

MINUTES

PRESENT: Chairman Bob Adams, members Rob Bruce, Rochelle Cacio, Owen Clark, Beth Hubbard, Jane King, Steve Sherry, Principal Jackie Daniels, Superintendent Pierre Couture, Business Administrator Tina Peabody.

Chairman Adams called the meeting to order at 6:30 PM.

MOTION BY OWEN CLARK, SECONDED BY STEVE SHERRY TO APPROVE THE MINUTES OF THE JULY 15, 2015 MEETING AS WRITTEN. ALL IN FAVOR, MOTION CARRIED.

FINANCIAL:

Tina distributed the Surplus/Deficit statement. She found \$10,000.00 in revenue and there were fewer expenses than reported last month. After taking \$20,000.00 to cover the warrant article and \$80,000.00 for the beginning balance next year, there is a year-end balance of \$30,308.00.

MOTION BY OWEN CLARK, SECONDED BY BETH HUBBARD TO PUT \$20,000.00 OF THE YEAR-END BALANCE INTO THE SURPLUS FUND BALANCE ACCOUNT. ALL IN FAVOR, MOTION CARRIED.

Tina said she is building the budget for 2015-2016 and asked the Board what percentage of increase to plug in for non-contractual employees. The Board asked Tina to use 3%.

BUILDINGS AND GROUNDS:

Owen reported that the drain in the big pan sink in the kitchen was replaced to bring it up to code. The cost was \$2456.00.

The drain replacement lead to a grease trap replacement that cost \$1000.00 not including labor.

Chris received two quotes to replace the curtain in the gymnasium. One quote was \$4990.00 (curtain only) and the other was \$4000.00 (curtain & cables).

A quote was received for epoxy flooring in the halls. The bid for doing the first floor was \$40,000.00 and has a 50 year warranty. The cost to replace carpeting on both floors is \$30,000.00 and has a 10 year life. The stage divider has been repaired.

The school will be responsible for costs to have the old convection oven removed and the new oven installed.

Chris purchased 10 chairs for elementary classes.

Carpet installation is complete in the guidance office and at the top of the stairs.

A rooftop satellite was removed.

The doors and floors were painted in the student and teacher elementary bathrooms.

The patio has been re-sealed. The contractor submitted a bill on 6/22 and has not received payment.

Tina will check to see why payment has not been made.

Fire extinguishers were checked and several were replaced.

The boilers were cleaned and serviced. The high efficiency rods are not lasting and need to be replaced.

Chris feels we need to replace both entryway doors. They are rotting from the bottom. He has quotes of \$11,050.00 – white metal/aluminum mix and \$10,648.00 – galvanized steel.

MOTION BY OWEN CLARK, SECONDED BY BETH HUBBARD TO REPLACE TWO ENTRYWAY DOORS AT A COST OF \$11,050.00. ALL IN FAVOR, MOTION CARRIED.

BUDGET:

No report

POLICY HANDBOOK:

No report

EXECUTIVE BOARD:

No report

NEGOTIATIONS (PROFESSIONAL STAFF):

No report

NEGOTIATIONS (SUPPORT STAFF):

No report

STEERING COMMITTEE:

No report

TRANSPORTATION:

We are under contract until the end of the 2015-2016 school year.

Bath declined our offer to bus their students back to Bath after school is dismissed in Lisbon.

They feel the students would arrive at their school too early.

PRINCIPAL'S REPORT:

Jackie nominated David Wright as the Varsity Girls' Soccer Coach. She and Les interviewed all the applicants. David coached the Middle School Boys' Baseball team last year. He has good ideas for the girls and is very excited to work with them.

MOTION BY BETH HUBBARD, SECONDED BY OWEN CLARK TO ACCEPT THE NOMINATION OF DAVID WRIGHT AS THE VARSITY GIRLS' SOCCER COACH. ALL IN FAVOR, MOTION CARRIED.

Jackie asked the Board to accept the resignation of Jody Oliver, Administrative Assistant and Liara Carboneau, Paraprofessional.

MOTION BY OWEN CLARK, SECONDED BY ROB BRUCE TO ACCEPT THE RESIGNATION OF JODY OLIVER AND LIARA CARBONNEAU. ALL IN FAVOR, MOTION CARRIED.

Jackie asked for the Board to approve the nomination of Rossana Burke for the Administrative Assistant position. Rossana worked in the Concord, Vermont school. She has PowerSchool experience and is familiar with the way we do our budget.

MOTION BY OWEN CLARK, SECONDED BY ROB BRUCE TO ACCEPT THE NOMINATION OF ROSSANA BURKE AS ADMINISTRATIVE ASSISTANT. ALL IN FAVOR, MOTION CARRIED.

Jackie suggested they offer a stipend of \$2000.00 to Lisa for reviewing the Free and Reduced Lunch applications. After a discussion, the Board decided to pay Lisa overtime out of the Special Education grant if she has to work over 40 hours/week to complete application reviews.

Greg Superchi would like to coach a Bass Fishing team this fall and will do it without pay.

Jackie asked the Board if they would be willing to reimburse Greg for mileage and gas for the boat since nothing was budgeted for a team in the 2015-2016 school year.

MOTION BY OWEN CLARK, SECONDED BY BETH HUBBARD TO PAY MILEAGE, GAS FOR THE BOAT AND ENTRY FEES FOR TOURNAMENTS FOR THE BASS FISHING TEAM. ALL IN FAVOR, MOTION CARRIED.

SUPERINTENDENT'S REPORT:

Pierre said the Administrative Retreat was very productive. He explained that each of the five schools have their own set of issues but they came together to set goals for the group. Last year they accepted the new science standards. This year they will work on implementation of the standards for grades K-12.

Jackie is enrolled in NISL (National Institute for School Leadership) at North Country Education Services in Gorham. Pierre said this is a high caliber national level program. The program focuses on the areas that are critical to successful school leadership. Five of the dates of her training are on the nights of Lisbon's Board meeting. The Board meeting will be moved to the second Tuesday of the month in October, December, January, February, and May so that Jackie can attend. Pierre will ask Marge to make a new meeting calendar and will bring it to the September meeting.

Pierre talked about the support staff vacation structure and gave the Board a history of what Lisbon custodians have been accruing in vacation time. He said the practice of giving employees three weeks of vacation time at the beginning of their sixth year of employment has been going on for more than twenty-two years.

There being no further business to come before the Board, MOTION BY OWEN CLARK, SECONDED BY ROB BRUCE TO ADJOURN AT 7:35 PM. ALL IN FAVOR, MOTION CARRIED.

Respectfully submitted,

Cindy Derosia
Clerk