

Employment Application

Upon request, reasonable accommodations will be provided to applicants in accordance with the Americans with Disabilities Act Amendment Act (ADAAA).

Applications must be completed in their entirety and must be submitted by the application deadline. Incomplete, indecipherable, and/or delinquent applications will not be considered.

Personal Information

Last Name	First Name	MI
Current Address		
City		
State/Province		
Zip/Postal Code		
Daytime Phone Number <input type="text"/>	Evening Phone Number <input type="text"/>	Cell Phone Number <input type="text"/>
<i>Please check above which phone number is your preferred contact number</i>		
E-mail Address		

Employment Desired

School District:
Desired Annual Salary: \$
Available Starting Date:

Education

Educational Institution Name	Address	Major/Minor	Number of Years Attended	Degree Earned

Certificate/License

Professional Certificate/License Held	State Issued	Expiration Date

Administration Application

Professional Growth

Please list and describe your professional development as an educator over the past three (3) years. Include current personal goals and evidence of how you are working to meet these goals, including but not limited to, any job-related memberships, honors, awards, and training.

Employment History

Begin with present or most recent employer. Include any job-related military assignments and/or volunteer activities. Exclude organizations which indicate race, color, creed, religion, national origin, sex, marital status, status with regard to public assistance, disability, sexual orientation, age, membership or activity in a local commission, or any other status protected under local, state, or federal laws.

1. Employer	Dates Employed From To		Major Accomplishments/Responsibilities
Address			
Telephone Number(s)	Annual Salary Starting Final		
Position Title			Number of Teachers
Reason for Leaving			Number of Students
			Annual Budget (Area of Responsibility)
2. Employer	Dates Employed From To		Major Accomplishments/Responsibilities
Address			
Telephone Number(s)	Annual Salary Starting Final		
Position Title			Number of Teachers
Reason for Leaving			Number of Students
			Annual Budget (Area of Responsibility)
3. Employer	Dates Employed From To		Major Accomplishments/Responsibilities
Address			
Telephone Number(s)	Hourly Rate/Salary Starting Final		
			Number of Teachers

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Position Title			Number of Students
Reason for Leaving			Annual Budget (Area of Responsibility)
4. Employer	Dates Employed From To		Major Accomplishments/Responsibilities
Address			
Telephone Number(s)	Hourly Rate/Salary Starting Final		Number of Teachers
Position Title			Number of Students
Reason for Leaving			Annual Budget (Area of Responsibility)
Applicant's Statement Relative to Current Position			
Staff / Student Relations: Describe the working relationship(s) you have/have had with school(s) personnel, how you have worked together to improve school performance.			
Personnel Management: Describe your approach toward personnel management and your ability to utilize staff effectively.			
Educational Leadership: Describe how you created a culture where student learning is the priority and decision-making is driven by student achievement.			

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Professional References

Please list the names of three individuals who know your professional work and qualifications. Please do not list relatives.

1. Name	Business/Position
Phone Number	Alternate Phone Number
E-mail Address	
Years Acquainted	Relationship
2. Name	Business/Position
Phone Number	Alternate Phone Number
E-mail Address	
Years Acquainted	Relationship
3. Name	Business/Position
Phone Number	Alternate Phone Number
E-mail Address	
Years Acquainted	Relationship

Applicant Certification

List all other names under which your employment or education records may be found:

Are you legally eligible for employment in the United States?
(If hired, proof of identity and eligibility will be required.)

☐ Yes ☐ No

Answering "yes" to the following questions may not necessarily disqualify you from consideration for employment. Each conviction or guilty plea will be judged on its own merits with respect to time, seriousness, circumstances, and relation to job requirements. A false answer may result in disqualification or discipline if discovered after hire.

Have you ever been convicted of or pled guilty to a misdemeanor or felony? If yes, please explain.

☐ Yes ☐ No

Have you ever been convicted of any offense involving the sexual molestation, physical or sexual abuse, or rape of a child? If yes, please explain.

☐ Yes ☐ No

Do you have any criminal charges or proceedings pending against you? If yes, please explain.

☐ Yes ☐ No

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Do you have any prior employment disciplines or terminations for threats or violence? If yes, please explain.	<input type="checkbox"/> Yes <input type="checkbox"/> No
Have you ever been terminated or asked to resign from employment as a result of charges, a disagreement, or misunderstanding? If yes, please explain (date, employer, reason for termination, etc.)	<input type="checkbox"/> Yes <input type="checkbox"/> No