

ASHLAND SCHOOL BOARD MEETING
Ashland Elementary School – Heffernan Media Center
June 7, 2022

MINUTES

CALL TO ORDER

Superintendent Moriarty called the meeting to order at 6:01 p.m.

RECORD ROLL

Members Present:

Mr. Stephen Heath, Chair
Ms. Sandra Coleman, Vice-Chair
Mr. Jesse Farris
Mr. Stephen Felton

Administrators Present:

Mrs. Mary Moriarty, Superintendent
Mrs. Trish Temperino, Assist. Superintendent
Mrs. Kelly Avery, Principal

Members Absent:

Ms. Jennifer Foote (w/notice)

Others Present:

Mr. Cole Mock, Technology Coordinator
Ms. Carrie Sanborn, Guidance Counselor
Mr. David Ruell
Ashland Library Trustees
Atty. Chris Boldt, Tri-County CAP

NON-PUBLIC SESSION

Ms. Coleman moved, seconded by Mr. Felton, to enter Non-Public Session at 6:02 p.m. in accordance with RSA 91-A:3, II (l) – Consideration of legal advice provided by legal counsel, either in writing or orally, to one or more members of the public body, even where legal counsel is not present.

The Chair called for a roll call vote as follows:

YES: Mr. Farris, Mr. Felton, Ms. Coleman, Mr. Heath NO: --

The motion carried 4-0.

Public Session

Mr. Felton moved, seconded by Mr. Farris, to enter Public Session at 6:15 p.m. The Chair called for a roll call vote as follows:

YES: Mr. Farris, Mr. Felton, Ms. Coleman, Mr. Heath NO: --

The motion carried 4-0.

NEW BUSINESS

A. Tri-County Community Action Program – Building Transfer to the Town of Ashland for Use as a Library

Mr. Heath stated that after review of legal counsel's advice the following motion is being brought forward.

Ms. Coleman moved, seconded by Mr. Felton, that the school board will not exercise the right of first refusal, as stated in the Purchase and Sale and Deed of the current Tri-County CAP Building adjacent to the school. The motion carried 4-0.

B. Suicide Prevention Plan

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Mrs. Carrie Sanborn, School Counselor provided a detailed review of the Ashland Elementary School Suicide Prevention Plan. Mrs. Sanborn noted that student's safety and well-being is priority at AES.

Mr. Farris moved, seconded by Ms. Coleman, to approve the Ashland Elementary School Suicide Prevention Plan, as presented. The motion carried 4-0.

Mrs. Moriarty indicated that effective July 1st the 988 Mental Health Hotline will be activated in New Hampshire. There will be mobile crisis units which can be deployed when needed by the teams answering 988 calls.

C. Data Privacy Plan

Mrs. Moriarty stated that specific details of the Data Privacy Plan would need to be discussed in Non-Public Session, if there were any specific questions.

Mr. Cole Mock, Technology Coordinator reported that current Plan is in-line with guidance for staff, faculty and parents. Good balance. Mr. Mock is currently compiling an inventory of all software applications, and where applications are being used. A copy of the Acceptable Use Agreement that students and parents are provided to read and sign was handed out.

Mr. Farris moved, seconded by Mr. Felton, to approve the Ashland School District Data and Privacy Security Plan, as presented. The motion carried 4-0.

MINUTES

A. Regular Meeting of May 3, 2022

Ms. Coleman moved, seconded by Mr. Felton, to approve the minutes of the Regular Meeting of May 3, 2022. The motion carried 4-0.

B. Special Meeting of May 17, 2022

Mr. Felton moved, seconded by Mr. Farris, to approve the minutes of the Special Meeting of May 17, 2022. The motion carried 4-0.

C. Special Meeting of June 2, 2022

Ms. Coleman moved, seconded by Mr. Farris, to approve the minutes of the Special Meeting of June 2, 2022 as corrected. The motion carried 4-0.

PUBLIC COMMENT #1 None

COMMUNICATIONS None

ADMINISTRATIVE REPORTS

A. Principal's Report

Mrs. Avery reported that enrollment as of June 1st was 161; 157 in person and 4 VLACS.

Staff members of the month are Gail Spears and Lynne O'Brien; both will be retiring at the end of this school year. Mrs. Spears has taught at AES for 47 years and was also the Girls Basketball Coach; not enough can be said about her value to the AES Community. Mrs. O'Brien has served in various roles and she has worked with and supported many challenging students. Both are wished the best retirement and will be missed.

Mrs. Avery shared that Donuts with Your Grown-Ups was a huge success; the cafeteria was packed with families enjoying donuts, coffee and juice together. The Spring Concert went

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well, families enjoyed being back in person. Family Game Night was also a huge success, approximately 17 families participated.

The Robotics Team competed in the First Lego League's Competition on Saturday. Project Week is underway – the theme is "Ashland through the Lens"; the culminating event is Friday, June 10th from 4-6 p.m.

End of year events are: Ice Cream Celebration on the 14th, Tracy Girl Ice Cream will be providing treats; the 8th grade class trip is June 15th to Canobie Lake Park; Step-Up day for remainder of the school is also on the 15th; Kindergarten Celebration is on the 16th at 9:00 a.m.; and 8th grade graduation is on the 16th at 6:00 p.m.

An "Open House" celebrating Gail Spears' retirement will be held the afternoon of June 16th from 1:45 – 3:00 p.m. Please plan to attend.

A coordinated effort with Pemi-Baker to establish email accounts available before summer, for students moving up to High School has been ongoing. Work to ensure students have their electronic work portfolios available is underway also.

B. Financial Report

Mrs. Temperino reported that \$2,686 has been spent or encumbered since the last report. We continue to monitor end-of-year activities and expenses.

End of Year Fund Balance

The end of year estimated Fund Balance is just over \$226,000.

Mrs. Moriarty noted that there was approximately \$100,000 for encumbrances. Lengthy discussion ensued regarding the recommended encumbrance request, and funds available to return to reduce assessment for 22/23.

Mrs. Temperino explained that the dollar amounts may be changed due to outstanding, unknown expense for transportation; we have not closed books as yet. An update will be provided at the next meeting; as soon as information is received it will be shared with the School Board.

Mr. Felton moved, seconded by Ms. Coleman, to approve up to \$95,000 to support end of year encumbrances as presented. The motion carried 4-0.

BUSINESS OF THE SUPERINTENDENT

A. General Operating Expenses

Mr. Felton moved, seconded by Mr. Farris, to approve the payment of bills, manifest #2015 and #2016 as presented. The motion carried 4-0.

OLD BUSINESS

A. Ventilation Project Update

Mrs. Moriarty reported that there are significant unplanned costs of \$223,400 to support the electrical work needed and the transformer. Ashland Electric indicated that would be the responsibility of the School District to purchase the transformer

The contract proposal for electrical work is from Herbert Electric in Gilford and will be sent to attorney before signing.

Discussion ensued regarding the needed transformer, costs, and timeline restraints. Board members supported a meeting of the Ventilation Project Facilities Committee, Herbert Electric

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and Ashland Electric before moving forward. A Special School Board meeting can be scheduled next week to review information obtained at VPF Committee meeting.

No action was taken by the Board.

POLICY

A. Policy Review Committee Minutes – May 3, 2022

(No action required)

B. Policies for Second Reading and Adoption

Mr. Farris moved, seconded by Ms. Coleman, to approve second reading and adoption of the following policies, as amended.

- DAF, Administration of Federal Grants
- DAF-1, Allowability
- DAF-3, Procurement
- DAF-10, Grant Budget Reconciliation
- DJD, Bidding Policy
- IGE, Objections to Course Material
- IHAM, Health Education & Exemption from Instruction

The motion carried 4-0.

C. Policies for First Reading

Mr. Felton moved, seconded by Mr. Farris, to approve first reading and adoption of the following policies, as amended.

- GADA, Employment References and Verification (Prohibiting Aiding & Abetting of Sexual Abuse)
- EFA, Availability and Distribution of Healthy Foods and Beverages
- EGAD, Copyright Compliance
- GBED/ADC/JICG, Use and Possession of Tobacco Products Banned in/on School Facilities and Grounds
- IHBG, Home Education Instruction & Access to Curricular and Co-Curricular Programs

The motion carried 4-0.

D. Policy to be Rescinded

Mr. Felton moved, seconded by Mr. Farris, to rescind Policy ADD/EBB, Safe Schools as recommended. The motion carried 4-0.

E. Policies Reviewed

The following policies were reviewed, with no recommended changes as written:

- EEAG, Use of Private Vehicles to Transport Students
- GCA, Job Descriptions – All Positions

Policy JLCF, Wellness Policy was reviewed as updated. The policy is aligned with NHSBA as much as possible along with input from the AES Wellness Committee. The decision was made to hold action on approval of the policy as amended until the Special Meeting next week, providing opportunity for review.

PUBLIC COMMENT #2 None

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ANNOUNCEMENTS

A. Tuesday, July 5, 2022 (*Tentative*)

Ashland School Board @ Ashland Elementary School – Heffernan Media Center

- Policy Review Committee – **5:30 p.m.**
- School Board Meeting – **6:00 p.m.**

B. Wednesday, August 3, 2022 (new date)

Ashland School Board @ Ashland Elementary School – Heffernan Media Center

- Policy Review Committee – **5:30 p.m.**
- School Board Meeting – **6:00 p.m.**

Mr. Heath followed up discussion from a previous meeting regarding scheduling a long-range planning meeting. The meeting will be held at a time to be determined this summer.

ADJOURNMENT

Mr. Farris moved, seconded by Mr. Felton, to adjourn at 7:29 p.m. The motion carried 4-0.

Respectfully Submitted,

Marilyn G. Martell
Recording Secretary