

**Ashland School Board Meeting**  
*Public Participation remote access @ <https://www.youtube.com/user/AshlandES>*  
**Physical Location: Ashland Elementary School – Heffernan Media Center**  
**Ashland, NH**  
**September 1, 2020**

**MINUTES**

**Members Present:** Mr. Stephen Heath, Chair; Ms. Sandra Coleman, Vice-Chair;  
Ms. Jennifer Foote

**Members Absent:** Mr. Stephen Felton; Ms. Leigh Sharps (*With Notice*)

**Administrators Present:** Mrs. Mary Moriarty, Superintendent; Mrs. Trish Temperino,  
Assistant Superintendent; Ms. Elaine Dodge, Director of Student  
Services\*; Mr. Stephen Guyer, AES Interim Principal; Mrs. Kelly  
Avery, AES Associate Principal

**Others Present:** Public, Press

**CALL TO ORDER**

Chairman Heath called the meeting to order at 6:51 p.m.

**REMOTE MEETING INFORMATION/ANNOUNCEMENT**

Mrs. Moriarty read the following regarding electronic meetings of the Board:

*As Superintendent of the Ashland School District I will announce that due to Covid-19/Coronavirus crisis and in accordance with Governor Sununu's Emergency Order #12 pursuant to Executive Order 2020-04, the Board is authorized to meet electronically.*

*Please note there is no physical location for public attendance for this meeting. Additionally, in accordance with the Emergency Order, this is to confirm that we are:*

- a) Providing public access to the meeting by telephone, with additional access possibilities by video or other electronic means;*  
*We are utilizing the Google Meet platform for this electronic meeting. All School Board Members have the ability to communicate contemporaneously during this meeting through the Google Meet platform, and the public has access to contemporaneously listen/participate to this meeting by contacting Marilyn Martell at 279-7947 for details.*
- b) Providing public notice of the necessary information for accessing the meeting;*  
*We previously gave notice to the public of how to access the meeting through notice on the Ashland School District website.*
- c) Providing a mechanism for the public to alert the public body during the meeting if there are problems with access;*  
*If anybody has a problem, please call Marilyn Martell at 279-7947.*
- d) Adjourning the meeting if the public is unable to access the meeting.*  
*In the event the public is unable to access the meeting, we will adjourn the meeting and have it rescheduled at that time.*

Chairman Heath, with consensus from Board members, moved the Eagle Scout Proposal Presentation under New Business to the first order of business this evening.

**DRAFT**

### **Eagle Scout Proposal/Presentation**

Boy Scout Troop #56 Scout and Ashland School Alumni Declan Ulricson addressed the Board regarding his Eagle Scout Project. The project's goal is to build four new picnic tables for Ashland Elementary School to replace the current ones. The tables would give students a safe place to sit and socially distance when they return to school. Declan will be soliciting building materials from local businesses, chain home repair stores and AES.

Ms. Coleman moved, seconded by Ms. Foote, to approve Declan Ulricson's Eagle Scout Project as presented. The motion passed 3-0.

### **MINUTES**

#### **A. Regular Meeting - August 4, 2020**

Ms. Coleman moved, seconded by Ms. Foote, to table approval of the Minutes of the August 4, 2020 Regular Meeting until the October School Board Meeting. The motion passed 3-0.

#### **B. School Board Meeting/Work Session - July 30, 2020**

Ms. Coleman moved, seconded by Ms. Foote, to table approval of the Minutes of the July 30, 2020 Meeting until the October School Board Meeting. The motion passed 3-0.

#### **C. Regular Meeting – July 14, 2020**

Ms. Coleman moved, seconded by Ms. Foote, to approve the Minutes of the July 14, 2020 Regular Meeting as written.

Discussion ensued regarding recommended changes to the Minutes, most changes involved punctuation with regards to the addition of quotation marks. It was determined this would be a discussion item with the full Board present.

The Chair called for a roll call vote on the motion on the floor, as follows:

YES: Ms. Coleman

NO: Mr. Heath

Abstain: Ms. Foote

Ms. Foote moved, seconded by Mr. Heath, to table action on the minutes of the July 14, 2021 Meeting until the October School Board Meeting. The motion passed 2-1; with Ms. Coleman voting no.

**PRIVILEGE OF THE FLOOR #1** None

**COMMUNICATIONS** None

### **ADMINISTRATIVE REPORTS**

#### **A. Principal's Report – Opening Update/Enrollment**

Mrs. Avery, Associate Principal reported enrollment is at 162: 114 in person and 48 remote. Summer Blast took place during the month of July with 3 staff members and an average attendance of 15 students per day. It was a successful program with themed weeks of learning and adventure. The program also provided an opportunity to establish processes for social distancing, traffic flow through the school, and a sense of how to look at school opening.

Thanks was extended to Stacey Lucas for "Welcome" signs she made and donated; Deb Perdue for the donation of individual bottles of hand sanitizer for the students; JD Printing made new banners for the light poles; and the Maintenance Crew for diligently preparing for the start of the school year.

**DRAFT**

Staff participated in three days of professional development training and four days of preparing and planning for school opening. The first day of school for students was yesterday, it was a very successful day overall!

Mr. Guyer, Interim Principal stated that parents did really well working with their kids to wear their mask, there have been no reported issues or concerns. How students have adapted to wearing masks, lunch time process, and social distancing is remarkable. It was also noted that Nurse Rubbe and Ms. Johnson, Receptionist are leading the charge along with other staff members contacting parents that did not do the health check-in for students. He and Mrs. Avery further commented that the work done throughout the summer by Mrs. McGettigan and Mr. Brent was above and beyond expectations; all their work is valued and truly appreciated.

**B. Hiring Update**

Mrs. Avery reported that the deadline for application for Custodian position closes tomorrow; there are not many applicants for the Paraeducator position. She indicated that across the state there is a shortage of custodians, teachers and paraeducators.

**BUSINESS OF THE BOARD**

**A. School Board Committee Assignment – Budget Committee**

Mr. Heath asked if anyone was interested in filling the Budget Committee Alternate position. Mrs. Foote offered to fill that Committee assignment. Mr. Heath duly appointed Ms. Foote to the Committee.

**BUSINESS OF THE SUPERINTENDENT**

**A. General Operating Expenses**

Ms. Foote moved, seconded by Ms. Coleman, to approve the payment of bills, manifest # 2003 and #2004. The motion passed 3-0.

**B. DOE-25 Financial Report**

Mrs. Temperino provided a brief overview regarding the DOE-25, end of year report fiscal report. The report has been completed and now requires School Board member signatures for final submission to the Department of Education. The unassigned fund balance is \$113,023 which will be used to reduce the tax assessment. A summary of the report will be provided at the next meeting.

**OLD BUSINESS**      None

**NEW BUSINESS**

**B. Special Education – Expendable Trust**

Mrs. Moriarty provided an overview of the Special Education Expendable Trust being established in 1994 to help offset unanticipated costs associated with Special Education. This year there are some programming needs required that is more than anticipated; there may be a need to come back later in the year to request a withdrawal from the Trust. Every effort to meet unanticipated expenses within the budget will be made, this will result in a lesser amount left in the budget to be returned at the end of the year.

Mrs. Moriarty shared this information to build awareness. It is imperative to know right away if the Board is not willing to support withdrawing funds from the Special Education Expendable Trust, as it was intended.

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### **C. Ashland Teachers' Association Sick Bank Balance**

Mrs. Moriarty stated that the ATA Sick Bank was established in 2014, with a maximum number of days set at 180. To be eligible to access days a staff member must have contributed time to the bank. The balance of days at this time is 178; in the wake of the pandemic the School Board could give two days to the Sick Bank enabling people to hang on to their days.

Ms. Coleman moved, seconded by Ms. Foote, to approve adding two (2) days to the ATA Sick Bank; allowing members not previously contributing to contribute to the Sick Bank, bringing the ATA Sick Bank balance to approximately 185 days. The motion passed 3-0.

## **POLICY**

### **A. Policies Reviewed – No Amendments**

Mr. Heath reported that the following policies were reviewed at the August 4<sup>th</sup> Policy Review Committee Meeting, the text and intent of the policies were not changed. The policies are available for review at <http://www.sau2.k12.nh.us/ashland-policies.html> then click on Section B.

- BAAA, Policies and Rules Development and Involvement
- BBA-R, School Board Members
- BBB, Term of Office
- BBBA, Qualifications
- BBBB, Removal from Office
- BBBE, Unexpired Term
- BDB, Method of Election
- BEAB-1, Meeting Conduct
- BEDC, Quorum
- BEDD, Parliamentary Procedure: Voting
- BEDH, Public Participation at School Board Meetings
- BGB, Adoption and Amendment of By-Laws
- BGB-1, Adoption and Amendment of Regulations\
- BGC, Policy Review
- BGF, Suspension of Policies

### **B. First Reading**

1. Policy BBA, Board-Superintendent Duties  
Ms. Coleman moved, seconded by Ms. Foote, to approve the first reading of Policy BBA, Board-Superintendent Duties, as amended. The motion passed 3-0.
2. Policy BBB-1, Number of Board Members  
M moved, seconded by M, to approve the first reading of Policy BBB-1, Number of Board Members, as amended. The motion passed 3-0.
3. Policy BBBC, Resignation  
Ms. Coleman moved, seconded by Ms. Foote, to approve the first reading of Policy BBBC, Resignation, as amended. The motion passed 3-0.

**PRIVILEGE OF THE FLOOR #2**      None

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**ANNOUNCEMENTS**

**A. Tuesday, October 6, 2020**

Ashland School Board @ Remote from Ashland Elementary School – Heffernan Media Center  
(Public Participation via Remote Livestream Only)

- Policy Review Committee – **5:45 p.m.**
- School Board Meeting – **6:30 p.m.**

**NON-PUBLIC**

Ms. Foote moved, seconded by Ms. Coleman, to table entering Non-Public Session until the next meeting of the School Board in October. The motion passed 3-0.

**ADJOURNMENT**

Ms. Coleman moved, seconded by Ms. Foote to adjourn at 7:33 p.m. The motion to adjourn passed 3-0.

Respectfully Submitted,

Marilyn G. Martell  
Recording Secretary