

ALLAMUCHY TOWNSHIP BOARD OF EDUCATION

The scheduled regular meeting of the Allamuchy Township Board of Education held on April 28, 2014 was called to order at 7:09 p.m. in Room 149 by Francis Gavin. In accordance with the Open Public Meetings Act, adequate notice of the meeting was provided and, to the extent known at the time of advance publication, the agenda items to be considered. Written advance notification of the time, date and location was sent on June 5, 2013 to the Express-Times, Daily Record and Township Clerk. Notice was posted in the school office.

I. ROLL CALL

James Britt
Diane Clark
Suzette Costello
John Egan
Brant Gibbs
Mary Renaud
Sue Torlucci
Francis Gavin, President

Student Representatives arrived at 7:30

Savannah Doelfel
Molly Szpakowski

ABSENT

William Cramer

ALSO PRESENT

Dr. Seth Cohen, CSA
Mr. Peter Pearson, School Accountant
Donna Trainello, Board Secretary

II. PLEDGE TO THE FLAG

III. PRESENTATION

Public Presentation of the Preliminary 2014-2015 School Budget

Moved by J. Britt and seconded by J. Egan.

BE IT RESOLVED, to introduce and approve the preliminary 2014-2015 School Budget as follows:

Budget Amounts:

General Fund (11)	\$ 9,073,882.00
Capital Expenditures (12)	\$ 1,744.00
Capital Reserve	\$ -0-
Special Revenue Fund (20)	\$ 136,991.00
Debt Service (40)	\$ 517,475.00

Taxation Amounts (School Fiscal Year)

General Fund	\$ 8,089,997.00
Debt Service	\$ 475,139.00
Total Tax Levy	<u>\$ 8,565,136.00</u>

CARRIED: Motion carried unanimously by roll call vote.

IV. APPROVAL OF MINUTES

- A. Moved by B. Gibbs and seconded by S. Torlucci.
BE IT RESOLVED, that the minutes of the special board meeting held on March 18, 2014, be approved. (Appendix 1)

CARRIED: Motion carried unanimously by roll call vote.
B. Gibbs abstained

- B. Moved by B. Gibbs and seconded by S. Torlucci.
BE IT RESOLVED, that the minutes of the regular board meeting held on March 24, 2014, be approved. (Appendix 2)

CARRIED: Motion carried unanimously by roll call vote.

V. STUDENT REPRESENTATIVE REPORT

VI. BUSINESS ADMINISTRATOR REPORT (Appendix 3)

VII. ACKNOWLEDGEMENTS

Students acknowledged for good character

To acknowledge with much gratitude the following donations to Allamuchy Township School District and Rutherford Hall:

Fulton Bank \$2250 for exhibition, printing and framing installations. Thank you letter issued.

VIII. PRESIDENT'S REPORT

IX. COMMITTEE REPORTS

- A. Facilities and Property – William Cramer**
- B. Communications & Public Relations - John Egan**
- C. Student Activities/PTO Liaison – Suzette Costello**
- D. Town Council Liaisons – John Egan/Brant Gibbs**
- E. Rutherford Hall – Long Range Planning – Mary Renaud**

Operational Plan Discussion

- F. Finance – James Britt**
- G. Curriculum & Technology – Suzette Costello**
- H. Personnel – Susan Torlucci**
- I. Inter-District Liaison with Fredon – Francis Gavin/James Britt**
- J. Negotiations – John Egan**
- K. Policy – Diane Clark**
- L. Foundation Liaison – Francis Gavin**
- M. Hackettstown Board of Education Representative – Francis Gavin**

X. PUBLIC COMMENTS ON AGENDA ITEMS ONLY

XI. BOARD COMMITTEE ACTION ITEMS

Finance –

On the recommendation of the School Business Administrator and Chief School Administrator:

A. Transfers

Moved by J. Britt and seconded by B. Gibbs.

BE IT RESOLVED, to approve the following list of transfers with a total in Fund 10 of \$203,685.79. (Appendix 4)

CARRIED: Motion carried unanimously by roll call vote.

Finance – continued

B. Bills List

Moved by J. Britt and seconded by B. Gibbs.

BE IT RESOLVED, that the bills list in the amount of \$786,881.96 checks #24051 through #24134 are approved for payment.
(Appendix 5)

CARRIED: Motion carried unanimously by roll call vote.

C. Student Activity

Moved by J. Britt and seconded by B. Gibbs.

BE IT RESOLVED, to approve the Student Activity Account in the amount of \$28,021.94 Investors Bank balance as of 03-31-2014.
(Appendix 6)

CARRIED: Motion carried unanimously by roll call vote.

D. Joint Transportation Contract

Moved by J. Britt and seconded by B. Gibbs.

BE IT RESOLVED, to approve the following 2013-2014 Joint Transportation Contracts:

Host District: Allamuchy

Joiner: Hope Board of Education to Mountain Villa School.

Joiner Cost: \$1,180.00

CARRIED: Motion carried unanimously by roll call vote.

Finance – continued

E. Tuition Contracts

Moved by J. Britt and seconded by B. Gibbs.

BE IT RESOLVED, to approve the following 2013-2014 Tuition contracts for students attending the Allamuchy Township School District:

Great Meadows Regional Board of Education:

PSD effective 12-05-13, #1413, \$9586.64
PSD effective 11-14-13, #0308, \$11,278.40
PSD effective 01-06-14, #1001, \$8619.92
PSD effective 02-20-14, #1208, \$6283.68

Hope Board of Education:

PSD effective 12-06-2013, #2011, \$9506.98

CARRIED: Motion carried unanimously by roll call vote.

F. Tax Payment Schedule/Debt Service

Moved by J. Britt and seconded by B. Gibbs.

BE IT RESOLVED, that the amount of district taxes needed to meet all interest and debt redemption charges for the 2014-2015 school year is:

	Current Expense Capital Outlay	Debt Service	Total Tax Levy
July 2014	674,166.00		674,166.00
August 2014	674,166.00		674,166.00,
September 2014	674,166.00	237,569.50	911,735.50
October 2014	674,166.00		674,166.00
November 2014	674,166.00		674,166.00
December 2014	674,166.00		674,166.00
January 2015	674,166.00		674,166.00
February 2015	674,167.00		674,167.00
March 2015	674,167.00	237,569.50	911,736.50
April 2015	674,167.00		674,167.00
May 2015	674,167.00		674,167.00
June 2015	674,167.00		674,167.00
TOTAL	8,089,997.00	475,139.00	8,565,136.00

and that the Township of Allamuchy is hereby requested to place in the hands of the Treasurer of School Moneys the amounts listed in the schedules within the first five business days of each of the listed months and in accordance with statutes related thereto.

CARRIED: Motion carried unanimously by roll call vote.

Finance – continued

G. Monthly Certification of Budget

Moved by J. Britt and seconded by B. Gibbs.

1. **BE IT RESOLVED** that the Allamuchy Board of Education accepts the Board Secretary's monthly certification, as attached, pursuant to N.J.A.C. 6A:23-2.12 (c) 3 that as of February 28, 2014 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11 (a).

2. **BE IT RESOLVED**, that Pursuant to N.J.A.C. 6A:23-2.12 (c) 4, the Allamuchy Township School District Board of Education, after review of the Board Secretary's and Treasurer's monthly financial reports certify that as of February 28, 2014 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

3. **BE IT REOLVED THAT**, the motion to accept the financial reports from the Board Secretary and the Treasurer of School Monies for the month of February 2014 with a total Governmental Funds Account cash balance of \$812,809.01. (Appendix 7)

CARRIED: Motion carried unanimously by roll call vote.

H. Monthly Certification of Budget

Moved by J. Britt and seconded by B. Gibbs.

1. **BE IT RESOLVED** that the Allamuchy Board of Education accepts the Board Secretary's monthly certification, as attached, pursuant to N.J.A.C. 6A:23-2.12 (c) 3 that as of March 31, 2014 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11 (a).

2. **BE IT RESOLVED**, that Pursuant to N.J.A.C. 6A:23-2.12 (c) 4, the Allamuchy Township School District Board of Education, after review of the Board Secretary's and Treasurer's monthly financial reports certify that as of March 31, 2014 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 and that sufficient funds are

available to meet the district's financial obligations for the remainder of the fiscal year.

3. **BE IT REOLVED THAT**, the motion to accept the financial reports from the Board Secretary and the Treasurer of School Monies for the month of March 2014 with a total Governmental Funds Account cash balance of \$551,448.48. (Appendix 8)

CARRIED: Motion carried unanimously by roll call vote.

Policy

A. Policy –Second Reading

Moved by _____ and seconded by _____ .
BE IT RESOLVED, to approve the second reading of the following policy:
(to be distributed electronically)

Rutherford Hall Board of Advisors (Appendix 9)

CARRIED: **TABLED**

Personnel - TABLED

A. Non-Tenure Appointments

Moved by _____ and seconded by _____ .
BE IT RESOLVED, to employ the following staff members for non-tenure contracts for the 2014-2015 school year upon the recommendation of the Chief School Administrator. Compensation per negotiated agreement.

Clare Bundschuh
Patricia Cassa
Christine Domanico
Michelle McElwee
Lia Ordile
Robin Samiljan
Adriana Shonk
Laurie Weingarten

CARRIED:

Personnel – continued

B. Tenured Staff Re-Appointments

Moved by _____ and seconded by _____.

BE IT RESOLVED, to employ the following tenured staff members for the 2014-2015 school year upon recommendation of the Chief School Administrator. Compensation per negotiated agreement.

Melissa Arrambide
Dawn Asbjorn
Andrea Aussems
Nancy Baglio
Lauren Boden
Michelle Cannata
Cathy Cefaloni
Gina Davey
Debra DeAngelis
Kristyn Fedich
Joanne Ferguson
Theresa Funaro
Samuel Greco
Anemarie Hall
Jaehnel Hanisak
Lindsay Johnson
Marsha Koerner
Brian Lohse
Gerald Mazzetta
Elizabeth Miller
Frances Muhlenbruch
Victoria Patterson
Julie Profito
Michelle Ricci
Christine Rodriguez
Melissa Sabol
Jennifer Sauter
Paige Schmiedeke
Kate Stiner
Anna Thomas
Mariah Thompson
Marilou Tshudy
Ashley Van Haste
Robert White

CARRIED:

Personnel – continued

C. Re-employment of Administrative Support Staff

Moved by _____ and seconded by _____.
BE IT RESOLVED, to re-employ the administrative support staff for the 2014/2015 school year:

Susan Pollina	Secretary
Donna Trainello	Assistant to Business Administrator/Secretary
Tina L. Kay	Administrative Assistant to the Superintendent
Laurie Rapisardi	Secretary
Patricia Turoczy	Secretary – P/T

CARRIED:

D. Re-Employment of School Bus Drivers

Moved by _____ and seconded by _____.
BE IT RESOLVED, to re-employ the bus drivers for the 2014-2015 school year:

Roxanne Carlton	George Conklin
Donna Ervey	Deborah Waldele
Linda Kucharski	Alison Hatley
Ann Longyhore	Theresa Sparacino
Sandee Firth	Laura Gockeler
Maureen Cullen	Gary Maciak - sub
Ray Drake –sub	Scott Brady – sub
Danielle Pulver – sub	Steve - sub

CARRIED:

E. Re-employment of Maintenance/Custodial Staff

Moved by _____ and seconded by _____.
BE IT RESOLVED, to re-employ the custodial and maintenance staff for the 2014/2015 school year:

Arnold Capriglione	Suzanne Peterson-P/T Cleaner
Roy Parsons	Kyle Garlick – substitute
Charles Zukoski	Jerry Kucharski – P/T Cleaner
Jesse Stang	Thomas Sndyer - substitute
Mathew Ecochard – substitute	Tagliareni, Thomas, substitute
Pete Demary – P/T Cleaner	
John Ostroski – P/T Cleaner	
Charles Syfor – P/T Cleaner	

CARRIED:

Personnel – continued

F. Re-employment of Classroom Teacher Aides

Moved by _____ and seconded by _____.

BE IT RESOLVED, to re-employ the following teacher aides for the 2014/2015 school year; compensation per negotiated agreement.

Marianne Saks	Patsy Lantry
Patsy Gardiner	Amy Crawford
Nohemy Oliver	Lorene Gallahue
Donna Stassi	Alison Motzer
Janet Ocheski. P/T	Mellissa Firth P/T
Lynn Quinto P/T	Liliana Manzella P/T
Warnock, Tara	Ahern, Christine
Chudley, Kaitlyn, - P/T	Alcherms, Alessandra

CARRIED:

G. Re-employment of Substitutes

Moved by _____ and seconded by _____.

BE IT RESOLVED, to approve the following Substitute Nurses and Substitute Teachers for the 2014-2015 school year.

Tammy Antonucci	Hali Aussems
Divya Bahl	Kaitlyn Chudley
David Cooper	Joseph Cotignola
Marilyn Falotico	Lynn Manzella
Beth Gavin	Guy Gorman
Rita Haase	Corinne Jacobson
Ann Jobbins	Yanie Koch
Renate LeDuc	Janet Luff
Joan Maison	Whitney Martin
Susan McGrath	Jacklyn Mickelburgh
Karen Rizzolo	Jeanmarie Tagliaeni
Lia Thorn	Tara Warnock
Diane VanDongen	
Alessandra Alcherms	
Kay Guidera - nurse	
Ruth Clark - nurse	
Wanda Maltese - nurse	
Ellen Nadeau - nurse	
Alex Takacs - nurse	

CARRIED:

Personnel – continued

H. Re-employment of School Nurses

Moved by _____ and seconded by _____.
BE IT RESOLVED, to approve the re-employment of Scott Brady and Danielle Pulver as full time Nurses for the 2014-2015 school year.

CARRIED:

I. School Business Administrator

Moved by _____ and seconded by _____.
BE IT RESOLVED, to reappoint Julie Mumaw as School Business Administrator for the 2014-2015 school year.

CARRIED:

J. Accountant

Moved by _____ and seconded by _____.
BE IT RESOLVED, to appoint Peter Pearson as Accountant, \$470.00 per diem for the 2014-2015 school year.

CARRIED:

K. Supervisor of Special Services

Moved by _____ and seconded by _____.
BE IT RESOLVED, to reappoint Janet Martin, (.8 time) Supervisor of Special Services for the 2014-2015 school year.

CARRIED:

L. Principal

Moved by _____ and seconded by _____.
BE IT RESOLVED, to approve the Jennifer Chickey as principal for the 2014-2015 school year.

CARRIED:

Personnel – continued

M. Classroom Aide

Moved by _____ and seconded by _____.

BE IT RESOLVED, to approve Ms. Jessica Longo as a classroom aide for the 2013-2014 school year at an hourly rate of \$15.00, effective 4/28/14.

CARRIED:

Curriculum and Technology –

A. Class Trips

Moved by S. Costello and seconded by S. Torlucci.

BE IT RESOLVED, to approve the following class trips for the 2013-2014 school year:

8th grade students to Hackettstown High School for tour on May 20th, no cost

Ferguson 8th grade Warren Cnty Court House May 16th \$4 per student

White 5th grade Newark Museum May 15th \$21 per student

DeAngelis, D. Stephen State Park \$0 \$0 04/28/14

CARRIED: Motion carried unanimously by roll call vote.

B. Attendance at Professional Conferences/Functions

Moved by S. Costello and seconded by S. Torlucci.

BE IT RESOLVED, to approve the following requests for attendance at professional conferences and/or functions with mileage reimbursed at the current rate.

Cathy Cefaloni and Michelle Ricci to attend the Teacher of the Year Luncheon on May 2, 2014

CARRIED: Motion carried unanimously by roll call vote.

XII. ANNUAL APPOINTMENTS – Tabled

XIII. OLD BUSINESS

XIV. SUPERINTENDENT’S REPORT

- A. School Calendar Discussion
- B. HIB Report – 1 incident
- C. Suspension Report – 1 suspension
- D. End of Year Dates
 - Graduation June 20
 - Grade 8 Dance June 17

XV. PUBLIC COMMENTS

XVI. BOARD DISCUSSION

XVII. ADJOURNMENT

Moved by S. Torlucci and seconded by J. Egan.

BE IT RESOLVED, to adjourn.

Time: 10:25 p.m.

CARRIED: Motion carried unanimously by voice vote.