



**HAINESPORT TOWNSHIP BOARD OF
EDUCATION
Regular Meeting
August 20, 2024
Public Session: 7:00 pm**



Board of Education Members

Jason Cardonick, (<i>Pres.</i>)	Larry Brandolph, (<i>Vice Pres.</i>)	Melissa Carlton
Bianca Cuniglio	Jeffrey Duda	VACANT
Erin Minero	Jill Ormsby	Jennifer Weres

Committees of the Board

<u>Student Services/Community Services</u> Bianca Cuniglio (Chair) Larry Brandolph Melissa Carlton Jennifer Weres	<u>Human Resources</u> Jason Cardonick (Chair) Bianca Cuniglio Jill Ormsby Jennifer Weres	<u>Finance/Facilities/Technology</u> Larry Brandolph (Chair) Melissa Carlton Erin Minero Jill Ormsby
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1. MEETING CALLED TO ORDER BY BOARD SECRETARY

_____pm

2. FLAG SALUTE

3. PUBLIC ANNOUNCEMENT:

In compliance with the Open Public Meetings Act, public notices of this meeting have been given by the Business Administrator in the following manners:

- A. Posted written notice on the official bulletin board at the Municipal Building on January 9, 2024.
- B. Submitted written notice to the Burlington County Times and the Cherry Hill Courier Post on January 9, 2024 for advertisement in the January 11, 2024 edition of each respective newspaper.
- C. Emailed written notice with the Clerk of Hainesport Township on January 9, 2024.
- D. Emailed written notice with the members of this body.
- E. Mailed written notice to each person who has requested copies of the regular meeting schedule and who has prepaid any charges fixed for such service.

4. ROLL CALL

Board Member	Present	Absent	If late, time of arrival
Mr. Cardonick			
Mr. Brandolph			
Dr. Carlton			
Ms. Cuniglio			
Mr. Duda			
Ms. Minero			
Ms. Ormsby			
Ms. Weres			
VACANT			

☐ Quorum ☐ No Quorum

☐ Mr. Joseph R. Corn, Superintendent

☐ Mr. Christopher C. DeSanto, Business Administrator/Board Secretary

5. DISTRICT MISSION STATEMENT:

The Mission of the Hainesport Township School District is to provide a safe, supportive and challenging educational environment in an atmosphere that enables each child to develop intellectually, emotionally, physically, and socially in a fiscally responsible manner.

6. PTO REPORT & STUDENT GOVERNMENT REPORT:

Report	Presenter(s)
PTO Report	Ms. Alderman
Student Government Report	

7. RECOGNITION/PRESENTATION

1. Student Safety Data (Reporting Period #2 - 2023-2024) - Mr. Santiago, Jr.
2. HIB Self -Assessment results for the 2023-24 school year.- Mr. Fisher

8. PUBLIC PARTICIPATION: (Action Items Only)

- The Public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate staff member, followed by building level administration, and then the Superintendent of Schools **PRIOR** to petitioning the Board of Education. Complaints should only be brought to the Board after the appropriate school staff has had a reasonable opportunity to resolve the problem at the employee level.
- Each individual will have one opportunity to speak and be given a maximum of three minutes.
- All meetings must be open to the public at all times except for those meetings at which certain expected matters are discussed. However, the right of the public to be present at the meeting should not be confused with public participation. The public body (Board of Education) retains the right to permit, regulate or prohibit active participation of the public at any meeting. (N.J.S.A. 10:4-12(a)).

RECOMMEND that the Board of Education open the meeting to receive comment from the public present.

A. Motion to Open Meeting for Public Comment

Motion	Second	All in Favor	All Opposed

☐ Motion Carries

☐ Motion Fails

This meeting will now be open to the public, however, if your questions or comments pertain to litigation, students, personnel, or negotiations, the Board requests that you see the Superintendent after the meeting since those items cannot be discussed in public.

RECOMMEND that the Board of Education close the meeting for public comment and return to session.

B. Motion to Close Meeting from Public Comment

Motion	Second	All in Favor	All Opposed

☐ Motion Carries

☐ Motion Fails

9. **APPROVAL OF MINUTES:**

A. Motion for the Hainesport Township Board of Education to approve the minutes of the following meeting(s):

Item	Meeting Date	Type	Att.
1.	6/18/2024	Regular Meeting (Open Session)	M-1
2.	7/16/2024	Special Meeting/Public Hearing (Open Session)	M-2
3.	6/18/2024	Regular Meeting (Open Session) - ADDENDUM	M-3

Roll Call on Action Items #1-3:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Mr. Cardonick						
Mr. Brandolph						
Dr. Carlton						
Ms. Cuniglio						
Mr. Duda						
Ms. Minero						
Ms. Ormsby						
Ms. Weres						
VACANT						

☐ Motion Carries

☐ Motion Fails

10. **SUPERINTENDENT'S REPORT:** Mr. Joseph R. Corn, Superintendent

A. Reporting Items:

B. Motion to approve the following reports upon the recommendation of the Superintendent:

<i>Item</i>	<i>Report</i>	<i>Att.</i>
1.	Affirm, Reject, or Modify the monthly HIB Report	SR-1
2.	Code of Conduct	SR-2
3.	Enrollment Report	SR-3
4.	Nurse's Report	
5.	If necessary, the Board authorizes the Superintendent of School to hire personnel to directly replace a staff vacancy occurring between Board of Education meeting dates. Employment is contingent upon criminal history review clearance and issuance of appropriate certification.	
6.	Emergency Virtual or Remote Instruction Plan 2024-25	SR-5
7.	Affirmative Action Turnkey Training for Administrators Handbook	SR-6
8.	Affirmative Action Training for School Staff Handbook	SR-7
9.	Harassment, Intimidation and Bullying Handbook	SR-8
10.	Code of Conduct (S.Y. 2024-2025)	SR-9
11.	Student/Parent/Guardian Handbook	SR-10
12.	Staff Standard Operating Procedure Manual	SR-11
13.	Substitute Standard Operating Procedure Manual	SR-12
14.	School Nursing Plan (2024-25)	SR-13
15.	Lunch/Recess Operating Procedure Manual	SR-14
16.	District Athletic Manual (2024-2025)	SR-15
17.	Professional Development Plan with Mentoring Plan for 2024-2025	SR-16
18.	Approve Danielson's rubric for teacher evaluation for the 2024-2025 school year	
19.	Approval to submit the SOA for PD Plan and Mentoring Plan for the 2024-25 school year.	
20.	Approve to submit the School Self-Assessment for Determining Grades (HIB) for the 2024-25 school year	SR-17

Roll Call on Action Items #1-20:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Mr. Cardonick						
Mr. Brandolph						
Dr. Carlton						
Ms. Cuniglio						
Mr. Duda						
Ms. Minero						
Ms. Ormsby						
Ms. Weres						
VACANT						

□ Motion Carries

□ Motion Fails

11. STUDENT SERVICES./COMMUNITY SERVICES:

A. Student Services/Community Services Report: Bianca Cuniglio, Chair

B. Motion to approve the following Student Services & Community Relations Committee action items upon the recommendation of the Superintendent:

Out of District Placement (ESY)

Item	Student	Placement	Tuition	Term	Att.
1.	OD-0416	BCSSS	\$4,444.00 (Summer Session)	7/8/2024 - 8/2/2024	SS-1
2.	OD-0432	BCSSS	\$4,444.00 (Summer Session)	7/8/2024 - 8/2/2024	SS-2
3.	OD-0434	BCSSS	\$4,444.00 (Summer Session)	7/8/2024 - 8/2/2024	SS-3
4.	OD-0435	BCSSS	\$4,444.00 (Summer Session)	7/8/2024 - 8/2/2024	SS-4
5.	OD-0436	BCSSS	\$4,444.00 (Summer Session)	7/8/2024 - 8/2/2024	SS-5

****Ratify and Affirm**

Item	Out of District Placements	Att.
6.	Student ID# OD-0428 To New Hope Academy for the 2024-25 school year for \$47,775.00 for 180 days.	SS-6
	Two students attending Evesham Twp School District (McKinney-Vento designation)	

Policies and Regulations

Item	Number	Title	Policy	Reg	Rev	1st	Abolish	Final	Att.
7.	8451	Control of Communicable Disease (M)	x	x	x				SS-7

Roll Call on Action Items #1-7:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Mr. Cardonick						
Mr. Brandolph						
Dr. Carlton						
Ms. Cuniglio						
Mr. Duda						
Ms. Minero						
Ms. Ormsby						
Ms. Weres						
VACANT						

☐ Motion Carries☐ Motion Fails***Resolutions***

Item	Description	Att.
8.	Resolution 2024-25 #7 - Approve the district's ELL Three Year Plan and authorize its submission to the NJDOE through NJ Homeroom	SS-8
9.	Resolution 2024-25 #8 - Approve the dissolution of the Preschool Disability (PSD) class.	SS-9

Roll Call on Resolution 2024-25 #7:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Mr. Cardonick						
Mr. Brandolph						
Dr. Carlton						
Ms. Cuniglio						
Mr. Duda						
Ms. Minero						
Ms. Ormsby						
Ms. Weres						
VACANT						

☐ Motion Carries☐ Motion Fails**Roll Call on Resolution 2024-25 #8:**

Board Member	Motion	Second	Yes	No	Abstain	Absent
Mr. Cardonick						
Mr. Brandolph						
Dr. Carlton						
Ms. Cuniglio						
Mr. Duda						
Ms. Minero						
Ms. Ormsby						
Ms. Weres						
VACANT						

☐ Motion Carries☐ Motion Fails

12. HUMAN RESOURCES RELATIONS:**A. Human Resources Committee Report:****Jason Cardonick, Chair****B. Motion to approve the following Human Resources Committee action items upon the recommendation of the Superintendent:***Faculty*

<i>Item</i>	<i>Description</i>	<i>Att.</i>
1.	Ratify and affirm the following kindergarten teachers to be paid for up to four hours at their current rate for their participation in Kindergarten orientation on 8/15/24: Jessica Iuliucci Annie Harris Samantha Swal Nicci Gosizk	
2.	Volunteer list for the 2024-25 school year.	HR-1
3.	Substitute Custodians for the 2024-25 school year.	HR-2
4.	Approve all lunch/recess aides for up to 6 hours for training at CBA/per diem rate, as per state requirements.	
5.	Approve Nicole Orangers and Morgan Barnett as our district participants in the Burlington County School Crisis Response Team for the 2024-25 school year.	

Promotion

<i>Item</i>	<i>Name</i>	<i>New Position</i>	<i>FTE</i>	<i>Compensation</i>	<i>Replacement/Vacancy</i>	<i>Date</i>
6.	Alexander Fisher	Principal 5-8/C&I	1.00	Per Individual Contract	Ramon Santiago (resignation)	TBD

Retirements/Resignations/Leaves of Absence

<i>Item</i>	<i>Name</i>	<i>Position</i>	<i>Type of Leave</i>
7.	Christina Rivera	Principal Secretary	Resignation
8.	Jennifer McCoy	Paraprofessional	Resignation
9.	Marleny Rivas	Paraprofessional	Resignation
10.	Lindsey Bogdan	Elementary Teacher	Resignation

New Hire(s)

<i>Item</i>	<i>Name</i>	<i>Position</i>	<i>FTE</i>	<i>Compensation</i>	<i>Replacement/ Vacancy</i>	<i>Date</i>
11.	Sierra D’Intino	Teacher Grade 3	1.0	Per the CBA	Replacement	9-1-24
*12.	Jaime Forvour	Principal Secretary	1.0	Per the CBA	Replacement	8-12-24
13.	Patrick Green	POR Grade 5	1.0	Per the CBA	Replacement	9-1-24
14.	Makenzie Rockhill	Paraprofessional	.55	Per the CBA	New position	9-1-24
15.	Sherrie Zinky	Paraprofessional	1.0	Per the CBA	Replacement	9-1-24

****Ratify and Affirm***

Mentoring

<i>Item</i>	<i>Mentor’s Name</i>	<i>Staff Member</i>	<i>Subject Area</i>	<i>School Year</i>
17.	Kevin King	Alysha Cook	Elementary Teacher	2024-25
18.	Amanda Brown	Sierra D’Intino	Elementary Teacher	2024-25
19.	Becky Collins	Patrick Green	POR Grade 5	2024-25
20.	Katie Dowd	Amy Hinkson	Library/Media Specialist	2024-25
21.	Jessica Iuliucci	Rachel James	Basic Skills Teacher/PEA	2024-25
22.	Karina McNulty	Julia Janis	Preschool Teacher	2024-25
23.	Jessica Mann	Karly Rabinowitz	POR Grades 3 & 4	2024-25

Extra-Curricular

<i>Item</i>	<i>Name</i>	<i>Position</i>	<i>Rate</i>	<i>Effective Date</i>
24.	Lauren Maiorano	Student Council	Per CBA	09/01/2024
25.	Kim Orfe	Yearbook	Per CBA	09/01/2024
26.	Andrea Cahill	Safety Patrol	Per CBA	09/01/2024
27.	Taylor Klenk	Girls Soccer	Per CBA	09/01/2024
28.	Drew Doudoujkan	Boys Soccer Coach	Per CBA	09/01/2024

29.	Katie Dowd	Girls Field Hockey	Per CBA	09/01/2024
30.	Becky Collins	After School Detention	Per CBA	09/01/2024
31.	Cynthia Rivas	After School Detention	Per CBA	09/01/2024
32.	Kevin King	After School Detention	Per CBA	09/01/2024
33.	Krissy Soltesz	After School Detention	Per CBA	09/01/2024
34.	Becky Collins	Elementary School Homework Club	Per CBA	09/01/2024
35.	Emily Greco-Wright	Elementary School Homework Club	Per CBA	09/01/2024
36.	Cynthia Rivas	Elementary School Homework Club	Per CBA	09/01/2024
37.	Zach Classetti	Elementary School Homework Club	Per CBA	09/01/2024
38.	Becky Collins	Middle School Homework Club	Per CBA	09/01/2024
39.	Zach Classetti	Middle School Homework Club	Per CBA	09/01/2024
40.	Cynthia Rivas	Middle School Homework Club	Per CBA	09/01/2024
41.	Jason Stewart	Jazz Band	Per CBA	09/01/2024
42.	Krissy Soltesz	Crowd Control	Per CBA	09/01/2024
43.	Taylor Klenk	Crowd Control	Per CBA	09/01/2024
44.	Cynthia Rivas	Crowd Control	Per CBA	09/01/2024
45.	Robyn Stanley	Drama Club	Per CBA	09/01/2024
46.	Tiffany Deer	Drama Club Assistant	Per CBA	09/01/2024

Lateral Salary Guide Movement

<i>Item</i>	<i>Staff Member</i>	<i>Current Step</i>	<i>New Step</i>	<i>Effective Date</i>
47.	Anne Harris	BA+12 Step 6 (24-25 SY)	BA +24 Step 6 (Step and salary are based on approval of CBA)	9/1/2024

Roll Call on Action Items #1-47:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Mr. Cardonick						
Mr. Brandolph						
Dr. Carlton						
Ms. Cuniglio						
Mr. Duda						
Ms. Minero						
Ms. Ormsby						
Ms. Weres						
VACANT						

☐ Motion Carries

☐ Motion Fails

Resolutions

Item	Description	Att.
47.	Resolution 2024-25 #3 - Approve the creation of the K-1 POR (Pull-Out Resource) teacher position	HR-3

Roll Call on Resolution 2024-25 #3:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Mr. Cardonick						
Mr. Brandolph						
Dr. Carlton						
Ms. Cuniglio						
Mr. Duda						
Ms. Minero						
Ms. Ormsby						
Ms. Weres						
VACANT						

☐ Motion Carries

☐ Motion Fails

13. FINANCE/FACILITIES/TECHNOLOGY:

A. Finance/Facilities/Technology Committee Report:

Larry Brandolph, Chair

B. Motion to approve the following F/F/T Committee action items upon the recommendation of the Superintendent:

Reports

Item	Report Type	Att.
1.	Board Secretary's Report for July 2024	FI-1

2.	Treasurer's Report for July 2024	FI-2
3.	Appropriation Adjustment Journal for July 2024	FI-3
4.	Payment of bills for the month of July 2024 (No funds have been over expended)	FI-4
5.	EFT Activity Report for July 2024	FI-5
6.	Student Activity Account	
7.	Cafeteria Report July 2024	FI-7

Action Items

<i>Item</i>	<i>Description</i>	<i>Att.</i>
8.	Ratify and affirm effective July 1, 2024, approve Christopher DeSanto as signatory of the board for the following accounts with Citizens Bank: <ul style="list-style-type: none"> •General Fund •Custodial Account •Capital Projects •Cafeteria Account •Payroll Agency •Unemployment •Student Activities •Scholarships 	
9.	Approve Christopher DeSanto, Business Administrator, to travel to the following events: <ul style="list-style-type: none"> ● NJ School Boards Convention (October 2024) ● NJASBO Convention (June 2025) *Techspo	
10.	Approve the purchasing manual for the business office for the 2024-2025 school year.	

<i>Item</i>	<i>Plan</i>	<i>Att.</i>
11.	Crisis Management Plan for 2024-25	FA-1
12.	School Safety and Security Plan for 2024-25	FA-2
13.	Written Indoor Air Quality Plan for 2024-25	FA-3
14.	Exposure Control Plan for 2024-25	FA-4
15.	Integrated Pest Management Plan for 2024-25	FA-5
16.	Emergency Response Template (ERT) for 2024-25	FA-6
17.	Written Hazardous Communication Plan for 2024-25	FA-7
18.	Hearing Protection Exposure Control Plan for 2024-25	FA-8
19.	Silica Exposure Control Plan for 2024-25	FA-9

Use of Facilities 2024-2025 School Year

<i>Item</i>	<i>Activity</i>	<i>Area</i>	<i>Contact</i>
**20.	Calvary Bible Baptist Church Bible Day Camp/Backyard Bible Club	Outside	Mr. Elrabadi

21.	Our Lady Queen of Peace Religious Education	Classrooms	Ms. Modugno
22.	Box Out Bullying	Gymnasium	Counselors
23.	SGA Halloween Dance	Cafeteria	Ms. Maiorano
24.	SGA Middle School Winter Activity (TBD)	Gymnasium	Ms. Maiorano
25.	Band/Choir Winter Concert	Gymnasium	Ms. Cahill
26.	SGA Winter Dance	Cafeteria	Ms. Maiorano
27.	SGA Middle School Winter Activity (TBD)	Gymnasium	Ms. Maiorano
28.	Spring Concerts	Gymnasium	Ms. Cahill
29.	SGA Middle School Green vs. White	Gymnasium	Ms. Maiorano
30.	RV Dance Team Fundraiser Drop Off	Outside	Ms. Moringelli
31.	Preschool Orientation	Cafeteria	Ms. Wolfrom

**All approval of use of facilities is contingent upon district receipt of proper documentation including proof of insurance & availability of area with respect to previously approved request.*

***Ratify and Affirm*

<i>National School Lunch Program/School Breakfast Program</i>	
32.	For the 2024-25 school year school lunch prices will increase by \$0.25 (to \$3.25). Introduce school breakfast program at a cost of \$2.25.

Field Trips

<i>Item</i>	<i>Date</i>	<i>Grade/Group</i>	<i>Destination</i>	<i>Cost</i>	<i>Coordinator</i>
33.	9/27/24	Preschool	Johnson's Farm	TBD	Ms. Phogat

Drills

<i>Item</i>	<i>Drill</i>	<i>Date</i>	<i>Time</i>
34.	Fire Drill	7-16-24	10:00 - 10:04
35.	Shelter in Place	7-23-24	9:58 - 10:05

Roll Call on Action Items #1-35:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Mr. Cardonick						
Mr. Brandolph						
Dr. Carlton						
Ms. Cuniglio						
Mr. Duda						

Ms. Minero						
Ms. Ormsby						
Ms. Weres						
VACANT						

☐ Motion Carries

☐ Motion Fails

Resolutions

<i>Description</i>	<i>Att.</i>
Resolution 2024-25 #4 - Authorizing the transfer of 2023-2024 School Year Surplus to Reserves	FI-8
Resolution 2024-25 #5 - Authorizing the submission of the Annual Toilet Room Facilities Form to the Executive County Superintendent	FI-9
Resolution 2024-25 #6 - Authorizing the submission of the annual ESEA and IDEA grant applications and acceptance of the funds awarded pursuant to the same	FI-10
Resolution 2024-25 #9 - Authorizing the district's bid and quotation thresholds pursuant to the Qualified Purchasing Agent (QPA) limits.	FI-11
Resolution 2024-25 #10 - Approve Christopher DeSanto, Business Administrator, as the designated Purchasing Agent for Hainesport Township School District.	FI-12

Roll Call on Resolution 2024-25 #4:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Mr. Cardonick						
Mr. Brandolph						
Dr. Carlton						
Ms. Cuniglio						
Mr. Duda						
Ms. Minero						
Ms. Ormsby						
Ms. Weres						
VACANT						

☐ Motion Carries

☐ Motion Fails

Roll Call on Resolution 2024-25 #5:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Mr. Cardonick						
Mr. Brandolph						
Dr. Carlton						
Ms. Cuniglio						
Mr. Duda						
Ms. Minero						
Ms. Ormsby						
Ms. Weres						
VACANT						

☐ Motion Carries

☐ Motion Fails

Roll Call on Resolution 2024-25 #6:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Mr. Cardonick						
Mr. Brandolph						
Dr. Carlton						
Ms. Cuniglio						
Mr. Duda						
Ms. Minero						
Ms. Ormsby						
Ms. Weres						
VACANT						

☐ Motion Carries

☐ Motion Fails

Roll Call on Resolution 2024-25 #9:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Mr. Cardonick						
Mr. Brandolph						
Dr. Carlton						
Ms. Cuniglio						
Mr. Duda						
Ms. Minero						
Ms. Ormsby						
Ms. Weres						
VACANT						

☐ Motion Carries

☐ Motion Fails

Roll Call on Resolution 2024-25 #10:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Mr. Cardonick						
Mr. Brandolph						
Dr. Carlton						
Ms. Cuniglio						
Mr. Duda						
Ms. Minero						
Ms. Ormsby						
Ms. Weres						
VACANT						

☐ Motion Carries

☐ Motion Fails

14. OLD BUSINESS:

15. NEW BUSINESS:

16. INFORMATION & FUTURE PLANNING ITEMS:

17. DATES TO REMEMBER:

18. PUBLIC PARTICIPATION:

- The Public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate staff member, followed by building level administration, and then the Superintendent of Schools **PRIOR** to petitioning the Board of Education. Complaints should only be brought to the Board after the appropriate school staff has had a reasonable opportunity to resolve the problem at the employee level.
- Each individual will have one opportunity to speak and be given a maximum of three minutes.
- All meetings must be open to the public at all times except for those meetings at which certain expected matters are discussed. However, the right of the public to be present at the meeting should not be confused with public participation. The public body (Board of Education) retains the right to permit, regulate or prohibit active participation of the public at any meeting. (N.J.S.A. 10:4-12(a)).

RECOMMEND that the Board of Education open the meeting to receive comment from the public present.

A. Motion to Open Meeting for Public Comment

Motion	Second	All in Favor	All Opposed

☐ Motion Carries

☐ Motion Fails

This meeting will now be open to the public, however, if your questions or comments pertain to litigation, students, personnel, or negotiations, the Board requests that you see the Superintendent after the meeting since those items cannot be discussed in public.

RECOMMEND that the Board of Education close the meeting for public comment and return to session.

B. Motion to Close Meeting from Public Comment

Motion	Second	All in Favor	All Opposed

☐ Motion Carries

☐ Motion Fails

19. ADJOURNMENT

Motion	Second	All in Favor	All Opposed

☐ Motion Carries

☐ Motion Fails

Time of adjournment: _____pm