NEPTUNE TOWNSHIP BOARD OF EDUCATION NEPTUNE, NEW JERSEY 07753

Pursuant to Executive Order #107 Meeting Conducted Remotely

August 26, 2020

7:00 PM

MINUTES

I. CALL TO ORDER – 7:00 - The meeting was called to order by Board President Dorothea Fernandez.

This is an open public meeting of the Neptune Township Board of Education. In accordance with Chapter 231, Public Law of 1975, adequate advance written notice of the meeting was made by posting the Schedule of Meetings in the main floor lobby of the Board of Education Administrative Offices, and by delivery to the Asbury Park Press, the Coaster and the Neptune Township Municipal Clerk.

You may obtain free copies of these documents from the district website, or purchase copies by writing the Board of Education Office.

II. ROLL CALL

Board Members Connaughton Hubbard Puryear Lopez	P P P P	Harris Jacks Grand	on	P P P	Howe Matson Fernandez	P P
Others Present: Dr. Crader Mr. Leonard		P Absent	Dr. Gr Mr. Ba		Absent P	

III. MOTION FOR EXECUTIVE SESSION PRIOR TO ADJOURNMENT

Motion: Jackson

IV.

Lopez

Time: 7:32 p.m.

WHEREAS, Chapter 231 of the Public Laws of 1975, known as the "Open Public Meetings Law", authorizes a public body to meet in Executive or Private Session under certain limited circumstances; and,

WHEREAS, said law requires the public body to adopt a resolution at a public meeting before it can meet in such Executive or Private Session;

NOW, THEREFORE BE IT RESOLVED, that the Neptune Township Board of Education does hereby determine that:

- 1. It is necessary to meet in Executive Session prior to adjournment of this public meeting to discuss personnel matters.
- 2. The matters to be discussed are excluded from public discussion under the law and will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

Second: Connaughton

Connaughton Harris Howe Hubbard Jackson Matson Granelli Fernandez Puryear Lopez Time: 7:03 p.m. MOTION TO RETURN FROM EXECUTIVE SESSION PRIOR TO ADJOURNMENT RESOLVED, that the Board of Education approve returning from Executive Session. Motion: Connaughton Second: Puryear Connaughton Harris Matson Y Jackson Hubbard Puryear Granelli Fernandez

V. MINUTES

RESOLVED, that the Board of Education approve the Minutes of the Work Session of July 27, 2020 and Regular Meeting of July 29, 2020.

Motion: Matson

C 1	7 1
Second:	Jackson
occoma.	Jackson

Connaughton	Y	Harris	Y	Howe	Y
Hubbard	Y	Jackson	Y	Matson	Y
Puryear	Y	Granelli	Y	Fernandez	Y
Lopez	Y			_	

VI. PUBLIC FORUM - Lynn Parry, President of the Neptune Township Education Association, expressed thanks for district actions taken to assure safe operations when school reopens. He also encouraged the Board to consider approval of Fall Sports.

Several district parents and residents expressed strong feelings regarding the need to approve Fall Sports programs, and requested better communication of the district's plans.

VII. ADMINISTRATION AND COMMITTEE REPORTS

A. Superintendent's Report

Dr. Crader provided a brief summary of matters discussed at the recent Committee meeting and their relevance to the agenda.

RESOLVED, that the Board of Education approve items listed under Superintendent's Report as per Document A, items 1-9.

Motion: Connaughton

Second: Jackson

Connaughton	Y	Harris	Y	Howe	Y
Hubbard	Y	Jackson	Y	Matson	Y
Puryear	Y	Granelli	<u> </u>	Fernandez	Y
Lonez					

B. Operations

Mrs. Granelli provided a brief summary of matters discussed at the recent Committee meeting and their relevance to the agenda.

1. Finance

RESOLVED, that the Board of Education approve items listed under Finance, as per Document B1, items 1-7.

Motion: Grane	lii			Second: Matson	
Connaughton Hubbard Puryear Lopez	Y Y Y Y	Harris Jackson Granelli	Y Y Y	Howe Matson Fernandez	Y Y Y
2. Facilities					
RESOLVED, to Document B2,		of Education	approve item	listed under Facil	ities, as per
Motion: Harris	3			Second: Puryear	
Connaughton Hubbard Puryear Lopez	Y Y Y	Harris Jackson Granelli	Y Y Y	Howe Matson Fernandez	Y Y Y
3. Transportati	on				
RESOLVED, t			approve items	listed under Trans	portation, as
Motion: Jacks	on			Second: Hubbard	ı
Connaughton Hubbard Puryear Lopez	Y Y Y Y	Harris Jackson Granelli	Y Y Y	Howe _ Matson _ Fernandez _	Y Y Y
C. Curriculum	L				
Ms. Puryear pr meeting and th			atters discusse	d at the recent Con	nmittee
1. Education/	Special Projec	ts			
RESOLVED, t Projects, as per			oprove item lis	sted under Educatio	on / Special
Motion: Lope:	z			Second: Connau	ghton
Connaughton Hubbard Puryear Lopez	Y Y Y Y	Harris Jackson Granelli	Y Y Y	Howe Matson Fernandez	Y Y Y

Note: Fernandez departs, Gran	nelli assumes	chair		
2. Special Education			·	
RESOLVED, that the Board as per Document C2, items 1		approve items lis	ted under Spec	cial Education,
Motion: Puryear		S	Second: Matso	n
Connaughton Y Hubbard Y Puryear Y Lopez Y	Harris Jackson Granelli	Y Y Y	Howe Matson Fernandez	Y Y Absent
3. Student Activities - No Ac	ction			
D. Personnel				
Mrs. Connaughton provided a Committee meeting and their		•	ussed at the re	cent
1. Personnel				
RESOLVED, that the Board Document D1, items 1 – 25.	of Education	n approve items li	sted under Per	rsonnel, as per
Motion: Howe		5	Second: Hubb	ard
Connaughton Y Hubbard Y Puryear Y Lopez Y	Harris Jackson Granelli	Y Y Y	Howe Matson Fernandez	Y Y Absent
2. Negotiations - No Action	ı			
SCHEDULE OF MEETINGS	S			
RESOLVED, that the Board	of Education	approve items list	ed under Docu	ment Z.
Motion: Hubbard		;	Second: Matso	on

Harris

Jackson

Granelli

Howe

Matson

Fernandez

Absent

VIII.

Connaughton

Hubbard

Puryear

Lopez

- IX. OLD BUSINESS Mrs. Granelli reported on the Rise Grant Program.
- X. NEW BUSINESS None
- XI. MOTION TO ADJOURN

RESOLVED, that the Board of Education adjourn the meeting.

Motion: Jackson

Second: Howe

Connaughton	Y	Harris	Y	Howe	Y
Hubbard	Y	Jackson	Y	Matson	Y
Puryear	Y	Granelli	Y	Fernandez	Absent
Lopez	Y				

Time: 8:15 p.m.

Respectfully submitted,

Peter I. Bartlett

Assistant Board Secretary

SUPERINTENDENT'S REPORT

1. Request Board of Education approval to affirm the Harassment, Intimidation H.I.E and Bullying (H.I.B.) report, (N.J.A.C.) P.L. 2010, c.122 [A-3466], reporting period July 29, 2020 - August 25, 2020, as posted.

H.I.B. Report

2. Request Board of Education approval to submit the New Jersey Quality Single Accountability Continuum (QSAC) District Improvement Plan (DIP), as posted.

NJ QSAC District Improvement Plan (DIP)

3. Request Board of Education approval of the 2020-2021 Table of Organization, as posted.

2020-2021 Table of Organization

4. Request Board of Education approval of the 2019-2020 Fire Drill Evacuation Times, as posted.

2019-2020 Fire Drill Evacuation Times

 Request Board of Education approval of the 2020-2021 District Abbreviated School Days Schedule for parent conference and school closings, as posted.

2020-21 District Abbreviated School Days Schedule

6. Request Board of Education approval of the 2020-2021 District Assessment Calendar, as posted.

2020-2021 District Assessment Calendar

7. Request Board of Education approval of the revised 2020-2021 Report Card Schedule for grades 6-12, as posted.

Revised 2020-2021 Report Card Schedule (6-12)

 Request Board of Education approval for Kory Gross, Teacher, ICS, Shark River Hills Elementary School, to attend the Comprehensive Virtual Orton Gillingham Training, Online, from September 12-18, 2020. Kory Gross PDA-Online

8. Request Board of Education approval of the following new and revised Policies:

Approve New/Revised Policies

- 1648 Restart and Recovery Plan File Code Policy (New)
- 1648.02 Remote Learning Options for Families File Code Policy (New)
- 1648.03 Restart and Recovery Plan Full-Time Remote Instruction File Code Policy (New)
- Request Board of Education approval of the following new and revised Policies and Regulations:

Approve New/Revised Policies and Regulation Second and Final Approval

- 1649 Federal Families First Coronavirus (COVID-19) Response Act File Code Policy (New)
- 2270 Religion in Schools File Code Policy (Revised)
- 2431.3 Heat Participating Policy for Student-Athlete Safety File Code Policy (Revised)

AUGUST 26, 2020 DOCUMENT A

SUPERINTENDENT'S REPORT

- 2622 Student Assessment File Code Policy (Revised)
 5111 Eligibility of Resident/Nonresident Students File Code Policy and Regulation (Revised)
- 5200 Attendance File Code Policy & Regulation (Revised)
- 5320 Immunization File Code Policy & Regulation (Revised)
- 5330.04 Administering an Opioid Antidote File Code Policy & Regulation (Revised)
- 5610 Suspension File Code Policy (Revised)
- 5610 Suspension Procedures File Code Regulation (Revised)
- 5620 Expulsion File Code Policy (Revised)
- 8320 Personnel Records File Code Policy & Regulation (Revised)

FINANCE

Resolved, that the Neptune Township Board of Education:

1.	Pursuant to N.J.A.C. 6A:23A-16.10(c)3, Peter J. Leonard, Business
	Administrator/Board Secretary, does hereby certify that as of
	July 31, 2020, no budgetary line item account has Board obligations
	and payments (contractual orders) which in total exceed the amount
	appropriated by the district Board of Education.

2. Pursuant to N.J.A.C. 6A:23A-16.10(c)4, the members of the Neptune Township

Board of Education certify that, as of July 31, 2020, after review

Of the secretary's monthly financial report (appropriations section) and

BOE upon consultation with the appropriate district officials, to the best of their knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4 and that sufficient funds are available for the remainder of the fiscal year.

3. Approve the July 2020 Check Registers, as posted.

Check Registers

Budget Cert SEC

4. Approve the July 2020 Monthly Cash Flow Report, as posted.

Cash Flow Report

5. Approve the July 2020 Secretary's Report, as posted.

Sec Report

6. Approve the July 2020 Account Adjustment and Transfer Reports, as posted.

Expense Adjustments

7. Approve amendment of the Neptune Township Board of Education Flexible Benefits Plan by adoption of the "Amendment for CARES Act," with an effective date of January 1, 2020, as required by federal law, as posted

Amend Flexible Benefits Plan/ CARES Act

FACILITIES

Resolve that the Neptune Township Board of Education:

1. Approve submission of project applications for lockdown signage and signals, consistent with the approved Alyssa's Law Compliance Grant.

Approve Submission of Project Applications

TRANSPORTATION

Resolve that the Neptune Township Board of Education:

	•	
1.	Approve contract renewals for the 2020-2021 school year, as posted:	Approve 2020/2021 Renewals
2.	Approve the use of subscription bussing contracts to be utilized on an as needed/space available basis to include a \$25.00 non-refundable administrative fee, cost = cost charged by bus vendor/# students. Payment to be made prior to the start of transportation services.	e Approve Subscription Busing.
3.	Approve school bus stops for the 2020-2021 school year, as posted:	Approve Bus Stops
4.	Approve the 2020/2021 school year hazardous route policy pursuant to N.J.S.A. 18A:39-1.5, as posted:	Approve Hazardous Routes
5.	Approve transportation to the following not-for-profit child care centers to and from school, as needed, when feasible:	Approve Early Childhood
	Little People at Work, 500 Neptune Boulevard Little Class, 640 Green Grove Road Meridian Early Childhood, 89 Davis Avenue	To/From School
6.	Approve a parental contract for student transportation as follows:	Approve Contract
	PLS35 – The Lewis School, Princeton \$5,617.00 per year	
7.	Accept and award Bid #2100 for Student Transportation Services to and from school for the 2020 – 2021 school year, opened 07/28/2020; as posted.	Accept/ Award Bid # 2100
8.	Accept and award Bid #2101 for Student Athletic Transportation Services for the 2020 – 2021 school year, opened 08/06/2020; as posted.	Accept/ Award Bid # 2100
9.	Approve Field Trip contract renewal for the 2020-2021 school year with First Student Inc. @ the 1.70% allowed CPI increase.	Approve 2020/2021 Field Trip
	\$75.75 per hr. / per bus \$20.00 per hr. / per aide – if needed	Renewal

TRANSPORTATION

10. Accept the following proposals for route ESTR4 as follows:	R4 as follows:	route ESTR	osals for	wing prop	the follo	. Accept	10.
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Accept ESTR4

A2Z Transportation	N/Q	
Briggs Transportation	N/Q	
D. A. G. Transport	N/Q	
D & L Bus Services	N/Q	
Dorothy M. Celli	N/Q	
Egyptian Magic Group	N/Q	
Father N Son	N/Q	
First Student	N/Q	
Good Dove	N/Q	
Hartnett Transit	N/Q	
Klarr Transport Service	\$201.00	p/d
Klarr Transport Service	\$.01	inc/dec pm
Luz Transport	N/Q	
Morning Star Transportation	N/Q	
New Destination	N/Q	
Parthenia Transportation	N/Q	
Philopater Trans.	N/Q	
School Bound Transportation	N/Q	
Seman-Tov	\$196.00	p/d
Seman-Tov	.01	inc/dec pm
Z&S Trans.	N/Q	

11. Award the following route ESTR4 to Seman-Tov on a per diem basis:

Award ESTR4

ESTR4 - Emergency St. Rose Elementary / High School

\$196.00 p/d \$.01 pm inc./dec. 09/03/20 - 11/30/20

EDUCATION SPECIAL PROJECTS

1. It is recommended the Board of Education approve the following 2020-2021 school year Curricula, as posted.

Approve 2020-2021 Curricula

- High School Pre-Algebra Grade 9
- Videography II Grades 6 8

SPECIAL EDUCATION

1. Request Board of Education approval of the following Home Instruction Students:

Home Instruction Students

1 student, High School, SLD – Effective July 24, 2020 Instructor(s), M. Petruzel

2. Request Board of Education approval of the following Tuition Placement Students: (Pro-rated, per Diem as of effective date)

Tuition Placement Students

1 student, OHI, High School, student placed at The Children's Center Effective Date: July 1, 2020 Tuition: \$312.00 Per Diem

1 student, AUT, Midtown, student placed at New Road School/Ocean Effective Date: July 1, 2020 Tuition: \$308.17 Per Diem

1 student, MD, High School, student placed at Rugby School Effective Date: September 9, 2020 Tuition: \$397.66 Per Diem (State Responsible)

APPROVE RESIGNATIONS/RETIREMENTS

Recommend approval of the following Resignations/Retirements:

1. Anna Martuscelli, Secretary, Middle School, effective November 1, 2020 (Retirement)

Anna Martuscelli

2. Kristen Pellegrinelli, Paraprofessional, Early Childhood Center, effective October 17, 2020 *or sooner* (Resignation)

Kristen Pellegrinelli

3. Kathryn Lockwood, Paraprofessional, Midtown Community Elementary School, effective August 31, 2020 (Resignation)

Kathryn Lockwood

4. Julia Alcott, Paraprofessional, Early Childhood Center, effective August 31, 2020 (Resignation)

Julia Alcott

APPROVE APPOINTMENTS

Recommend approval of the following Appointments, pending completion and receipt of all required employment verification information:

5. Paulette Fox, Teacher, Special Education, Middle School, for the 2020-21 school year, effective 11/01/20 or sooner through 06/30/21, salary \$61,089.00 (pro-rata), BA, Level 8 (15 yrs. exp.)

Paulette Fox

6. Anastacia Hanneken, Media Specialist, Midtown Community Elementary School, for the 2020-21 school year, effective 09/01/20 through 06/30/21, salary \$59,989.00, MA+30, Level 6 (13 yrs. exp.)

Anastacia Hanneken

7. Shannon Turner, Teacher, Special Education, Shark River Hills Elementary School, for the 2020-21 school year, effective 09/01/20 or sooner through 06/30/21, salary \$57,139.00, MA, Level 3 (8 yrs. exp.)

Shannon Turner

APPROVE HIGH SCHOOL ADVISORS

8. Recommend approval of the following High School Advisors for the 2020-21 school year, as posted

High School Advisors 21-088

APPROVE MIDDLE SCHOOL ADVISORS

9. Recommend approval of the following Middle School Advisors for the 2020-21 school year, as posted

Middle School Advisors 21-089

APPROVE/AMEND LEAVES OF ABSENCE

10. Recommend Approval or Amendment of the Leaves of Absence, for the 2020-2021 school year, as posted

Approve/Amend Leaves

APPROVE/AMEND TRANSFER/REASSIGNMENT

11. Recommend Approval or Amendment of the Transfers/Reassignments for the 2020-21 school year, as posted

Approve/Amend
Transfers/Reassignments

APPROVE EXTENDED TERM SUBSTITUTES

Recommend approval of the following Extended Term Substitutes:

12. Morgan McNally as an Extended Term Substitute, Teacher, Grade 1, Midtown Community Elementary School, for the 2020-21 school year, effective 09/01/20 through the return of the teacher, per diem rate \$115.00

Morgan McNally

13. Laura Lupinski as an Extended Term Substitute, Teacher, AI, Summerfield Elementary School, for the 2020-21 school year, effective 09/08/20 through the return of the teacher, per diem rate \$140.00

Laura Lupinski

14. Lisa Cagliostro as an Extended Term Substitute, Nurse, Gables Elementary School, for the 2020-21 school year, effective 09/01/20 through the return of the nurse, per diem rate \$150.00

Lisa Cagliostro

APPROVE SUBSTITUTES

15. Recommend approval of the following Substitutes:

Approve Substitutes

Teachers:

Laura Lupinski

Hannah Siebenberg

Nurse:

Lisa Cagliostro

Safety Officer:

Brian DiPersio

Secretary:

Angela Labruzzo

Volunteer:

Donald Glison, Football Mysonn Ledet, Football

APPROVE MENTORS

16. Recommend approval of the following individual as Mentor for a Provisional Teachers for the 2020-21 school year:

Mentors 21-062

Timothy Kortenhaus as a Mentor for Meghan Kelly, Teacher, (Provisional), Social Studies, Middle School

Timothy Kortenhaus

APPROVE DEGREE INCENTIVES

Recommend approval of the following Degree Incentive Payments:

17. Mary Ruth Crelin, Teacher, Shark River Hills Elementary School, \$750.00 (second part of Degree Incentive payment towards MA Degree)

Mary Ruth Crelin

AMEND DEGREE INCENTIVE

Recommend approval to amend the following Degree Incentive Payment:

Mary Ruth Crelin, Teacher, Shark River Hills Elementary School,
 \$750.00 from second part of Degree Incentive Payment to; (first part of Degree Incentive payment towards MA Degree)

Mary Ruth Crelin

APPROVE CREDIT UNUSED SICK DAYS

Recommend approval to Credit the following Unused Sick Days:

19. Shane Fallon, Teacher, Physical Education/Health, High School, with twenty-two (22) Unused Sick Days transferred to his bank from Holmdel Township Schools

Shane Fallon

APPROVE STUDENT TEACHING PRACTICUM

20. Recommend approval of the following college student for a Student Teaching Practicum, in the district during the 2020-21 school year, with no district financial obligation:

Student Teaching Practicum

The College of New Jersey

Zahra Memon - Bethany Pappa-Tripp, Cooperating Teacher, High School (August 25, 2020 - December 11, 2020)

Rutgers University - Phase 1

Student Teachers, as posted

APPROVE INTERNSHIPS

21. Recommend approval of the following Internship, in the district during the 2020-21 school year, with no district financial obligation:

Internships

Monmouth University

Students - Gusepina Pagnotta, Cooperating Nurse, as posted

APPROVE PER HOUR ASSIGNMENTS

Recommend approval of the following Per Hour Assignments:

22. The following individuals as Aquatic Site Manager, for the 2020-21 school year, Neptune Aquatic Center (NAC), rate \$21.00 per hour

NAC - Site Manager

20-020

Maire Moloughney

Kathleen Maniace

23. The following individual as Swim Instructor, for the 2020-21 school year, Neptune Aquatic Center (NAC), rate \$19.00/\$21.00* per hour

NAC - Swim Instructor

20-021

Emily Millaway*

John Maniace

24. The following individual as Lifeguard, for the 2020-21 school year, Neptune Aquatic Center (NAC), rate \$11.00/\$13.00* per hour

NAC - Lifeguard

20-022

Emily Millaway*

Richard Boker

Louden Jobes

Joseph Juliano

Gianna Quagliato

Brendan Mansfield

AMEND PER HOUR ASSIGNMENTS

Recommend approval Amend the following Per Hour Assignment:

25. The following individual to develop a Middle School 7th Grade Science Curriculum for the 2020-21 school year, rate \$42.00 per hour, not to exceed a total of \$1, 230.00 per person:

MS 7th Grade Science Curriculum Writing

21-152

Amy Corbet-Elsbree

Pamela Kellett

AUGUST 26, 2020 DOCUMENT Z

SCHEDULE OF MEETINGS

WHEREAS, Chapter 231, P.L. 1975 (Open Public Meetings Law) requires the Board of Education to give notice of its scheduled meetings which are currently being held remotely until further notice pursuant to Executive Order #107; and,

WHEREAS, Chapter 231, P.L. 1975 authorizes a public body to meet in Executive or Closed Session under certain limited circumstances; and,

WHEREAS, said law requires the Board to adopt a resolution at a public meeting before it can meet in such Executive or Closed Session; now,

THEREFORE BE IT RESOLVED by the Board of Education of the Township of Neptune that it hereby:

Authorizes the following meetings, and determines that it may be necessary to meet in Executive Session, and that the matters discussed will be made public when confidentiality is no longer required and action pursuant to said discussion shall take place only at public meetings:

Monday, September 28, 2020

7:00 PM – Work Session Meeting to be held remotely

Wednesday, September 30, 2020

7:00 PM - Regular Meeting to be held remotely.