



Agenda
Deuel School District #19-4
Regular School Board Meeting
August 8, 2022
6:00 p.m.

- I. Call to Order Chairperson Gubrud ____ p.m.
 Brandt Budahl Gubrud TeKrony Prins
 Schiernbeck Mitchell Rahlf Amdahl

- A. Adopt the Agenda.

Motion:

Second:

- B. Public Comment / Visitors

- II. Conflict of Interest Disclosures

- III. Approve the consent agenda items.

- A. Approve the minutes of the July 11, 2022 regular meeting, the July 11, 2022 annual meeting and the July 20, 2022 special meeting.

- B. Approve July Financial Reports as follows:

	General Fund	Capital Outlay	Capital Projects	Special Education	Food Service	Other Enterprise	Trust and Agency	Private Purpose Trust	Total
Balance	1,407,134.07	4,952,882.91	9,742,340.36	569,392.11	43,334.79	8,794.11	203,889.76	91,383.76	17,019,151.87
Receipts:									
Local	116,472.56	21,244.25	-	7,268.31	290.03	-	12,811.15	-	158,086.30
State	126,691.00	-	-	-	-	-	-	-	126,691.00
Federal	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-
Total Receipts	243,163.56	21,244.25	-	7,268.31	290.03	-	12,811.15	-	284,777.30
G.L. Entries	-	348,537.50	(348,537.50)	-	-	-	-	-	-
Disbursements:									
Accts. Payable	24,156.58	47,524.45	204,152.15	306.92	(77.96)	200.00	164,452.73	-	440,714.87
Hourly Payroll	45,549.38	-	-	3,568.63	3,115.00	7,646.55	-	-	59,879.56
Contracted Payroll	218,227.36	-	-	24,682.99	-	-	-	-	242,910.35
P-Card	5,981.65	9,026.44	-	-	-	-	-	-	15,008.09
Flex/HS Deducts	-	-	-	-	-	-	934.84	-	934.84
Prior Adj	(4.50)	-	-	-	-	-	(632.89)	-	(637.39)
CO Cert Pmts	-	-	-	-	-	-	-	-	-
Pre-Paids	35.32	-	-	-	-	-	23.95	-	59.27
Total Disbursements	293,945.79	56,550.89	204,152.15	28,558.54	3,037.04	7,846.55	164,778.63	-	758,869.59
Balance	1,356,351.84	5,266,113.77	9,189,650.71	548,101.88	40,587.78	947.56	51,922.28	91,383.76	16,545,059.58

C. Authorize payment of July Payroll as follows:

		July, 2022 Payroll			
Hourly		General	Spec. Ed.	Food Serv	Other Ent.
OASI		\$ 4,766.46	\$ -	\$ -	\$ 883.34
FIT		\$ 1,187.86	\$ -	\$ -	\$ 400.24
INS		\$ 10,300.96	\$ 3,568.63	\$ 3,115.00	\$ 1,052.35
SDRS		\$ 3,497.88	\$ -	\$ -	\$ 758.18
OD		\$ 412.50	\$ -	\$ -	\$ 12.50
NET		\$ 25,383.72	\$ -	\$ -	\$ 4,539.94
TOTAL		\$ 45,549.38	\$ 3,568.63	\$ 3,115.00	\$ 7,646.55
Total Hourly			\$ 59,879.56		
Contracted		General	Spec. Ed.	Other Ent.	
OASI		\$ 25,075.78	\$ 2,295.82	\$ -	
FIT		\$ 11,643.56	\$ 760.23	\$ -	
INS		\$ 31,217.23	\$ 7,546.17	\$ -	
SDRS		\$ 19,923.28	\$ 2,174.00	\$ -	
OD		\$ 5,492.13	\$ 200.00	\$ -	
NET		\$ 124,875.38	\$ 11,706.77	\$ -	
TOTAL		\$ 218,227.36	\$ 24,682.99	\$ -	
Total Contracted			\$ 242,910.35		
Total Payroll			\$ 302,789.91		

Motion:

Second:

IV. Motion to approve payment of July bills. (Attached)

Motion:

Second:

V. Transactions of Official Business

VI. Reports and Discussion

A. Superintendent Schiernbeck

i. Building Update

1. Mobile Units

2. Parking

ii. Colloquium Update

iii. FB Practice Field

iv. Policy Update / Exit Interview

v. All School Reunion

vi. KXLG

vii. Picture at BTSF

viii. Passes

ix. UPCOMING EVENTS

1. Staff Inservice-August 9-10

2. BTSF-August 11th 11-6pm

3. First Day of School-Tuesday, August 16th

4. August Interim Meeting-TBA

B. Principal Mitchell

i. Student Schedules adjusted and finalized

ii. MS/HS Teacher Inservice Topics

1. First Day Schedule

2. Technology Use

3. Communications with Parents

- 4. Planbook
- 5. Data Overview
- 6. Survey Results Overview
- 7. Eligibility
- iii. Back to School Fair (Aug 11th)

C. Principal Rahlf

- i. Elem. Principal
 - 1. Behavior Leadership Training Recap
 - 2. PTG Meeting Recap
- ii. Athletic Director
 - 1. Football Practice Started on Aug. 4th
 - a. MS Football – Hand out equipment on 8/15
 - b. First practice Aug. 16th
 - 2. Volleyball Practice Starts on Aug. 11th
 - a. MS VB Practice Aug. 11th
 - 3. Cross Country Practice starts on Aug. 15th

D. Business Manager Amdahl

- i. Fuel Bids – Due 8/15
- ii. 2022-2023 Budget Presentation

E. NESC Representative Prins

VII. Motion to enter Executive Session for personnel matters per SDCL 1-25-2(1) at ____ pm.

Motion: **Second:**

VIII. Other Business

IX. Motion to adjourn at ____ pm.

Motion: **Second:**



Minutes
Deuel School District #19-4
Regular School Board Meeting
July 11, 2022
6:00 p.m.

The regular meeting of the Deuel School District Board of Education was called to order on Monday, July 11, 2022, at 6:00 pm by chairperson Gubrud. Members present: Brandt, Budahl, Gubrud, TeKrony, and Prins. Others present included Superintendent Schiernbeck, Principal Mitchell, Principal Rahlf, Business Manager Amdahl, and Danay Nielsen.

Action 7A-1

Motion by Brandt, seconded by Budahl to adopt the agenda with the amendment to add actions 7A-7 and 7A-8. All present voted aye. Motion carried.

No conflict-of-interest disclosures were presented.

Action 7A-2

Motion by TeKrony, seconded by Budahl to approve the consent agenda items:
Approve the minutes of the June 13, 2022, regular meeting, and the June 29, 2022, special meeting.

Approve June Financial Reports as follows:

	General Fund	Capital Outlay	Capital Projects	Special Education	Food Service	Other Enterprise	Trust and Agency	Private Purpose Trust	Total
Balance	1,392,268.69	5,352,302.87	9,869,968.20	578,151.21	8,795.53	3,746.07	67,496.25	91,383.76	17,364,112.58
Receipts:									
Local	174,367.78	131,207.09	-	59,696.36	270.48	9,000.00	165,011.93	-	539,553.64
State	109,898.00	-	-	-	-	-	-	-	109,898.00
Federal	64,973.00	11,544.00	-	-	61,411.22	-	-	-	137,928.22
Other	-	-	-	-	-	-	-	-	-
Total Receipts	349,238.78	142,751.09	-	59,696.36	61,681.70	9,000.00	165,011.93	-	787,379.86
G.L. Entries	-	-	-	-	-	-	-	-	-
Disbursements:									
Accts. Payable	44,297.12	23,673.24	127,627.84	11,936.95	12,619.25	-	27,789.13	-	247,943.53
Hourly Payroll	72,677.31	-	-	32,425.39	14,343.19	3,951.96	-	-	123,397.85
Contracted Payroll	219,514.61	-	-	24,501.27	-	-	-	-	244,015.88
P-Card	1,515.39	-	-	-	180.00	-	83.74	-	1,779.13
Flex/HS Deducts	-	-	-	-	-	-	721.60	-	721.60
Prior Adj	(3,668.80)	-	-	(408.15)	-	-	-	-	(4,076.95)
CO Cert Pmts	-	518,497.81	-	-	-	-	-	-	518,497.81
Pre-Paids	37.77	-	-	-	-	-	23.95	-	61.72
Total Disbursements	334,373.40	542,171.05	127,627.84	68,455.46	27,142.44	3,951.96	28,618.42	-	1,132,340.57
Balance	1,407,134.07	4,952,882.91	9,742,340.36	569,392.11	43,334.79	8,794.11	203,889.76	91,383.76	17,019,151.87

Authorize payment of June Payroll as follows:

	June, 2022 Payroll				
Hourly	General	Spec. Ed.	Food Serv	Other Ent.	
OASI	\$ 8,586.16	\$ 3,457.66	\$ 1,338.86	\$ 308.82	
FIT	\$ 2,268.90	\$ 510.50	\$ 288.28	\$ 92.59	
INS	\$ 10,061.15	\$ 7,034.26	\$ 4,337.62	\$ 1,628.73	
SDRS	\$ 4,221.80	\$ 2,525.50	\$ 1,187.08	\$ 300.90	
OD	\$ 794.58	\$ 347.90	\$ 137.50	\$ 36.68	
NET	\$ 46,744.72	\$ 18,549.57	\$ 7,053.85	\$ 1,584.24	
TOTAL	\$ 72,677.31	\$ 32,425.39	\$ 14,343.19	\$ 3,951.96	
Total Hourly		\$ 123,397.85			
Contracted	General	Spec. Ed.	Other Ent.		
OASI	\$ 25,687.90	\$ 2,320.20	\$ -		
FIT	\$ 11,772.94	\$ 759.93	\$ -		
INS	\$ 28,290.85	\$ 7,192.76	\$ -		
SDRS	\$ 19,917.32	\$ 2,147.50	\$ -		
OD	\$ 5,584.16	\$ 525.00	\$ -		
NET	\$ 128,261.44	\$ 11,555.88	\$ -		
TOTAL	\$ 219,514.61	\$ 24,501.27	\$ -		
Total Contracted		\$ 244,015.88			
Total Payroll		\$ 367,413.73			

All present voted aye. Motion carried.

Action 7A-3

Motion by Budahl, seconded by TeKrony to approve payment of June bills. All present voted aye. Motion carried.

Action 7A-4

Motion by TeKrony, seconded by Prins to approve supplements to the 2021-2022 budget as follows:

General Fund:

10 1112 055 111	Elem Summer Program Salaries (Esser 2)	\$44,000
10 2139 000 319	Health Services	\$1,500
10 2227 000 113	Technology Salaries	\$10,000
10 2319 000 319	Board of Education Purchased Services	\$2,200
10 2321 000 220	Executive Administration - Retirement	\$2,400
10 2321 000 411	Executive Administration - Supplies	\$900
10 2411 000 230	Elem Principal Insurance	\$1,800
10 2490 000 319	Medicaid Admin Fee	\$500
10 2529 000 113	Business Office - Salaries	\$8,500
10 2529 000 320	Business Office - Insurance	\$3,100
10 2529 000 411	Business Office - Supplies	\$2,400
10 2542 000 323	Maintenance - Utilities	\$19,600
10 2542 000 323	Maintenance - Equipment Repairs	\$32,000
10 2542 000 411	Maintenance - Supplies	\$15,400
10 2545 000 413	Vehicle Service - Fuel	\$4,500
10 2549 000 411	Custodial - Supplies	\$26,000
10 2559 000 413	Transportation - Fuel	\$7,300
10 2569 000 461	Concessions	\$690
10 6140 000 319	Boys Basketball - Purchased Services	\$1,200
10 6230 000 319	Volleyball - Purchased Services	\$2,700

10 6240 000 319	Girls Basketball - Purchased Services	\$2,000
10 6559 000 114	Activity Salaries	\$2,300
10 6900 000 111	Activity Salaries	\$5,550
10 6911 000 334	Track – Travel	\$500
10 6921 000 319	Oral Interp - Purchased Services	<u>\$40</u>
General Fund Total:		\$197,080

Sources:

Esser 2	\$44,000
Contingencies	\$25,000
Fund Balance	<u>\$128,080</u>
Total	\$197,080

Capital Outlay:

21 1111 000 479	Elementary equipment	\$5,750
21 2574 000 319	Copier Leases	\$18,500
21 5110 000 611	Debt Service	\$495,000
21 6130 000 479	Varsity Football - Equipment	\$5,800
21 6140 000 479	Boys Basketball - Equipment	\$3,900
21 6230 000 479	Volleyball - Equipment	\$40
21 6912 000 479	Golf - Equipment	\$620
21 8110 000	Transfers Out	<u>\$9,911,770</u>
Capital Outlay Total:		\$10,441,380

Sources:

Co Cert proceeds / repayment	\$10,406,770
Fund Balance	<u>\$34,610</u>
Total	\$10,441,380

Special Education:

22 1222 000 111	Severe Disabilities - Salaries	\$38,000
22 1222 000 120	Severe Disabilities - Temp Salaries	\$12,300
22 2733 00 373	Cognitive Disabilities - Res Instruction	\$175
22 2753 000 373	Cognitive Disabilities - Res Instruction	<u>\$610</u>
Special Education Total:		\$51,085

Sources:

Fund Balance	\$51,085
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Capital Projects:

41 2535 000 520	Building Acquisitions - Buildings	\$476,200
41 5000 000 614	Debt Service - Issuance Costs	<u>\$42,000</u>
Capital Projects Total:		\$518,200

Sources:

Fund Balance (Building)	\$518,200
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Food Service:

51 2569 000 114	Food Service - Salaries	\$20,000
51 2569 000 461	Food Service - Groceries	<u>\$50,000</u>
Food Service Total:		\$70,000

Sources:

Fund Balance:	\$70,000
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Other Enterprise:

53 1132 080 119	Drivers Ed - Salaries	\$1,000
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53 1141 008 112	Preschool - Salaries (REAP)	\$25,000
53 1141 008 230	Preschool - Insurances (REAP)	<u>\$15,000</u>
Other Enterprise Total:		\$41,000
Sources:		
	REAP Funds	\$40,000
	Fund Balance	<u>\$1,000</u>
	Total	\$41,000
Grand Total:		
		\$11,318,745
	Less: Co transfer/ co repayment/ building	<u>(\$10,924,970)</u>
	Budget Amendments for Normal Operations	\$393,775
Sources:		
	REAP/Esser Funds	\$84,000
	Contingencies	\$25,000
	Fund Balance	<u>\$284,775</u>
		\$393,775

All present voted aye. Motion carried.

Action 7A-5

Motion by Brandt, seconded by TeKrony to adopt the following policies to be further reviewed by the policy committee:

- i. ABA: Community and Parent Involvement in Decision Making
- ii. ABAA: Parent Involvement in Title 1
- iii. ABAB: Parent Involvement
- iv. ABAC: Relations with Parents
- v. AC: Nondiscrimination in Federal Programs
- vi. AGA: Contested Hearings
- vii. BF: Board Policy Development
- viii. BFB: Preliminary Development of Policies
- ix. BFG: Policy Review and Evaluation
- x. CK: Program Consultants
- xi. EB: Safety Program
- xii. ECAC: Video Surveillance
- xiii. ECB: Buildings and Grounds Maintenance
- xiv. EF: Food Services Management
- xv. EI: Insurance Management
- xvi. FEB: Selection of Architect
- xvii. GBC: Staff Ethics
- xviii. GBCBA: Freedom of Expression
- xix. GBCBAA: Search and Seizure
- xx. GBG: Staff Participation in Political Activities
- xxi. GBGA: District Involvement in Political Activity
- xxii. GBL: Personnel Records
- xxiii. GBM: Staff Complaints and Grievances
- xxiv. GCBDC: Jury Duty
- xxv. GCBDD: Military Leave
- xxvi. GCE: Part-time and Substitute Employment – Professional Staff
- xxvii. GCPB: Resignation of Professional Staff Members
- xxviii. GDB: Non-certified Staff Contracts and Compensation
- xxix. HA: Negotiation Goals

- xxx. HB: Negotiations Legal Status
- xxxi. HD: School Board Negotiating Powers and Duties
- xxxii. HE: Board Negotiating Agents
- xxxiii. HH: Privileges of Staff Negotiating Organizations
- xxxiv. HL: Preliminary Negotiated Agreement Disposition
- xxxv. HN: Impasse Procedures
- xxxvi. IGD: Extra-Curricular Activities
- xxxvii. IGDI: Interscholastic Athletics
- xxxviii. IIAA: Textbook Selection and Adoption
- xxxix. IICC: School Volunteers
 - xl. IICD: Chaperones for School-Related Activities
 - xli. IKE: Promotion and Retention of Students
 - xl. IL: Testing Programs
 - xl. JECB: Open Enrollment
 - xl. JEDA: Truancy
 - xl. JF: Student Rights and Responsibilities
 - xl. JFA: Student Due Process Rights
 - xl. JFAA: Student Search and Seizure – Student
 - xl. JFC: Student Conduct
 - xl. JFH: Student Complaints and Grievances
 - l. KB: School & Community Relations
 - li. KBA: Public’s Right to Know
 - lii. KL: Complaint Against School Employee

All present voted aye. Motion carried.

Action 7A-6

Motion by Budahl, seconded by Brandt to approve amended contract with Brooke Hockett to reflect lane change. All present voted aye. Motion carried.

Action 7A-7

Motion by Prins, seconded by TeKrony to approve contract with Tony Nielsen as Assistant Girls Basketball Coach. All present voted aye. Motion carried.

Action 7A-8

Motion by Budahl, seconded by Brandt to approve Open Enrollment Applications 22-23-D, 22-23-E and 22-23-F. All present voted aye. Motion carried.

Superintendent Schiernbeck updated the board on the building project, the State of the District article, Inservice, Juvenile Justice Study Committee and the mowing around the school. Upcoming events include July Interim Meeting on July 20, at 6:00, the superintendent conference on July 18-20, Summer Colloquium on July 25-26, ASBSD Joint Convention on August 4-5, August regular board meeting on August 8, Staff Inservice on August 9-10, Back to School Fair on August 11 from 11 am-6 pm and the First Day School is Tuesday, August 16.

Recess taken at 6:40 for the budget hearing.

Back in session at 6:55

Principal Mitchell discussed the High School/Middle School Handbook.

Principal Rahlf discussed the Elementary Handbook.

Business Manager Amdahl updated the board on the budget and the upcoming process changes in the business office.

NESC Representative Prins updated the board on the June 20 NESC board meeting.

No other business was presented.

Action 7A-9

Motion by TeKrony, seconded by Prins to adjourn at 7:09 pm. All present voted aye. Motion carried.

Dylan Amdahl, Business Manager

Wade Gubrud, Chairperson



Minutes
Deuel School District #19-4
Annual School Board Meeting
July 11, 2022
6:30 p.m.

The annual meeting of the Deuel School District was called to order by Business Manager Amdahl at 7:16 p.m. Members present included Brandt, Budahl, Gubrud, TeKrony and Prins. Others presented included Superintendent Schiernbeck, Principal Mitchell, Principal Rahlf, and Danay Nielsen.

The Oath of office was administered to Danay Nielsen as a newly elected board member.

Nominations were accepted for Board Chairperson for FY23. TeKrony nominated Gubrud.

Action 7B-1

Motion by Brandt, seconded by TeKrony to cease acceptance of nominations and a unanimous vote be cast for Gubrud. All present voted aye. Motion carried. Gubrud elected as Board Chairperson.

Business Manager Amdahl transferred the meeting to Chairperson Gubrud.

Nominations were accepted for the Board Vice-Chairperson. TeKrony nominated Prins.

Action 7B-2

Motion by Brandt, seconded by TeKrony to cease acceptance of nominations and a unanimous vote be cast for Prins. All present voted aye. Motion carried. Prins elected as Board Vice-Chairperson.

Action 7B-3

Motion by Prins, seconded by Brandt to adopt the agenda. All present voted aye. Motion carried.

No visitors present.

Chad Schiernbeck, Superintendent disclosed the conflict of interest regarding his spouse being employed as a teacher by Deuel School District.

Dylan Amdahl, Business Manager disclosed the conflict of interest regarding his spouse being employed as a paraprofessional by Deuel School District.

Danay Nielsen, Board Member disclosed the conflict of interest regarding her spouse providing electrician services for Deuel School District.

Action 7B-4

Motion by Prins, seconded by Brandt to designate the following for FY23:

Official Depository – DNB National Bank

Official Newspaper – The Clear Lake Courier

Chad Schiernbeck as authorized representative for the following: Title I coordinator, Title V program, coordinator of 504 disabilities, vocational education programs and federal programs officer. Superintendent Schiernbeck and Chairperson Gubrud, to be designated to call off school in case of emergencies or any personnel appointed by Superintendent Schiernbeck in his absence.

Dylan Amdahl as authorized representative for the following: official purchasing agent, food service program, South Dakota retirement system, unemployment insurance, workmen's compensation insurance, property, liability, vehicle, health, life or other insurances and designated as Co-Title I representative. Business Manager Amdahl to be charged with the custody of the current assets of all school district funds, a surety bond to be set at \$50,000

Todd Rahlf designated as Co-Title I representative, special education director for elementary and homeless liaison.

Scott Mitchell designated as special education director for middle school and high school and Title IX coordinator.

Set Board of Education meeting, Northeast Educational Cooperative Board, and other school related meeting salaries and mileage rates as follows:

Regular meetings – \$75, Special meetings – \$70, Committee meeting – TBD, Mileage – 62.5 cents/mile.

Chairperson Gubrud made the following appointments:

Real property appraisers: TeKrony, Prins, Gubrud.

Finance committee: Nielsen, Prins.

Policy committee: Nielsen, Prins.

Building committee: Brandt, TeKrony.

Community communications committee: Brandt, Gubrud.

Negotiations committee: TeKrony, Gubrud.

NESC Representative: Prins. Alternate: Brandt.

City Board of Equalization of Clear Lake and Gary: Clear Lake – Brandt; Gary – Gubrud.

Authorize the Business Manager to receipt interest to the fund in which it accrues, except for the Trust and Custodial fund to be receipted to the General Fund and authorize the Business Manager to invest monies in Certificate of Deposit and/or Money Market accounts.

Approve renewal of membership for FY23 to the following: ASBSD, Lake Central Conference, Northeast Athletics Conference, Northeast Special Services Coop, Middle Size School Lobby, SDHSAA.

Set admissions rates to school events as follows:

Students: Single game \$3; Doubleheader \$3.
Adults: Single game – \$5; Doubleheader – \$6.
Senior Citizens (60+): Single – \$3; Doubleheader – \$3.

All Deuel students grades 4-12 will pay a mandatory student activity fee in the amount of \$10.00 (maximum \$20.00 per family.) The student activity fee will allow admission to all Deuel School sponsored home activities (does not include post-season events sponsored by the SDHSAA.) Students in grades K-3 accompanied by a parent or guardian will not be charged admission to Deuel School sponsored events.)

Adult Activity Tickets: 20 Punches – \$60

Set rental rates for school buses, band instruments and laptops as follows:

Bus Rental With Driver: \$2/mile
Bus Rental Without Driver: \$1.50/mile
Band Instruments: \$50
Band Percussion Fee: \$25
Laptop Fee (Grades 6-12): \$15/student; \$30/family

Set regular school board meetings on the second Monday of each month at 6:00 pm in the school library.

Set staff meal and mileage reimbursements at current state rates.

In state: Breakfast: \$6.00, Lunch: \$14.00, Dinner: \$20.00
Out of state: Breakfast: \$10.00, Lunch: \$18.00, Dinner: \$28.00
Mileage: 62.5 cents/mile
Student state meals: \$10/meal

Designate Rodney Freeman as school attorney.

Set substitute pay rates:

Certified: \$120/day
Non-Certified: \$100/day
Para: \$90/day
Bus Driver: \$23/hr

Set meal rates:

Individual Milk: 25 cents
Lunch (PK-5): \$2.90
Lunch (6-12): \$3.05
Lunch (Adult): \$3.65
Entrée: \$1.20
Student Breakfast: \$1.20
Adult Breakfast: \$2.10
Meal Rates will be subject to change on release of Federal Meal Reimbursement Rates.

Approve the comprehensive plan for special education services.

All present voted aye. Motion carried.

Motion by Brandt, seconded by TeKrony to approve the online school board policy manual for FY23. All present voted aye. Motion carried.

Action 7B-6

Motion by TeKrony, seconded by Prins to authorize Business Manager to advertise for fuel bids for FY23. All present voted aye. Motion carried.

Action 7B-7

Motion by Brandt, seconded by TeKrony to adopt the following resolution to permit early payment of bills to take discounts or prevent late fees or to pay fuel bills:

Whereas the monthly payment of bills does at times prevent Deuel School District #19-4 from taking discounts, and whereas it also discourages suppliers of fuel and other products from quoting or bidding on school purchases because the cost to them of paying bills before payment would be received from the school, therefore let it hereby be resolved that the School Board of the Deuel School District #19-4 hereby approves and authorizes the Business Manager of the school to pay such bills early without prior Board approval when the Business Manager considers it to be in the best interest of the school district.

Dated this 11th day of July, 2022

All present voted aye. Motion carried.

Action 7B-8

Motion by Tekrony, seconded by Nielsen to authorize the Business Manager to publish the following list of employees and their salaries:

Sandi	Block	\$ 53,112	Callie	Dutenhoffer	\$ 44,503	Rosanne	Mack	\$ 16.97
Carolyn	Burns	\$ 65,678	Lynn	Stoltenburg	\$ 56,419	Anita	Kenyon	\$ 17.80
Alyssa	Cassels	\$ 47,180	Hannah	Swenson	\$ 45,563	John	Drake	\$ 22.88
Elizabeth	Deboer	\$ 47,180	Bonnie	Tekrony	\$ 52,462	Sue	Benck	\$ 14.97
Karan	Domina	\$ 47,829	Jayda	Templeton	\$ 47,844	Susan	Knight	\$ 14.74
Douglas	Dyk	\$ 58,829	Amy	Tvedt	\$ 56,291	Gail	Krueger	\$ 14.50
Kim	Eggers	\$ 54,731	Brian	Tvedt	\$ 51,777	Jayna	Swenson	\$ 14.50
Katelyn	Crooks	\$ 44,839	Kristopher	Ulmer	\$ 49,226	Nicole	Palmquist	\$ 17.35
Shayla	Engen	\$ 45,563	Rhonda	Young	\$ 61,870	Hallie	Amdahl	\$ 14.75
Jessica	Folk	\$ 46,059	Taylor	Krause	\$ 45,000	Beth	Feilmeier	\$ 14.99
Abigail	Gacke	\$ 44,839	Sara	Maaland	\$ 47,000	Rhonda	Bratsch	\$ 14.75
Lindsey	Gorder	\$ 45,563	Kara	Zaug	\$ 54,000	Deb	Adkins	\$ 14.99
Carter	Gordon	\$ 44,503	Jeanne	Timmons	\$ 20.11	Alyssa	Beckius	\$ 14.75
Lindsy	Gratz	\$ 44,503	Billie	Giesel	\$ 14.99	Jessica	Crawford	\$ 14.75
Lynn	Gudmundson	\$ 59,672	Kelsey	Hall	\$ 15.22	Sharlene	DeBoer	\$ 15.00
Sarah	Hagberg	\$ 48,707	Sharon	Milton	\$ 19.38	Nicole	Decker	\$ 14.50
Amanda	Hillesheim	\$ 43,000	Destiny	Thomas	\$ 15.22	Emmalee	Ruby	\$ 14.50
Catharine	Hinker	\$ 47,856	Mary Ellen	Schmahl	\$ 21.35	Morgan	Salanoa	\$ 14.75
Brooke	Hockett	\$ 44,503	Robert	Hayes	\$ 23.00	Edajeanne	Timmons	\$ 14.75
Dustin	Hourigan	\$ 52,065	Marvin	Keimig	\$ 23.00	Alexis	Warren	\$ 14.50
Kea	Kellen	\$ 43,000	Steve	Kruiter	\$ 23.00	Tawnya	Dahl	\$ 28,000
Lynn	Kindopp	\$ 49,909	Mick	Lindner	\$ 23.00	Michelle	Gross	\$ 15.00
Cindy	Konold	\$ 48,996	Darwin	Mack	\$ 23.00	Lynette	Winter	\$ 14.50
Leslie	Larson-Cutshaw	\$ 46,946	Pat	Spain	\$ 23.00	McKensey	Konold	\$ 16.00
Hannah	Lunden	\$ 43,000	LeRoy	Wieber	\$ 23.00	Todd	Rahlf	\$ 69,023
Jonathen	Peterreins	\$ 50,809	Kelsey	Hall	\$ 20.18	Chad	Schiernbeck	\$ 99,917
Danielle	Schiernbeck	\$ 48,316	Melvin	Maass	\$ 33,859	Dylan	Amdahl	\$ 60,420
Desaray	Schmaltz	\$ 47,901	Rebecca	Burns	\$ 18.35	Michael	Gohring	\$ 63,208
						Scott	Mitchell	\$ 68,000

All present voted aye. Motion carried.

Action 7B-9

Motion by Tekrony, seconded by Nielsen to adjourn at 7:47 pm. All present voted aye. Motion carried.

Dylan Amdahl, Business Manager

Wade Gubrud, Chairperson



Minutes
Deuel School District #19-4
Special School Board Meeting
July 20, 2022
6:00 p.m.

The special meeting of the Deuel School District Board of Education was called to order on Wednesday, July 20, 2022, at 6:00 pm by chairperson Gubrud. Members present: Brandt, Gubrud, Nielsen, Prins, and TeKrony. Others present: Superintendent Schiernbeck, Principal Mitchell, and Principal Rahlf.

Action 6C-1

Motion by TeKrony, seconded by Prins to adopt the agenda. All present voted aye. Motion carried.

No public comments were presented.

No conflict-of-interest disclosures were presented.

Action 6C-2

Motion by TeKrony, seconded by Nielsen to approve contract with Jen VonEye as a paraprofessional. All present voted aye. Motion carried.

Action 6C-3

Motion by Brandt, seconded by TeKrony to approve contract with Sam Solem as a paraprofessional. All present voted aye. Motion carried.

Action 6C-4

Motion by Brandt, seconded by Nielsen to approve contract with Andrea Shea as a paraprofessional. All present voted aye. Motion carried.

Action 6C-5

Motion by Brandt, seconded by Prins to approve contract with Jon Peterreins as MS Football Coach. All present voted aye. Motion carried.

Action 6C-6

Motion by TeKrony, seconded by Nielsen to set rates for board committee meetings at \$35. All present voted aye. Motion carried.

Superintendent Schiernbeck presented a building update and an update on Special Education inclusion and budget. Schiernbeck noted the policy committee with be drafting an exit

interview policy. Admin was directed to provide the board with intentions with survey results and use with staff.

Principals Rahlf presented the second reading of the Elementary Handbook.

Principal Mitchell presented the second reading of the MS/HS Handbooks.

Action 6C-7

Motion by Nielsen, seconded by Prins to enter Executive Session for personnel matters per SDCL 1-25-2(1) at 7:01 pm. All present voted aye. Motion carried.

Action 6C-8

Motion by TeKrony, seconded by Nielsen to adjourn at 8:56 pm. All present voted aye. Motion carried.

Dylan Amdahl, Business Manager

Wade Gubrud, Chairperson

DEUEL SCHOOL DISTRICT 19-4
CASH REPORT

	General Fund	Capital Outlay Fund	Capital Projects Fund	Special Education Fund	Food Service Fund	Other Enterprise Fund	Trust and Custodial Fund	Private Purpose Trust	Total
Balance	1,407,134.07	4,952,882.91	9,742,340.36	569,392.11	43,334.79	8,794.11	203,889.76	91,383.76	17,019,151.87
Cash	(16,531.11)	29,131.12	-	(703.80)	0.29	-	5,917.25		17,813.75
Pooled Account	1,423,665.18	4,923,751.79	9,742,340.36	570,095.91	43,334.50	8,794.11	197,972.51	91,383.76	17,001,338.12
Time Deposits									-
Change Fund									-
Receipts:									
Local	116,472.56	21,244.25	-	7,268.31	290.03	-	12,811.15	-	158,086.30
State	126,691.00	-	-	-	-	-	-	-	126,691.00
Federal	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-
Total Receipts	243,163.56	21,244.25	-	7,268.31	290.03	-	12,811.15	-	284,777.30
G.L. Entries		348,537.50	(348,537.50)						-
Disbursements:									
Accts. Payable	24,156.58	47,524.45	204,152.15	306.92	(77.96)	200.00	164,452.73	-	440,714.87
Hourly Payroll	45,549.38	-	-	3,568.63	3,115.00	7,646.55	-	-	59,879.56
Contracted Payroll	218,227.36	-	-	24,682.99	-	-	-	-	242,910.35
P-Card	5,981.65	9,026.44	-	-	-	-	-	-	15,008.09
Flex/HS Deducts	-	-	-	-	-	-	934.84	-	934.84
Prior Adj / Voids	(4.50)	-	-	-	-	-	(632.89)	-	(637.39)
CO Cert Pmts	-	-	-	-	-	-	-	-	-
Online Fees	35.32	-	-	-	-	-	23.95	-	59.27
Total Disbursements	293,945.79	56,550.89	204,152.15	28,558.54	3,037.04	7,846.55	164,778.63	-	758,869.59
Balance	1,356,351.84	5,266,113.77	9,189,650.71	548,101.88	40,587.78	947.56	51,922.28	91,383.76	16,545,059.58
Cash	(16,408.45)	29,131.12	-	(703.80)	0.29	-	5,966.85		17,986.01
Pooled Account	1,372,760.29	5,236,982.65	9,189,650.71	548,805.68	40,587.49	947.56	45,955.43	91,383.76	16,527,073.57
Time Deposits									-
Change Fund									-

Balance Sheet - Combined
Period Ending: July 2022

	<u>10 GENERAL FUND</u>	<u>21 CAPITAL OUTLAY</u>	<u>22 SPECIAL EDUCATION FUND</u>	<u>51 FOOD SERVICE</u>	<u>53 OTHER ENTERPRISE FUND</u>	<u>Total</u>
Total Assets and Deferred Outflows of Resources						
Current Assets						
101 GF Demand Deposits	(16,441.57)	29,131.12	0.00	0.00	0.00	12,689.55
102 PAYROLL DEPOSITS	33.12	0.00	(703.80)	0.29	0.00	(670.39)
105 POOLED FUND DEPOSITS	1,372,760.29	5,236,982.65	548,805.68	40,587.49	947.56	7,200,083.67
108 GF Advance Payments	5,356.35	0.00	0.00	0.00	0.00	5,356.35
110 220 TAXES RECEIVABLE	(1,021,207.17)	(679,247.14)	(359,388.50)	0.00	0.00	(2,059,842.81)
112 214 TAXES RECEIVABLE	156.08	37.79	25.34	0.00	0.00	219.21
112 215 TAXES RECEIVABLE	(156.08)	(37.79)	(25.34)	0.00	0.00	(219.21)
112 216 TAXES RECEIVABLE	(1,011.23)	(945.52)	(576.68)	0.00	0.00	(2,533.43)
112 217 TAXES RECEIVABLE	(425.35)	(179.11)	(330.18)	0.00	0.00	(934.64)
112 218 TAXES RECEIVABLE	579.82	(225.49)	342.44	0.00	0.00	696.77
112 219 TAXES RECEIVABLE	(1,546.38)	(1,239.87)	(903.23)	0.00	0.00	(3,689.48)
120 011 GF Accounts Receivable Regular	1,546.38	0.00	0.00	285.76	0.00	1,832.14
120 012 GF Accounts Receivable Collections	0.00	0.00	0.00	3,382.25	1,567.78	4,950.03
140 GF Due From Federal Govt	999.02	0.00	0.00	0.00	0.00	999.02
170 101 SUPPLIES INVENTORY CLEAR LAKE	0.00	0.00	0.00	3,696.14	0.00	3,696.14
171 101 FOOD INVENTORY CLEAR LAKE	0.00	0.00	0.00	(2,750.25)	0.00	(2,750.25)
172 101 COMMODITY INVENTORY CLEAR LAKE	0.00	0.00	0.00	(2,860.53)	0.00	(2,860.53)
191 DEPOSIT INSURANCE POOL	40,546.00	0.00	0.00	0.00	0.00	40,546.00
196 NET PENSION ASSET	0.00	0.00	0.00	363.76	63.20	426.96
Current Assets	381,189.28	4,584,276.64	187,245.73	42,704.91	2,578.54	5,197,995.10
Long-term Assets						
204 EQUIPMENT-LOCAL	0.00	0.00	0.00	61,635.17	0.00	61,635.17
205 EQUIPMENT-FEDERAL ASSIST.	0.00	0.00	0.00	2,893.26	0.00	2,893.26
208 ACCUM DEPRECIATION-LOCAL	0.00	0.00	0.00	(50,609.57)	0.00	(50,609.57)
209 ACCUM DEPR-FEDERAL	0.00	0.00	0.00	(2,893.26)	0.00	(2,893.26)
Long-term Assets	0.00	0.00	0.00	11,025.60	0.00	11,025.60

Deferred Outflows of Resources

Balance Sheet - Combined

Period Ending: July 2022

	<u>10 GENERAL FUND</u>	<u>21 CAPITAL OUTLAY</u>	<u>22 SPECIAL EDUCATION FUND</u>	<u>51 FOOD SERVICE</u>	<u>53 OTHER ENTERPRISE FUND</u>	<u>Total</u>
252 PENSION RELATED DEFERRED OUTFLOWS	0.00	0.00	0.00	18,749.49	3,238.90	21,988.39
Deferred Outflows of Resources	0.00	0.00	0.00	18,749.49	3,238.90	21,988.39
Total Assets and Deferred Outflows of Resources	381,189.28	4,584,276.64	187,245.73	72,480.00	5,817.44	5,231,009.09

**Total Liabilities, Deferred Inflows of Resources,
and Fund Equity**

Current Liabilities

402 ACCOUNTS PAYABLE	10,346.18	0.00	0.00	0.00	0.00	10,346.18
404 CONTRACTS PAYABLE	152,316.22	0.00	15,282.97	0.00	0.00	167,599.19
451 FICA PAYABLE	0.00	0.00	0.00	0.00	0.00	0.00
452 FIT PAYABLE	0.00	0.00	0.00	0.00	0.00	0.00
453 INSURANCE PAYABLE	2,836.59	0.00	673.83	20.68	122.24	3,653.34
454 RETIREMENT PAYABLE	87.00	0.00	0.00	0.00	0.00	87.00
455 OTHER DEDUCTIONS PAYABLE	0.00	0.00	0.00	0.00	0.00	0.00
456 TSA PAYABLE	25.00	0.00	0.00	0.00	0.00	25.00
457 BENEFITS PAYABLE	40,807.81	0.00	5,590.36	0.00	0.00	46,398.17
471 DEPOSITS PAYABLE	0.00	0.00	0.00	12,146.97	0.00	12,146.97
Current Liabilities	206,418.80	0.00	21,547.16	12,167.65	122.24	240,255.85

Long-term Liabilities

506 NET OPEB EXPENSE	0.00	0.00	0.00	6,905.00	1,195.00	8,100.00
559 OTHER DEFERRED INFLOWS	0.00	0.00	0.00	12,655.54	0.00	12,655.54
Long-term Liabilities	0.00	0.00	0.00	19,560.54	1,195.00	20,755.54

Other Liabilities

475 Unearned Revenue	0.00	0.00	0.00	14,578.97	0.00	14,578.97
Other Liabilities	0.00	0.00	0.00	14,578.97	0.00	14,578.97

Deferred Inflows of Resources

551 UNAVAILABLE REVENUE- PROPERTY TAXES	(1,023,610.31)	(681,837.13)	(360,856.15)	0.00	0.00	(2,066,303.59)
554 PENSION RELATED DEFERRED INFLOWS	0.00	0.00	0.00	7,779.11	0.00	7,779.11
559 OTHER DEFERRED INFLOWS	0.00	0.00	0.00	0.00	1,390.07	1,390.07
Deferred Inflows of Resources	(1,023,610.31)	(681,837.13)	(360,856.15)	7,779.11	1,390.07	(2,057,134.41)

Balance Sheet - Combined
Period Ending: July 2022

	<u>10 GENERAL FUND</u>	<u>21 CAPITAL OUTLAY</u>	<u>22 SPECIAL EDUCATION FUND</u>	<u>51 FOOD SERVICE</u>	<u>53 OTHER ENTERPRISE FUND</u>	<u>Total</u>
Fund Balance						
706 TOTAL FIXED ASSETS	0.00	0.00	0.00	5,833.85	0.00	5,833.85
707 RESTRICTED NET POSITION	0.00	0.00	0.00	11,456.86	1,912.03	13,368.89
708 008 UNRESTRICTED NET ASSETS	0.00	0.00	0.00	0.00	(89.02)	(89.02)
708 080 UNRESTRICTED NET ASSETS	0.00	0.00	0.00	0.00	28,310.10	28,310.10
708 UNRESTRICTED NET ASSETS	0.00	0.00	0.00	1,103.02	(27,022.98)	(25,919.96)
723 RESTRICTED-CAPITAL OUTLAY	0.00	5,266,113.77	0.00	0.00	0.00	5,266,113.77
724 RESTRICTED-SPEC. ED.	0.00	0.00	526,554.72	0.00	0.00	526,554.72
753 ASSIGNED-UNEMPLOYMENT	17,707.00	0.00	0.00	0.00	0.00	17,707.00
760 UNASSIGNED -GENERAL FUND	1,180,673.79	0.00	0.00	0.00	0.00	1,180,673.79
Fund Balance	1,198,380.79	5,266,113.77	526,554.72	18,393.73	3,110.13	7,012,553.14
Total Liabilities, Deferred Inflows of Resources, and Fund Equity	381,189.28	4,584,276.64	187,245.73	72,480.00	5,817.44	5,231,009.09

<u>Chart of Account Number</u>	<u>Chart of Account Description</u>	<u>Beginning Balance</u>	<u>Expenses</u>	<u>Revenues</u>	<u>Balance Change</u>	<u>Balance</u>
60 759 804	CLASS OF 2022	(183.91)	0.00	0.00	0.00	(183.91)
60 759 807	FFA	12,105.37	450.00	0.00	0.00	11,655.37
60 759 808	HS STUDENT COUNCIL	1,678.89	0.00	40.25	0.00	1,719.14
60 759 809	NATIONAL HONOR SOCIETY	1,271.75	0.00	0.00	0.00	1,271.75
60 759 810	KEY CLUB	3,032.87	0.00	0.00	0.00	3,032.87
60 759 811	CLEARING ACCOUNT	1,217.04	(85.00)	0.00	0.00	1,302.04
60 759 812	ACTIVITY TICKETS	3,940.00	0.00	0.00	0.00	3,940.00
60 759 813	IMPREST FUND	4,348.62	38,681.26	0.00	0.00	(34,332.64)
60 759 819	BAND	10,227.67	0.00	0.00	0.00	10,227.67
60 759 822	MENTORSHIP PROGRAM	2,727.84	0.00	0.00	0.00	2,727.84
60 759 823	VOCAL	1,638.46	0.00	0.00	0.00	1,638.46
60 759 825	CHEERLEADERS	907.19	0.00	0.00	0.00	907.19
60 759 828	TEACHERS LOUNGE	522.69	0.00	0.00	0.00	522.69
60 759 829	LAPTOP DEPOSIT	50,647.56	0.00	31.00	0.00	50,678.56
60 759 831	RACHELS CHALLENGE	4,914.70	0.00	0.00	0.00	4,914.70
60 759 835	BAND TRIP FUND	4,147.92	0.00	0.00	0.00	4,147.92
60 759 836	YEARBOOK STAFF	1,427.34	0.00	0.00	0.00	1,427.34
60 759 837	GYMNASTICS CLUB	68.77	0.00	0.00	0.00	68.77
60 759 838	ART CLUB	2,127.99	0.00	0.00	0.00	2,127.99
60 759 840	MEDICAL TRUST	80,994.74	124,773.58	673.90	0.00	(43,104.94)
60 759 853	Play Donation	200.00	0.00	0.00	0.00	200.00
60 759 855	SPECIAL OLYMPICS	4,632.60	0.00	0.00	0.00	4,632.60
60 759 856	ELEM. TEACHER READING FUND	65.37	0.00	0.00	0.00	65.37
60 759 857	ELEM. BOOK FAIR	532.54	0.00	0.00	0.00	532.54
60 759 859	4TH GRADE XMAS TREE	45.08	0.00	0.00	0.00	45.08
60 759 861	MS STUDENT COUNCIL	3,674.19	0.00	0.00	0.00	3,674.19
60 759 863	BOX TOPS	2,151.14	0.00	0.00	0.00	2,151.14
60 759 864	Class Composites Project	1,094.48	0.00	0.00	0.00	1,094.48
60 759 865	CARDNIAL CARDS	259.83	0.00	0.00	0.00	259.83
60 759 868	PLAYGROUND CLEARING	314.97	0.00	0.00	0.00	314.97
60 759 870	STUDENT ASSISTANCE	3,688.30	0.00	0.00	0.00	3,688.30
60 759 874	SPECIAL PROJECTS	571.75	0.00	0.00	0.00	571.75
60 759 875	PRESCHOOL PARENTS	1,559.25	0.00	0.00	0.00	1,559.25
60 759 876	SCOREBOARD ADS	9,200.00	0.00	0.00	0.00	9,200.00
60 759 880	ELEM. SPEC. PROJECTS	677.76	0.00	0.00	0.00	677.76
60 759 885	ENGRAVER-RESALE	1,003.61	0.00	0.00	0.00	1,003.61
60 759 886	MULTI MEDIA ADS	3,305.10	0.00	0.00	0.00	3,305.10
60 759 900	CONNECT FOR KIDS	2,278.41	0.00	0.00	0.00	2,278.41

<u>Chart of Account Number</u>	<u>Chart of Account Description</u>	<u>Beginning Balance</u>	<u>Expenses</u>	<u>Revenues</u>	<u>Balance Change</u>	<u>Balance</u>
60 759 901	SPECIAL DONATIONS	5,200.00	0.00	0.00	0.00	5,200.00
60 759 902	GOLF	2,787.72	0.00	0.00	0.00	2,787.72
60 759 910	SECT. 125 REIMB.	(1,386.11)	958.79	0.00	0.00	(2,344.90)
60 759 920	DEWAL PERKINS	(24,513.89)	0.00	12,066.00	0.00	(12,447.89)
60 759 923	Class of 2023	1,913.85	0.00	0.00	0.00	1,913.85
	Fund Total: 60	<u>207,019.45</u>	<u>164,778.63</u>	<u>12,811.15</u>	<u>0.00</u>	<u>55,051.97</u>

<u>Vendor</u>	<u>Description</u>	<u>Invoice Amount</u>
Fund: 10 GENERAL FUND		
A&B PURE WATER	Supplies	172.50
ARROWWOOD RESORT & CONFERENCE CENTER	Travel	359.35
BAND SHOPPE	Supplies	172.71
BJERKE SANITATION	Garbage Removal	400.00
CANBY CHIROPRACTIC CENTER	Purchased Services	80.00
CAROLINA BIOLOGICAL SUPPLY CO	Supplies	82.15
CENGAGE LEARNING	Supplies	318.13
CITY OF CLEAR LAKE	Water & Sewer	1,775.83
CLEAR LAKE COURIER	Purchased Services	592.45
CORDREY, TERRI	Purchased Services	500.00
DA SERVICES	Purchased Services	5,907.79
DAKOTA SPORTS INC	Supplies	1,208.90
DEMCO	Supplies	1,161.60
DEUEL BOOSTER CLUB	Concessions	3,000.00
DEUEL COUNTY MOTOR SUPPLY	Repairs & Maintenance	137.46
DICK BLICK	Supplies	1,640.26
DUENWALD TRANSPORTATION, LLC	Purch Serv, Repairs & Maint	3,457.72
ECOLAB PEST ELIMINATION SERVICE	Purchased Services	66.69
FLINN SCIENTIFIC INC	Supplies	1,221.06
FRITZ CHEVROLET	Repairs & Maintenance	464.84
GOPHER SPORTS	Supplies	408.63
GRAVES IT SOLUTIONS	Supplies	158.00
Heggerty	Supplies	89.00
HOUGHTON MIFFLIN COMPANY	Workbooks	333.62
IMPACT APPLICATIONS INC.	Purchased Services	492.03
ITC	Telephone	749.07
KARMA'S KORN	Concessions	90.00
LAKESHORE LEARNING MATERIALS	Supplies & Equipment	377.99
NORTHEAST EDUC'L SERVICES COOP	Co-Op Services	62.16

<u>Vendor</u>	<u>Description</u>	<u>Invoice Amount</u>
OFFICE DEPOT	Supplies	306.02
OTTER TAIL POWER COMPANY	Electricity	4,772.09
PIONEER ATHLETICS	Supplies	1,117.95
PLANK ROAD PUBLISHING INC	Supplies	296.00
POGIL Project, The	Supplies	28.00
PRAIRIE VIEW PRESS, L.L.P.	Workbooks	427.35
PRODUCTIVITY PLUS	Repairs & Maintenance	2,388.38
SCHOLASTIC MAGAZINES	Subscriptions	193.60
School Mate	Supplies	600.00
SCHOOL SPECIALTY, LLC	Supplies	567.37
SD TEACHER PLACEMENT CENTER	Dues & Fees	435.00
SOUTH DAKOTA UNITED SCHOOLS ASSOCIATION	Dues & Fees	450.00
STEVE WEISS MUSIC	Supplies	135.85
SUPREME SCHOOL SUPPLY	Supplies	205.60
TAYLOR MUSIC, INC.	Supplies	392.84
TRAINING ROOM	Supplies	1,312.32
VERNIER	Supplies	69.38
ZANER BLOSER	Supplies	566.80
Fund Total:		39,744.49
Fund: 21 CAPITAL OUTLAY		
APPLE INC.	Software	300.00
EXPLORELEARNING LLC	Software	3,795.00
HIGH PLAINS TECHNOLOGY, INC.	Computer Equipment	825.30
IXL LEARNING	Software	9,270.00
LAKESHORE LEARNING MATERIALS	Supplies & Equipment	1,620.47
MOSYLE CORPORATION	Software	99.00
National Business Furniture	Equipment	1,334.39
SCHOOL SPECIALTY, LLC	Equipment	317.30
SEESAW LEARNING, INC.	Software	720.00
SWEETWATER	Equipment	676.00
ZANER BLOSER	TITLE CURRICULUM	2,343.41
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<u>Vendor</u>	<u>Description</u>	<u>Invoice Amount</u>
	Fund Total:	21,300.87
Fund: 22 SPECIAL EDUCATION FUND		
NORTHEAST EDUC'L SERVICES COOP	Co-Op Services	5,209.75
	Fund Total:	5,209.75
Fund: 41 CAPITAL PROJECTS FUND		
CO-OP ARCHITECTURE	Building	7,312.50
	Fund Total:	7,312.50
Fund: 51 FOOD SERVICE		
SIMPLY GOOD FOOD, LLC	Purchased Services	289.00
	Fund Total:	289.00
Fund: 53 OTHER ENTERPRISE FUND		
REDFIELD HIGH SCHOOL	Travel	554.40
	Fund Total:	554.40
	Checking Account Total:	74,411.01



- Building Update-
 - Mobile units-
 - Parking-
- Colloquium Update-
- FB Practice field-
- Policy Update/Exit Interview-
- All School Reunion-
- KXLG-
- Picture at BTSF-
- Passes-

UPCOMING EVENTS

- Staff Inservice-August 9-10
- BTSF-August 11th 11-6pm
- First Day of School-Tuesday, August 16th
- August Interim Meeting-TBA



Middle School and High School

- Student schedules adjusted and finalized
- MS/HS Teacher Inservice Topics
 - First Day Schedule
 - Technology Use
 - Communication with Parents
 - Planbook
 - Data Overview
 - Survey Results Overview
 - Eligibility
- Back to School Fair (Aug. 11th)



i. Elem. Principal

1. Behavior Leadership Training Recap
2. PTG Meeting Recap

ii. Athletic Director

1. Football Practice Started on Aug. 4th
 - a. MS Football – Hand out equipment on 8/15
 - b. First practice Aug. 16th
2. Volleyball Practice Starts on Aug. 11th
 - a. MS VB Practice Aug. 11th
3. Cross Country Practice starts on Aug. 15th

Northeast Educational Services Cooperative
Board of Directors Meeting
Monday, July 18, 2022

The Board of Directors for the Northeast Educational Services Cooperative (NESC) met in regular session on Monday, July 18, 2022 via Zoom or at Lake Area Technical College in Watertown, SD. The meeting was called to order by President Schuurman at 7:00 P.M. and adjourned at 9:17 P.M.

Members present:

Jolene King, Arlington; Audrey Schuller, Britton-Hecla; Alisha Nielsen, Castlewood; Malory McIntire, Clark; Barb Asleson, De Smet; Laura Crooks, Deubrook; Michelle Prins, Deuel; Arend Schuurman, Elkton; Lisa Lauterhahn, Enemy Swim Day School; Chris Verhoek, Estelline; Jon Kahnke, Florence; Tara Abraham, Hamlin; Paula Blue, Henry; Megan Eichler, Lake Preston; Jessica Anderson, Rutland; Lana Sand, Rosholt; Jayme Trygstad, Sioux Valley; Lisa Amdahl, Summit; Penny Thyen, Waverly/South Shore; Martin Looyenga, Webster

Absent:

Greg Bich, Iroquois; Carrie Schiernbeck, Oldham/Ramona; Art Berger, Waubay; Tia Felberg, Willow Lake; Natalie Remund, Wilmot

Others Attending:

NESC Staff Representatives: Teresa Landmark and Stephanie Hayunga – entered at 7:04 P.M.

Member District Superintendents: Mitch Reed, Florence; Todd Obele, Henry; Dr. Jim Block, Webster

NESC Administration: Andrea Powell, Director; Tiffany Stormo, Business Manager; Tim Frewing, Assistant Director

Call to Order

President Schuurman called the meeting to order at 7:00 P.M.

Agenda Review, Changes, and Approval

Action #22-104 Motion by C. Verhoek, second by A. Nielsen, to approve the agenda as presented. All present voted, motion carried.

Introduction of Guests

Todd Obele, Mitch Reed, Dr. Jim Block, and Teresa Landmark were introduced as guests.

Public Comment

No public comments were presented.

Conflicts of Interest

No conflicts of interest were presented.

Financial Report

Action #22-105 Motion by P. Blue, second by J. King, to approve the financial report for the period ending June 30, 2022. All present voted, motion carried.

	<u>General Fund</u>	<u>Special Education Fund</u>	<u>Agency Fund</u>
June 1, 2022	\$180,354.98	\$1,063,620.40	\$12,707.47
<u>Receipts:</u>			
Local Sources	\$1,920.70	\$188,349.34	\$1,943.32
State Sources		\$3,881.42	
Federal Sources		\$207,447.00	
Other	\$11,757.00	\$67,356.45	
<u>Total Monthly Receipts</u>	<u>\$13,677.70</u>	<u>\$467,034.21</u>	<u>\$1,943.32</u>
Total Gross Receipts	\$194,032.68	\$1,530,654.61	\$14,650.79
Manual Journal Entries	\$-28.45	\$28.45	
Less Salaries	\$10,914.66	\$271,353.24	
Less Disbursements	\$14,310.69	\$67,274.48	\$3,045.65
<u>Total Salaries & Disbursements</u>	<u>\$25,225.35</u>	<u>\$338,627.72</u>	<u>\$3,045.65</u>
Ending Cash Balance June 30, 2022	\$168,778.88	\$1,192,055.34	\$11,605.14

Consent Agenda

Action #22-106 Motion by L. Crooks, second by C. Verhoek to approve the following items on the Consent Agenda: 7a) Approval of June 20, 2022 Board of Directors meeting minutes; 7b) Approval of payment of final 2022 budget claims. All present voted, motion carried.

EOFY2022 Accounts Payable

GENERAL FUND: ARROWWOOD RESORT & CONFERENCE CENTER MTSS TRAVEL 231.00; AUTOMAXX CDJR, INC. MAINT 31.29; BASS SANITATION INC. APRIL - JUNE GARB 13.64; CENEX FLEETCARD GASOLINE 2,062.74; CENTURY BUSINESS PRODUCTS, INC COPIER MAINT CONTRACT 12.74; HAHLER AUTOMOTIVE MAINT 243.33; HAMLIN COUNTY FARMERS COOP MAINT & GASOLINE 565.06; KORMANAGEMENT SERVICES, LLC DRUG TESTING Q4 2,624.38; NEBEL, JAMESON LAWN CARE 21.60; NESC SPECIAL REVENUE PROJECTS FY22 4TH QTR EXP MI 1,037.66; OTTERTAIL POWER CO. ELEC 14.34; REINHILLER, LISA MTSS TRAVEL 134.00; ROB'S AUTO REPAIR MAINT 3,393.63; STORMO, TIFFANY FY22 MI REIMB 33.57; VERIZON WIRELESS JUNE CELL SERV 10.78; WATERTOWN PUBLIC OPINION MINUTES 37.32; WEBSTER AUTO CARE MAINT 68.82

FUND TOTAL: \$10,535.95

SPECIAL EDUCATION FUND: BASS SANITATION INC. APRIL - JUNE GARB 137.86; CENTURY BUSINESS PRODUCTS, INC COPIER MAINT CONTRACT 128.79; HAMLIN SCHOOL DISTRICT REIMB CB RATES 25,132.18; MARSHALL CO. HEALTHCARE CENTER PT/OT SERV 3,764.63; NEBEL, JAMESON LAWN CARE 218.40; NESC SPECIAL REVENUE PROJECTS FY22 4TH QTR EXP MI 44,484.94; OTTERTAIL POWER CO. ELEC 145.02; SANFORD WEBSTER MEDICAL CENTER OT SERVICES 3,673.56; STORMO, TIFFANY FY22 MI REIMB 339.39; VERIZON WIRELESS JUNE CELL SERV 189.05; WATERTOWN PUBLIC OPINION MINUTES 377.41

FUND TOTAL: \$78,591.23

Appoint Business Manager as President Pro-Tem

Action #22-107 Motion by C. Verhoek, second by M. Prins to nominate T. Stormo for President Pro-Tem. Motion by C. Verhoek, second by L. Crooks, nominations cease, and unanimous ballot be cast for T. Stormo. All present voted, motion carried.

Adjourn meeting for Fiscal Year 2022

Action #22-108 With there being no further business to come before the Board of Directors for FY22, Motion by A. Nielsen, second by P. Blue to adjourn the final Board of Directors meeting for FY22 at 7:06 P.M. All present voted, motion carried.

NESC Board of Directors

Annual Reorganization Meeting

The annual reorganization meeting for FY23 was called to order by President Pro-Tem Stormo at 7:07 P.M.

Election of Officers for Fiscal Year 2023

Office of the President

Action #23-1 Motion by A. Nielsen, second by J. King to nominate A. Schuurman for the office of President. Motion by M. Prins, second by L. Crooks, nominations cease, and unanimous ballot be cast for A. Schuurman. All present voted, motion carried.

Office of the Vice-President

Action #23-2 Motion by J. King, second by C. Verhoek to nominate P. Thyen for the office of Vice-President. Motion by J. King, second by C. Verhoek, nominations cease, and unanimous ballot be cast for P. Thyen. All present voted, motion carried.

NESC 2022-2023 Budget Hearing

President Schuurman declared the budget hearing open at 7:10 P.M. Business Manager Stormo presented the budget, and President Schuurman declared the budget hearing closed at 7:18 P.M.

Adopt FY 2023 budget

Action #23-3 Motion by L. Amdahl, second by P. Blue to adopt the FY23 budget as presented. All present voted, motion carried.

The changes to the preliminary published budget are as follows:

Appropriations:

General Fund:

RR - \$3627.84; Administration - \$34,478.47; Fiscal Services - \$12,082.87; Technology - \$6,017.17; Vehicle Services - \$157,564.52; Capital Acquisitions - \$132,025.00

Special Education Fund:

Physical Therapy - \$317,693.91; Technology - \$60,840.24; Administrative - \$348,615.61; Fiscal Services - \$122,171.25

Means of Finance:

General Fund:

RR - \$3,627.84; Assessments - \$11,482.56; Expensed Mileage from SPED - \$274,240.00; Fund Balance - \$75,000.00

Special Education Fund:

Assessments - \$1,330,093.70; IDEA PART B 611 - \$2,028,740.00; Fund Balance \$450,000; Transfer from General Fund - \$50,000.00

Consent Agenda

Action #23-4 Motion by A. Nielsen, second by L. Crooks to approve the following items on the consent agenda: 6a) Approval of July 2022 claims; 6b) Designate Official Depository-Reliabank, Hayti, SD; 6c) Authorize official newspaper – Watertown Public Opinion; 6d) Designate Legal Counsel-Rodney Freeman; 6e) Designate Business Manager as official custodian of accounts; 6f) Adopt travel rates: i) In state-\$0.42 per mile, \$6 breakfast, \$14 noon lunch, \$20 dinner, actual cost for lodging; ii) Out of state --\$.42 per mile, \$10 breakfast, \$18 noon lunch, \$28 dinner; actual cost for lodging; 6g) Appoint Title IX and 504 Coordinator-Tim Frewing; 6h) Appoint Director Powell and Business Manager Stormo as Federal Program Agents; 6i) Designate purchasing agents-Director Powell & Business Manager Stormo; 6j) Set Board of Director's pay for Special Committees-\$60 per meeting & \$0.42 per mile; 6k) Approval of contract Hannah Rowe - Administrative Assistant; \$18.00/hour; 6l) Contract amendment Chris Lather; BA +15; \$1,000 increase, \$53,527.00; 6m) Approval of Audit Engagement Letter for FY22; 6n) Approval to use signature stamp for Business Manager Stormo and Board President Schuurman. All present voted, motion carried.

July 2022 Accounts Payable

General Fund: A-I COMPUTER SOLUTIONS TECH 30.15; ABC AUTOMATIC BUILDING CONTROLS FIRE ALARM CONTRACT 55.72; ASBSD FY23 DUES 69.75; CEC T.F. MEMBERSHIP 17.55; EMC INSURANCE FY22 VEHICLE COV 5,468.58; FIRST DAKOTA INDEMNITY COMPANY FY23 WORK COMP 594.63; NESC PAYROLL JULY 2022 6,618.51; OLSON, KIMBERLY BACKGROUND CHECK 3.90; PAPER 101 FY23 COOP PAPER PURCHASE 160,506.10; RELIABANK DEPOSIT BOX 1.35; SASD T.F., T.S. SASD MEMBERSHIP 77.40; SD FEDERAL PROPERTY AGENCY FY22 NEW VEHICLES/PROF SERVICES 36,300.00; SD TEACHER PLACEMENT CENTER TEACHER PLACEMENT SITE 39.15; SHARP AUTOMOTIVE FY22 NEW VEHICLES/PROF SERVICES 35,396.00; SINGREY, BETHANY BACKGROUND CHECK 5.70; SOFTWARE UNLIMITED FY23 SOFTWARE FEE 499.50

Fund Total: \$245,683.99

Special Education Fund: A-I COMPUTER SOLUTIONS TECH 304.81; ABC AUTOMATIC BUILDING CONTROLS FIRE ALARM CONTRACT 24.28; ASBSD FY23 DUES 705.25; BUSSKOHL, CHRISTY ESY MI REIMB 26.04; CEC T.F. MEMBER 177.45; CPI FY23 MEMBER FEE 200.00; EMC INSURANCE FY22 VEHICLE COV 55,293.42; FIRST DAKOTA INDEMNITY COMPANY FY23 WORK COMP 6,012.37; MARTIAN, EMILY ESY MI REIMB 282.24; NESC PAYROLL JULY 2022 292,258.49; OLSON, KIMBERLY BACKGROUND CHECK/REIMB ESY MI 213.23; PAPER 101 FY23 COOP PAPER PURCHASE 2,083.90; RELIABANK DEPOSIT BOX 13.65; SASD T.F., T.S. SASD MEMBERSHIP 782.60; SCHMIDT, ROCHELLE ESY MI REIMB 82.32; SD TEACHER PLACEMENT CENTER TEACHER PLACEMENT SITE 395.85; SINGREY, BETHANY BACKGROUND CHECK/REIMB ESY MI 94.09; SOFTWARE UNLIMITED FY23 SOFTWARE FEE 5,050.50; SWENSON, CODY ESY MI REIMB 12.60; WEST, LINDSEY ESY MI REIMB 119.70

Fund Total: \$364,132.79

Discussion Items

Assistant Director's Report

Assistant Director Frewing gave his report.

Director's Report

Director Powell gave her monthly report.

NESC Board of Directors – District representatives

Discussion was held on districts preferred method for receiving board information for FY23.

Action Items

Approval of Certificate of Deposit Renewal

Action #23-5 Motion by J. King, second by C. Verhoek to approve 13 month certificate of deposit held at Reliabank. All present voted, motion carried.

Executive Session

Action #23-6 Pursuant to – Personal SDCL 1-25-2(1) Discussing the qualifications, competence, performance, character or fitness of any public officer or employee or prospective public officer or employee. Motion by C. Verhoek, second by T. Abraham to enter executive session at 7:38 P.M. All present voting in favor, motion carried.

President Schuurman declared the board out of executive session at 9:17 P.M.

Adjournment

Action #23-7 With there being no further business, motion by C. Verhoek, second by P. Blue, to adjourn. All present voted, motion carried.

The next NESC Board of Directors meeting will be held at Lake Area Technical College in Watertown, SD on Monday, August 15, 2022 at 7:00 P.M.

Arend Schuurman, President

Tiffany Stormo, Business Manager

ADMINISTRATION: Andrea Powell 130,000.00; Tiffany Stormo 61,872.75; Tim Frewing 81,037.85; Tammy Anderson 18.23/hr; Hannah Rowe 18.00/hr; CUSTODIAN: Geraldine Binde 19.00/hr; EDUCATIONAL SPECIALIST/MTSS: Lisa Reinhiller 71,235.11; TECHNOLOGY COORDINATOR/EDUCATIONAL SPECIALIST: Brenda Boyd 64,286.39; SPEECH THERAPY: Christy Busskohl 70,412.74; Jennifer Deutsch 70,412.74; Angel Dubro 47,165.76; Marisa Freeman 58,839.30; Heather Hansen 60,392.23; Alysha Johnson 35,506.91; Cheryl Keller-Knudson 73,376.73; Megan Liljegren 58,839.30; Nicole Nedved 46,575.00; Carrie Niles 47,961.96; Marci Saathoff 53,902.42; Rochelle Schmidt 57,394.71; Debra Tiefenthaler 73,376.73; Rita Wiese 59,762.30; SPEECH THERAPIST ASSISTANTS: Mallory Mattern 35,310.00; Brandi Ziebart 36,915.00; CENTER BASE: Lindsay Edwards 49,112.33; Chris Lather 53,527.00; Sara Lorensberg 65,334.62; Cody Swenson 47,405.00; EARLY CHILDHOOD: Debra Jensen 60,021.61; Karlette Juhnke 60,832.30; Teresa Landmark 54,811.54; Wendi Lindner 60,021.61; Julie Nelson 59,721.70; SCHOOL PSYCHOLOGISTS: Melissa Gent 66,167.89; Robin Schwandt 71,911.28; Shelly Skogstad 69,709.27; Ellen Stevenson 59,492.00; PSYCHOLOGICAL EXAMINERS: Jessica Fischer 54,295.65; Nikki Heggelund 54,295.65; ACADEMIC EVALUATOR: Christina Flora 50,750.00; Jody Gary 32,400.00; PHYSICAL THERAPISTS: Nancy Crump 81,950.91; Kristina Suttan 70,680.05; PHYSICAL THERAPISTS ASSISTANT: Kristy Boettcher 50,076.00; OCCUPATIONAL THERAPISTS: Stephanie Hayunga 60,634.91; Nicol Huyvaert 69,827.68; Nicole Stulken 57,059.95; OCCUPATIONAL THERAPISTS ASSISTANTS: Morgan Anderson 37,792.40; Kelsey Kringen 41,247.76; CENTER BASE PARA EDUCATORS: Katherine Anderson 16.68/hr; Saphire Anderson 15.90/hr; Jordan Bauer 16.00/hr; Shelby Guerdet 17.12/hr; Shannon Lawrence 15.90/hr; Baily Mack 16.68/hr; Michelle Meier 16.68/hr; Leslie Olson 15.90/hr; Shari Peckenpaugh 17.14/hr; Sarah Sichmeller 15.90/hr; EXTENDED SCHOOL YEAR: Katherine Anderson 15.08/hr; Saphire Anderson 14.40/hr; Christy Busskohl 46.73/hr; Jennifer Deutsch 46.73/hr; Angel Dubro 36.40/hr; Lindsay Edwards 30.04/hr; Robin Gigov 35.93/hr; Shelby Guerdet 15.52/hr; Heather Hansen 40.09/hr; Gunner

Haug 30.00/hr; Debra Jensen 37.61/hr; Karlette Juhnke 40.38/hr; Cheryl Keller-Knudson 48.71/hr; Sheri Kogel 14.40/hr; Teresa Landmark 36.38/hr; Chris Lather 32.87/hr; Shannon Lawrence 14.40/hr; Megan Liljegren 39.06/hr; Wendi Lindner 39.84/hr; Sara Lorensberg 41.38/hr; Baily Mack 15.08/hr; Emily Martian 32.65/hr; Nicole Nedved 31.96/hr; Julie Nelson 39.64/hr; Carrie Niles 39.79/hr; Kimberly Olson 33.21/hr; Leslie Olson 14.40/hr; Shari Peckenpaugh 15.54/hr; Shambree Robbins 14.56/hr; Marci Saathoff 39.75/hr; Rochelle Schmidt 38.10/hr; Randi Schuster 14.40/hr; Angie Scotting 31.43/hr; Kelly Short 30.72/hr; Sara Sichmeller 14.40/hr; Bethany Singrey 30.44/hr; Cody Swenson 30.00/hr; Debra Tiefenthaler 48.71/hr; Lindsey West 34.09/hr; Rita Wiese 39.67/hr