

## **ASHLAND SCHOOL BOARD MEETING**

**Physical Location: Ashland Elementary School – Heffernan Media Center**

Public Remote Access: <https://www.youtube.com/user/AshlandES/live>

**June 1, 2021**

### **MINUTES**

#### **CALL TO ORDER**

Mr. Heath called the meeting to order at 5:30 p.m.

#### **REMOTE MEETING INFORMATION / ANNOUNCEMENT**

Mrs. Temperino read the following statement regarding electronic meetings of the Board:

*As Assistant Superintendent of the Ashland School District I will announce that due to Covid-19/Coronavirus crisis and in accordance with Governor Sununu's Emergency Order #12 pursuant to Executive Order 2020-04, the Board is authorized to meet electronically. Please note all members of the school board are in attendance at the AES Library.*

*Please note there is no physical location for the meeting for the public remote access has been made available. Additionally, in accordance with the Emergency Order, this is to confirm that we are:*

*a) Providing public access to the meeting by telephone, with additional access possibilities by video or other electronic means;*

*We are utilizing the YouTube link for this electronic meeting for public access. All School Board Members have the ability to communicate contemporaneously during this meeting through Google Meet platform, and the public has access to contemporaneously listen/participate to this meeting by contacting Marilyn Martell at 279-7947; email notification will be received and we will work to address issues.*

*b) Providing public notice of the necessary information for accessing the meeting;*

*We previously gave notice to the public of how to access the meeting through notice on the Ashland School District website.*

*c) Providing a mechanism for the public to alert the public body during the meeting if there are problems with access;*

*If anybody has a problem, please call Marilyn Martell at 279-7947; leave a message it will go directly to email for follow-up regarding your concern.*

*d) Adjourning the meeting if the public is unable to access the meeting.*

*In the event the public is unable to access the meeting, we will adjourn the meeting and have it rescheduled at that time.*

*Please note that all votes that are taken during this meeting shall be done by a Roll Call vote.*

#### **RECORD ROLL**

##### **Members Present:**

Mr. Stephen Heath, Chair  
Ms. Sandra Coleman, Vice-Chair  
Mr. Stephen Felton  
Ms. Jennifer Foote  
Ms. Leigh Sharps

##### **Members Absent:**

None

*\*Remote attendance*

##### **Administrators Present:**

Mrs. Trish Temperino, Assistant Superintendent  
Mr. Steve Guyer, Interim Principal  
Mrs. Kelly Avery, Associate Principal

##### **Others Present:**

Mr. Lester Brent, Technology Coordinator  
Public, Guests & Press\*

## **PUBLIC HEARING**

### **Public Input on Acceptance of Unanticipated Grant Awards Estimated at \$608,832 from Elementary and Secondary School Emergency Relief III (ESSER III)**

Chairman Heath opened Public Hearing at 6:04 p.m.

There being no public input the Chair closed the Public Hearing at 6:06 p.m.

## **MINUTES**

### **A. Regular Board Meeting of May 4, 2021**

Ms. Coleman moved, seconded by Ms. Sharps, to approve the minutes of the May 4, 2021 Regular Board Meeting with corrections made. The Chair called for a roll call vote as follows:

YES: Ms. Sharps, Ms. Foote, Ms. Coleman, Mr. Felton, Mr. Heath NO: --

The motion passed 5-0.

### **PUBLIC COMMENT #1** None

### **COMMUNICATIONS** None

## **ADMINISTRATIVE REPORTS**

### **A. Enrollment/Principal's Report**

Mrs. Avery, Associate Principal reported enrollment is at 172 students; 140 in person and 32 are remote.

Staff members of the month are the entire AES Staff they have been phenomenal this year, not enough can be said about their flexibility and willingness to jump in when needed.

Katie Hancock, 6<sup>th</sup> grader was the recipient of an Amazon gift card from Meredith Village Savings, her name was drawn out of all of the participants enrolled in the Save for America Initiative.

Baseball and softball season have come to an end. The schoolwide Science Fair is scheduled for tomorrow, information has been distributed throughout the school community. The 8<sup>th</sup> Grade glass trip is scheduled for Friday. Ms. Merrifield and Mr. Morse have designed field day activities for all grade levels. Jordan's Ice Cream is treating the school to an ice cream sundae buffet; June 8<sup>th</sup> at 9:00 a.m. the Kindergarten celebration is scheduled on the playground, and the 8<sup>th</sup> grade graduation ceremony is scheduled for 6:00 p.m. in the gymnasium.

### **B. Financial Report**

Mrs. Temperino reported that since the last report an additional \$5,948 is available. Medicaid revenue is estimated to be less than anticipated due to student changes; because of this change we may be under revenue projections by \$5,000. After funding the warrant articles, the anticipated fund balance is approximately \$50,000 to \$75,000; end of year encumbrances will not be recommended.

### **C. Food Service Update**

Mrs. Temperino reported that she met with Bill VanZandt from Fresh Picks again on May 21<sup>st</sup> to review current performance and financials. We have been able to make up some of the loss and anticipate to break even. An updated financial report will be provided after the year has closed.

#### **D. Facilities Update**

The Facilities Committee met on May 21<sup>st</sup> and reviewed the following: AES entry solar lights, Gym Boiler/HVAC Project, cafeteria freezer replacement, playground phase IV, and updating and editing the Capital Improvement and Facilities Budget Plan. The cafeteria exterior doors have deteriorated rapidly and should be replaced; the recommendation is to fund through the 21/22 budget from unanticipated repairs to cover costs associated with replacement.

Ms. Sharps provided a detailed update regarding the solar lighting installation project for the driveway entry. Installation is anticipated prior to the start of the next school year.

#### **E. COVID-19 Committee Updates and Recommendations**

Mr. Guyer reported that weekly meeting was held on Friday, there have been no changes or recommendations. There was discussion regarding not wearing masks on the playground; with only a few days left in the school year the decision was made to continue with the current masks policy. The second vaccination clinic is scheduled for June 10<sup>th</sup>; some students will be taking advantage of transportation to the clinic that has been coordinated.

### **BUSINESS OF THE BOARD**

#### **A. NHSBA Delegate Assembly – October 16, 2021**

Ms. Sharps stated that she has registered for the NHSBA Delegate Assembly scheduled for October 16<sup>th</sup>; currently there are no resolutions from the Board to be brought forward.

### **BUSINESS OF THE SUPERINTENDENT**

#### **A. Operating Expenses Update**

Mrs. Temperino will provide an update at the next meeting of the Board

#### **B. End of Year Encumbrance**

Action held to a future meeting.

#### **C. Permission to Hire**

Ms. Foote moved, seconded by Mr. Felton, to authorize the Superintendent of Schools to hire candidate(s) prior to the August School Board Meeting. The Chair called for a roll call vote as follows:

YES: Ms. Sharps, Ms. Foote, Ms. Coleman, Mr. Felton, Mr. Heath NO: --

The motion passed 5-0.

#### **D. General Operating Expenses**

Ms. Coleman moved, seconded by Ms. Sharps to approve the payment of manifest #2017

The Chair called for a roll call vote as follows:

YES: Ms. Sharps, Ms. Foote, Ms. Coleman, Mr. Felton, Mr. Heath NO: --

The motion passed 5-0.

### **OLD BUSINESS**

Ms. Sharps would like to revisit the 2021-2022 School Year calendar; has heard from several parents regarding concerns with how late school was getting out. Mrs. Avery indicated that teachers were appreciative and grateful to have the two weeks for the winter break; providing a time to relax and rejuvenate. There was no further discussion.

## **NEW BUSINESS**

### **A. Data Governance and Security Plan**

Mr. Brent reviewed requirements of HB 1612; approval is required each year. The Plan is a work in progress and will continually change to keep aligned with regulations and requirements. School Board members reviewed the Plan; there were no changes from the Plan as approved last school year. Any questions or discussion would take in place in Non-Public Session.

Ms. Coleman moved, seconded by Ms. Sharps, to approve the Data Governance and Security Plan as presented. The Chair called for a roll call vote as follows:

YES: Ms. Sharps, Ms. Foote, Ms. Coleman, Mr. Felton, Mr. Heath NO: --

The motion passed 5-0.

### **B. Ashland School District Support Staff Benefits Overview**

Ms. Foote moved, seconded by Ms. Coleman, to approve the Ashland School District Support Staff Benefits Overview as presented. The Chair called for a roll call vote as follows:

YES: Ms. Sharps, Ms. Foote, Ms. Coleman, Mr. Felton, Mr. Heath NO: --

The motion passed 5-0.

### **C. Elementary and Secondary School Emergency Relief (ESSER III) Grant Funds estimated at \$608,832 and Grant Application**

Mrs. Temperino reviewed the outline of the grant application associated with the ESSER III funding.

Ms. Sharps moved, seconded by Mr. Felton, to approve acceptance of unanticipated grant awards from the Elementary and Secondary School Emergency Relief III (ESSER III) Grant Program; and plan for use of funds. The Chair called for a roll call vote as follows:

YES: Ms. Sharps, Mr. Felton, Ms. Coleman, Ms. Foote, Mr. Heath NO: --

Motion passed 5-0

### **D. Draft 2021-2022 Ashland School District – Safe Return to In-Person Instruction and Continuity of Service**

Mrs. Temperino provided an overview of the Draft Opening Plan explaining that there is a federal requirement to have a plan approved and posted by June 23, 2021. Next week, listening sessions will be scheduled for families and staff along with an online feedback form to collect input. Information gathered from the sessions and feedback will be incorporated into the Opening Plan that will be presented to the School Board at the Special School Board meeting on the 10<sup>th</sup> for approval.

### **E. Leave of Absence / Maternity Leave Request**

Ms. Foote moved, seconded by Mr. Felton, to approve the leave of absence request for MW as presented. The Chair called for a roll call vote as follows:

YES: Ms. Sharps, Mr. Felton, Ms. Coleman, Ms. Foote, Mr. Heath NO: --

Motion carries 5-0

**F. Additional Title I Teacher Nomination**

Ms. Foote moved, seconded by Mr. Felton, to approve the nomination for Lori Perry as the Title I Teacher for the 2021-2022 school year. The Chair called for a roll call vote as follows:

YES: Ms. Sharps, Mr. Felton, Ms. Coleman, Ms. Foote, Mr. Heath      NO: --

Motion passed 5-0

**POLICY**

Second and final reading of the following policies will be acted on at the June 10<sup>th</sup> meeting to ensure required policies are approved and in place by June 30<sup>th</sup>.

**A. First Reading**

1. BEAB, School Board Use of Electronic Mail

Ms. Sharps moved, seconded by Mr. Felton, to approve first reading of Policy BEAB, School Board Use of Electronic Mail, as amended. The Chair called for a roll call vote as follows:

YES: Ms. Sharps, Mr. Felton, Ms. Coleman, Ms. Foote, Mr. Heath      NO: --

Motion passed 5-0

2. JJF, Student Activities Fund Management

Ms. Foote moved, seconded by Ms. Coleman, to approve first reading of Policy JJF, Student Activities Fund Management, as amended. The Chair called for a roll call vote as follows:

YES: Ms. Sharps, Mr. Felton, Ms. Coleman, Ms. Foote, Mr. Heath      NO: --

Motion passed 5-0

**B. Policies Reviewed May 4, 2021**

No action required.

**PUBLIC COMMENT**      None

**ANNOUNCEMENTS**

**A. Tuesday, July 6, 2021**

Ashland School Board @ Ashland Elementary School – Heffernan Media Center  
(Public Participation via Remote Only)

- Policy Review Committee – **5:00 p.m.**
- School Board Meeting – **6:00 p.m.**

**B. Tuesday, August 3, 2021**

Ashland School Board @ Ashland Elementary School – Heffernan Media Center  
(Public Participation via Remote Only)

- Policy Review Committee – **5:00 p.m.**
- School Board Meeting – **6:00 p.m.**

Mr. Felton moved, seconded by Ms. Sharps, to schedule a Special School Board Meeting on Thursday, June 10, 2021 at 5:30 p.m. The Chair called for a roll call vote as follows:

YES: Ms. Sharps, Mr. Felton, Ms. Coleman, Ms. Foote, Mr. Heath      NO: --

Motion passed 5-0

**ADJOURNMENT**

Ms. Coleman moved, seconded by Mr. Felton, to adjourn at 7:23 p.m.

The Chair called for a roll call vote as follows:

YES: Ms. Sharps, Mr. Felton, Ms. Coleman, Ms. Foote, Mr. Heath      NO: --

Motion passed 5-0

Respectfully Submitted,

Marilyn G. Martell  
Recording Secretary