

## REGULAR BOARD MEETING

August 22, 2011

Unapproved

The Pelican Rapids Board of Education held a regular meeting on August 22, 2011 in the boardroom at the high school at 6:30 p.m. Board members present: Don Perrin, Jon Karger, Dena Johnson, Kathy Ouren, Charlie Blixt, Mitch Monson. Board members absent: None. Others present: Superintendent Wanek, Stephanie Winjum, Barb Ripley, Brian Korf, Cary Haugrud, Pat Overom, Todd Kuhn, Joyce Burnham, Jane Patrick, Brad Strand, Ian Johnson, Johanna Knorr, and Lou Hoglund.

The meeting was called to order and the Pledge of Allegiance was led by Chairman Don Perrin.

Dena Johnson moved to approve the agenda. The motion was seconded by Mitch Monson and carried.

Jane Patrick presented information about the Safe Communities Coalition and thanked the school board for their cooperation.

Ian Johnson and Johanna Knorr addressed the board regarding the closed noon hour.

Dena Johnson moved to accept the consent agenda consisting the following items:

- Approve board minutes of the July 19<sup>th</sup> regular board meeting

- Approve payment of the July 31<sup>st</sup> and August bills

- Accept donation: \$57.68 Joy Solum-Wells Fargo Community Support

  - \$8,670 Hector Communications/Loretel Systems Internet

  - School Partnership Program

- Personnel:

  - Hire Ellie Nettetstad as HS Special Ed. Para to replace Fran Voigt

  - Hire Charla Seter as Jr. High volleyball coach

  - Hire Kenneth Alexander as the 21<sup>st</sup> Century Grant director

  - Hire Jessica Sjoström as an elementary teacher

  - Hire Bryce Horner as an elementary teacher

  - Hire Charla Seter as a Title I teacher

  - Accept the resignation of Michelle Jameson as 21<sup>st</sup> Century Grant director

  - Accept the resignation of Trista Kitzman as a Title I teacher

- Set the reduced lunch price at \$.40 and no charge for reduced breakfast which are corrected prices according to state mandates.

- Approve transportation contracts for students meeting MDE requirements

- Approve Eduvision program that was previously reviewed

The motion was seconded by Jon Karger and carried.

Motion for Facilities Improvement Project.

Don Perrin moved to approve that the Truth in Taxation public meeting date be set as December 20, 2011 at 6:30 p.m. The motion was seconded by Mitch Monson and carried.

Member Don Perrin introduced the following resolution and moved its adoption, which motion was seconded by Member Kathy Ouren:

**RESOLUTION DETERMINING THE NECESSITY OF INCREASING GENERAL  
EDUCATION REVENUE AND CALLING A SPECIAL ELECTION AND REFERENDUM  
THEREON**

BE IT RESOLVED by the School Board (the Board) of Independent School District No. 548 (Pelican Rapids), Minnesota (the School District) as follows:

It is hereby found, determined and declared as follows:

1. The Board has investigated the facts and does hereby find, determine and declare that it is necessary and expedient to increase its general education revenue by \$600 per pupil. The proposed referendum revenue authorization would be applicable for five (5) years unless otherwise revoked or reduced as provided by law.

2. The question of increasing the general education revenue of the School District shall be submitted to the qualified electors of the School District at a special election, which is hereby called and directed to be held on Tuesday, November 8, 2011, between the hours of 7:00 a.m. and 8:00 p.m.

3. Pursuant to Minnesota Statutes, Section 205A.11, the School District's combined polling place and the precincts served by the polling place, as established and designated by resolution of the Board, are hereby designated for this special election.

4. The Clerk is hereby authorized and directed to cause written notice of the special election to be: (a) provided to the County Auditor(s) at least fifty-three (53) days before the date of the special election; (b) provided to the Commissioner of Education at least forty-nine (49) days before the date of the special election; (c) mailed by first class mail to every taxpayer in the School District, at least fifteen (15) days but no more than thirty (30) days prior to the date of the special election; (d) sent by nonforwardable mail to every affected household in the School District with at least one registered voter at least fourteen (14) days before the date of the special election; (e) posted at the administrative offices of the School District, for public inspection, at least ten (10) days before the date of the special election; and (f) published in the official newspaper of the School District once each week for at least two consecutive weeks, with the last publication being at least one week prior to the date of the special election. The Notice of Special Election shall be prepared in substantially the following form:

**NOTICE OF SPECIAL ELECTION  
INDEPENDENT SCHOOL DISTRICT NO. 548  
(PELICAN RAPIDS), MINNESOTA**

NOTICE IS HEREBY GIVEN that a special election has been called and will be held in and for Independent School District No. 548 (Pelican Rapids), Minnesota, on November 8, 2011, between the hours of 7:00 a.m. and 8:00 p.m. to vote on the following question:

**SCHOOL DISTRICT BALLOT QUESTION  
APPROVAL OF SCHOOL DISTRICT REFERENDUM REVENUE LEVY**

The board of Independent School District No. 548 (Pelican Rapids), Minnesota has proposed to increase its general education revenue by \$600 per pupil. The proposed referendum revenue authorization would be applicable for five (5) years unless otherwise revoked or reduced as provided by law.

Shall the increase in the revenue proposed by the Board of Independent School District No. 548 (Pelican Rapids) be approved?

**PASSAGE OF THIS REFERENDUM WILL RESULT IN AN INCREASE  
IN YOUR PROPERTY TAXES**

For the ballot question, the property tax portion of the revenue authorized will require an estimated referendum tax rate of 0.1243587% of the referendum market value of all classes of taxable property in the School District, as defined by Minnesota Statutes, Section 126C.01, Subdivision 3, which excludes certain agricultural property, seasonal property and post-secondary student housing.

The projected annual dollar increases for typical residential homesteads, apartments, commercial-industrial properties, and most other classes of property within the School District are as shown in the table below.

For agricultural property (both homestead and non-homestead), the taxes for the proposed referendum will be based on the value of the house, garage and one acre of land. There will be no referendum taxes paid on the value of agricultural land and buildings. For seasonal recreational residential property (e.g., cabins), there will be no taxes paid for the proposed referendum.

The figures in the table below are based on taxes for the voter approved referendum levy only, and do not include taxes for other purposes.

<u>Market Value</u>	<u>Proposed New Authority</u>
\$ 50,000	\$ 62.18
75,000	93.27
100,000	124.36
120,000	149.23
140,000	174.10
160,000	198.97
180,000	223.85
200,000	248.72
220,000	273.59
250,000	310.90
300,000	373.08
350,000	435.26
400,000	497.43
450,000	559.61
500,000	621.79
750,000	932.69
1,000,000	1,243.59

The precincts and polling place for the special election will be:

All Precincts            Pelican Rapids High School  
                                 310 S Broadway  
                                 Pelican Rapids, MN 56572

All qualified electors residing in said School District may cast their ballot at the polling place for the precincts in which they reside during the polling hours specified above.

A voter must be registered to vote to be eligible to vote in the election. An unregistered individual may register to vote at the polling place on election day.

Dated: August 22, 2011

BY ORDER OF THE SCHOOL BOARD

/s/ \_\_\_\_\_, Clerk

5. If paper ballots are being used, the Clerk is authorized and directed to secure a goldenrod colored ballot box for the deposit of ballots at the polling place and to acquire and distribute such election materials as may be necessary for the proper conduct of this special election. If an optical scan voting system is being used, the Clerk shall comply with the laws and rules governing the procedures and requirements for optical scan voting systems. The Clerk is authorized and directed to acquire and distribute such election materials and to take such other actions as may be necessary for the proper conduct of this special election and generally to cooperate with election authorities conducting any other elections on that date. The Clerk and members of the administration are authorized and directed to take such actions as may be necessary to coordinate this election with other elections, including entering into agreements with appropriate municipal and county officials regarding preparation and distribution of ballots or ballot cards, election administration, and cost sharing.

6. If paper ballots are being used, the Clerk is authorized and directed to cause a goldenrod colored printed ballot for the question to be prepared in accordance with Minnesota Statutes, Section 205A.08, Subdivision 4 for use at the special election. If an optical scan voting system is being used, the Clerk shall cause official ballots to be printed according to the format of ballots for optical scan voting systems provided by the laws and rules governing optical scan voting systems. The Clerk is further authorized and directed to cause two sample ballots to be posted in the administrative offices of the School District, for public inspection, at least five (5) days before the date of the special election and to cause a sample ballot to be posted at each polling place on the date of the special election and to cooperate with the proper election officials to cause ballots or ballot cards to be prepared for use at said election. The ballot shall be in substantially the following form, with such changes in form and instructions as may be necessary to accommodate the use of an optical scan voting system.

**SCHOOL DISTRICT QUESTION BALLOT**

**INDEPENDENT SCHOOL DISTRICT NO. 548  
(PELICAN RAPIDS), MINNESOTA  
SPECIAL ELECTION**

November 8, 2011

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To vote for a question, put an (X) in the square next to the word "YES" for that question.  
To vote against a question, put an (X) in the square next to the word "NO" for that question.

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**SCHOOL DISTRICT BALLOT QUESTION  
APPROVAL OF SCHOOL DISTRICT REFERENDUM REVENUE LEVY**

The board of Independent School District No. 548 (Pelican Rapids), Minnesota has proposed to increase its general education revenue by \$600 per pupil. The proposed referendum revenue authorization would be applicable for five (5) years unless otherwise revoked or reduced as provided by law..

- ☐ YES    Shall the increase in the revenue proposed by the Board of Independent  
☐        School District No. 548 (Pelican Rapids) be approved

**BY VOTING "YES" ON THIS BALLOT QUESTION, YOU ARE VOTING FOR A PROPERTY  
TAX INCREASE**

(Reverse side of ballot)

OFFICIAL BALLOT

November 8, 2011

\_\_\_\_\_  
Judge

\_\_\_\_\_  
Judge

(The ballot is to be initialed by two judges)

7. If the School District will be contracting to print the ballots for this special election, the Clerk is hereby authorized and directed to prepare instructions to the printer for layout of the ballot. Before a contract in excess of \$1,000 is awarded for printing ballots, the printer shall, upon request, furnish, in accordance with Minnesota Statutes, Section 204D.04, a sufficient bond, letter of credit or certified check acceptable to the Clerk in an amount not less than \$1,000 conditioned on printing the ballots in conformity with the Minnesota election law and the instructions delivered. The Clerk shall set the amount of the bond, letter of credit or certified check in an amount equal to the value of the purchase.

8. The Board shall appoint election judges and alternates in accordance with Minnesota Statutes, Section 204B.21. The appointments will be made at least 25 days prior to the special election.

9. The special election shall be held and the returns made and canvassed in the manner prescribed by law, and the Board shall meet on a date between the third day, November 11, 2011, and the tenth day, November 18, 2011, after the special election for the purpose of canvassing the results thereof.

10. Pursuant to Minnesota Statutes, Section 126C.17, Subdivision 9(f) and Minnesota Statutes, Section 205A.07, Subdivision 3a, the Clerk is hereby instructed to notify the Commissioner of Education of the results of the referendum and to provide the certified vote totals for each ballot question in written form within 15 days after the results have been certified by the Board.

Upon vote being taken thereon, the following voted in favor thereof

Perrin, Ouren, Karger, Blixt, Monson, Johnson

and the following voted against the same:

None

whereupon the resolution was declared duly passed and adopted.

Charlie Blixt moved to approve the milk bids of Dean Foods/Land O Lakes for the 2011-12 school year. The motion was seconded by Jon Karger and carried.

Dena Johnson moved to vote on the closed lunch hour separately from the high school student handbook. The motion was seconded by Mitch Monson and carried.

Dena moved to approve the closed noon hour for the 2011-12 school year. The motion was seconded by Charlie Blixt. The motion failed with Charlie Blixt and Don Perrin voting in favor and Dena Johnson, Mitch Monson, Kathy Ouren and Jon Karger voting against.

Jon Karger moved to approve the high school student handbook for 2011-12 as presented with closed noon hour until September 30<sup>th</sup> with the assurance that the principal, students and board

members will have further discussion on this matter. The motion was seconded by Charlie Blixt and passed with Dena Johnson voting against.

Dena Johnson moved to approve the elementary student handbook for the 2011-12 school year. The motion was seconded by Kathy Ouren and carried.

Don Perrin moved to approve the employee handbook as presented. The motion was seconded by Mitch Monson and carried.

Dena Johnson moved that the eligible age for a senior citizen pass be set at 60 years old. The motion was seconded by Kathy Ouren and carried.

Dena Johnson moved that the regular September board meeting be changed to September 29<sup>th</sup> at 6:30 p.m. The motion was seconded by Kathy Ouren and carried.

Stephanie Winjum presented information to the board regarding cash flow, tax shift, and ACH processing.

Brian Korf and Brad Strand presented the Principal's/Activities Director report.

The meeting was adjourned.

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Don Perrin, Chairman

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Jon Karger, Clerk