

Regular Meeting of the Hilldale Board of Education  
June 13, 2017  
6:00 P.M.  
M.S./H.S. Media Center  
400 East Smith Ferry Road, Muskogee, Oklahoma 74403

Agenda:

With the exception of item 1, the Board of Education reserves the right to take up any agenda item in any order regardless of how items are listed.

Agenda:

1. Call to order/Roll call.  
Statement of Compliance with the Open Meeting Law.
2. Moment of Silence/Flag Salute: "As we begin this meeting, let us pause for a moment of silence to reflect, meditate, pray or engage in other silent activity."
3. Comments from the Public (Under this agenda item the Board of Education will hear comments from the public on specific items on this agenda only. Neither the Board nor the Administration will answer any questions under this item. A complete list of rules and how to sign up to comment under this agenda item are available in the Superintendent's office).
4. Consent Agenda: The Board will vote to accept, reject, or modify these items in one motion, if a member wishes, the item may be considered on an individual basis:
  - A. Minutes of the Regular Board Meeting, May 9, 2017.
  - B. Minutes of the Special Board Meeting, May 24, 2017.
  - C. Approval of monthly encumbrances for 2016-2017: General Fund encumbrance #s: 682-716; Child Nutrition Fund 22 encumbrance #32; Gift Fund 81 encumbrance #s: 19-29; Sinking Fund 41 encumbrance #1. Approval of monthly encumbrances for 2017-18: General Fund encumbrance #s: 1-124; and Activity Accounts Reports and Transactions.
  - D. Treasurer's report.
  - E. A contract with CPG Paper for the paper bid for the 2017-18 school year.
  - F. A contract with CCOSA for District Level Services (legal, financial, professional development, IT support, Facilities/Security Safety support, website support, administrative management services, student achievement and district/state-level education analytics) for the 2017-18 school year, at a cost of \$2,000.
  - G. A membership agreement with OSSBA for the 2017-18 school year, at a cost of \$2,850.
  - H. A service agreement with OPSUCA for unemployment coverage, at a cost of \$1,314.
5. Superintendent's Reports & Services
  - A. Discussion, consideration, and vote to approve or not approve a bid for property, casualty, auto and school board legal insurance.
  - B. Discussion, consideration, and vote to approve or not approve a bid for workers compensation insurance.
  - C. Administrators' reports. Discussion of calendar of events, student activities/athletics, child nutrition, and curriculum/assessment. Discussion only. No action required by the Board of Education.

- D. Hilldale Association of Classroom Teachers report. Discussion only. No action required by the Board of Education.
- E. Discussion, consideration, and vote to approve or not approve the Negotiated Agreement with the Hilldale Association of Classroom Teachers for 2017-2018 school year.
- F. Review of the district CLEP Discussion only. No action required by the Board of Education.
- G. Discussion, consideration, and vote to approve or not approve for interest earnings from the Armstrong account to be moved to building fund for the current year and future earnings.
- H. Discussion, consideration, and vote to approve or not a transfer from Child Nutrition to General Fund in the amount of \$31,801.38.
- I. Discussion, consideration, and vote to approve or not a transfer from the Latch Key account to General Fund in the amount of \$46,396.27.
- J. Discussion, consideration, and vote to approve or not approve a new policy F17 Corporal Punishment.
- K. Discussion, consideration, and vote to approve or not approve a new policy F11 Privacy at School.
- L. Discussion, consideration, and vote to approve or not approve a new policy C34 Meal Charging for Child Nutrition.
- M. Discussion, consideration, and vote to approve or not approve revision to policy C27 Lunch Service, to update to current practice.
- N. Discussion, consideration, and vote to approve or not approve the attached list of support staff for the 2017-18 school year.
- O. Discussion, consideration, and vote to approve or not approve a contract with Junior Achievement for Biz Town for Fifth Grade students during the 2017-18 school year, with the entire amount paid by Cherokee Nation, with no tuition cost to the district.
- P. Discussion, consideration, and vote to approve or not approve a one time performance stipend to all staff who completed the 2016-17 school year and return for the 2017-18 school year, based on the number of hours and months worked during the 2016-17 school year, based on prorated amounts.
- Q. Discussion, consideration, and vote to approve or not approve a contract with OSSBA for utilization of electronic board meetings, at a cost of \$2,500 for the 2017-18 school year.
- R. Discussion, consideration, and vote to approve or not approve Open Transfer requests for the 2017-18 school year.

- S. Discussion of district needs and potential bond issue. Discussion only. No action required by the Board of Education.
6. Executive Session
- A. The Board will discuss and vote on a motion to convene or not convene in Executive Session to discuss the following (The Board can discuss all of the following in one executive session or separate executive sessions): to take the employment actions as listed in agenda item 7, below. (25 O.S. Sec. 307 (B)(1)(7)).
- B. Acknowledgement of the return of the Board of Education to open session.
- C. Board Statement of minutes from executive session.
7. Superintendent's Services (Part Two)
- A. Resignations, Hirings – Certified Personnel
- a. Resignation: Kaleb Parman – High School Teacher – effective 6/6/17
  - b. Resignation: Amie Sheets – Elementary Teacher – effective 6/30/17
  - c. Resignation: Kirsten Harrison – High School Media Specialist – effective 6/30/17
  - d. Resignation: Allison Stevens – Speech-Language Pathologist – effective 6/30/17
  - e. Resignation: Khrista Meyer – Middle School Teacher – effective 6/30/17
  - f. Hiring: Mary Ramey – Elementary Teacher – effective 7/01/17
  - g. Hiring: Sharon Champlin – Elementary Teacher – effective 7/01/17
  - h. Hiring: Melanie Flinn – Elementary Teacher – effective 7/01/17
- B. Resignation – Support Personnel
- a. Resignation: James Cameron – Bus Driver – effective 6/23/17
8. New Business
- A. Discussion, consideration, and vote to approve or not approve any matter that could not have been reasonably foreseen at the time this agenda was posted.
9. The Board will vote to adjourn.

Posting Information:

Date: June 12, 2017

Time: 4:30 p.m.

Place: Entrance to the Hilldale Administration Building  
500 East Smith Ferry Road, Muskogee, Oklahoma 74403

By: Dr. Kaylin Coody, Superintendent



***Support Employees Recommended  
For rehire  
2017-2018 School Year***

**Maintenance:**

Ed Coachman  
Anthony Garrett  
Cody Hatcher  
Jerry Sampson  
Dakota Whitchurch

**Bus Drivers:**

Floyd "Sonny" Brewer  
Michael Carney-substitute  
Joshua Grandstaff  
Mark Hammons  
Joe Lightle  
Tim Stevens

**Administration:**

Jennifer Bane  
Whitney Carlton  
Carrie Carter  
Beth Gulley  
Tracy Roach -Treasurer  
Debbie Smith

**Custodians:**

Deborah East  
Sandra Fraley  
Megan Garcia  
Starr Krepps  
Jason Vanschuyver

**Information Technology:**

Archer Ives  
Anna McFarland  
James Tolbert  
Anthony Walker

**Nurse:**

Dorsinda Wiedel

**Library:**

Christina Bolen  
Denise Huggins

**Site Secretaries:**

Jackie Myers  
Angela McCoy  
Erin Parker  
Teresa Riddle  
Michelle Stephens  
Kathy Spears

**Paraprofessionals and Assistants:**

Kim Claypool  
Pam Coleman  
Elyse Dempsey  
Sheila Fritz  
Tina Gerdes  
Betty Hinds

Karla Porras  
Traci Mills  
Suzanne Murray  
Jani Reheard  
Joyce Sallee  
Lisa Talley

**Cafeteria:**

Aase Aich  
Crystal Ashwood  
Lana Baker  
Donna Barber  
Amy Battenfield  
Beverly Brown  
Robin Crabtree  
Traci Crabtree  
Debra Cullom  
Gina Frazier  
Connie Koehn

Karisa Lyons  
Amanda McGee  
Christen McKinney  
Jeannie Medlin  
Elizabeth Meza  
Jeanna Ogden  
Sharon Page  
Stacy Richerson  
Kendra Spurlock  
Charla Yarbrough