

Ashland Elementary School – Heffernan Media Center
Tuesday, September 5, 2023 @ 6:00 p.m.*
**Policy Review Committee Meeting @ 5:30 p.m.*

MINUTES

CALL TO ORDER

Chair Heath called the meeting to order at 6:03 p.m.

RECORD ROLL

Members Present:

Mr. Stephen Heath, Chair*
Mrs. Sandra Coleman, Vice-Chair
Mr. Jesse Farris
Mr. Stephen Felton
Mrs. Jennifer Foote

Administrators Present:

Mrs. Mary Moriarty, Superintendent
Mrs. Ashley Dolloff, Business Administrator

Members Absent

None

Others Present:

Mr. David Ruell
Ms. Monica Panait, Primex representative*
Ms. Mary Beth Purcell, Primex representative*
Ms. Sara Jones, Primex Representative*

*Attended remotely.

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PUBLIC COMMENT – *Opened at 6:03 p.m.*

NONPUBLIC SESSION

RSA 91-A:3, II(i) This includes consideration of matters relating to the preparation for and the carrying out of emergency functions.

Mrs. Foote moved, seconded by Mr. Felton, to enter Nonpublic Session at 6:06 p.m.

YES: Mrs. Coleman, Mr. Farris, Mr. Felton, Mrs. Foote

NO: --

ABSTAIN: Mr. Heath

The motion carried 4-0-1, with Mr. Heath abstaining. The Board entered Nonpublic Session at 6:06 p.m.

Mrs. Foote moved, seconded by Mr. Felton, to return to Public Session at 6:56 p.m. Mr. Heath called the roll.

YES: Mrs. Coleman, Mr. Farris, Mr. Felton, Mrs. Foote

NO: --

ABSTAIN: Mr. Heath

The motion carried 4-0-1, with Mr. Heath abstaining. The Board re-entered Public Session at 6:56 p.m.

MINUTES

A. Regular Meeting of August 17, 2023

The School Board reviewed the minutes of the Regular Meeting of August 17, 2023. Three edits were suggested.

Mr. Felton moved, seconded by Mrs. Foote, to approve the minutes of the Regular Meeting of August 17, 2023, with edits. The motion carried 4-0-1, with Mr. Heath abstaining.

COMMUNICATIONS

None.

BUSINESS OF THE SUPERINTENDENT

A. General Operating Expenses

The School Board reviewed manifests #2003 and #2004. Discussion ensued. Mrs. Coleman asked questions regarding telephone bills, which Mrs. Moriarty answered.

Mr. Felton moved, seconded by Mr. Farris, to approve the payment of bills, manifests #2003 and #2004. The motion carried 4-0-1, with Mr. Heath abstaining.

ADMINISTRATIVE REPORTS

A. Principal's Report/Enrollment Report

Mrs. Moriarty shared an enrollment report with the School Board. Enrollment is currently at 152 students.

Mr. Donnelly reported that Ashland Elementary School had a successful opening last week. Students and staff spent the week acclimating to the routines of school as classroom expectations and school-wide expectations were established.

The staff and students' focus this year is on Ashland Elementary School's core values. Every decision that gets made is based on the core values of the school. Activities during opening week reflected this. Plan and Process forms will also reflect core values.

Students will be participating in NWEA testing from grades K-8 this week, giving staff a good place to start when determining where to focus instruction.

Fall athletics are up and running, with practices starting last week and soccer and volleyball games anticipated next week.

Into Literacy is being implemented this year and the staff received training during opening week activities. The program mirrors the math curriculum Into Math. Staff will continue to receive training virtually throughout the year.

Grades 5-8 will be heading to Waterville Valley on September 14 for a team building day with mountain biking, disc golf, and more.

OLD BUSINESS

A. Hiring Update

Mrs. Moriarty reported that Ashland Elementary School is fully staffed. Mrs. Moriarty and Mr. Donnelly both expressed positive sentiments regarding the hiring of Mr. Jason Keyser, who will be an excellent addition to the Ashland Elementary School community in the role of Student Support Assistant.

B. SEED Grant Update

Mrs. Moriarty said that the SEED Grant application has been submitted. She expressed gratitude to Mr. Farris for obtaining letters of support from the Ashland Select Board and from Speaker of the House Sherman Packard. Mrs. Moriarty will update the School Board when the school district receives a response to their submission.

C. Ventilation Project Update

Mrs. Moriarty shared that the ventilation system is up and running. She noted that there are some adjustments that still need to be made to the flow, and that there will be a training taking place regarding shutdown and start-up. Mrs. Moriarty will bring a full report of the financials related to the ventilation project to the October School Board meeting.

NEW BUSINESS

A. DOE 25 & MS-25 for 2022-2023 School Year for School Board Signature

Mrs. Moriarty and Mrs. Dolloff shared the DOE-25 and the MS-25 forms with the School Board. Mrs. Moriarty commended the business office for their efforts to complete and submit these forms before the deadline. The Board members signed the documents as presented.

PUBLIC COMMENT – Closed at: 7:28 p.m.

ANNOUNCEMENTS

A. Tuesday, October 3, 2023

Ashland School Board @ Ashland Elementary School – Heffernan Media Center

- Policy Review Committee – **5:00 p.m.**
- School Board Meeting – **6:00 p.m.**

ADJOURNMENT

Mrs. Foote moved, seconded by Mr. Farris, to adjourn the meeting at 7:28 p.m. The motion carried 4-0-1, with Mr. Heath abstaining. The meeting was adjourned at 7:28 p.m.

Respectfully Submitted,

Heather Bullimore, Recording Secretary