

**SUMMARY OF MINUTES**  
**Regular Board Meeting**  
**April 21, 2020**

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**Board President Joseph A. Caffrey** called the meeting to order at 6:00p.m.

**Superintendent Brian J. Costello** led the Pledge of Allegiance to the Flag.

**Board Secretary Thomas F. Telesz** called the roll

**9 Members Present:** Atherton, Evans, Harris, Patla, Quinn, Schiowitz, Thomas, Walker, Caffrey

**Remarks by President Caffrey:**

Hello Everyone – On behalf of all members of the Wilkes-Barre Area School Board, I would like to thank you for joining us for our April Virtual School Board Meeting. Additionally, all of us in the Wilkes-Barre Area School District hope that you, your families, and all members of our community are doing well and staying healthy.

Before continuing with the meeting, I would like to take a few moments to acknowledge several individuals and groups.

I would first like to thank our Superintendent, Dr. Brian Costello, for his tireless efforts on behalf of our students and employees to continue to run the district's day-to-day operations and manage our educational program for our students, while making sure the delivery and receipt of instruction is seamless for both teachers and students.

His daily community with our faculty and Board to update everyone with essential information at a district and state level is greatly appreciated. I would also like to thank the Superintendent's Administrative Team, who have worked long hours to continue to run our district and make sure our teachers have the necessary tools and technology to continue to educate our students.

Our Board is especially proud of our teachers and the daily effort they have made to make the best of this unprecedented challenge to teach and communicate with their students.

All of us are very grateful for the dedicated effort of our custodial and maintenance staff to clean and sanitize our buildings; for the secretarial staff members who came to our schools and administration building to assist with numerous tasks while maintaining proper social distancing; and to those members of Nutrition, Inc. who are at our schools daily distributing food to so many of our students. We thank all of you!

I would like to thank all of my fellow Board Members for your cooperation and concern as we navigate through this extremely difficult period – some might say the most difficult period in our lifetime. I have regularly had individual phone conversations with all Board Members, and each of them have expressed their deep concern for our students and their families. They have also expressed great appreciation for our teachers, administration and all employees. I also thank them for their unwavering support for our superintendent's efforts to run our district.

Finally, to our students, ALL of us think about ALL of you ALL THE TIME. Our district's daily efforts are designed to make the best of the situation we are in and give you a meaningful educational program until we can eventually re-open our schools, whenever that may be.

To our Senior Class Members: None of us can begin to express how we feel about the way this has impacted your senior year. We are very aware of all the educational and extra-curricular activities that were left unfinished. Please know that we love you, we care about you, we have not forgotten you, and we will do whatever we can to have a graduation program, in whatever form that takes, at the end of the year.

**WE ARE ONE!** It is with sincere hope of all of us that all of you continue to be well and stay healthy. Thank you!

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**President Caffrey** began the meeting:

- The Chair wishes to announce that the Board held an Executive Session prior to the Regular Board Meeting of April 21, 2020. The subjects discussed in Executive Session related solely to matters of employee relations, labor negotiations, and/or threatened or actual litigation.
- The Board also held a virtual informational meeting on April 2, 2020.
- Motion to approve the minutes of the Regular Board Meeting of March 9, 2020 and dispense with the reading of those minutes.

**Ms. Thomas moved, seconded by Mrs. Schiowitz** to adopt the above-mentioned Minutes. The vote was as follows:

**9 Ayes:** Atherton, Evans, Harris, Patla, Quinn, Schiowitz, Thomas, Walker, Caffrey

**Treasurer's Report:**

**Thomas F. Telesz, Business Administrator/Board Secretary**, presented the Treasurer's Report ending February 29, 2020.

**WILKES-BARE AREA SCHOOL DISTRICT**  
**CASH ACCOUNT BALANCES**  
**MONTH ENDING FEBRUARY 29, 2020**

**GENERAL FUND**

	\$	
1 GENERAL FUND CHECKING - FNCB	(898,307.08)	
2 GENERAL FUND CASH CONCENTRATION - FNCB	39,137,804.18	
3 FEDERAL PROGRAMS - FNCB	2,342,201.11	
4 FEDERAL PROGRAMS CHAPTER 1 -FNCB		5,872.37
5 FNB BANK	458,763.34	
6 FNB BANK		76,465.01
7 JANNEY MONTGOMERY SCOTT	1,753,679.73	
8 PNC BANK	393,157.82	
9 LPL FINANCIAL	833,015.74	
10 EARNED INCOME TAX ACCOUNT-FNCB		35,551.20
11 COMMONWEALTH INVESTMENT #1		12,287.43
12 REAL ESTATE TAX ACCOUNT - FNCB		-
13 LANDMARK CD	479,398.42	
14 PLGIT EIT	860,323.12	
15 ATHLETIC FUND-FNB BANK	246,410.36	
16 PAYROLL CHECKING-FNCB	1,884,909.98	
17 PAYROLL CLEARING -FNCB		-
	\$	
<b>TOTAL GENERAL FUND</b>	<b>47,621,532.73</b>	

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**CAPITAL PROJECTS FUNDS**

18	2016 CAPITAL PROJECTS CASH CONCENTRATION-FNCB	\$ (19,781.78)	
19	PNC BANK INVESTMENT	2,098,862.64	
20	2019 BOND ISSUE	109,410,183.69	
21	PLGIT CASH RESERVE	1,801,031.19	
22	FNCB 2019 CAPITAL PROJECTS		8,853.13
	<b>TOTAL CAPITAL PROJECTS FUNDS</b>	<b>\$ 113,299,148.87</b>	

**FIDUCIARY FUNDS - TRUST AND AGENCY**

**TRUST FUNDS:**

23	WHOLE LIFE GROUP TRUST-CITIZENS BANK	\$ 108,396.36
24	COMMONWEALTH INVESTMENTS WHOLE LIFE	353,030.86

**AGENCY FUNDS:**

25	ELEMENTARY ACTIVITY FUND-Landmark BANK	158,297.28
26	SECONDARY ACTIVITY FUND-Landmark BANK	329,931.57

<b>TOTAL FIDUCIARY - TRUST AND AGENCY FUNDS</b>	<b>\$ 949,656.07</b>
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**PROPRIETARY FUND - FOOD SERVICE**

27	FOOD SERVICE CHECKING ACCOUNT-Landmark Bank	\$ 3,538,132.85
	<b>TOTAL PROPRIETARY FUND - FOOD SERVICE</b>	<b>\$ 3,538,132.85</b>

**DEBT SERVICE FUND**

28	COMMONWEALTH INVESTMENTS DEBT SERVICE	\$ 9,835.19
	<b>TOTAL DEBT SERVICE FUND</b>	<b>\$ 9,835.19</b>

**Rev. Walker moved, seconded by Mr. Atherton** to adopt the Treasurer's Report ending February 29, 2020.  
**The vote was as follows:**

**9 Ayes:** Atherton, Evans, Harris, Patla, Quinn, Schiowitz, Thomas, Walker, Caffrey

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**APOLLO REPORT**

**Mr. Mike Krzywicki – District Maintenance Plan:** The elevator repairs at Heights Murray Elementary have been postponed due to the Governor's order of March 19. **E.L. Meyers Monitoring Structure/Walkway/Tunnel:** An inspection was not performed due to the Governor's order of March 19. **New High School Project:** The Building Shell Contractor has completed installation of foundation dampproofing, foundation insulation and backfill, continued CMU walls, steel beams and lintels, doorframes, floor slabs, bar joists and metal roof deck, wood blocking, roof insulation and EPDM membrane. The Plumbing Contractor has continued installation of underground sanitary piping, stormwater piping and cleanouts, above ground sanitary piping, roof drain piping, domestic water piping, and associated hangers. The Electrical Contractor has continued installation of conduit and boxes under slabs and in masonry walls, back boxes for panels, pulling feeder cable, rough-ins of MC cable home runs, rough-ins at metal stud walls, site lighting foundations, conduit and conductors, temporary lighting inside and outside the building and temporary power inside building. HVAC Contractor has continued installation of roof curbs, duct hangers and ductwork, fabrication of ductwork, preparation of 3D coordination drawings, and performing clash detection with other trades. The Drywall Contractor has continued installation of metal stud framing. Sitework Contractor has continued placement of geogrid and subbase in northeast parking lot and Maffett Street driveway and installed temporary mulch on slopes. The Fire Protection Contractor has commenced installation of sprinkler system piping. Due to the Governor's order of March 19, construction was halted from March 20 thru March 30. The work resumed on March 31, implementing site specific COVID-19 prevention guidelines, COVID-19 exposure control plan, employee health screenings, and related signage.

Bids were received on March 12 for connection the sanitary sewer to a manhole on Ann Street. A recommendation and bid tab were transmitted to the District.

**OLD BUSINESS** - None

**REPORT FROM THE SUPERINTENDENT**

Good Evening... During this time we can all understand how difficult it is to be a student, parent, community member and/or educator. I cannot say it any better than President Caffrey did a few moments ago. I want to thank everyone for their support, cooperation and flexibility we have been given during this unprecedented time.

In response to the recent closings of our physical buildings for the remainder of the academic year, the Wilkes-Barre Area School District has now increased the intensity and focus of our efforts around instruction for all students at all grade levels. We are following the Secretary of Education's recommendation as of April 5, 2020, which stated "as educators preparing students to continue on the post-secondary opportunity, the workforce or transitioning to their next grade it is our responsibility and expectation that every school offer planned instruction at every grade level for all students."

Although the District's continuity of education plan already included an enrichment component, which meant we were providing new material, as of April 20<sup>th</sup>, we have now implemented the following modifications as we move forward with planned instruction: tenements will now be monitored and documented; live sessions will now be implemented within all of our classes at this time. Our continuity of education plan in detail can be found on our website. If any student or parent is in need of technology, or has any questions regarding our plan, please contact your specific school principal for assistance.

The last thing I would like to touch base with is in regard to the school calendar and graduation. The last student day will be as scheduled on Friday, June 5, 2020. In regard to graduation ceremonies – as the Governor continues to provide new guidelines on how we will begin re-opening beginning May 8. At this time it is too early to make a decision on the type of ceremony we will be using. I am still hopeful and optimistic that we can have some form of traditional ceremony for our students and their families. They most certainly deserve it. Even if that requires us to provide some form of traditional ceremony at a later date, we will continue to be flexible and be sure all of our stakeholders are aware of that change.

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As President Caffrey mentioned, words cannot express how we feel about this closure affecting our students, especially our Seniors. Over the next couple of weeks, our schools will begin to host virtual events, award ceremonies, National Honor Society and other events you would typically expect throughout the year. We will also roll out Senior specific activities. Of course, we understand these events will not replace the activities that were left unfinished this year. However, it is a way we can make the best of this situation and continue to stay together as one.

At this time, I would like to say please stay healthy and know that we are all here for you.

**COMMUNICATIONS FROM CITIZENS**

Atty. Wendolowski as was advertised in our notice for today's meeting, the Agenda was published on the School District website and members of the community were given the opportunity to submit questions and comments to the District by 2:00 p.m. this afternoon. We received comments from two interested citizens. Those comments were distributed to the Board and Administration.

Dave Wilson

- Please explain the bussing plan for the new High School in detail.  
Dr. Costello response: We will be bussing students who do not qualify to walk to the new High School. We are in the final phase of an optimization study with our bus contractor and once that is complete we will be able to provide more information regarding our current stops or any additional stops needed.
- Will GAR be the new Middle School for all Wilkes-Barre Area School District students including the Solomon students? If yes, please explain the bussing plan for all middle school students in detail.  
Dr. Costello response: No – GAR will not be the only Middle School for all WBASD students. GAR will be a sixth through eighth grade school and Solomon/Plains will also be a sixth through eighth grade school.
- Will you post on the website all applications for payments to date including schedules of values that relate to the construction of the new consolidated high school?  
Mr. Telesz response: At this time we post in the Agenda every month the invoices to be paid.
- Why weren't the District taxpayers surveyed and given the consideration of legitimate options to choose from prior to the Board's decision to consolidate high schools? Perhaps people would have preferred to keep neighborhood high schools, even if that was a more costly option. I don't however agree that it would have been the case. The internal and external committee's choices were over ruled by a Board Committee. Also kindly avoid playing the emergency card. Can you please explain?  
Mr. Caffrey response: I will begin with the Task Force being overruled. I have the copies of the external and internal task force reports. These committees put in a lot of time and we appreciate the work they did. We took into consideration all their findings. The work the external task force, which I believe Mr. Wilson served, examined three scenarios. Scenario one was one high school, Scenario two was to keep GAR open as a high school and build at the Coughlin site and Scenario three was to keep GAR open and build at the current site. At that time the Board chose Scenario two to keep GAR open and build at the Coughlin site for the Coughlin and Meyers students. When we went through the process the City Zoning Board determined they did not want to allow the District to build on that site. We have discussed that at length at various Board meetings. The Zoning Board's decision at the time was to allow the District to put 500 students in the former Times Leader building that never had students, but not allow the district to build a new building on site where there had been students in a building for 100 years. We chose Scenario 2 but were not able to move forward.  
In regard to the Internal Task Force I would like to read this, "After many hours of reading the Feasibility Study of the Wilkes-Barre Area School District and identifying the District's current strengths and weaknesses and carefully considering the possible implications of the options we

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were given for all interested parties we respectfully submit the following recommendations to the Wilkes-Barre Area School District Board of Education for review and consideration:

- Construct a new building for all Wilkes-Barre Area students in grades 9 through 12 at the Meyers site. (With the exception of the new school not on the Meyers site, we are doing that).
- Use the GAR building as a Middle School. (We are doing that)
- Expand or renovate other buildings when financially feasible.
- Consolidate extra-curricular activities such as clubs, organizations and sports while the new school is being planned and constructed. (We are doing that)

I don't believe it is an accurate description to say the Board has not given any consideration to the recommendations of the task forces. Although we did not do all the recommendations, we did follow many of the recommendations presented.

The only other comment I would like to make regarding the taxpayers not being surveyed. I believe the taxpayers has an opportunity to weigh in. They were given that opportunity three times during the elections of November 2015 and the elections that followed in 2017 and 2019. The Board made the decision to consolidate in June of 2015.

Atty. Wendolowski response: One of the stated reasons for denying the building at the Coughlin Site was for lack of parking – even though the zoning ordinance did not require parking for the intended use on that particular site. Whereas in South Wilkes-Barre if the decision of the Board was to build there, the zoning ordinance does require parking based on the number of students and faculty that would be present on site. We know from the experience we had in attempting to obtain zoning approval for the proposal to add seventh and eighth grade improvements on the Kistler campus parking was an issue. If we could not get a variance in an area where you don't require parking, it would be impossible to get a variance where parking is required.

Carl Naessig

- The idea of replacing James M. Coughlin High School at its present location with a new modern structure was excellent if it was accomplished on the same footprint as the existing building. If this was done, there was no need for the zoning board to have a hearing for your request. The fact that the desired construction was going to expand the footprint caused many considerations to be examined, namely the congestion on North Washington caused by the normal arrival and dismissal of students a problem that had been addressed and approved. However, the thought of congestion in the event of an emergency with public safety vehicles and personnel, anxious parents trying to get their children out of harm's way a new school that was designed with an auditorium large enough to seat about one half of the student body and a gymnasium almost large enough to hold the Irem Shrine circus the question of parking was also a major concern. Parking for the then existing staff was barely adequate and given the increase of the number of teachers needed for accommodation of the Meyers and Coughlin student bodies and the potential number of student drivers, public parking would have been overwhelmed. The transportation of the Meyers students proposal included using normal LCTA bus routes and discharging at the inter-modal center. This would require the students crossing two city streets and a number of parking lot driveways, all a safety hazard to the Coughlin site. These are just a few of the considerations that went into my decision as a member of the Wilkes-Barre Zoning Board to reject the erection of the Wilkes-Barre Area High School at the North Washington Street site. It was an emotional decision for me because my mom, dad, brothers and I all graduated from Coughlin and had fond memories of walking through the hallowed halls of our alma mater.

Atty. Wendolowski: Even though parking was not an issue to be considered somehow the Zoning Hearing Board made their reliance in denying our application for placing students on a footprint where students had been for 100 years on the question of parking even though there are multiple public parking lots within walking distance of the school. The stated reason that the sidewalk between the inter-modal center and the proposed new high school on the existing site where it was for 100 years also seemed dubious in a sense that our student currently use the inter-modal

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center and the LCTA transportation and walk those streets when school is in session. I doubt those streets are as dangerous as Mr. Naessig observes since they are used by pedestrians every day. Those were the state reasons for the denial of our hearing even though they approved the use of the Times Leader building which is adjacent to the site.

- Upon listening to the Governor's remarks yesterday, he stated that construction would begin on a limited basis on May 8. Since the completion of this school is not an emergency, I am wondering what the criteria was for permission to be granted to continue the construction of the school.  
Atty Wendolowski response: For a period of time from when the Governor's initial directive was issued the project did cease. About a week into that cessation of construction the Governor did issued a clarification that said it was never intended to cover school construction. Stopping the construction would be decision of the local Board. Our contractors and labor involved wanted to continue working. As Mike Krzywicki explained, COVID-19 plans were put in place and construction did resume after the Governor issued his clarification because there was no requirement that the school construction cease.

There were no further comments from the public or the Board Members.

**LUZERNE INTERMEDIATE UNIT #18 – No Report**

**WILKES-BARRE AREA CAREER AND TECHNICAL CENTER**

Mr. Quinn – Next meeting is scheduled for May 18, 2020.

**CURRICULUM COMMITTEE REPORT**

The Curriculum committee will be working with Dr. Costello on grading procedures that will be implemented during this pandemic.

**BUDGET FINANCE/MATERIALS & SUPPLIES and CONTRACTED SERVICES COMMITTEE REPORT**

Rev. Walker presented the following report and recommendations for the Board's approval:

**A. Administrative**

**1. Capital Projects**

That approval be given to pay the following invoices:

Apollo Group, Inc.	New High School Project	Capital Projects	App. No. 33	\$72,986.68
Borton Lawson Engineering, Inc.	Pagnotti Property – Phase II ESA	Capital Projects	2017-3091-003-0000019	\$5,203.56
Geo-Science Engineering & Testing	New High School Project	Capital Projects	018215	\$17,417.40
Mark J. Sobeck Roof Consulting, Inc.	New High School Project	Capital Project	6711	\$3,575.25
Site Pro Surveying	New High School Project	Capital Projects	7432	\$7,320.00
Benell, Inc.	New High School Project	Capital Projects	App. No. 10	\$211,614.80
Duggan & Marcon, Inc.	New High School Project	Capital Projects	App. No. 3	\$49,189.50
Everon Electrical Contractors, Inc.	New High School Project	Capital Projects	App. No. 10	\$418,527.58

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Quandel Construction Group, Inc.	New High School Project	Capital Projects	App. No. 11	\$1,392,065.19
Scranton Sheet Metal, Inc.	New High School Project	Capital Projects	App. No. 10	\$545,955.93
Triangle Fire Protection, Inc.	New High School Project	Capital Projects	App. No. 3	\$31,500.00
Borton Lawson Engineering, Inc.	New High School Project	Capital Projects	2017-3091-001-0000027	\$4,078.94
TGL Engineering, Inc.	New High School Project	Capital Projects	Inv. #25	\$12,412.50
WKL Architecture	New High School Project	Capital Projects	Inv. # AS 3.2	\$4,697.50
WKL Architecture	New High School Project	Capital Projects	Inv. # AS-2	\$2,756.25
WKL Architecture	New High School Project	Capital Projects	Inv. #28	\$8,000.00
Borton Lawson Engineering, Inc.	New High School Stadium Project	Capital Projects	BA19-4471-002-BLA0001	\$13,394.90
Citizens Voice	New High School Project	Capital Projects	Sewer Bid Adv.	\$665.00
Times Leader	New High School Project	Capital Projects	Sewer Bid Adv.	\$1,082.20

2. That approval be given to ratify the following Capital Project checks:

Luzerne County Conservation District	New High School Stadium Project	Capital Projects	Check #240	\$3,200.00
Luzerne County Clean Water Fund	New High School Stadium Project	Capital Projects	Check #241	\$500.00
Luzerne County Planning Commission	New High School Stadium Project	Capital Projects	Check #242	\$530.00
Luzerne County Engineering Office	New High School Stadium Project	Capital Projects	Check #243	\$2,890.00
Pennsylvania Clean Water Fund	New High School Stadium Project	Capital Projects	Check #244	\$1,200.00
Plains Township	New High School Stadium Project	Capital Projects	Check #245	\$750.00
PA American Water Co	New High School Project	Capital Projects	Check #246	\$279.82
PPL Electric Utilities, Corp	New High School Project	Capital Projects	Check #247	\$23,503.00
Pennsylvania Power & Light Co.	New High School Project	Capital Projects	Check #248	\$2,736.73

3. The District is in receipt of the approval, by the Pennsylvania Department of Education, Bureau of Budget and Fiscal Management of PlanCon Part I: Interim Reporting Project No. 3885 – Change Order Nos: (2.02/04.006). **“Exhibit A”**
4. To approve the submission of PlanCon Part H, Project Financing documents and related materials to the Pennsylvania Department of Education regarding PDE Project #3885 (New High School Project – Plains Township). **“Exhibit B”**
5. To approve the relocation of PP&L poles on Maffett and River Streets for turning lane at a cost of \$46,814.00.



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**B. FEDERAL**

That, in accordance with the authority of the Board, the following Federal AP Checks #1999 to #2006 and Federal Wire Transfers #201900707 to #201900715; and Chapter 1 Wire Transfer #201900706 drawn for payment since the last regular board meeting of the Board of Education held on March 9, 2020 be approved.

**C. GENERAL FUND**

That, in accordance with the authority of the Board, the following General Fund Wire Transfers #201911365 to #201911386 and General Fund checks #54463 to #54504 and Food Service checks #3438 to #3443 which were drawn for payment since the regular board meeting of the Board of Education on March 9, 2020 be approved.

**D. GENERAL FUND**

That the checks #54505 to #54602 listed on the following pages, which have been inspected, be approved and that orders be drawn for the respective amounts set down opposite the names of persons or firms.

**E. Contracted Services**

1. That approval be given to the "Addendum to Contract for the Transportation of School Students" between Student Transportation of America, Inc. or STA of Pennsylvania, Inc. and the Wilkes-Barre Area School District for the remainder of the 2019-2020 school year. **"Exhibit C"**
2. That approval be given to accept the 2020-2021 Budget Proposal, as presented by The Nutrition Group, 580 Wendel Road, Suite 100, Irwin, PA in respect to Food Service Management Services for the 2020-2021 school year. This proposal incorporates the continuation of the CEP program. A copy of the Budget proposal is on file in the Office of the Board Secretary and incorporated into this resolution will full force and effect as if same had been pronounced in its entirety herein.
3. That approval be given to enter into an Attorney Engagement & Contingency Fee Agreement between the Wilkes-Barre Area School District and the law firms of The Solomon Law Group, Frazer, PLC and Fellerman & Ciarimboli Law, P.C. (FIRMS) in connection with potential litigation against Juul Labs, Inc. and others (collectively, "Juul") for creating an epidemic of youth vaping which is plaguing the School District including, but not limited to, filing a claim for public nuisance to abate the damages caused hereby. **"Exhibit D"**
4. To approve Change Order #003 for Benell, Inc. in the amount of \$20,859.80. The Change Order consists of the following:

Additional roof drains, piping and insulation at Main Street	\$ 20,859.80
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5. To approve Change Order #002 for Duggan & Marcon, Inc. in the amount of \$720.55. The Change Order consists of the following:

Wall framing above door 1/177	\$ 720.55
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6. To approve Change Order #004 for Everon Electrical Contractors, Inc. in the amount of \$89,684.20. The Change Order consists of the following:

Gymnasium emergency wiring	\$ 24,544.10
Gallery accent lighting	\$ 871.46
Outlets at projectors	\$ 7,706.17

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|----------------------------------------------------------------------|--------------|
| Power for sump pumps, lights & switches in elevator shafts           | \$ 2,531.14  |
| Change main breaker in Panel NE-2 to 200A                            | \$ 1,630.75  |
| Main street lighting                                                 | \$ 1,912.76  |
| Switches in stairs                                                   | \$ 1,408.41  |
| Increase wire size for access control                                | \$ 34,876.72 |
| Lighting control                                                     | \$ 8,383.03  |
| Additional LED light fixtures @ Auditorium wall panels               | \$ 5,816.36  |
| Provide dedicated phone line for wheelchair lift for code compliance | \$ 992.44    |
| Delete raceway for electric door hardware                            | (\$989.14)   |
7. To approve Change Order #007 for Quandel Construction Group, Inc. in the amount of \$15,283.65. The Change Order consists of the following:
- |                                                      |              |
|------------------------------------------------------|--------------|
| Veneer Structural Support                            | \$ 13,065.20 |
| Credit for change to untreated wood blocking at roof | (\$4,422.31) |
| Replace damaged bar joists & 3 sheets of metal deck  | \$ 6,640.76  |
8. To approve Change Order #005 for Stell Enterprises, Inc. in the amount of \$10,359.24. The Change Order consists of the following:
- |                                                               |              |
|---------------------------------------------------------------|--------------|
| Provide mulch and tackifier at side slopes for DEP compliance | \$ 17,000.00 |
| Back charge for damaged bar joists and metal deck             | (\$6,640.76) |
9. After the review of bids, it is recommended that approval be given to enter into an agreement with Linde Corporation for the Ann Street Sewer/New High School Project in the amount of \$257,085.00 which represents the base bid and Alternate Price No. 2. The bid documents also include four (4) unit prices. It is recommended that Unit Prices No.1 thru No. 4 be included in the Contract.
- |                                                            |  |
|------------------------------------------------------------|--|
| Unit Price No. 1 - \$38.50 per sq. ft. – Concrete Sidewalk |  |
| Unit Price No. 2 - \$75.00 per L.F. – Concrete Curb        |  |
| Unit Price No. 3 - \$3.75 per L.F. – Bituminous Curb       |  |
| Unit Price No. 4 - \$73.00 per sq. yd. – Asphalt Paving    |  |
- Construction packages for the project are contingent upon receipt by the District of PDE approval of PlanCon Part I.
10. To approve the submission of PlanCon Part I related to the Ann Street Sewer/New High School Project to the Pennsylvania Department of Education.
11. To approve Nutrition, Inc. to pay their employees time and a half for the hours they worked between March 16, 2020 and March 27, 2020.

**Rev. Walker moved, seconded by Ms. Thomas** to adopt this report.

Rev. Walker amended the motion to include a correction on E1 Exhibit C– the addendum should state the District agrees to compensate STA for **178 student days by or before June 30, 2020.**

**Seconded by Ms. Patla**

**On the question:** Mr. Quinn asked about the LCTA contract. Dr. Costello is working with them. Atty. Wendolowski explained that Senate Bill 751 which was passed after the COVID-19 emergency started required the school district to continue to pay the bussing contractor but allowed negotiation for the amount to be paid. The amount has been substantially reduced.

**Ms. Harris asked about the PlanCon Exhibits A and B – where these Change Orders already voted on or are they new?** Mr. Telesz response: Number 3 are change orders that were approved at the last Board

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meeting we submitted those to PDE and this is the approval they sent back to us that need to be incorporated into the minutes. Ms. Harris: Are there additional change orders? Mr. Telesz response: Yes E4 through E8 are Change orders to the project that will be voted on tonight.

Mr. Quinn asked about the sewer project by General Hospital on North Main Street? Atty Wendolowski responded: That is a portion of Stell's Contract and Pennsylvania Highway Occupancy Permit.

Ms. Harris: Do you foresee increasing the amount that is currently budgeted for Change Orders? Atty. Wendolowski: We are not close to the contingency that is budgeted for Change Orders.

**The vote was as follows:**

**9 Ayes:** Atherton, Evans, Harris, Patla, Quinn, Schiowitz, Thomas, Walker, Caffrey

**2 Nays:** Patla (A1 to A5 E 4, 5, 6, 7 8, 9, 10) (A1 to A5 E 4, 5, 6, 7, 8, 9, 10)

**ATHLETIC COMMITTEE REPORT** – No Report

**SAFETY/SECURITY COMMITTEE REPORT** – No Report

**TRANSPORTATION COMMITTEE REPORT** – No Report

**BUILDING MAINTENANCE COMMITTEE REPORT** – No Report

**POLICY COMMITTEE REPORT** – No Report

**STUDENT WELLNESS COMMITTEE REPORT** – Thanked front line workers that are working through this pandemic including our employees that are feeding our children every day. Stated concerns for our students coping with the pandemic and not being able to return to school until September. Some students may need counseling such as video chats with counselors.

Ms. Harris responded she would share with Ms. Thomas and the Wellness committee regarding counseling services that are available for students during this pandemic.

Ms. Schiowitz – We will need to be sure children are safe at home, if the parents are to return to work prior to the students returning to school.

**FACILITIES TRANSITION** – No Report

**PERSONNEL COMMITTEE REPORT**

**Rev. Walker presented the following report and recommendations for the Board's approval:**

All appointments are made pending the receipt of PDE required clearances, certifications, and any applicable pre-employment drug test.

**A. Professionals**

1. That the retirement of at **Carol Lynn Rensa** be accepted effective February 17, 2020.
2. That the retirement of at **Nancy Atherton** be accepted effective the last day of the 2019/20 school year.
3. That the retirement of at **Sharon Stanski** be accepted effective the last day of the 2019/20 school year.

**B. Secretaries & Teachers' Associates**

1. That the retirement of **Jane Frank** be accepted effective the last day of the 2019-20 school year.
2. That **Jessica Miorelli's** request for unpaid leave from March 12, 2020 through March 13, 2020 be approved.
3. That **Patricia Kondracki** request for unpaid leave from for approximately 10 unpaid days be approved.
4. That **Barbara Shemanski** request for unpaid leave from for approximately 20 unpaid days be approved.

**SUMMARY OF MINUTES**  
**Regular Board Meeting**  
**April 21, 2020**

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**C. Custodians, Housekeepers & Food Service**

1. That **Judith Sanoski** retirement be accepted effective March 3, 2020.
2. That **Kevin Flaherty** retirement be accepted effective May 21, 2020.

**D. Miscellaneous**

1. The following WBASD employees shall be compensated beyond their normal salary for work performed during the mandatory closure period of 3-16-20 to 3-27-20:
  - Secretaries shall receive an additional personal day for each day worked.
  - Any cafeteria employee shall receive time and a half for all hours worked.
  - Any confidential secretary, business office, payroll, human resources, Informational Technology employee shall receive double time for hours worked.

**Rev. Walker moved, seconded by Ms. Harris** to adopt this report.

**On the question:** Mr. Evans - With respect to the cafeteria workers being paid time and a half – where are the funds coming from? Dr. Costello: The funds are coming from the Cafeteria account not the General Fund.

**9 Ayes: Atherton, Evans, Harris, Patla, Quinn, Schiowitz, Thomas, Walker, Caffrey**

**NEW BUSINESS**

**Mr. Quinn – Asked for a resolution regarding the COVID-19 testing being the State has established at the Arena. The consensus of the Board was they needed additional information before a motion could be made at this time.**

**Ms. Schiowitz made a statement regarding the convenience fee of 2.5 % for paying for their taxes. It did not originate from the school district – it is a credit card or the collection agency fee. Her suggestion that they should contact the agency and try to negotiate that fee.**

**Rev. Walker asked about the grading system mentioned by Mr. Evans. Dr. Costello response: They have three quarters of grades, which will help determine where students will be placed next year. The fourth quarter grades will be discussed further. We are currently monitoring attendance.**

**Ms. Harris suggested making a motion to amend the policy regarding the grading system.**

**Motion by Ms. Harris seconded by Ms. Patla**

**Grant the superintendent and administration the discretion to take the necessary steps, based on the COVID-19 emergency, to alter any existing Board Policy in regard to student grading, promotion, graduation or student requirements.**

**8 Ayes: Atherton, Evans, Harris, Patla, Quinn, Schiowitz, Walker, Caffrey**

**1 Absent: Ms. Thomas lost the connection to the meeting.**

**COMMUNICATION FROM SOLICITOR**

**Motion to approve the Special Education Settlement for the student AJ.**

**Motion by Mr. Quinn seconded by Rev. Walker**

**8 Ayes: Atherton, Evans, Harris, Patla, Quinn, Schiowitz, Walker, Caffrey**

**1 Absent: Ms. Thomas lost the connection to the meeting.**

**Motion to adjourn – Ms. Patla moved to adjourn, seconded by Mr. Evans.**

**President Caffrey adjourned the meeting at 7:23 p.m.**