

THE HONOR CODE OF BAILEY MIDDLE SCHOOL

At Bailey Middle School, our goal is to create a culture of academic honesty and integrity that will support students throughout their academic and personal lifelong pursuits. In order to achieve this goal, every member of the school community – students, parents, faculty, and staff – must believe in and support its principles. In order to ensure that honesty and integrity are upheld, Bailey Middle School has the following honor code: Each Bailey Middle School student is honor bound to refrain from stealing, lying, and cheating on academic work, which includes all digital platforms.

CHEATING

Cheating is defined as giving, receiving, or attempting to give or receive unauthorized help that could result in an unfair advantage in completing work. The student is to assume that all work is to be done individually unless the teacher specifies that collaboration is acceptable. Cheating includes plagiarism. Plagiarism is the action of presenting others' work, words, or ideas as their own. All Bailey Middle School students are expected to turn in their own work.

Examples of cheating may include, but are not limited to:

- Copying information or answers from someone else's work, homework, projects, reports, essays, quizzes, or test papers.
- Allowing others to copy your work or doing their work for them (ex. giving another student your homework to copy).
- Giving or taking assistance of any kind while taking a quiz or test. This includes talking or gesturing during the examination period.
- Using unauthorized aids such as cheat sheets, translation devices, notes, books, formulas, or information in calculators or computers via any internet source. Having any of these aids or any technology device out during a test or quiz without permission is considered a violation.
- Discussing a quiz or test with someone who has not taken the quiz or test.
- Direct copying of key phrases from another source including the direct copying of key phrases with minor changes such as word order or verb tenses.
- Using another person's ideas or arguments without proper citation.
- Falsifying documentation in logs (ex. reading, band practice, etc.).

STEALING/LYING

Stealing is the intentional taking of any property without right or permission. Lying is intentional misrepresentation of any form. Examples of stealing may include, but are not limited to:

- Stealing copies of tests or quizzes.
- Stealing another student's homework, notes, or notebook/binder.
- Taking another student's materials without their permission.
- Taking items from a teacher's desk or personal space.
- Stealing food/drink items from the cafeteria, other students, or any other location throughout the school.
- Stealing another student's login and/or passwords.

Helping someone else to lie, misrepresent the truth, cheat, or steal may be an honor code offense. All homework assignments, essays, papers, labs, quizzes, tests, exams, projects, and other exercises are considered to be an individual's work except when a teacher has given other explicit instructions about collaboration.

HONOR STATEMENT

"On my honor I have neither given nor received unauthorized assistance or information on this assignment. I have followed and will continue to follow the Honor Code and I am unaware of any violation of the Honor Code by others. This work is the sole result of my own effort."

PLEDGE

All school community members agree to this pledge:

- 1) I understand the seriousness of an infraction of the Honor Code, which addresses cheating, lying, misrepresenting the truth, and stealing.
- 2) I agree to abide by the Bailey Middle School Honor Code.

Every faculty member, parent, and student is expected to report an infraction of the Honor Code to their grade level administrator. It is the student's responsibility to understand the Honor Code and all academic policies. We make every effort to communicate and clarify the guidelines for students and families. The Student Handbook/Code of Conduct can be located at <http://parents.cms.k12.nc.us/Pages/default.aspx>. Students cannot defend themselves by claiming that they didn't mean to violate these policies and cannot claim ignorance as a way to justify an honor code violation.

HONOR CODE VIOLATION CONSEQUENCES

INFORMAL VIOLATIONS (Assignments that fall under the Informal category)

1st offense – Student receives a zero on the assignment with no opportunity to make it up for a grade. Student can submit work for feedback from the teacher. The parent is contacted and the violation is recorded in the student's discipline record as a warning.

2nd offense – Student receives a zero on the assignment with no opportunity to make it up for a grade. Student can submit work for feedback from the teacher. The student and parent(s) will meet with the teacher and administrator. The violation is recorded in the student's discipline record as a warning and parent conference. This student also loses Diamond ACE status if applicable.

3rd offense - Student receives a zero on the assignment with no opportunity to make it up for a grade. Student can submit work for feedback from the teacher. The violation is recorded in the student's discipline record and the student is required to serve one day of ISS (In School Suspension).

FORMAL VIOLATIONS (Assignments that fall under the Formal category ex. tests, quizzes, projects)

1st offense - Student receives a zero on the assignment with no opportunity to make it up for a grade. Student can submit work for feedback from the teacher. Student and parent will meet with the teacher and administrator. The violation is recorded in the student's discipline record as a warning and a parent conference.

2nd offense - Student receives a zero on the assignment with no opportunity to make it up for a grade. Student can submit work for feedback from the teacher. Student and parent will meet with the teacher and administrator. The violation is recorded in the student's discipline record as a warning, a parent conference, and the student is required to serve one day of ISS (In School Suspension).

Signing of the pledge implies a student's commitment to uphold the principles and rules outlined in the Bailey Honor Code. All students must sign the Academic Honor Code and pledge form. A copy is kept in their permanent files in the grade level administrator's office. **Each time a student places his/her name on exams, papers, labs, tests, quizzes, projects, homework, and other academic work, they acknowledge their responsibility and commitment to the Academic Honor Code.** Students who violate the Honor Code may be found ineligible for athletics, honor societies, student government, club participation, field trips, and/or other school related activities.

Student Signature

Date

Parent Signature

Date