-0

#### **B. First Reading and Adoption – Recommendations from the Policy Review Committee**

Ms. Foote moved, seconded by Mr. Felton, to approve the first reading and adoption of the following policies:

- Policy DAF      Administration of Federal Grants
- Policy DAF-1      Allowability
- Policy DAF-2      Cash Management and Fund Control
- Policy DAF-3      Procurement
- Policy DAF-4      Procurement – Additional Provisions Pertinent to Food Service Program
- Policy DAF-5      Conflict of Interest and Mandatory Disclosures

**DRAFT**

- Policy DAF-6 Inventory Management – Equipment and Supplies Purchased with Federal Funds
- Policy DAF-7 Reimbursement – Federal Funds
- Policy DAF-8 Accountability and Certifications
- Policy DAF-9 Time-Effort Reporting
- Policy DAF-10 Grant Budget Reconciliation
- Policy DAF-11 Sub-Recipient Monitoring and Management
- Policy GCCBC Family and Medical Leave Act
- Policy GBAA Sexual Harassment, Discrimination and Violence – Employee/Staff
- Policy GBAA-R Employee Discrimination/Harassment and Title IX Sexual Harassment Complaint Procedures
- Policy JBAA Sexual Harassment, Discrimination and Violence – Students
- Policy JBAA-R Student Discrimination/Harassment and Title IX Sexual Harassment Complaint Procedures

The Chair called for a roll call vote as follows:

YES: Mr. Felton, Ms. Foote, Ms. Coleman, Mr. Heath      NO: --

Motion carries 4-0

**PUBLIC COMMENT #2**

None

**ANNOUNCEMENTS**

**A. Tuesday, July 20, 2021**

Ashland School Board @ Ashland Elementary School – Heffernan Media Center

- Policy Review Committee – **5:00 p.m.**
- School Board Meeting – **6:00 p.m.**

**B. Wednesday, August 4, 2021**

Ashland School Board @ Ashland Elementary School – Heffernan Media Center

- Policy Review Committee – **5:00 p.m.**
- School Board Meeting – **6:00 p.m.**

**ADJOURNMENT**

Ms. Foote moved, seconded by Ms. Coleman, to adjourn at 7:07 p.m.

The Chair called for a roll call vote as follows:

YES: Mr. Felton, Ms. Coleman, Ms. Foote, Mr. Heath      NO: --

Motion passed 4-0

Respectfully Submitted,

Marilyn G. Martell  
Recording Secretary