High School Digital Academy
ATTENDANCE GUIDELINES

Dear Students and Parents/Guardians,

This letter is to inform you of how attendance will be taken at the High School Digital Academy.

First, let us remind you that attendance is very important for student success at the MVDA, and if a student attends the online classes daily, he/she will not fall behind. If a student attends everyday, he/she will have time to dive into assignments for meaningful lessons, and if a student attends everyday he/she will have more opportunities to ask questions to further enrich their learning. Lastly, if a student attends everyday, he/she will not feel the pressures of deadlines in their course work or on their journey to graduate.

With that being said, attendance is defined as logging in **daily** and **engaging** in the workload for that day. Every student will have a personal calendar on Apex that will showcase what assignments need to be completed and when they are due. We are asking for a student to engage in those assignments and only those assignments for that day.

Digital Academy attendance is reported to the High School Attendance Office the following day. For example, on Tuesday we will look at Monday's logins and lesson engagement, and report attendance accordingly. This procedure is followed because H.S. Digital Academy students have until 11:59 to complete each day's work. The appropriate report of "absent" or "present" will be based on a student's virtual time and lesson completion.

Parents, we are dedicated to your student(s) and their best educational experience. Please, make sure your student is logging in and engaging in their daily lessons. Above all else, please communicate any issues, questions, or concerns you may have.

We look forward to a great year.

Sincerely,

MVDA Staff