

School Board Minutes
August 4, 2008
5:30 p.m.

The Pelican Rapids Board of Education met on August 4, 2008 in the boardroom at 5:30 P.M. Board members present: Don Perrin, Kathy Ouren, Dianne Kimm, Charlie Blixt, Peter Sasso-Lundin, and Jon Karger. Board members absent: None. Others present: Superintendent Wanek.

Jon Karger moved to amend the motion made previously to approve the transportation contract by striking the new language that states the operator will secure fuel bids from all interested local vendors and that the school board will approve the lowest responsible vendor at the next regularly scheduled school board meeting. The motion was seconded by Dianne Kimm and carried with Charlie Blixt voting no.

The board discussed the upcoming referendum process.

The meeting was adjourned.

Don Perrin, Chairman

Dianne Kimm, Clerk

REGULAR BOARD MEETING

August 18, 2008

The Pelican Rapids Board of Education held a regular meeting on August 18, 2008 in the boardroom at 6:30 P.M. Board members present: Don Perrin, Kathy Ouren, Dianne Kimm, Charlie Blixt, Peter Sasso-Lundin. Board members absent: Jon Karger. Others present: Superintendent Wanek, Glenn Moerke, Crystal Thorson, Kathy Bergren, Barb Ripley, Kelley Gorman, Marlys Ebersviller, and Diane Bakken .

The meeting was called to order and the Pledge of Allegiance was led by Don Perrin.

Dianne Kimm moved to approve the agenda with the following addition:

Consent item:

Approve bread bid with Sarah Lee through Lakes Country Services Group

The motion was seconded by Peter Sasso-Lundin and carried.

Dianne Kimm moved to approve the consent agenda consisting of the following items:

- A. Approve board minutes –from regular board meeting on July 21, 2008 and special meeting July 28, 2008
- B. Approve payment of the July 31st and August bills
- C. Revenue and Expenditure Guidelines
- D. Investment Log
- E. Approve Contract with LCSC \$51,834.13 for ECFE and Pre School teachers
 - Terra Fitzsimmons ECFE Parent Educator
 - Terra Fitzsimmons ECFE Readiness Coordinator
 - Terra Fitzsimmons Caring Connections program—OTC
 - Janet Woolever Child Care Home Visitor-United Way Grant
 - Kristen Heidecker ECFE Child Educator
 - Kristen Heidecker Pre-School Teacher
- G. Approve raising the adult meal price according to state requirement
 - Lunch from \$2.85 to \$2.90
 - Breakfast from \$1.35 to \$1.40
- H. Personnel
 - 1. Accept resignation
 - Tony Hermes as .5 FTE Math teacher
 - 2. Approve hire
 - Sheri Nettetstad as Special Education Para
 - Lynette Gray 3 hours Title Para
 - Sandy Anderson 1.5 hours Title Para
 - Gwen Lass 2 hours Title Para
 - Terra Fitzsimmons Special Education Para Pre School -60 days
 - Kristy Berg Special Education Para

H. Approve bread bid with Sarah Lee through Lakes Country Service Cooperative

Member Dianne Kimm introduced the following resolution and moved for its adoption:

RESOLUTION INCREASING THE
GENERAL EDUCATION REVENUE OF THE
SCHOOL DISTRICT AND CALLING FOR AN ELECTION

BE IT RESOLVED by the School Board of Independent School District No. 548, Pelican Rapids, Minnesota as follows:

1. The Board hereby determines and declares that it is necessary and expedient for the School District to increase its general education revenue by \$1,100 per pupil. The additional revenue will be used to finance school operations. The proposed referendum revenue authorization would be applicable for ten years unless otherwise revoked or reduced as provided by law. The increase would be effective beginning with taxes payable in 2009, the first year it is to be levied.
2. The question of increasing the general education revenue of the District shall be submitted to the qualified electors of the District at a special election, which is hereby called and directed to be held in conjunction with the state general election on the 4th day of November, 2008.
3. Pursuant to Minnesota Statutes, Section 205A.11, the precincts and polling places for this special election are those precincts and polling places located within the boundaries of the school district which have been established by the cities or towns for statewide elections. The voting hours shall be the same as those for the state general election.
4. The clerk is hereby authorized and directed to cause written notice of said special election to be provided to the county auditor of each county in which the School District is located, in whole or in part, and to the Commissioner of the Minnesota Department of Education at least fifty-three (53) days before the date of said election. The notice shall specify the date of said special election and title and language of each ballot question to be voted on at said special election.

The clerk is hereby authorized and directed to cause notice of said special election to be posted at the administrative offices of the School District at least ten (10) days before the date of said special election.

The clerk is hereby authorized and directed to cause a sample ballot to be posted at the administrative offices of the School District at least four (4) days before the date of said special election and to cause a sample ballot to be posted in each polling place

on election day. The sample ballot shall not be printed on the same color paper as the official ballot.

The clerk is hereby authorized and directed to cause notice of said special election to be published in the official newspaper of the District, for two (2) consecutive weeks with the last publication being at least one (1) week before the date of the election.

The notice of election so posted and published shall state the question to be submitted to the voters as set forth in the form of ballot below, and shall include information concerning each established precinct and polling place.

The clerk is hereby authorized and directed to cause a notice of the election to be mailed by first class mail to each taxpayer in the District at least fifteen (15) but no more than thirty (30) days prior to the date of the special election. The notice shall contain the required projections and the required statement specified in Minnesota Statutes, Section 126C.17, subdivision 9, paragraph (b). The clerk is also directed to cause a copy of this notice to be submitted to the Commissioner of the Department of Education and to the county auditor of each county in which the School District is located in whole or in part at least fifteen (15) days prior to the day of the election.

The clerk is authorized and directed to acquire and distribute such election materials and to take such other actions as may be necessary for the proper conduct of this special election and generally to cooperate with election authorities conducting other elections on that date. The clerk and members of the administration are authorized and directed to take such actions as may be necessary to coordinate this election with those other elections, including entering into agreements with appropriate municipal and county officials regarding preparation and distribution of ballots, election administration, and cost sharing.

5. The clerk is further authorized and directed to cooperate with the proper election officials to cause ballots to be prepared for use at said election insubstantially the following form, with such changes in form and instructions as may be necessary to accommodate the use of an optical scan voting system:

SCHOOL DISTRICT QUESTION BALLOT

INDEPENDENT SCHOOL DISTRICT NO. 548
PELICAN RAPIDS, MINNESOTA

SPECIAL ELECTION
November 4, 2008

To vote, completely fill in the oval(s) next to your choice(s), like this:



To vote for a question, fill in the oval next to the word "YES" for that question.

To vote against a question, fill in the oval next to the word "NO" for that question.

APPROVAL OF SCHOOL DISTRICT
REFERENDUM REVENUE AUTHORIZATION

The Board of Independent School District No. 548, Pelican Rapids, has proposed to increase its general education revenue by \$1,100 per pupil. The proposed referendum revenue authorization would be applicable for ten years unless otherwise revoked or reduced as provided by law. The increase would be effective beginning with taxes payable in 2009, the first year it is to be levied.

☐

YES

Shall the increase in revenue proposed by the Board of
Independent School District No. 548 be approved?

☐

NO

BY VOTING "YES" ON THIS BALLOT QUESTION, YOU ARE VOTING
FOR A PROPERTY TAX INCREASE.

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6. Optical scan ballots must be printed in black ink on white material, except that marks to be read by the automatic tabulating equipment may be printed on another color ink. The name of the precinct and machine-readable identification must be printed on each ballot card. Voting instructions must be printed at the top of the ballot card on each side that includes ballot information. The instructions must include an illustration of the proper mark to be used to indicate a vote. Lines for initials of at least two election judges must be printed on one side of the ballot card so that the judges' initials are visible when the ballots are enclosed in a secrecy sleeve.
 7. The individuals designated as election judges for the general election shall act as election judges for this special election at the various polling places and shall conduct said election in the manner described by law. The election judges shall act as clerks of election, count the ballots cast and submit the results to the school board for canvas in the manner provided for other school district elections.

The motion for the adoption of the foregoing resolution was duly seconded by Peter Sasso-Lundin and upon vote being taken thereon the following voted in favor thereof:

Perrin, Kimm, Ouren, Blixt, Sasso-Lundin

And the following voted against the same:

None

Whereupon said resolution was declared duly passed and adopted.

Member Dianne Kimm moved to resolve that the transfer of \$91,306.73 from Fund I to Fund 24 to establish activity accounts be approved. The motion for the adoption of the foregoing resolution was duly seconded by Peter Sasso-Lundin and upon vote being taken thereon the following voted in favor thereof:

Perrin, Kimm, Ouren, Blixt, Sasso-Lundin

And the following voted against the same:

None

Whereupon said resolution was declared duly passed and adopted.

Member Don Perrin moved to resolve that \$51.00 per AMCPU be transferred from operating capital reserve into unreserved Fund 1 as allowed by last legislative session. The motion for the adoption of the foregoing resolution was duly seconded by Dianne Kimm and upon vote being taken thereon the following voted in favor thereof:

Perrin, Kimm, Ouren, Blixt, Sasso-Lundin

And the following voted against the same:

None

Whereupon said resolution was declared duly passed and adopted.

Kathy Ouren moved to set the date for the initial Truth in Taxation hearing as 12/2/08 at 5:00 p.m. with the continuation hearing being 12/15/08 at 6:00 p.m. if needed. The motion was seconded by Charlie Blixt and carried.

Peter Sasso-Lundin moved to approve the first reading of the following policies:

- 201 Legal Status of the School Board
- 202 School Board Officers
- 203 Operation of the School Board – Governing Rules
 - 203.1 School Board Procedures; Roles of Order
 - 203.2 Order of the Regular School Board Meeting
 - 203.5 School Board Meeting Agenda
 - 203.6 Consent Agendas

The motion was seconded by Charlie Blixt and carried.

Charlie Blixt moved to approve the second reading of the following policies:

- 101 Legal Status of the School District
- 101.1 Name of School
- 102 Equal Education Opportunity
- 103 Complaints – Student, Employees, Parents, Other Person
- 104 School District Mission Statement

The motion was seconded by Don Perrin and carried.

Dianne Kimm moved to approve the elementary handbook with amendments. The motion was seconded by Peter Sasso-Lundin and carried.

Charlie Blixt moved to approve the high school handbook with amendments. The motion was seconded by Peter Sasso-Lundin and carried.

Don Perrin moved to approve the staff handbook. The motion was seconded by Charlie Blixt and carried.

Principals Glenn Moerke and Crystal Thorson presented their reports.

The meeting was adjourned.

Don Perrin, Chairman

Dianne Kimm, Clerk