

Welcome Back to School



Dr. Teri Staloch
Superintendent

We are looking forward to welcoming more than 8,500 students to school this fall. This is our largest student enrollment to date!

PLSAS is a popular and growing school district. Enrollment projections indicate our growth will continue, with more than 2,100 students enrolling in our schools over the

next ten years. That's equivalent to four of our elementary schools or our two middle schools! We are working hard to find space for all students, as most of our schools are already at or over capacity.

Because of this continued growth, the School Board accepted a 50-member community Task Force's recommendations for long-term facilities planning to help with our students' space needs.

Over the last several months, the Board has been working hard to refine its facilities plan and prepare to ask the community for funding to provide our students with the spaces, staff and resources they need to learn and succeed. We know that strong schools = strong communities.

On August 14, the School Board is expected to call for an election, to take place November 7. Once school is back in session, we will communicate the details of the referendum request so residents can make an informed vote. Watch our website for updates: www.priorlake-savage.k12.mn.us

In the meantime, I hope you find the back-to-school information in this newsletter helpful. I am looking forward to fall and welcoming all students back to school. We are PLSAS!

Edgewood School and La ola del lago Earn Green Ribbon Schools Award from U.S. Department of Education



Pictured left to right: Holly Ham, U.S. Dept. of Ed.; Ben Hanson, School Board Director; Michelle Prosen, Early Childhood Parent Educator; Richie Kucinski, Director of Spanish Immersion and Early Learning; Veronica Ransom, Spanish Immersion Teacher; Sue Mohn, District Naturalist; Adam Honeysett, U.S. Dept. of Ed.

Edgewood School and La ola del lago Spanish Immersion were recently honored in Washington D.C. with a U.S. Department of Education Green Ribbon Schools award.

Edgewood, which houses La ola del lago, is the fifth school in the district to receive a Green Ribbon designation, followed by Glendale (2016), Redtail Ridge (2015), Five Hawks (2014) and Jeffers Pond (2013). Prior Lake-Savage Area Schools was also named a Green Ribbon Sustainability District in 2013.

Edgewood and La ola del lago were honored for their commitment to reducing environmental impact, improving health and wellness and providing effective environmental education. Some accomplishment highlights include:

- Edgewood provides a nature-based preschool option within Circle of Friends where the natural environment provides context for supporting STEM learning.
- The Early Childhood Family Education (ECFE) models earth-friendly practices by rethinking curriculum, reducing consumables and purchasing toys and other items made with recycled products.
- La ola del lago incorporates all facets of the E-STEM curriculum and presents it to the students in the target language.
- To support sustainability and environmental education in all of Edgewood School programs, an underused green space was turned into a nature classroom, incorporating an existing butterfly garden.

In total, 45 schools, nine districts and nine colleges and universities in the U.S. were honored for their exemplary efforts to reduce environmental impact and costs, promote better health and ensure effective environmental education.

FREE Activity Passes for Residents 55+

Prior Lake-Savage Area Schools is pleased to offer free activity passes for home events to residents in the community age 55 and older.

Passes for the 2017/18 school year can be picked up at the District Services Center, 4540 Tower Street SE, Prior Lake, Monday through Friday, between 8 a.m. and 4 p.m. Call 952-226-0000 for more details.



NEW SCHOOL YEAR BEGINS!

Tuesday, Sept. 5 for grades 6-12 and
Thursday, Sept. 7 for grades K-5



PLHS
9th - 12th Grades
Start Time: 8:05 a.m.
End Time: 3 p.m.



Middle Schools
6th - 8th Grades
Start Time: 7:25 a.m.
End Time: 2:06 p.m.



Elementary Schools
K - 5th Grades
Five Hawks & Grainwood:
Start Time: 8:30 a.m.
End Time: 3 p.m.
Glendale, Jeffers Pond, Redtail Ridge, La ola del lago WestWood & SAGE:
Start Time: 9:20 a.m.
End Time: 3:50 p.m.

PLHS Garden: a Resource for Learning, Nutrition



Norah Wagoner, Brayden Rocheford, Joe Welch, Phillip Khomyakov, Laura Gillespie, Henry Waltz, Dylan Vannett, Evan Anderson, Colten Gunderson and Emma Anderson pose with Lauren Raheja and Lia Orey from A Backyard Farm.

In May, Prior Lake High School (PLHS) students, with instruction from their teachers and farmers from A Backyard Farm, planted a garden as part of our commitment to E-STEM learning.

While school is out for the summer, the garden still needs tending, so youth attending our summer Kids' Company program are taking on the task.

Different groups take turns weeding the garden and harvesting the crops it produces. Students learn about effective planting, weeding and harvesting methods and they have opportunities to taste the herbs and vegetables; some familiar, and some new to them.

After each harvest, the produce is used in snacks and lunches for the students. The latest harvest included kohlrabi, kale, cilantro and radishes.

According to Kelly Vossen, Kids' Company Coordinator, extra produce is placed on a table at Redtail Ridge Elementary School for parents to take home. On this table there is also a donation bin for Reaching Our Community's Kids (ROCK) and information about the organization, which aims to feed students in the school district who are food insecure.

Crops in the PLHS garden were planted in a cycle that allows for continuous harvests into the fall season. PLHS students will resume tending the garden when they return to school in the fall and the crops will be processed to supplement school lunches.

Welcome Back to School!

Welcome



Dr. John Bezek,
Principal, PLHS



Jennifer Molitor,
Principal, Glendale Elementary



Whitney Swenson,
Special Education Coordinator



Mark Paulsen,
Assistant Principal, PLHS

IPAD ROLLOUT

AUGUST 14 - 30

August 14

ONLY New PLHS students,
PLHS Commons, 5-8 p.m.

August 15

Hidden Oaks incoming
8th graders - Hidden Oaks
Media Center, 4-8 p.m.

August 16

Twin Oaks incoming 8th
graders - Twin Oaks Media
Center, 4-8 p.m.

August 17

Incoming 9-12 students,
PLHS Commons, 2-8 p.m.

August 24

Any PLHS Student, Media
Center in conjunction with
Picture Day, Noon-8 p.m.

August 30

Hidden Oaks & Twin Oaks
incoming 8th graders, Middle
School Media Centers, 4-8
p.m. (Back-to-School Night)

Right to Know Act

The Parents' Right to Know Act, requiring school districts to inform parents and employees about the use of pest control materials, went into effect in May, 2000. Because of health concerns and potential property damage, Prior Lake-Savage Area Schools uses trained staff members for the prevention and control of weeds outside, and the prevention and control of insects and rodents inside. All materials used are registered by the U.S. Environmental Protection Agency and are selected and applied according to label directions.

An estimated schedule of interior pest control inspection and possible treatments is available for review or copying at each school office. A similar estimated schedule is available for application of herbicides and other materials applied to school grounds. Parents/legal guardians of students may request to receive, at their expense, prior notification of any application of a pest control material should such an application be deemed necessary on a day different from the day specified in the schedule.

For more information about the location of pest control materials in any district building, please contact your school principal or the Director of Operations at 952-226-0000.

Indoor Air Quality

As an additional requirement by the Department of Education, Prior Lake-Savage Area Schools has developed and implemented an Indoor Air Quality Management Plan that addresses indoor air quality issues throughout the district. Walk-throughs and inspections of the buildings are performed annually to detect current problems and help prevent future problems from occurring. If you have any questions or concerns regarding indoor air quality, please contact the Director of Operations at 952-226-0054.

Asbestos Notice

The Environmental Protection Agency requires the school district annually to notify in writing to parents, guardians and staff about the availability of district asbestos management plans. All District 719 buildings have been inspected for asbestos under the Asbestos Hazard Emergency Response Act (AHERA) of 1986. Some asbestos-containing building materials were found in each building except Hidden Oaks Middle School, Glendale Elementary, Jeffers Pond Elementary, Edgewood School, Redtail Ridge Elementary and Prior Lake High School.

Asbestos-containing materials are removed if they become damaged or prior to any construction and remodeling projects. Areas that still have asbestos-containing materials will be inspected every six months. If any change or damage is noticed, the Director of Operations will be notified immediately and required repairs will be made. In addition to periodic surveillance (every six months), each building will be reinspected by a certified asbestos inspector every three years.

A management plan has been submitted to the Minnesota Department of Education and is available for your inspection. To review the plan, contact the Operations Department during regular business hours (Monday - Friday 8:00 a.m. - 4:00 p.m.) at 952-226-0054.



Fall Community Fest
Monday, September 18
6 to 8:30 p.m.
Prior Lake High School

More than 200 exhibitors will be present to provide information on the services and opportunities they offer the Prior Lake-Savage Area community. Learn more about school activities, adult service clubs and organizations, youth sports, Scouts, 4-H and become more familiar with the variety of businesses located in the community. Many giveaways and door prizes make for a fun, enjoyable evening for the whole family.

Minnesota Comprehensive Assessments (MCA IIs/III)

The Minnesota Comprehensive Assessments (MCAs) and alternate assessment, Minnesota Test of Academic Skills (MTAS), are the statewide tests that help districts measure student progress toward Minnesota's academic standards and meet the requirements of the Elementary and Secondary Education Act (ESEA). They are given every year to measure student performance against the Minnesota Academic Standards that specify what students in a particular grade should know and do.

With very few exceptions, all public school students take the Mathematics and Reading MCAs. The Science MCA is given to students in grades 5 and 8 and in the high school grade when they take life science or Biology.

More information about Minnesota's testing program can be found at the following website: www.education.state.mn.us

Federal Accountability

The Elementary and Secondary Education Act (ESEA) was reauthorized in 2015 by the Every Student Succeeds Act (ESSA). The new law builds on key areas of progress in recent years, made possible by the efforts of educators, communities, parents, and students across the country.

As a part of the transition from No Child Left Behind (NCLB) to ESSA, each state must submit a state plan. Minnesota will submit a finalized ESSA State Plan in September, 2017 to specify how the state will meet the requirements of the law. In the meantime, 2017-18 will serve as another year of transition to the state's new accountability, reporting, school improvement and recognition system. Students will take the MCAs as they have in prior years. Multiple Measurement Ratings (MMR) and Adequate Year Progress (AYP) will not be computed and released. Student proficiency data will be released as part of the World's Best Workforce data profiles.

A Choice

Minnesota was the first state in the nation to offer parents and learners a chance to seek the public school that best fits the needs and interests of the individual. The following enrollment and program options are available in Minnesota and Prior Lake-Savage Area Schools.

Open Enrollment

Prior Lake-Savage Area Schools welcomes non-resident students through Minnesota's Open Enrollment program. For the 2017-18 school year, we have limited open enrollment opportunities available in grades K-12 due to increased enrollment growth in our district and capacity constraints. We will continue to take applications for open enrollment, up to 1% at grade levels 1-12, and 75 students in kindergarten. These totals include La ola del lago and SAGE Academy.

The decision to restrict open enrollment does not affect families with children moving into the school district. Resident families who wish to apply for an in-district transfer may still do so. Applications will be reviewed on a case-by-case basis.

For more information, including our open enrollment form, please visit www.priorlake-savage.k12.mn.us/enroll or call 952-226-0077.

SAGE Academy (School for the Advancement of Gifted Education)

SAGE Academy at WestWood Elementary is a full-time gifted program offered to qualified students in grades 3-5. SAGE teachers are well-versed in differentiation and curriculum modification for high-ability learners. For enrollment information call 952-226-0400.

The district also provides a Synergy program and advanced course options at the elementary and secondary levels for high-ability learners.

La ola del lago, Spanish Immersion

La ola del lago is the district's full-day elementary Spanish Immersion program located in Edgewood School. The goal of language immersion is for students to become proficient in the target language and increase cultural and global awareness. Call 952-226-0903 for more information.

Bridges Area Learning Center

Bridges is a program for students in grades 9-12 that offers personalized curriculum, small class sizes and unique instructional approaches. Bridges is designed to reach all learners, especially those who struggle in traditional schools. For enrollment information call 952-226-0840.

Alternative Learning

This program is designed to encourage learners, who are having difficulty in school or who have dropped out of school, to complete their high school credits in alternative settings. Qualifying students may attend another traditional high school inside or outside their district, an Area Learning Center, an alternative school or program, or a non-public, nonsectarian school that has contracted with a district to provide educational services.

Post-Secondary Enrollment Options

This option allows high school students to attend (full or part-time) a technical college, a community college, a private liberal arts college or any of the state universities for high school credit. Students must meet the requirements of that post-secondary institution. Students should work with their high school counselor to ensure that courses taken will meet graduation requirements.

Minnesota Center for Advanced Professional Studies (MNCAPS)

MNCAPS is a partnership between Prior Lake-Savage Area Schools and Lakeville Area Public Schools. Students are fully immersed in a professional culture, solving real-world problems, using industry standard tools and are mentored by actual employers, all while receiving high school and college credit. Students meet for half the day at MNCAPS in Lakeville where they receive hands-on learning experiences in the business and healthcare fields. www.mncaps.org

Education Programs for Minor Parents and Pregnant Minors

These programs are designed to ensure that teens, who are parents or pregnant, complete their high school education. For more information, contact Community Education at 952-226-0080.

Services for Students who are Homeless or Living in a Shelter

Students may qualify for services under the McKinney Vento Act. Transportation costs will be reimbursed for qualifying low-income families whose children are participating in Open Enrollment and Post-Secondary Enrollment Options. For information about the McKinney Vento Act, call 952-226-0070.

Diploma Opportunities for Adults

Individuals aged 21 or older who have not completed high school may earn their diplomas. Qualifying persons have up to two years of free state aid to finish their requirements. Many of the same programs available under High School Graduation Incentives are available to adults. For more information, contact Community Education: 952-226-0080.

Chemical Use Violation Policy

All students participating in co-curricular activities must adhere to the district's Chemical Use Violation policy. After the first violation of chemical use, a student will have to sit out of games or events for six weeks. For each subsequent violation, students will be suspended from their sports or activities for one calendar year.



Important Notices for Parents

PLSAS Receives Gold Standard in Financial Reporting

For the 8th year in a row, Prior Lake-Savage Area Schools has earned the Certificate of Excellence in Financial Reporting award from the Association of School Business Officials (ASBO) International.



Dick Underferth Humanitarian Award Winners



Paige Pribble

Emily Schriever

PLHS class of 2017 graduates Paige Pribble and Emily Schriever have received the Prior Lake Area Chamber of Commerce's Dick Underferth Humanitarian Award.

Each student received a \$500 scholarship for their community involvement. As a surprise to the students, the Underferth family presented each winner with an additional \$500 in honor of Dick Underferth.

Online Classes

Students are advised to meet with their counselor prior to enrolling in online classes to assure that credit can be transferred and that the course meets PLHS graduation requirements. The following are online program options:

- IQ Academy MN (www.iqacademymn.org)
- MN Online High School (www.mnohs.org)
- MN Virtual High School (mnvhs.org)

Special Education, 504 Plan, English Language Learners

Students with an Individualized Education Plan (IEP) or 504 plan may be eligible for accommodations. Please contact your child's case manager or classroom teacher for more information.

Title I Notification

Title I services are offered in Grainwood, Five Hawks, Redtail Ridge and WestWood. Parents at these schools have the right to access information regarding the professional qualifications of their child's classroom teachers, including:

- 1) whether the teacher is licensed for the grades and subjects assigned;
- 2) whether the teacher is teaching with a waiver;
- 3) the academic preparation of the teacher; and
- 4) whether the child is provided services by a para professional and his/her qualifications.

The school district will notify parents when a teacher who is not qualified has taught students for four or more consecutive weeks.

Transportation

School district policies have established walking distances of 1 mile for grades K-5 and 1 1/2 miles for grades 6-12. The transportation department reviews hazardous areas on an ongoing basis and makes adjustments as needed.

Bus behavior rules are posted on each bus and are expected to be followed by all students riding the bus. Failure to abide by the bus rules and regulations may result in denial of the student's bus riding privilege.

Bus schedules, including pick-up and drop-off times and locations, will be posted in Infinite Campus on August 22. Parents and guardians are able to access transportation information on Infinite Campus using personal login and password codes.

The complete District Policy (709) Student Transportation Safety Policy is available in each school office and also on the district's website. For questions, please contact the transportation office at 952-226-0050.

Access to Students and Student Records by Custodial and Non-Custodial Parents

School District policy 515 is in place to ensure the safety of the students in the district and to provide guidance to district staff regarding the legal custody and access rights of custodial* and non-custodial parents.

Regarding access to educational records, both custodial and non-custodial parents are presumed to have the right to access or to control access to a child's educational records and the right to be informed by school officials about their children's welfare, educational progress and status. Custodial and non-custodial parents have equal right to inspect and challenge the accuracy of their child's educational records. The fact that the parents are divorced or legally separated does not alter these rights unless the school district has been presented with a court order or other legally binding document terminating the parental rights of the non-custodial parent or denying the non-custodial parent a specific right in a written order.

If a custodial parent wishes to limit the non-custodial parent's access to a student's educational records, he or she must obtain and present to the school a legally binding document which prevents the release of such information. A copy of the written order must be provided to school officials before the school district will limit a parent's right of access.

All parents, whether custodial or non-custodial, may visit a student at school or remove a student from school, provided the parent complies with the district's visitor's policy and does not disrupt the student's program of education. Both custodial and non-custodial parents also have the right to attend parent-teacher conferences, although the district is not required to hold a separate conference for each parent, and the right to attend other school events designed for parents.

*For district purposes, a "custodial parent" is defined as the parent who has physical custody of the child. A "non-custodial parent" means a parent who does not have physical custody of a child at the time the right as a parent is asserted. Non-custodial parents can have joint legal custody of their children.

Title IX Compliance

Prior Lake-Savage Area Schools complies with the requirements of the Title IX of the Education Amendments of 1972 and does not discriminate on the basis of sex in education programs or activities or in employment. School Board policy 522 (non-discrimination policy) and 506 (student discipline policy) are policies aimed at preventing discrimination. Complaints or questions may be directed to Jeff Holmberg, Title IX Coordinator for the district at 952-226-0070. Complaints may also be filed with the Office for Civil Rights in Chicago, Illinois: 312-866-8434.

Protection of Pupil Rights Amendment

Parents have the right to receive notice and have an opportunity to opt a student out of any non-emergency, invasive physical exam or screening required as a condition of attendance, administered by the school or its agent, and not necessary to protect the immediate health and safety of a student, except for hearing, vision, or scoliosis screenings, or any physical exam or screen permitted under state law.

Parents have the right to receive notice and have an opportunity to opt a student out of any activities involving the collection, disclosure, or use of personal information obtained from students for marketing or to sell or otherwise distribute the information to others.

Parents who feel their rights have been violated may file a complaint with the Family Policy Compliance Office, U.S. Department of Education, 400 Maryland Avenue SW, Washington, DC, 20202-5901.

Equal Opportunity

Prior Lake-Savage Area Schools is committed to a policy of nondiscrimination. The district will not discriminate in any matters concerning staff, students, education programs and services, and persons with whom the board does business. In compliance with existing federal and state statutes and regulations, the district does not discriminate against persons on the basis of race, gender, religious beliefs, national origin, economic status, age, sexual orientation or disability.

Questions about this policy or any concerns about compliance should be directed to: Human Rights Officer, (Jeff Holmberg, Assistant Superintendent if related to student issues or Matt Mons, Executive Director of Human Resources if related to employee issues), Prior Lake-Savage Area Schools, 4540 Tower St. SE, Prior Lake, MN 55372.

Access to State Report Cards

The state's reporting system on school districts provides parents access to report cards on the district and each of the schools.

Go to: www.education.state.mn.us to access the report for your child's school. Information can be accessed under the "Just for Parents" heading.

Measures of Academic Progress

The Measures of Academic Progress (MAP) test is given in grades 2-8 and in selected classes in high school.

The MAP test is designed to determine a student's individual level performance. Students will be tested in reading, math and science (selected classes). The district will require fall and spring testing for grades 2-8. Buildings will have the option to test more frequently.

What makes the MAP unique is that it is computer adaptive and is designed to provide results that show individual student growth in a subject. Questions are generated based on the previous question's response. As a result, the test is truly individualized. The MAP test is aligned to Minnesota's Academic Standards.

Students' growth is measured using a RIT scale (Rausch Unit). To explain, a student's height is measured in feet and inches. Feet and inches are an equal interval scale. The RIT scale charts student growth similarly. Learning is measured on an equal interval scale which has been divided into learning levels. This approach helps schools know whether a student is making progress and whether the student is performing at, above, or below grade level. Growth charts will show growth within a school year and over subsequent years. A national percentile rank will also be given to each student so the district can compare how students are doing on a national level.

Individual student reports will be generated for each student. This will enable teachers and parents to monitor the academic growth of each student and provide interventions and challenge as needed. The ultimate goal is to improve student learning no matter what a student's level of performance.

Although the district will still have to administer the state MCA III tests in reading, math and writing, the MAP test provides additional individualized information on how students are performing.

Health Services

Health Services is staffed by Licensed School Nurses and Health Support Personnel. Health support staff are available during student hours in each school, and trained in First Aid and CPR. Licensed School Nurses assess the health needs of students; develop appropriate health, emergency, and communicable disease plans; and make appropriate referrals with follow-up.

The district adheres to a "No Shot (or proof of exemption), No School" policy. This means that all students must meet the state immunization requirements prior to enrollment or class schedule pick-up. For more information, contact your student's health office or refer to your school's Student Handbook.

More information about the district's Health Services can be found on the web site at www.priorlake-savage.k12.mn.us or through the health office at your child's school.

Child Nutrition Services

Child Nutrition Services provides students with nutritious, high quality meal options that promote good physical and mental development.

We offer a variety of nutritional meal choices and at least one alternate menu. A la carte items are offered in grades 6-12 only.

Menus are available on school websites and our Nutrislice app where customers can view nutritional content and descriptions of menu items, as well as allergen and carbohydrate details.

All student accounts remain prepaid with deposits made with cash, check or credit card. ISD 719 has contracted with FeePay to provide the convenience of using a credit card, with no transaction fees, to prepay for meals.

A student with an outstanding meal debt, will be allowed to purchase a standard meal (breakfast or lunch) regardless of their balance. The charge of that meal will add to their existing balance. Students with outstanding meal debt will not be allowed to charge ala carte, extra milks or extra entrees.

The school district will notify households when meal account balances are low or fall below zero as well as collect unpaid meal charges. If a student's balance accumulates to a negative \$15, Child Nutrition Services will send a notice to the household stating their negative account will be turned over to a collection agency and that the household has 10 days to respond to Child Nutrition Services before the collection agency is given their information. Any meals purchased during that time frame will continue to be added to their meal debt.

For questions please call Linda Roach, Child Nutrition Specialist at 952-226-0009.

Breakfast

All kindergarten students receive a free breakfast. Grades 1-8 and Bridges ALC: \$1.65

Lunch

Elementary: \$2.65
Middle: \$2.75
Bridges: \$2.75
High School: \$3.15
Adult Guests:\$3.85
Milk: \$.45
Second entree: \$1.60

Free and Reduced-Price Lunch assistance is available. Applications are available on our website: www.priorlake-savage.k12.mn.us. Applications must be filled out for each school year the assistance is needed.

Join us for an evening of fun at
our annual bash featuring



An evening to benefit the
Laker Educational Foundation

10.27.2017
Casino Games &
Heavy hors d'oeuvres
6:30 p.m. Social Hour
Minnesota Horse
and Hunt Club
2920 220th St. East | Prior
Lake, MN 55372

General Tickets \$60
(includes playing chips)

raffle | drawing
online silent auction

Already booked
for this night?

Consider supporting us with a
raffle ticket or by participating
in the online silent auction!



www.lakerfoundation.org
Laker Educational Foundation is a
501(c)3 non-profit organization

Quick Guide to the Parent Portal

Communicating with parents is important to us. That's why we use the following online tools to help us communicate student progress and information on a day-to-day basis.

Located at the top of the website at www.priorlake-savage.k12.mn.us, the Parent Portal contains quick links, all on one page, to the most frequently needed sites for your student. The following is a breakdown of online tools parents use on a regular basis.

Infinite Campus is our Student Information System that houses bus stop schedules, official grades, class schedules for grades 6-12, attendance, health and contact information. Bus schedules will be available Aug. 18 for 6th grade families and Aug. 22 for all other grades.

Schoology is our Learning Management System (LMS) that serves as a communication tool for teachers, students and parents. On Schoology, you will find classroom updates, assignments, a calendar of events, study guides, quizzes/tests and interactive discussions.

FeePay is where you register and pay for activities, meals, Community Education classes, Kids' Company, Circle of Friends Preschool, field trips and more.

Need Help?

In order to access your student(s) information, you need to create an account with each of these programs. Our Information Technology Department will be on hand at the following events to assist parents with login instructions.

August 8, 1-8 p.m.
Kindergarten Assessments
all elementary schools

August 14, 5-8 p.m.
iPad rollout night for new students at PLHS

August 15, 4-8 p.m.
iPad rollout night at Hidden Oaks for incoming 8th
graders, Hidden Oaks Media Center

August 16, 4-8 p.m.
iPad rollout night at Twin Oaks for incoming 8th graders,
Twin Oaks Media Center

August 17, 3-8 p.m.
Incoming 9-12 students, PLHS Commons

August 24, 8 a.m. and 7 p.m.
Parents of 6th graders (8 a.m.), Hidden Oaks and Twin
Oaks, new parent BBQ (7 p.m.)

Infinite Campus
Student Information System
that houses:

- Bus stop schedules
- Official grades
- Class schedules
- Attendance
- Contact information
- Health information

Schoology
Teacher, student and parent
communication tool:

- Classroom updates
- Assignments
- Calendar
- Study guides
- Quizzes/tests
- Interactive discussions

FeePay
Register and pay for:

- Activities
- Meals
- Community Ed. Classes
- Kids' Company
- Circle of Friends Preschool
- Field trips and more

Superintendent
Dr. Teri Staloch

2017 Board of Education

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952-226-0014



The stock we are
printing on contains
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Important Notices for Parents

Administration of Student Surveys

Occasionally the school district utilizes surveys to obtain student opinions and information about students. Student surveys may be conducted as determined necessary by the school district. School board policy 520 addresses the administration of student surveys.

Student Surveys by U. S. Department of Education Programs
Surveys, analyses and evaluations conducted as part of any program funded through the U.S. Department of Education must comply with federal law. If a survey is conducted by or is funded in part by the U.S. Department of Education, no student shall be required to participate without the prior consent of the student (if the student is an adult or emancipated minor) or, in the case of an unemancipated minor, without the prior written consent of the parent if the survey asks questions in any of the following protected areas: Political affiliations or beliefs of the student or student's parent; Mental or psychological problems of the student or student's family; Sex behavior or attitudes; Illegal, anti-social, self-incriminating, or demeaning behavior; Critical appraisals of others with whom respondents have close family relationships; Legally recognized privileged relationships, such as lawyers, doctors, or ministers; Religious practices, affiliations, or beliefs of the student or parents; or Income, other than as required by law to determine program eligibility.

All instructional materials, including teacher's manuals, films, tapes, or other supplementary material which will be used in connection with any survey, analysis, or evaluation as part of any program funded in whole or in part by the U.S. Department of Education shall be available for inspection by the parents or guardians of the students.

Surveys not Funded by the U.S. Department of Education
Parents have the right to have their student opt out of student surveys that ask questions from any of the eight protected areas listed above. A parent signature is not required for the student to complete the survey, but parents will be notified of such a survey and be given the opportunity to request their child not participate. The district will notify parents annually if such surveys are to be given. Copies of the surveys will be available for inspection by the parents or guardians of the students.

Information Collection or Disclosure

The policy does not apply to the collection, disclosure, or use of personal information collected from students for the exclusive purpose of developing, evaluating, or providing educational products or services for, or to, students or educational institutions, such as: information collected by

teachers to gather students' feedback on the classroom experience; college or other postsecondary education recruitment or military; curriculum and instructional materials used by elementary and secondary schools; tests and assessments achievement information about students, or to generate other statistically useful data for the purpose of securing such tests and assessments.



Family Educational Rights and Privacy Act (FERPA)

The Family Educational Rights and Privacy Act (FERPA) affords parents and students over 18 certain rights with respect to the student's education records. These rights are:

- The right to inspect and review the student's education records within 45 days of the day the school receives a request for access. Parents or eligible students should submit to the school principal a written request that identifies the record(s) they wish to inspect. The school will make arrangements for access and notify the parent or eligible student of the time and place where the records may be inspected.
- The right to request the amendment of the student's education records that the parent or eligible student believes are inaccurate. Parents or eligible students should contact the school principal.
- The right to consent to disclosures of personally identifiable information contained in the student's records. One exception, which permits disclosure without consent is disclosure to school officials with legitimate interests.
- The right to file a complaint with the U.S. Department of Education: Family Policy Compliance Office, U.S. Department of Education, 400 Maryland Avenue SW, Washington, DC 20202-4605

The district forwards education records, including disciplinary records with respect to suspension or expulsion to the school(s) in which the child seeks to enroll that requests the records. For more information see local school board Policy 515.

Data Privacy/Release of Student Information

While the school district must obtain and use certain information about each student to plan the best program possible, this need is balanced with the right of each student and parent to privacy. Therefore, access to this information by third parties is limited and controlled.

The Directory Information described is the Prior Lake-Savage Area School District's listing of public information. Per Federal law, Prior Lake-Savage Area Schools provides a list of high school students to secondary institutions and military recruiter offices as requested, unless the parent or student requests in writing that their name be removed from the listing. This information is public. The parent or student may, however, notify the district in writing that any or all of the information listed here not be released on that individual student.

- Directory Information includes:
- Student's name and address
 - Telephone listing
 - Date and place of birth
 - Participation in officially recognized activities and sports
 - Weight and height of members of athletic teams
 - Dates of attendance
 - Grade level
 - Degrees or awards received
 - Previous educational agency or institution attended
 - Pictures for school-approved publications, electronic newsletters, cable TV or newspapers
 - Student pictures, video and artwork on district web pages, including district and school social media sites
 - Names and pictures of students participating in or attending extra-curricular activities, school events, and High School League activities or events

Parents (or students age 18+) who wish to opt out of Directory Information should submit an opt-out form located in policy 515 (Protection and Privacy of Student Records).

Electronic Technologies Acceptable Use

Students are able to access the Internet from every classroom. Students also have access to iPads and G Suite, including Chromebooks. Students are expected to follow guidelines for acceptable use of the Internet and Student Code of Ethics Using Social Media.

Parents (or students 18+) who wish to opt out of Student Use of Information Technology should submit an opt-out form located in policy 524 (Electronic Technologies Acceptable Use Policy). They may also request alternative educational activities not requiring Internet access.