

**AGENDA for the REGULAR MEETING  
OF THE TRUSTEES OF JEFFERSON HIGH SCHOOL DISTRICT # 1**

**\* 6:30 p.m. April 20, 2021 \***

**Jefferson High School Library**

**(Board packet available upon request at the Central Office.)**

This agenda is subject to changes until the Friday preceding the meeting. Please check the school website at [www.jhs.k12.mt.us](http://www.jhs.k12.mt.us) for the most current agenda and the packet of associated materials for the meeting.

**A. Call to order-Chairperson**

1. Pledge of Allegiance

**B. Announcements and Public Comment.** *Please see information printed on the back of the agenda and in the brochure at the entrance to the meeting about speaking to the board during this time.*

**C. Student Report**

**D. Staff Report**

**E. Committee Reports**

**F. Administration Reports** – *The board briefly reviews the written reports provided in board packet. Some specific, anticipated items are listed below. The Board will not act on items in a report unless the item appears as an action item in the new or unfinished business sections of the agenda.*

1. Clerk/Business Manager

- a. Elections update

2. Principal/A.D.

3. Superintendent

**G. Unfinished Business- Action is always possible for Unfinished Business items.**

**H. New Business – Action is always possible for New Business items.**

1. Policies – Possible update of 1900 policies

- a. 1700 Uniform Complaint Procedure

- b. 3130 Students of Legal Age

- c. 3225P Sexual Harassment Grievance Procedure – Students

- d. 3310 Student Discipline

- e. 4315 Visitor and Spectator Conduct

- f. 4332 Conduct on School Property

- g. 5012P Sexual Harassment Grievance Procedure – Employees

- h. 5120F1 Determination of Eligibility for Hire Form

- i. 5120F2 Privacy Act Statement

- j. 5120F3 Dissemination Log

- k. 5120P Federal Background Check Fingerprint and Information Handling Procedure

- l. 5122F Applicant Rights and Consent to Fingerprint Form, NCPA/VCA Applicant Form

- m. 5223 Personal Conduct

- n. Drug-Free Workplace

- o. 5228F Acknowledgement of Receipt of Policies 5228 and 5228P

- p. 5228F2 Request for Records Form

- q. 5228P Drug and Alcohol Testing for School Bus and Commercial Vehicle Drivers

- r. 5232 Child Abuse, Neglect, and Sex Trafficking Reporting

- s. 5328 Family Medical Leave

- t. 7220 Use of Federal Title I Funds

- u. 7220P Use of Federal Title I Funds Methodology

2. Personnel – Action

- a. Substitute Applications

- b. Sports coach split – J. Padmos/J. Michaud/A. Connole

- c. Certified Renewals

- d. Classified Renewals

- e. Superintendent job description

- f. Superintendent Evaluation – possible closed session (Sept., Nov., Jan., March, May, July)

3. Approval of Attendance Agreements – AYA/Elk Park/North end 3 AYA, 29 Helena

4. Board Training

5. May meeting date – 11<sup>th</sup> or 18<sup>th</sup>

6. Tuition Budget Amendment – final approval of resolution

7. Heard Scholarships

8. IT Proposals

9. Approval of Prickly Pear Coop Representative
10. Risk Management Program Policy 8300
11. Special Education Application Policy 2161P
12. Facility Use
  - a. Jefferson County Middle School track meet – May 18
13. COVID Update
  - a. Spring activities
  - b. General update
14. Facility Update - SMA

#### **I. Communication and Comments**

1. Letters to the Board

#### **J. Commendations and Recognition**

#### **K. Consent Agenda**

1. Approval of Previous Minutes and High School Claims and Accounts – action

#### **L. Follow-up/Adjournment – upcoming months**

1. Chair/Superintendent article for paper

**NEXT REGULARLY SCHEDULED HIGH SCHOOL BOARD MEETING** May, 2021 6:30 P.M. Board chair-approved agenda items are due in the district office by the last Friday of the month prior to the board meeting.

*All board meetings are held in the Jefferson High School Library, on the third Tuesday of each month at 6:30 p.m. (Exceptions often occur in May and August to follow legal requirements.) For updates, call the district office at 225-3740.*

#### **Jefferson High School Board Members**

Buster Bullock, (Boulder area position)

Kyrie Russ, Vice-Chair (At-Large 2 position)

Justin Willcut (MT City area position)

Kevin Harris, (At-Large 1 position) Bryher Herak (Basin area position)

Cami Robson, Chair (Clancy area position)

Larry Rasch (At-Large 3 position)

**Announcements and Public Comment.** The board welcomes and encourages public comment and wishes the public comment process to be fair and orderly. Written comments may be submitted to the board through the District Clerk's office. Individuals wishing to address the board at the board meeting must sign in on the sheet provided. The clerk will collect the sheet when the meeting begins. Comments on topics that are on the agenda may be made when the meeting reaches that item's point on the agenda. Comments on non-agenda items may be made during the "Public Comment" agenda item. To avoid violations of individual rights of privacy, a member of the public wishing to address the Board during this time will not be allowed to make comments that would infringe upon the privacy rights of any student, staff member, or member of the public during his/her designated time to speak. Abusive or obscene comments will not be allowed. Time allowed for comments may be limited. Individuals will only be called upon twice for the same topic after all persons have been called upon and as time permits. The Board may not respond to and will not act on non-agenda topics at this meeting but may schedule the topic on the agenda of a subsequent meeting.

#### **Mission Statement**

*The Jefferson High School District #1's mission is to provide the best possible education for our youth for whatever path of life they choose; to be the school of choice for students, teachers, and staff; and to be the heart of the communities we serve.*

#### **Our vision for the future:**

##### **Students:**

- Achieve high test scores and graduation rates that are competitive nationally;
- Graduate with a plan for life that they feel well equipped to pursue;
- Choose our school over others because of our solid reputation;

##### **Teachers:**

- Actively support students with their time, attention and obvious commitment;
- Have the tools and resources necessary to do optimal work;
- Are proud to work here and of their contribution to the school;

##### **Our Administration and Board**

- Commit to be knowledgeable about best practices
- Establish, devote themselves to, and evaluate their priority goals on a regular basis; and
- Work as a collaborative team to make decisions that always focus on what is best for students, teachers, and our communities.

##### **Our communities:**

- Are knowledgeable of and highly respect our commitment to excellence; and
- Support our work in many ways – their time, funds, levy votes, ideas, and enthusiasm about our students and their activities.

- Feel happy, challenged, safe, and supported throughout their time here;
- Appreciate and fully engage in our activities that augment our core curriculum; and
- Have access to technology that enhances their learning opportunities.

- Are committed to continuing education and the use of best practices;
- Look at our District as a long-term career commitment; and
- Feel confident about the Board's decisions and plans.

#### **COMMITTEE ASSIGNMENTS:**

Negotiations/Personnel	B. Herak, K. Harris, J. Willcut
Policy/Handbook	C. Robson, K. Russ, B. Herak
Budget/Insurance/Invest.	K. Harris, J. Willcut, B. Bullock,
Building/Grounds/Trans.	B. Bullock, L. Rasch, K. Harris
Technology	L. Rasch, K. Russ, C. Robson

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April, 2021

## **GENERAL REPORT ITEMS**

### **PAYROLL REPORT**

Payroll warrants approved by the superintendent and paid.

### **MASBO REGION 4**

The MASBO Region 4 meeting I attended was filled with valuable information. We covered some of the breakdown for the next COVID money, possible energy efficiency options, technology options, facilities use agreement information, etc.

### **CURRENT OFFICE ITEMS**

Addressing grant funds and paying claims have been occupying our time in the district office. Aubrie has been able to do a bunch of work on the website. Check it out! The audit will be in the middle of May and I'm NOT looking forward to it. We have a new person so I really don't know what to expect.

## **Financial tidbit of the month:**

**3.12F Long-Term Liabilities** The remaining portion of debt that is not due within the current year.

**710 Bonds Payable - Non-Current.** The remaining principal on bonds which are not due within the current year.

**720 Notes Payable - Non-Current.** The non-current balance remaining due on notes made with the Board of Investments as provided in §20-9-471, MCA or notes sold in anticipation of federal or state revenue as provided in §7-7-109, MCA.

**730 Lease Obligations - Non-Current.** Principal remaining to be paid on lease purchase agreements and capital leases. See §20-6-609, §20-6-625, and §20-10-110, MCA.

**740 Contracts Payable.** Amounts remaining unpaid on contractual agreements including mortgages.

**750 Judgments Payable.** Long-term portion of judgments remaining unpaid. See §15-1-402(6)(c), §20-9-161(3), and §20-9-403(1)(e), MCA.

**760 Compensated Absences Payable.** Accumulated liabilities for vacation and sick leave pay due to teaching or non-teaching personnel upon termination.

**770 Special Assessments Payable.** The remaining principal portion due on special assessments.

## **NOTICE OF ELECTION**

Notice is hereby given that ballots will be mailed to the voters on April 16, 2021, for the election of one trustee representing Clancy Elementary District No. 1 and one at large trustee, three year terms, for the Board of Trustees of Jefferson High School District No. 1. The candidates who have filed for office are: representing Clancy Elementary District No. 1 trustee- Camilla A. Robson; at large trustee- Dan Johnson, Carrie Lindsay, and Dani Morris.

This election will be conducted by MAIL BALLOT ONLY. The regular polling places will not be open.

The place of deposit and the days and times when ballots may be returned to the place of deposit before election day and on election day are:

Jefferson County Clerk and Recorder Office  
102 So. Monroe Street  
Boulder, Mt. 59632  
Office Hours:  
8:00 a.m. to noon, and 1:00 p.m. to 5:00 p.m. Monday through Friday  
Election Day, May 4, 2021, 7:00 a.m. to 8:00 p.m.

In order to be counted, ballots must be received at the election office by 8:00 p.m. on Election Day, May 4, 2021

If you have questions about your ballot please call 225-4020. If you believe you were to receive a ballot and didn't, ballot(s) may be obtained at the Clerk and Recorder's office.

DATED this 15<sup>th</sup> day of April, 2021.

Bonnie Ramey  
Jefferson County  
Election Administrator



April 20, 2021

Principals Report—Mr. Mike Moodry

Student Count w/AYA= 274

### **Academics**

The JHS failure rate is trending with the rest of this school year. The 3rd quarter is down from 3rd quarter midterm by 4% (8.2% to 4.1%), also down from the 2nd quarter (4.6% to 4.1%). The newest trend we are tracking is absence correlation to achievement. The average days missed by a student on the F list is double that of normal attendance (8.6 F-list—School average 4.06). I expect we will need to do some remediation on attendance next year, post-Covid.

Professional development which has occurred have been centered around data analysis and the book Grade Cleanse. We are just wrapping up the course schedule for next year. The final schedule will be submitted to the board at the May meeting.

### **Administrative Student Advisory Council**

The JHS Administrative Student Advisory Council met last week. There were 12 students that attended. The minutes to the meeting are attached.

### **Discipline and Attendance**

Our attendance percentage was 89.89% as of 4/15/2021 as compared to 93.1% in the 2018-19 school year during the same time period. We are struggling with attendance with the emergency Covid procedure in JHS policy. Other schools are experiencing the same troubles. We have had 43 discipline events thus far this year compared to 72 events at this time in the 2018-19 school year.

### **Graduation**

Graduation will be Sunday, May 23rd at 4:00PM on the football field. We will follow current school Covid protocol. The plan is not to limit attendance except social distancing of non-family groups. We have an alternative plan to move into the gym in case of inclement weather which would include limiting attendance to 10 family members per graduate. A decision to move indoors will be made days prior to the graduation ceremony.

Prom will be at the Fairgrounds on May 8th.

### **Activities**

Spring sports are in full swing. The lack of precipitation has allowed most events to take place. The boy's track team has finished in the top 2 in their meets thus far and pre-qualified. The girl track team has finished in the top 5 in all of their meets thus far.

The boy's golf team has finished in the top 2 the past 3 meets. Preston Field and Luke Ekman have finished in the top 3 every meet. The girl's golf team is improving and Ceceila Chapman has won the past three meets.

The tennis team is off to a great start. They are 12-4 in matches thus far.

Prom will be at the Fairgrounds on May 8th.



The JHS Thespians are presenting the Mike Hesford play Days of Us to Use. The dates are April 29th and 30th. We are offering matinees (for the middle schools) and evening shows (public). Contact Mr. Hesford for tickets or more information ([mike.hesford@jhs.k12.mt.us](mailto:mike.hesford@jhs.k12.mt.us)).

**JHS Student Advisory Committee Minutes**  
**Meeting Date: April 12, 2021**

**Mr. Moodry gave a short introduction about giving students the opportunity to help make JHS better and rebuild some trust that may have been lost over the last year between the administration and students.**

**The following items were discussed and presented by students.**

- 1) Sophomores being able to drive at lunch.**
- 2) Hat being able to be worn (maybe compromise wearing in the hallway but not in the classroom).**
- 3) Need more classrooms.**
- 4) Create a clearer line of communication between students and parents on issues. Make sure what is told to students is consistent with what is told to parents.**
- 5) More food at lunch**
- 6) Online learning being abused by students to skip school. Same is true with attendance.**

**Jefferson High School District #1  
Board of Trustees**

**Superintendent's Report**

Date: April 20, 2021

Agenda Item: E-3

**3a- Cards to invite JHS supporters to graduation**

I am again in the process of gathering photos and information to create a card to distribute to supporters of JHS and invite them to the Class of 2021 graduation. The cards created the last six years were well received and I believe it is important to personally invite supporters of JHS. It is a sign of appreciation and an opportunity to showcase JHS. Last year, an online company was used and I will follow the same format. The information below is what appeared last year for production of the cards.

1. Company
2. Costs - \$1 an invitation (approximate)
3. Numbers -- 100-150
4. Determine distribution schedule

**Recommendation**

Provide support for production and distribution of graduation announcements

**3b-Facility updates**

Currently, we are planning on sanding, painting, and finishing the north gym floor. It has been over 15 years since the floor was completely refinished. I have included a schematic of what the floor will look like. Waterline replacement and other plumbing issues will also be addressed. Year end funds and Building Reserve will be used to address these areas.

**3c-2020-21 Student Enrollment Projections**

Mr. Michaud has given the preliminary enrollment numbers for next year. The following are the numbers for each class: Seniors-65, Juniors-60, Sophomores-90, Freshman-65, AYA-15-20. The total projected student population is between 280-300. The total numbers projected are nearly the same as last year but do not include the effects of Covid this year or the moratorium on out of district students due to covid protocols.



### **3d- Prickly Pear Coop positions update**

I have included the approved hiring's for the Prickly Pear Coop. They include a new Director, Maria Pace who is replacing Shelley Dempsey. Shelley has been the Director for the last 7 years and provided quality service to all schools in the Coop. We wish her the best with retirement.

### **Recommendation**

Continue to support the District's partnership with the Prickly Pear Coop

### **3e- Open positions**

JHS is currently advertising for the following positions. PE/Health Enhancement, Instructional Literacy Coach, Behavioral Intervention Specialist, Custodian. The Instructional Coach and Behavioral Specialist are funded by the Literacy Grant for the next four years.

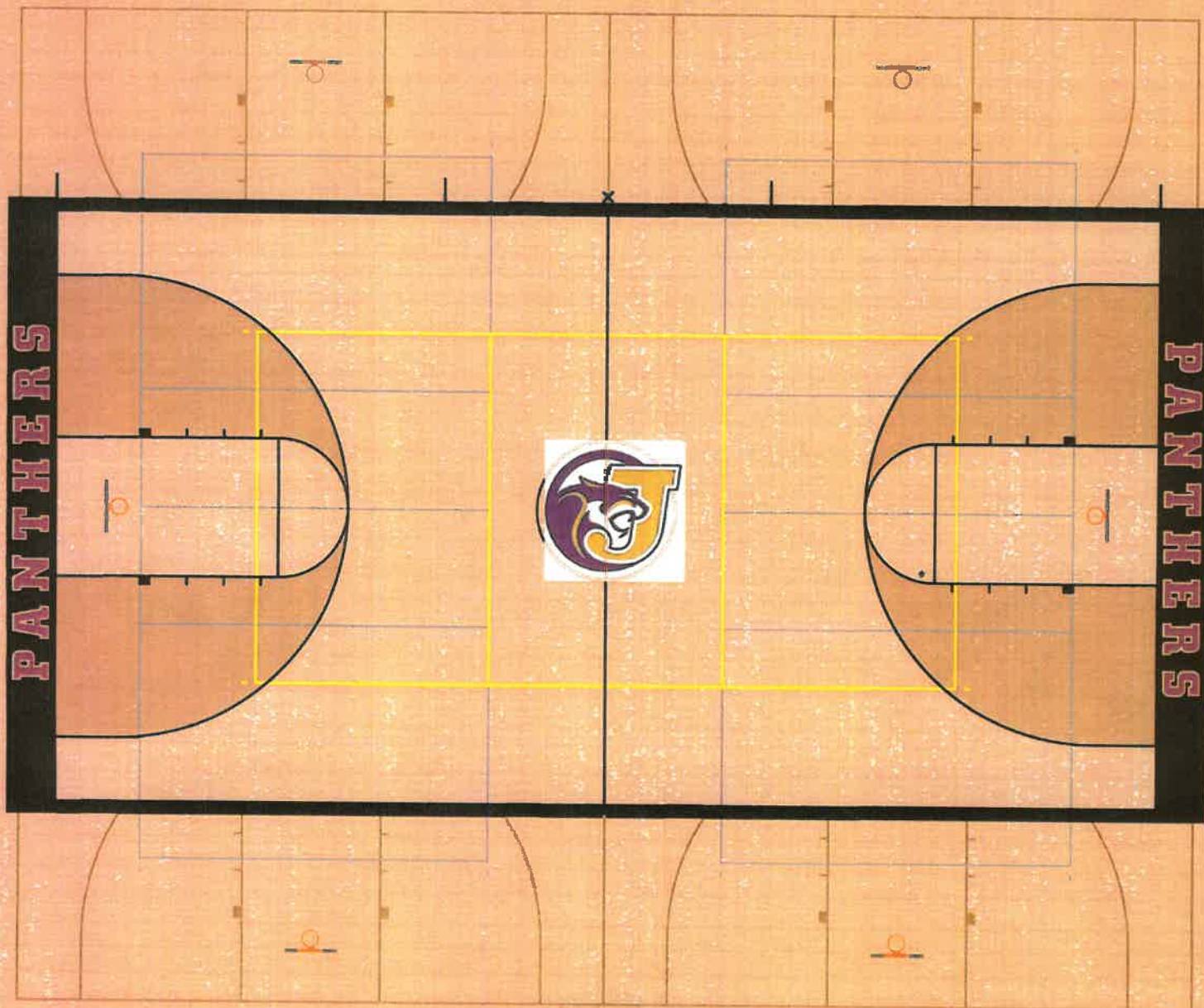
### **3f-Covid Update**

I have included survey information from faculty and staff, and patrons regarding continued use of masks since Jefferson County Health recently changed the mandate. The majority of staff that participated in the vaccination opportunity will soon be past the CDC two week guideline for the 2<sup>nd</sup> vaccination.

# LEGEND

MAIN BASKETBALL COURT: 24" INCH X 60" INCH BOUNDARY; 36" HEIGHT TYPE SCHOOL PURPLE; STAINED THREE POINT ARCS; CENTER COURT LOGO. NOTE LOGO IS FPO ONLY. NO WHITE.  
 MAIN VOLLEYBALL COURT: 2" INCH LINES YELLOW.  
 (2) SIDE BASKETBALL COURTS: 2" LINES MAPLE TAN.  
 (2) SIDE VOLLEYBALL COURTS: 2" INCH LINES ROCKY SHELTER GREY

## JEFFERSON HIGH SCHOOL PRELIMINARY LAYOUT 2/26/21



**WESTERN  
SPORT  
FLOORS**

WESTERN SPORT FLOORS

20450 HWY 10

East Clinton, MT 59825

office: 406.549.1900

email: dan@wyomingwoodfloors.com

SCALE

5'x5'

LOGO AND LETTERING INFORMATION

"PANTHERS" letterings sized at 3' tall x 30' wide  
 (baseline letterings have a 2" natural break)

"Panther" logos sized at 10.7' tall x 12' wide



## What should happen with masks on April 26?

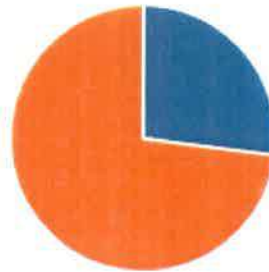
26  
Responses

00:07  
Average time to complete

Active  
Status

### 1. What should happen with masks on April 26?

- Stay with current mask policy. 7
- Make mask optional for all stu... 19



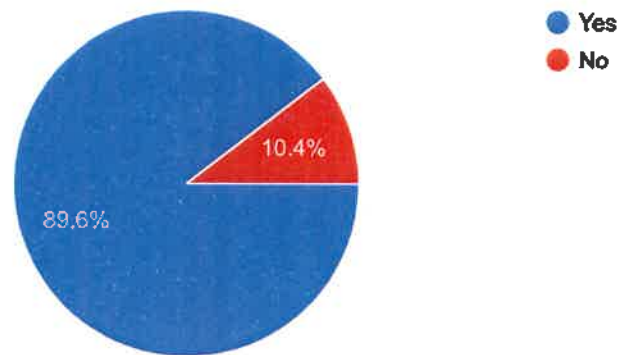
# Jefferson High School Mask Survey

586 responses

[Publish analytics](#)

Should JHS make masks optional for students and staff?

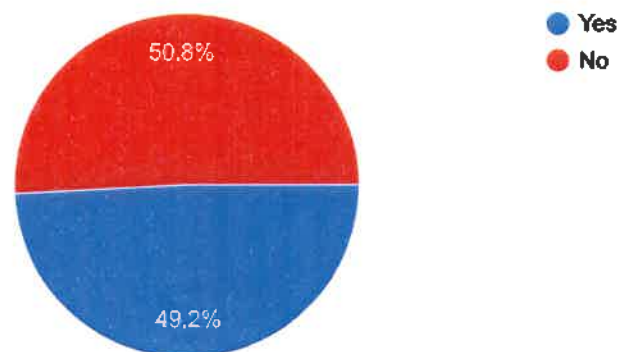
586 responses



## Remote Learning

If JHS lifts the mask requirement, I would choose remote learning for my student/s.

61 responses





# **Jefferson High School Job Description**

**Position: Literacy Intervention Specialist/Online Learning Coordinator**

The Literacy Interventionist Specialist is responsible for supporting student achievement in the area of English Language Arts, with special attention to reading. The Interventionist provides individual or small group instruction to students who are struggling academically. This position is also responsible for monitoring, reporting, and communicating student progress and performance.

The online learning coordinator is responsible for supporting students on online learning platforms. The coordinator is responsible for Montana Digital Academy, Acellus, and any other online learning platform. The position will be responsible for monitoring, reporting, and communicating student progress and performance.

This position reports to the high school principal.

[illegible]

**2020/21 PERSONNEL RENEWAL (pg. 2 of 2)**

<b>CLASSIFICATION</b>		<b>Hire Date</b>	<b>Rec. Rehire</b>	<b>Eff. Date</b>
<b>CLASSIFIED SUPPORT PERSONNEL</b>			<b>Y or N</b>	
Williams, Amy	School Secretary	8/19/1992	Y	7/1/2021
<b>CLASSIFIED PERSONNEL</b>				
Fjeldseth, Lisa	Paraprofessional	10/8/2012	Y	7/1/2021
Williams, Lynnsey	Paraprofessional	8/15/2015	Y	7/1/2021
Kirsch, Ester	Paraprofessional	9/11/2017	Y	7/1/2021
Watts, Katy	Paraprofessional	8/14/2018	Y	7/1/2021
Scott, Jennifer	Paraprofessional	8/11/2019	Y	7/1/2021
Lyon, Kyle	Custodian	12/18/2017	Y	7/1/2021
Colletti, William	Custodian	7/16/2019	Y	7/1/2021

**RATIFICATION  
of the  
INTERLOCAL AGREEMENT  
of the  
PRICKLY PEAR COOPERATIVE  
MANAGEMENT BOARD**

The Board of Trustees of

Jefferson High School District No. 1

has reviewed the Interlocal Agreement of the  
Prickly Pear Cooperative

Having already submitted a resolution of application to the Prickly Pear Cooperative, we  
are in concordance with the terms and conditions in the Interlocal Agreement, which shall  
become effective **July 1, 2021 through June 30, 2024.**

\_\_\_\_\_  
(Board Chair)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Clerk Attest)

**TERMINATION OF MEMBERSHIP IN THE COOPERATIVE**

Each district which is a party to this agreement shall remain a member of the Cooperative for a minimum of three (3) years. Following said three (3) year period, a district may withdraw from the Cooperative by giving notice in writing to the Cooperative on or before October 1 of the year immediately preceding the expiration date of the Member's contract term. In the absence of said notice, a district's membership shall extend for a period of an additional three (3) fiscal years. The Cooperative shall provide each member notice by May of each year of the contract term of the withdrawal procedures. Each district's commitment to membership in the Cooperative is effective with the signature on this Membership Agreement. 20-7-457,  
10-16-3901, MCA.

**RETURN NO LATER THAN MAY 14, 2021**



**RETURN NO LATER THAN MAY 14, 2021**

April 5, 2021

To the Jefferson High School Board,

I would like to start out by thanking JHS and the board for the opportunity to help enhance the education of Jefferson students for the last eight years. As I depart from JHS I wanted to take some time to inform the administration and Board on the current status of projects and licensing as well as make some recommendations for the future.

First of all a couple projects that were left unfinished are listed below;

1. New Laptops for the Resource room: the 16 new laptops have been delivered but only 2 or 3 have been imaged for use. In addition there are new cables for converting one of the existing Earthwalk High Efficiency charging system to be used with those laptops.
2. 30 new Chromebook have been ordered for use at AYA and management licenses are already accessible in the management console.
3. I gave Tim the bid that needed to be submitted to E-Rate for filing the Form 471 so that E-Rate can approve the funds to pay 60% of the cost of replacing the school network infrastructure.

Current licensing status;

1. Office 365 E1 licensing is free to all schools
2. Microsoft Desktop licensing which covers the use of all Windows 10 licenses in the school as well as all the copies of Office 2016 or 2019 and the ability for all students and staff to be able install Office 365 on up to five personal devices will need to be renewed in January of 2022, and is currently purchased through AZ Technical Services in Helena.
3. Microsoft Server licensing which covers all the Windows server licensing will need to be renewed in January of 2022, and is currently purchased through AZ Technical Services in Helena.
4. Adobe Creative Cloud which allows all staff and students to install any and all of the Adobe Suite software and is used to install Photoshop in the lab for the Photography class will need to be renewed over the summer and is currently purchased through JourneyED.
5. Grammarly will need to be renewed over the summer and is purchased directly from the company.
6. Classroom cloud which is used for monitoring student computer and is primarily used in the business classroom at this time will need to be renewed over the summer.

My recommendations;

1. Do not convert to a Google School. At this time the four elementary schools that feed students to JHS are using either Google or Apple products. There is no great cost savings in changing from an Office 365 environment to a Google one and according to Gartner in 2018 Microsoft had an 87.5% market share of the Office Suite marketplace. If JHS is truly preparing students for the future why would you want to create an environment where after 13 years of education in Jefferson County the only exposure to the systems used in nearly 90% of industry is one semester of Intro to Computers as a Freshman?

April 1, 2021

Dear Mr. Norbeck

As I promised in my resignation letter on March 16<sup>th</sup> having accepted a position else where I am giving you official notice advancing my final day with Jefferson High School. As we discussed on the phone today my final day will be the last day of this pay cycle April 7, 2021.

Once again, I thank you for my time at Jefferson High and the opportunity to help advance the education of the students of Jefferson County.

Thank you for everything,

Alan Smith

# MINUTES Jefferson High School Dist. 1

March 16, 2021

Regular Board Meeting

**Board members present:** In-person: Cami Robson Buster Bullock Kyrie Russ  
Remotely: Larry Rasch Justin Willcut Bryher Herak Kevin Harris

**Board members absent:** None

**Administrators present:** Tim Norbeck, Superintendent Lorie Carey, Business Manager  
Mike Moodry, Principal

**Staff Present:**

**Visitors:** Diana McFarland, Joe Canzona, GW Alexander, Andy Ellingsen, Josh Kinard,

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## **A. Call to order-Chairperson**

1. Pledge of Allegiance Ms. Robson called the meeting to order at 6:35 p.m. The attendees recited the pledge.

**B. Announcements and Public Comment.** Please see information printed on the back of the agenda and in the brochure at the entrance to the meeting about speaking to the board during this time

**H15 moved to this point in the meeting.** Mr. Norbeck reviewed the difficulties that JHS has experienced with bus breakdowns, etc. He met with Joe Canzona and Andy Ellingsen earlier in the day to review the plans in place to address the issue. Mr. Harris spoke on behalf of Clancy as well because they have experienced the same issues. Mr. Kinard indicated that Andy has been working with Joe. Andy Ellingsen said that they have spent 70 hours of master technicians to work on busses. Between now and Friday, 32 more hours will be spent on the busses. Mr. Harris asked if there was a lack of preparedness. Josh Kinard explained that there was a major transition this past summer and they have been working to complete that transition. He added that it was important to him that service was not interrupted. Mr. Norbeck added that the company and the school had a good partnership and wanted to see that continue. He reminded all that JHS stood by Harlow's last spring in paying nearly 100% of the contract. Mr. Harris stated that he felt the schools paid their contracts but the company may not be fulfilling the contract. GW Alexander asked how many busses would be addressed. Andy planned to get through about 13 busses. Mr. Alexander said the mechanic can't keep up with the care of the busses. Mr. Bullock said he'd like to see Harlow's show us they are doing what they say they are going to do. He also asked that they provide a couple coaches for the activities to make up for the shortcoming. Mr. Harris added that the schools should have some recourse if Harlow's doesn't fulfill their obligations. Ms. Robson asked that the transportation committee meet with Harlow's to discuss a possible contract amendment to provide recourse for the schools.

**C. Student Report** Submitted by Josh Smerker, Student Council. Student council elections are coming soon. The council plans to have the school BBQ on May 20. The business management class created the JHS Days video.

**D. Staff Report**

**E. Committee Reports.**

**F. Administration Reports** – The board briefly reviewed the written reports provided in board packet. Some specific, anticipated items are listed below. The Board will not act on items in a report unless the item appears as an action item in the new or unfinished business sections of the agenda.

1. Clerk/Business Manager Written report in packet.
2. Principal/A.D. Written report in packet. Ms. Herak asked the difference between the principal's student advisory council and the student council. The first would be a broader representation of

students meeting monthly with the principal. The student council is student government working with activities in the school.

3. Superintendent Written report in packet.

**G. UNFINISHED BUSINESS None.**

**H. NEW BUSINESS**

1. Policies – Possible update of 1900 policies. An edit to one was presented last month. Board members felt that there was no real reason to change policy until the county lifted mandates. Mr. Rasch asked if the committee would review policies addressing firearms. Mr. Norbeck will consult with Kris Goss at MTSBA. Ms. A. Carey will research current policies concerning firearms.

2. Personnel – Action

a. Substitute Applications

b. Winter Sport Coach Evaluations Mr. Moodry has one coach evaluation left to do. Ms. Robson moved the meeting to executive session. 7:14 p.m. The regular meeting resumed at 7:28 p.m.

c. Sports volunteer – J. Padmos track Ms. Russ moved to approve Mr. Padmos. Mr. Rasch seconded the motion, which passed unanimously.

d. Retirement Incentive Discussion Mr. Norbeck reported that one individual was interested in the incentive if it involved a cash payout.

e. Administrative Renewal Mr. Norbeck suggested that the administrative team be considered for renewal earlier in the year than May. Mr. Bullock moved to renew the administrative team of Mr. Norbeck, Mr. Moodry, Mr. Dan Sturdevant, Ms. L Carey, and Ms. A Carey. Mr. Rasch seconded the motion, which passed unanimously.

f. Superintendent Evaluation – possible closed session (Sept., Nov., Jan., March, May, July)

i. Review of staff and board surveys Tabled

3. Approval of Attendance Agreements – AYA/Elk Park/North end 4 AYA, 2 Helena Ms. Russ moved to approve the attendance agreements. Ms. Herak seconded the motion, which passed unanimously.

4. SB 307 Permissive Levy approval. Ms. Herak moved to approve the publication of the notice of intent to increase non-voted levies. Mr. Harris seconded the motion, which passed unanimously.

5. Board Training. Ms. Robson asked to have training for bonding. MTSBA can provide that for a fee estimated at \$750 for up to 4 hours. Ms. Herak moved to hire MTSBA for training. Mr. Rasch seconded the motion, which passed unanimously.

6. Tuition Budget Amendment Mr. Rasch moved to approve the amendment. Ms. Russ seconded the motion, which passed unanimously.

7. Student Letter Request Josh Smerker, Hayden Smerker, and Jamie Rimestead submitted a proposal for students to “letter” in academic clubs. Mr. Bullock moved to approve. Mr. Rasch seconded the motion, which passed unanimously.

8. Winter Sport Program Evaluations

9. Graduation Requirements Mr. Norbeck said that around 13 seniors are on the verge of not graduating according to JHS credit requirements. He is asking that the board consider allowing those students to graduate according to state credit requirements. Mr. Bullock moved to allow that for this year. Mr. Rasch seconded the motion, which passed unanimously.

10. Heard Scholarships. Mr. Bullock moved to approve the amendment. Ms. Herak seconded the motion, which passed unanimously.

11. Surplus List. Tabled

12. IT Proposals. Committee will make a recommendation at the April meeting

13. Facility Use

- a. NHS Blood Drive – May 6. Use of the south gym was requested. Ms. Russ moved to approve the use pending Health Board approval. Mr. Rasch seconded the motion, which passed unanimously.
- 14. Letter to Jefferson County Commissioners regarding Metal Mines taxes. Mr. Norbeck sent a letter to the Clancy superintendent and the chair of the board at Boulder Elementary. Letter will be sent tomorrow.
- 15. Transportation discussion – Harlow's. Addressed above.
- 16. COVID Update. Quarantine numbers have decreased.
  - a. Spring activities
  - b. General update
- 17. Facility Update – SMA The letter received from SMA Architect stated that they could provide services for \$19,400. Details are included in the attached letter.

**I. COMMUNICATIONS AND COMMENTS** Retirement letter from Dave Ternes was received. Letter from student council concerning academic lettering.

**J. COMMENDATIONS** Ms. Robson commended the wrestling team for the efforts and character. Ms. Herak commended the administrative team for their efforts this year. Mr. Norbeck commended Josh Morris and the health department for the COVID vaccination clinic held in the north gym.

**K. CONSENT AGENDA** Mr. Rasch moved to approve the consent agenda. Ms. Russ seconded the motion, which passed unanimously.

**L. FOLLOWUP/ADJOURNMENT**

1900 policies, SMA update, surplus list, Heard Scholarship,

The meeting adjourned at 8:36 p.m.

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Chair, Jefferson High School Board

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Clerk, Jefferson High School Board

04/16/21

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## JEFFERSON HIGH SCHOOL

## Claim Details

For the Accounting Period: 3/21

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Report ID: AP100

\* ... Over spent expenditure

| Claim  | Warrant | Vendor #/Name                           | Amount      |      |          |                            |     |      |     |
|--------|---------|-----------------------------------------|-------------|------|----------|----------------------------|-----|------|-----|
| Line # |         | Invoice #/Inv Date/Description          | Line Amount | PO # | Fund Org | Acct./Source/<br>Prog-Func | Obj | Proj |     |
| 21714  | 46744S  | 5201 GUARDIAN LIFE INSURANCE COMPANY OF | 186.77      |      |          |                            |     |      |     |
| 1      |         | March1221 03/12/21 Ret Prem LA          | 108.86      |      | 289      | 675                        |     |      |     |
| 2      |         | March1221 03/12/21 Ret Prem VF          | 59.39       |      | 289      | 675                        |     |      |     |
| 3      |         | March1221 03/12/21 Ret Prem DH          | 18.52       |      | 289      | 675                        |     |      |     |
| 21715  | 46748S  | 5021 PACIFIC SOURCE HEALTH PLANS        | 3,044.18    |      |          |                            |     |      |     |
| 1      |         | March1521 03/15/21 Ret Prem DH          | 589.20      |      | 289      | 675                        |     |      |     |
| 2      |         | March1521 03/15/21 Ret Prem LA          | 589.20      |      | 201      | 100-1000                   | 260 |      |     |
| 3      |         | March1521 03/15/21 BES Prem RH          | 589.21      |      | 215      | 675                        |     |      | 666 |
| 4      |         | March1521 03/15/21 BES Prem CM          | 564.86      |      | 215      | 675                        |     |      | 666 |
| 5      |         | March1521 03/15/21 BES Prem DO          | 711.71      |      | 215      | 675                        |     |      | 666 |
| 21716  | 46750S  | 4761 PEAK 1 ADMINISTRATION              | 25.00       |      |          |                            |     |      |     |
| 1      |         | 98309 03/15/21 Cobra minimum fee        | 25.00       |      | 201      | 100-1000                   | 260 |      |     |
| 21717  | 46745S  | 5403 KALEVA LAW OFFICE                  | 1,250.00    |      |          |                            |     |      |     |
| 1      |         | 3888 01/27/21 MK IEP legal services     | 1,000.00*   |      | 201      | 100-2300                   | 330 |      |     |
| 2      |         | 3957 02/22/21 MK IEP legal services     | 250.00*     |      | 201      | 100-2300                   | 330 |      |     |
| 21718  | 46747S  | 1737 NORTHWESTERN ENERGY                | 6,135.92    |      |          |                            |     |      |     |
| 1      |         | Mar2021 03/01/21 Gas tax                | 625.84      |      | 201      | 100-2600                   | 411 |      |     |
| 2      |         | Mar2021 03/01/21 Electric service       | 2,000.00*   |      | 215      | 427-2600                   | 412 | 306  |     |
| 3      |         | Mar2021 03/01/21 Electric service       | 1,246.30    |      | 201      | 100-2600                   | 412 |      |     |
| 4      |         | Mar2021 03/01/21 Gas service            | 1,646.52    |      | 201      | 100-2600                   | 411 |      |     |
| 5      |         | Mar2021 03/01/21 Electric tax           | 617.26      |      | 201      | 100-2600                   | 412 |      |     |
| 21719  | 46742S  | 631 CRESCENT ELECTRIC SUPPLY CO.        | 300.68      |      |          |                            |     |      |     |
| 1      |         | S508835730 02/24/21 25 light bulbs      | 300.68      |      | 201      | 100-2600                   | 610 |      |     |
| 21720  | 46741S  | 4967 CENTURY LINK                       | 83.27       |      |          |                            |     |      |     |
| 1      |         | 210413594 03/04/21 Acct. 88113581       | 83.27*      |      | 228      | 100-1000                   | 530 |      |     |
| 21721  | 46752S  | 3243 TUCKER TRANSPORTATION              | 3,000.00    |      |          |                            |     |      |     |
| 1      |         | 257276 03/03/21 Div. GBB Tournament     | 3,000.00*   |      | 215      | 720-3500                   | 582 | 139  |     |
| 21722  | 46749S  | 5436 PADNOS, JERED                      | 35.00       |      |          |                            |     |      |     |
| 1      |         | R378517345 03/16/21 Coaching class      | 35.00       |      | 201      | 720-3500                   | 582 |      |     |

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JEFFERSON HIGH SCHOOL  
Claim Details  
For the Accounting Period: 3/21

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\* ... Over spent expenditure

| Claim                                                 | Warrant | Vendor #/Name                                | Amount      |      |          |                           |     |      |
|-------------------------------------------------------|---------|----------------------------------------------|-------------|------|----------|---------------------------|-----|------|
| Line #                                                |         | Invoice #/Inv Date/Description               | Line Amount | PO # | Fund Org | Acct/Source/<br>Prog-Func | Obj | Proj |
| 21723                                                 | 46751S  | 5409 ST. CATHERINE PARISH                    | 1,006.96    |      |          |                           |     |      |
| 1                                                     |         | Mar2021 03/01/21 Parish water and sewer      | 146.78*     |      | 215      | 765-2600                  | 421 | 765  |
| 2                                                     |         | Mar2021 03/01/21 Parish gas                  | 430.09*     |      | 215      | 765-2600                  | 411 | 765  |
| 3                                                     |         | Mar2021 03/01/21 Parish electricity          | 430.09*     |      | 215      | 765-2600                  | 412 | 765  |
| 21724                                                 | 46746S  | 1451 L & P GROCERY                           | 6.57        |      |          |                           |     |      |
| 1                                                     |         | 01-1235687 02/17/21 Biology supplies         | 6.57        | 9834 | 201      | 999                       |     |      |
| PO Accounting (Org/Prog/Func/Obj/Proj: -100-1511-610- |         |                                              |             |      |          |                           |     |      |
| 21725                                                 | 46743S  | 5191 FISHER'S TECHNOLOGY                     | 119.95      |      |          |                           |     |      |
| 1                                                     |         | 884816 03/01/21 Staple cartridges            | 119.95      |      | 201      | 100-1000                  | 610 |      |
| 21726                                                 | -99890E | 4786 MC Mastercard                           | 369.60      |      |          |                           |     |      |
| Dist Act 1, Dist Act 2                                |         |                                              |             |      |          |                           |     |      |
| 1                                                     |         | DistAct1 03/05/21 Due from activities        | 182.15      |      | 201      | 180                       |     |      |
| 2                                                     |         | DistAct2 03/05/21 Due from activities        | 187.45      |      | 201      | 180                       |     |      |
| 21727                                                 | -99889E | 4786 MC Mastercard                           | 15.90       |      |          |                           |     |      |
| Dist Athletic                                         |         |                                              |             |      |          |                           |     |      |
| 1                                                     |         | 017280 02/27/21 Divisional wrestling meal AD | 7.50        |      | 201      | 720-3500                  | 582 |      |
| 2                                                     |         | 011655 02/26/21 Divisional wrestling meal AD | 8.40        |      | 201      | 720-3500                  | 582 |      |
| 21728                                                 | -99888E | 4786 MC Mastercard                           | 3,255.65    |      |          |                           |     |      |
| XC Wrestling Golf                                     |         |                                              |             |      |          |                           |     |      |
| 1                                                     |         | 006684 02/25/21 Divisional wrestling meal    | 265.77      |      | 201      | 720-3500                  | 582 |      |
| 2                                                     |         | 038377 02/26/21 Divisional wrestling meal    | 111.43      |      | 201      | 720-3500                  | 582 |      |
| 3                                                     |         | 062656 02/27/21 Divisional wrestling meal    | 178.72      |      | 201      | 720-3500                  | 582 |      |
| 4                                                     |         | 118987 02/27/21 Divisional wrestling lodging | 2,699.73    |      | 201      | 720-3500                  | 582 |      |
| 21729                                                 | -99887E | 4786 MC Mastercard                           | 308.24      |      |          |                           |     |      |
| Cheer Band                                            |         |                                              |             |      |          |                           |     |      |
| 1                                                     |         | 003691 03/03/21 Cheer gbb divisional meals   | 67.49       |      | 201      | 720-3500                  | 582 |      |
| 2                                                     |         | 063540 03/03/21 Cheer gbb divisional meals   | 132.00      |      | 201      | 720-3500                  | 582 |      |
| 3                                                     |         | 068567 03/04/21 Cheer gbb divisional meals   | 108.75      |      | 201      | 720-3500                  | 582 |      |
| 21730                                                 | -99884E | 4786 MC Mastercard                           | 399.23      |      |          |                           |     |      |
| Dist Admin 2                                          |         |                                              |             |      |          |                           |     |      |
| 1                                                     |         | 039519 03/03/21 GBB divisionals meal         | 227.69      |      | 201      | 720-3500                  | 582 |      |
| 2                                                     |         | 036024 03/04/21 GBB divisionals meal         | 67.01       |      | 201      | 720-3500                  | 582 |      |
| 3                                                     |         | 024634 03/04/21 GBB divisionals meal         | 38.24       |      | 201      | 720-3500                  | 582 |      |
| 4                                                     |         | 03/03/21 GBB divisionals meal                | 66.29       |      | 201      | 720-3500                  | 582 |      |



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\* ... Over spent expenditure

| Claim Warrant                                         | Vendor #/Name                               | Amount      | Acct/Source/ |          |           |          |
|-------------------------------------------------------|---------------------------------------------|-------------|--------------|----------|-----------|----------|
| Line #                                                | Invoice #/Inv Date/Description              | Line Amount | PO #         | Fund Org | Prog-Func | Obj Proj |
| 21731 -99886E                                         | 4786 MC Mastercard                          | 240.00      |              |          |           |          |
| Dist Tech                                             |                                             |             |              |          |           |          |
| 1                                                     | ivcs3oPMF4 02/05/21 Airtable annual license | 240.00*     |              | 201      | 100-2300  | 680      |
| 21732 -99885E                                         | 4786 MC Mastercard                          | 660.15      |              |          |           |          |
| Dist Admin 1                                          |                                             |             |              |          |           |          |
| 1                                                     | Credit 02/23/21 Amazon credit               | -2.50       |              | 201      | 100-2220  | 650      |
| 4                                                     | 3515405 02/10/21 Math book                  | 19.98       | 9827         | 201      | 999       |          |
| AMAZON.COM                                            |                                             |             |              |          |           |          |
| PO Accounting (Org/Prog/Func/Obj/Proj: -100-1243-610- |                                             |             |              |          |           |          |
| 5                                                     | 2110631 02/24/21 School nurse supplies      | 311.54*     | 10060        | 215      | 765-2134  | 660 765  |
| AMAZON.COM                                            |                                             |             |              |          |           |          |
| 6                                                     | 1769020 02/25/21 School nurse supplies      | 236.24*     | 10060        | 215      | 765-2134  | 660 765  |
| AMAZON.COM                                            |                                             |             |              |          |           |          |
| 7                                                     | 1769020 02/25/21 School nurse supplies      | 57.00*      |              | 215      | 765-2134  | 660 765  |
| 8                                                     | 03/03/21 GBB divisionals AD/Sup meal        | 33.90       |              | 201      | 720-3500  | 582      |
| 9                                                     | 02/07/21 Due from Smartnick                 | 3.99        |              | 201      | 190       |          |
| 21733 46763S                                          | 1608 MASBO                                  | 80.00       |              |          |           |          |
| 1                                                     | 7893 03/05/21 Budget workshop               | 80.00       | 10073        | 201      | 100-2500  | 582      |
| 21734 46762S                                          | 1451 L & P GROCERY                          | 11.98       |              |          |           |          |
| 1                                                     | 01-1254515 03/19/21 TP for church           | 11.98       |              | 201      | 100-2600  | 610      |
| 21735 46754S                                          | 3766 ACADIA MONTANA                         | 865.83      |              |          |           |          |
| 1                                                     | 14921057 03/22/21 Altacare                  | 865.83*     |              | 215      | 280-1000  | 330 524  |
| 21736 46764S                                          | 1645 VERIZON WIRELESS                       | 310.46      |              |          |           |          |
| 1                                                     | 9874832682 03/05/21 Acct. 442117550         | 310.46*     |              | 201      | 100-2100  | 530      |
| 21737 46759S                                          | 4449 EARTHWALK                              | 123.12      |              |          |           |          |
| 1                                                     | 20210183 03/11/21 Charging cables           | 123.12*     | 10071        | 215      | 474-1000  | 610 258  |
| 21738 46760S                                          | 1002 GENERAL DISTRIBUTING                   | 237.80      |              |          |           |          |
| 1                                                     | 973689 03/10/21 Welding gasses, tank main   | 202.50      | 9939         | 201      | 390-1640  | 610      |
| 2                                                     | 973652 03/10/21 Welding consumables         | 35.30       | 9940         | 201      | 390-1640  | 615      |

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JEFFERSON HIGH SCHOOL  
Claim Details  
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\* ... Over spent expenditure

| Claim       | Warrant | Vendor #/Name                            | Amount                      |           |          |                           |     |      |  |
|-------------|---------|------------------------------------------|-----------------------------|-----------|----------|---------------------------|-----|------|--|
| Line #      |         | Invoice #/Inv Date/Description           | Line Amount                 | PO #      | Fund Org | Acct/Source/<br>Prog-Func | Obj | Proj |  |
| 21739       | 46762S  | 1451 L & P GROCERY                       | 24.13                       |           |          |                           |     |      |  |
| 1           |         | 01-1253130 03/17/21 FCS groceries        | 22.14                       |           | 201      | 390-1710                  | 610 |      |  |
| 2           |         | 01-1247539 03/08/21 FCS groceries        | 1.99                        |           | 201      | 390-1710                  | 610 |      |  |
| 21740       | 46755S  | 5381 ALL THINGS ALGEBRA                  | 470.00                      |           |          |                           |     |      |  |
| 1           |         | ATA-1283 09/17/20 Pre-Algebra Curriculum | 470.00                      | 9963      | 201      | 100-1442                  | 640 |      |  |
| 21741       | 46761S  | 1147 HELENA STAMP WORKS                  | 44.00                       |           |          |                           |     |      |  |
| 1           |         | 21-520 03/18/21 notary stamp             | 30.00*                      | 10077     | 201      | 100-2500                  | 610 |      |  |
| 2           |         | 21-520 03/18/21 notary stamp             | 14.00*                      |           | 201      | 100-2500                  | 610 |      |  |
| 21742       | 46753S  | 899 360* OFFICE SOLUTIONS                | 507.86                      |           |          |                           |     |      |  |
| 1           |         | IN175241 03/16/21 Acct. 2253317_E        | 507.86                      |           | 201      | 100-2400                  | 440 |      |  |
| 21743       | 46756S  | 3211 BUSINESS PRO OF AMERICA             | 495.00                      |           |          |                           |     |      |  |
| 1           |         | 5527 03/26/21 BPA nationals advisor      | 99.00*                      |           | 215      | 451-1170                  | 582 | 301  |  |
| 2           |         | 5527 03/26/21 BPA nationals students     | 45.52*                      |           | 215      | 392-1170                  | 582 | 135  |  |
| 3           |         | 5527 03/26/21 BPA nationals students     | 39.63*                      |           | 215      | 392-1170                  | 582 | 226  |  |
| 4           |         | 5527 03/26/21 BPA nationals students     | 310.85*                     |           | 215      | 392-1170                  | 582 | 265  |  |
| 21744       | 46757S  | 2152 CENTURY LINK                        | 489.86                      |           |          |                           |     |      |  |
| 1           |         | Mar2021 03/13/21 Acct. 406-225-3317 232B | 489.86                      |           | 201      | 100-2400                  | 531 |      |  |
| 21745       | 46758S  | 4967 CENTURY LINK                        | 2,062.98                    |           |          |                           |     |      |  |
| 1           |         | 210790081 03/12/21 Acct. 89798889        | 2,062.98*                   |           | 228      | 100-1000                  | 530 |      |  |
| # of Claims |         | 32                                       | Total:                      | 26,166.09 |          |                           |     |      |  |
|             |         |                                          | Total Electronic Claims     | 5,248.77  |          |                           |     |      |  |
|             |         |                                          | Total Non-Electronic Claims | 20,917.32 |          |                           |     |      |  |

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JEFFERSON HIGH SCHOOL  
Fund Summary for Claims  
For the Accounting Period: 3/21

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| Fund/Account                       | Amount             |
|------------------------------------|--------------------|
| 201 HIGH SCHOOL GENERAL FUND       |                    |
| 101                                | \$13,282.40        |
| 215 HIGH SCHOOL MISC PROGRAMS FUND |                    |
| 101                                | \$9,961.47         |
| 228 TECHNOLOGY FUND                |                    |
| 101                                | \$2,146.25         |
| 289 RETIREE/COBRA INSURANCE FUND   |                    |
| 101                                | \$775.97           |
| <b>Total:</b>                      | <b>\$26,166.09</b> |

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JEFFERSON HIGH SCHOOL  
Claim Details  
For the Accounting Period: 4/21

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\* ... Over spent expenditure

| Claim                                                  | Warrant | Vendor #/Name                                | Amount      |       |          |                           |     |         |  |
|--------------------------------------------------------|---------|----------------------------------------------|-------------|-------|----------|---------------------------|-----|---------|--|
| Line #                                                 |         | Invoice #/Inv Date/Description               | Line Amount | PO #  | Fund Org | Acct/Source/<br>Prog-Func | Obj | Proj    |  |
| 21746                                                  | 46787S  | 5437 OFFICE OF PUBLIC INSTRUCTION            | 500.00      |       |          |                           |     |         |  |
| 1                                                      |         | DUE TO 03/29/21 Return of overpayment        | 500.00      |       | 215      | 611                       |     | 250     |  |
| 21747                                                  | 46780S  | 3366 JHS ACTIVITIES                          | 27.41       |       |          |                           |     |         |  |
| 1                                                      |         | Due to 03/29/21 overpayment of referees      | 27.41       |       | 215      | 611                       |     | 720     |  |
| 21748                                                  | 46775S  | 1002 GENERAL DISTRIBUTING                    | 90.61       |       |          |                           |     |         |  |
| 1                                                      |         | 975533 03/17/21 Welding consumables          | 90.61       | 9940  | 201      | 390-1640                  |     | 615     |  |
| 21749                                                  | 46783S  | 1579 MARC                                    | 503.70      |       |          |                           |     |         |  |
| 1                                                      |         | 0727316-IN 03/19/21 cleaners, tags, screens, | 503.70      | 9878  | 201      | 999                       |     |         |  |
| PO Accounting (Org/Prog/Func/Obj/Proj): -100-2600-610- |         |                                              |             |       |          |                           |     |         |  |
| 21750                                                  | 46785S  | 4678 NORBECK, TIM                            | 65.40       |       |          |                           |     |         |  |
| 1                                                      |         | 03/23/21 ACT breakfast items                 | 65.40       |       | 201      | 100-2100                  |     | 610     |  |
| 21751                                                  | 46782S  | 4733 LAYNG, SARAH                            | 73.59       |       |          |                           |     |         |  |
| 1                                                      |         | 02/22/21 GBB mileage                         | 73.59       |       | 201      | 720-3500                  |     | 582     |  |
| 21752                                                  | 46766S  | 3766 ACADIA MONTANA                          | 2,332.44    |       |          |                           |     |         |  |
| 1                                                      |         | 14971231 03/29/21 Altacare                   | 2,332.44*   |       | 215      | 280-1000                  |     | 330 524 |  |
| 21753                                                  | 46793S  | 5002 WESTERN SPORTS FLOORS                   | 17,754.68   |       |          |                           |     |         |  |
| 1                                                      |         | 865 03/31/21 Sand/seal North Gym floor       | 17,754.68*  |       | 201      | 100-2600                  |     | 440     |  |
| 21754                                                  | 46771S  | 4827 CITI BUSINESS VISA-Costco               | 1,645.39    |       |          |                           |     |         |  |
| 4                                                      |         | 7321215859 02/19/21 FCS Groceries            | 205.94      | 9805  | 201      | 999                       |     |         |  |
| COSTCO                                                 |         |                                              |             |       |          |                           |     |         |  |
| PO Accounting (Org/Prog/Func/Obj/Proj): -390-1710-610- |         |                                              |             |       |          |                           |     |         |  |
| 5                                                      |         | 118004 02/25/21 School nurse supplies        | 855.46*     | 10059 | 215      | 765-2134                  |     | 610 765 |  |
| SCHOOL NURSE SUPPLY CO.                                |         |                                              |             |       |          |                           |     |         |  |
| 6                                                      |         | 2102 10/26/20 BPA Membership dues            | 24.72*      |       | 215      | 451-1170                  |     | 582 301 |  |
| 7                                                      |         | 343795 03/16/21 Notary certificate           | 25.00       |       | 201      | 100-2500                  |     | 810     |  |
| 8                                                      |         | 02-768431 02/23/21 Due from activities       | 64.48       |       | 201      | 180                       |     |         |  |
| 9                                                      |         | 02-769234 02/25/21 FCS Groceries             | 45.18       | 9805  | 201      | 999                       |     |         |  |
| COSTCO                                                 |         |                                              |             |       |          |                           |     |         |  |
| PO Accounting (Org/Prog/Func/Obj/Proj): -390-1710-610- |         |                                              |             |       |          |                           |     |         |  |
| 10                                                     |         | 17738G 02/28/21 Due from activities          | 16.72       |       | 201      | 180                       |     |         |  |
| 11                                                     |         | 02-770738 03/01/21 FCS Groceries             | 24.04       | 9805  | 201      | 999                       |     |         |  |
| COSTCO                                                 |         |                                              |             |       |          |                           |     |         |  |
| PO Accounting (Org/Prog/Func/Obj/Proj): -390-1710-610- |         |                                              |             |       |          |                           |     |         |  |
| 12                                                     |         | 03/04/21 GBB District meals                  | 20.00       |       | 201      | 720-3500                  |     | 582     |  |

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JEFFERSON HIGH SCHOOL  
Claim Details  
For the Accounting Period: 4/21

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\* ... Over spent expenditure

| Claim                                                 | Warrant | Vendor #/Name                                | Amount      |       |          |                           |     |      |
|-------------------------------------------------------|---------|----------------------------------------------|-------------|-------|----------|---------------------------|-----|------|
| Line #                                                |         | Invoice #/Inv Date/Description               | Line Amount | PO #  | Fund Org | Acct/Source/<br>Prog-Func | Obj | Proj |
| 13                                                    |         | 102910 03/04/21 GBB District meals           | 16.60       |       | 201      | 720-3500                  | 582 |      |
| 14                                                    |         | 56565G 03/16/21 Due from activities          | 220.87      |       | 201      | 180                       |     |      |
| 15                                                    |         | 01-1253779 03/18/21 FCS Groceries            | 6.38        | 9805  | 201      | 999                       |     |      |
| COSTCO                                                |         |                                              |             |       |          |                           |     |      |
| PO Accounting (Org/Prog/Func/Obj/Proj: -390-1710-610- |         |                                              |             |       |          |                           |     |      |
| 16                                                    |         | 03/02/21 Costco membership renewal           | 120.00      |       | 201      | 100-2500                  | 810 |      |
| 21755                                                 | 46794S  | 4639 WEX BANK                                | 6,223.54    |       |          |                           |     |      |
| 1                                                     |         | 70974529 03/31/21 Due from BES               | 2,010.73    |       | 201      | 180                       |     |      |
| 2                                                     |         | 70974529 03/31/21 Spring Practice            | 47.20       |       | 201      | 720-3500                  | 582 |      |
| 3                                                     |         | 70974529 03/31/21 GBB                        | 211.14      |       | 201      | 720-3500                  | 582 |      |
| 5                                                     |         | 70974529 03/31/21 Wrestling                  | 179.53      |       | 201      | 720-3500                  | 582 |      |
| 7                                                     |         | 70974529 03/31/21 Field Trip Cadaver Lab     | 36.24       |       | 201      | 100-1000                  | 582 |      |
| 8                                                     |         | 70974529 03/31/21 Covid                      | 231.12*     |       | 215      | 765-1000                  | 582 | 765  |
| 9                                                     |         | 70974529 03/31/21 Wrestling AD               | 104.59      |       | 201      | 720-3500                  | 582 |      |
| 10                                                    |         | 70974529 03/31/21 AD scheduling              | 59.71       |       | 201      | 720-3500                  | 582 |      |
| 11                                                    |         | 70974529 03/31/21 Drivers ed                 | 52.97*      |       | 218      | 100-1000                  | 624 |      |
| 12                                                    |         | 70974529 03/31/21 School Foods               | 38.52       |       | 201      | 910-3100                  | 624 |      |
| 13                                                    |         | 70974529 03/31/21 Route fuel                 | 3,251.79    |       | 210      | 100-2700                  | 624 |      |
| 21756                                                 | 46779S  | 1183 HARLOW'S SCHOOL BUS SERVICE, INC.       | 29,668.55   |       |          |                           |     |      |
| 1                                                     |         | 1902 03/31/21 Route 8 of 10                  | 24,788.26   |       | 210      | 100-2700                  | 513 |      |
| 2                                                     |         | 1902 03/31/21 Covid trans                    | 1,764.00*   |       | 215      | 765-2700                  | 513 | 765  |
| 3                                                     |         | 1902 03/31/21 Activity practice              | 206.08      |       | 201      | 720-3500                  | 582 |      |
| 4                                                     |         | 1902 03/31/21 GBB                            | 421.36      |       | 201      | 720-3500                  | 582 |      |
| 5                                                     |         | 1902 03/31/21 GBB downtime                   | 91.05       |       | 201      | 720-3500                  | 582 |      |
| 6                                                     |         | 1902 03/31/21 GBB Cheer                      | 500.48      |       | 201      | 720-3500                  | 582 |      |
| 7                                                     |         | 1902 03/31/21 GBB Cheer downtime             | 251.73      |       | 201      | 720-3500                  | 582 |      |
| 8                                                     |         | 1902 03/31/21 Wrestling                      | 783.84      |       | 201      | 720-3500                  | 582 |      |
| 9                                                     |         | 1902 03/31/21 Wrestling downtime             | 251.73      |       | 201      | 720-3500                  | 582 |      |
| 10                                                    |         | 1902 03/31/21 Field trip                     | 158.24      |       | 201      | 100-1000                  | 582 |      |
| 11                                                    |         | 1902 03/31/21 Field trip downtime            | 69.63       |       | 201      | 100-1000                  | 582 |      |
| 12                                                    |         | 1902 03/31/21 PPE cleaning                   | 382.15*     |       | 215      | 765-2700                  | 513 | 765  |
| 21757                                                 | 46769S  | 5346 BSN SPORTS                              | 1,103.79    |       |          |                           |     |      |
| 1                                                     |         | 912085159 03/24/21 Bumper plates - weightlif | 1,103.00*   | 10053 | 201      | 100-1341                  | 660 |      |
| 2                                                     |         | 912085159 03/24/21 Bumper plates - weightlif | 0.79*       |       | 201      | 100-1341                  | 660 |      |

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JEFFERSON HIGH SCHOOL  
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\* ... Over spent expenditure

| Claim                                                 | Warrant | Vendor #/Name                           | Amount      |      |          |                           |          |
|-------------------------------------------------------|---------|-----------------------------------------|-------------|------|----------|---------------------------|----------|
| Line #                                                |         | Invoice #/Inv Date/Description          | Line Amount | PO # | Fund Org | Acct/Source/<br>Prog-Func | Obj Proj |
| 21758                                                 | 46781S  | 5403 KALEVA LAW OFFICE                  | 2,312.50    |      |          |                           |          |
| 1                                                     |         | 4033 03/31/21 MK IEP legal services     | 2,312.50*   |      | 201      | 100-2300                  | 330      |
| 21759                                                 | 46775S  | 1002 GENERAL DISTRIBUTING               | 1,050.00    |      |          |                           |          |
| 1                                                     |         | 976843 03/24/21 Welding consumables     | 750.00      | 9940 | 201      | 390-1640                  | 615      |
| 2                                                     |         | 978638 03/31/21 Welding consumables     | 300.00      | 9940 | 201      | 390-1640                  | 615      |
| 21760                                                 | 46778S  | 157 HARDWARE HANK                       | 114.38      |      |          |                           |          |
| 1                                                     |         | 118685 03/17/21 Teflon tape             | 2.58        |      | 201      | 100-2600                  | 610      |
| 2                                                     |         | 118693 03/17/21 O Ring                  | 0.96        |      | 201      | 100-2600                  | 610      |
| 3                                                     |         | 118699 03/17/21 O Rings                 | 1.94        |      | 201      | 100-2600                  | 610      |
| 4                                                     |         | 118771 03/23/21 chem/phy supplies       | 31.98       | 9809 | 201      | 999                       |          |
| PO Accounting (Org/Prog/Func/Obj/Proj: -100-1512-610- |         |                                         |             |      |          |                           |          |
| 5                                                     |         | 118780 03/23/21 Biology Supplies        | 33.94       | 9835 | 201      | 999                       |          |
| PO Accounting (Org/Prog/Func/Obj/Proj: -100-1511-610- |         |                                         |             |      |          |                           |          |
| 6                                                     |         | 118782 03/24/21 Broom                   | 12.99       |      | 201      | 100-2600                  | 610      |
| 7                                                     |         | 118846 03/29/21 Ice melt                | 29.99       |      | 201      | 100-2600                  | 610      |
| 21761                                                 | 46777S  | 5201 GUARDIAN LIFE INSURANCE COMPANY OF | 186.77      |      |          |                           |          |
| 1                                                     |         | 04/15/21 Ret prem LAllen                | 108.86      |      | 289      | 675                       |          |
| 2                                                     |         | 04/15/21 Ret Prem V Foster              | 59.39       |      | 289      | 675                       |          |
| 3                                                     |         | 04/15/21 Ret Prem DHenthal              | 18.52       |      | 289      | 675                       |          |
| 21763                                                 | 46788S  | 5021 PACIFIC SOURCE HEALTH PLANS        | 3,044.18    |      |          |                           |          |
| 1                                                     |         | April 1521 04/15/21 Ret Prem DH         | 589.20      |      | 289      | 675                       |          |
| 2                                                     |         | April 1521 04/15/21 Ret Prem LA         | 589.20      |      | 201      | 100-1000                  | 260      |
| 3                                                     |         | April 1521 04/15/21 BES Prem RH         | 589.21      |      | 215      | 675                       | 666      |
| 4                                                     |         | April 1521 04/15/21 BES Prem CM         | 564.86      |      | 215      | 675                       | 666      |
| 5                                                     |         | April 1521 04/15/21 BES Prem DO         | 711.71      |      | 215      | 675                       | 666      |
| 21764                                                 | 46786S  | 1737 NORTHWESTERN ENERGY                | 6,021.64    |      |          |                           |          |
| 1                                                     |         | Apr2021 04/01/21 Gas tax                | 524.43      |      | 201      | 100-2600                  | 411      |
| 2                                                     |         | Apr2021 04/01/21 Electric service       | 3,449.05    |      | 201      | 100-2600                  | 412      |
| 3                                                     |         | Apr2021 04/01/21 Gas service            | 1,393.99    |      | 201      | 100-2600                  | 411      |
| 4                                                     |         | Apr2021 04/01/21 Electric tax           | 654.17      |      | 201      | 100-2600                  | 412      |

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JEFFERSON HIGH SCHOOL  
Claim Details  
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\* ... Over spent expenditure

| Claim  | Warrant | Vendor #/Name                                | Amount      |       |          |                           |     |      |
|--------|---------|----------------------------------------------|-------------|-------|----------|---------------------------|-----|------|
| Line # |         | Invoice #/Inv Date/Description               | Line Amount | PO #  | Fund Org | Acct/Source/<br>Prog-Func | Obj | Proj |
| 21765  | 46791S  | 4743 TRUGREEN                                | 232.00      |       |          |                           |     |      |
| 1      |         | 1028818 03/26/21 Spring horticultural oil    | 232.00*     |       | 201      | 100-2600                  | 440 |      |
| 21766  | 46772S  | 2717 CITY OF BOULDER                         | 1,409.97    |       |          |                           |     |      |
| 1      |         | Apr2021 04/01/21 Water                       | 546.56      |       | 201      | 100-2600                  | 421 |      |
| 2      |         | Apr2021 04/01/21 Sewer                       | 765.44      |       | 201      | 100-2600                  | 421 |      |
| 3      |         | Apr2021 04/01/21 Tennis water                | 34.16       |       | 201      | 100-2600                  | 421 |      |
| 4      |         | Apr2021 04/01/21 Tennis sewer                | 47.84       |       | 201      | 100-2600                  | 421 |      |
| 5      |         | Apr2021 04/01/21 Outdoor water               | 15.97       |       | 201      | 100-2600                  | 421 |      |
| 21767  | 46776S  | 1086 GIULIO DISPOSAL SERVICES, INC.          | 155.00      |       |          |                           |     |      |
| 1      |         | 1961 03/31/21 Disposal services              | 155.00      |       | 201      | 100-2600                  | 431 |      |
| 21769  | 46790S  | 5405 THE TRANSFORMATIVE READING TEACHER      | 5,000.00    |       |          |                           |     |      |
| 1      |         | 2177 04/08/21 Consultative days              | 5,000.00*   |       | 215      | 423-1000                  | 330 | 713  |
| 21770  | 46768S  | 385 BOULDER MONITOR & JEFFERSON CO.          | 323.80      |       |          |                           |     |      |
| 1      |         | 2916 03/31/21 Board agenda, custodian ad, sc | 323.80      |       | 201      | 100-2300                  | 540 |      |
| 21771  | 46766S  | 3766 ACADIA MONTANA                          | 88.35       |       |          |                           |     |      |
| 1      |         | 14871088 03/15/21 Altacare                   | 88.35*      |       | 215      | 280-1000                  | 330 | 524  |
| 21772  | 46774S  | 792 ECKROTH MUSIC                            | 105.00      |       |          |                           |     |      |
| 1      |         | 4029405 04/01/21 Saxophone repair            | 105.00      |       | 201      | 100-1470                  | 440 |      |
| 21773  | 46770S  | 4641 CDI DALLAS LLC                          | 9,955.00    |       |          |                           |     |      |
| 1      |         | 878627 03/25/21 Chromebooks                  | 9,955.00*   | 10063 | 215      | 427-1000                  | 660 | 306  |
| 21774  | 46784S  | 4061 MSU-SCIENCE/MATH RESOURCE CENTER        | 135.00      |       |          |                           |     |      |
| 1      |         | 114 03/31/21 Science Olympiad fees           | 135.00      |       | 201      | 710-3400                  | 582 |      |
| 21775  | 46767S  | 4878 ANNETTE SMITH ELECTRIC INC              | 788.00      |       |          |                           |     |      |
| 1      |         | 1578 03/25/21 Fix dust collector             | 788.00*     |       | 201      | 100-2600                  | 440 |      |
| 21776  | 46789S  | 5419 STRIVE                                  | 5,000.00    |       |          |                           |     |      |
| 1      |         | J4221 04/02/21 Literacy grant consultant     | 5,000.00*   |       | 215      | 423-1000                  | 330 | 713  |

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JEFFERSON HIGH SCHOOL  
Claim Details  
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\* ... Over spent expenditure

| Claim  | Warrant | Vendor #/Name                      | Amount           |      |          |                           |     |      |  |
|--------|---------|------------------------------------|------------------|------|----------|---------------------------|-----|------|--|
| Line # |         | Invoice #/Inv Date/Description     | Line Amount      | PO # | Fund Org | Acct/Source/<br>Prog-Func | Obj | Proj |  |
| 21777  | 46785S  | 4678 NORBECK, TIM                  | 62.85            |      |          |                           |     |      |  |
| 1      |         | 04/13/21 Pre-ACT breakfast         | 62.85            |      | 201      | 100-2100                  | 610 |      |  |
| 21778  | 46765S  | 5335 BIGFORK HIGH SCHOOL           | 60.00            |      |          |                           |     |      |  |
| 1      |         | Bigfork 04/13/21 Golf fees         | 60.00            |      | 201      | 720-3500                  | 582 |      |  |
| 21779  | 46792S  | 5378 VOELLER, KELSEY               | 34.99            |      |          |                           |     |      |  |
| 1      |         | 04/14/21 Romeo and Juliet books    | 34.99*           |      | 215      | 423-1000                  | 640 | 713  |  |
| 21780  | 46773S  | 3035 CROWN TROPHY OF HELENA        | 300.00           |      |          |                           |     |      |  |
| 1      |         | 18451 02/02/21 Heide plaque plates | 300.00           |      | 201      | 100-2300                  | 800 |      |  |
|        |         | # of Claims 33                     | Total: 96,368.53 |      |          |                           |     |      |  |
|        |         |                                    | 96,368.53        |      |          |                           |     |      |  |



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JEFFERSON HIGH SCHOOL  
Fund Summary for Claims  
For the Accounting Period: 4/21

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| Fund/Account                       | Amount             |
|------------------------------------|--------------------|
| 201 HIGH SCHOOL GENERAL FUND       |                    |
| 101                                | \$39,438.12        |
| 210 HIGH SCHOOL TRANSPORTATION FUN |                    |
| 101                                | \$28,040.05        |
| 215 HIGH SCHOOL MISC PROGRAMS FUND |                    |
| 101                                | \$28,061.42        |
| 218 HIGH SCHOOL TRAFFIC EDUCATION  |                    |
| 101                                | \$52.97            |
| 289 RETIREE/COBRA INSURANCE FUND   |                    |
| 101                                | \$775.97           |
| <b>Total:</b>                      | <b>\$96,368.53</b> |