



Dear Student,

You will be taking your AP Exam(s) in early May. You must register for your exams by Wednesday March 15th

To register, follow the steps below:

- 1. On the exam schedule below, circle the exam(s) you plan to take.**
- 2. Return the completed registration form (front and back) with a check made out to Reynolds High School to the bookkeeper in the main office. The cost is \$60 per exam.**
NO REFUNDS
- 3. If you are eligible for the free or reduced-price lunch program at school your test fees are \$5. If you qualify check the box for the fee waiver below, and turn in a copy of the letter that indicates that you receive free or reduced price lunch and return both completed forms to the Main Office.**
- 4. Students taking AP World History should consult their teacher for exam fee information.**

If you have questions about the AP exam registration process or wish to discuss special considerations, contact, Mr. Anderson 503-667-3186 x1217 or Mrs. Schmitt 503-667-3186 x1073

Testing will be held at **The Chapel, 27132 SE Stark St., Troutdale** (former site of Troutdale Thriftway). **You are responsible for your own transportation arrangements. (There is bussing to or from school for European History and World History exams.)**

Name _____ Student # _____
(Please Print Clearly)

Home Address _____

City _____ State OR Zip _____ Phone # () _____

Grade: 9 10 11 12

Amount Paid _____

☐

Fee Waiver (Copy of letter from nutrition services must be stapled to this registration form)

Circle Tests You are Taking

Arrive by 7:30 AM for morning exams, 11:30 for PM exams. Testing starts, and door closes promptly at 8:00am or Noon.

Permission Slip for Offsite AP Testing Spring 2017

The Advanced Placement Program Exams will be administered at: The Chapel
27132 SE Stark Street
Troutdale, OR

*The Spanish exam and any rescheduled exams will take place at RHS.

If you have a valid conflict and need to schedule your exam on an alternative test date, please see Mr. Anderson and indicate the test to be taken _____

Since the school does not provide transportation, we ask that you fill out the information below:

_____ will arrange the following transportation for the Advanced
(Student's Name)

Placement exams in May, 2017:

The school will provide bussing to school from the AP World History exam since these students are usually freshmen and sophomores.

Please check one:

- ☐ I plan to drive myself or ride with my parent.
☐ I plan to ride with another student or parent.
☐ I will ride the bus to school from the AP World History exam.
☐ Other: _____
(Please Explain)

Students will be dismissed from morning exams by 12:00pm. Afternoon exams usually end by 4:00 PM.

Return this signed permission slip to the bookkeeper by March 15, 2017.

(Parent/Guardian Signature)

(Date)

Week 1	Mon	Tues	Wed	Thurs	Fri
May 1 - 5 AM Exam	Environmental Science	Spanish Language	English Literature	US Government & Politics	US History
May 1 - 5 PM Exam					
Week 2					
May 8 - 12 AM Exam	Biology	Calculus AB	English Language	World History	
May 8 - 12 PM Exam				Statistics	

Exam Day Reminders

You **MUST** bring the following items to the exam:

- Photo identification
- Several sharpened No. 2 pencils (with erasers) for all multiple-choice answer sheets
- Pens with black or dark blue ink for completing free-response questions in most exams
- A calculator with the necessary capabilities if you're taking an AP Calculus, AP Biology, or Statistics Exam. Visit http://www.collegeboard.com/student/testing/ap/exday_cal.html to learn more about the calculator policy for each of these exams and for a list of authorized calculators.

You **MAY** bring the following items to the exam:

- Snacks for break, but they must be kept outside the exam room
- A watch (with no alarm or beeper) - the exam room will have an electronic clock
- Your social security number for identification purposes (optional). If you provide it, the number will appear on your AP Grade Reports.

NOT ALLOWED in the exam room:

- Cellular phones, pagers, MP3 players, iPods, or any personal digital assistants (PDAs)
- Books, compasses, colored pencils, correction fluid, dictionaries, highlighters, or notes
- Rulers and straightedges
- Scratch paper (notes can be made on portions of the exam booklets)
- Computers (except as noted for students with disabilities), or calculators (except as noted above)
- Watches that beep or have an alarm – these will be confiscated and your test will be made invalid
- Portable listening or recording devices (even with headphones) or photographic equipment
- Food or drink (in exam room)
- Clothing with subject-related information

You are required to arrive 30 minutes prior to your exam: **7:30 am** for the morning administration. Students will not be dismissed until an exam has officially ended. Do not ask to leave early if you finish before the end of the test, as your request will be denied. If you play a sport or have a job, it will be your responsibility to inform your teachers, coach or employer of your AP obligation and arrangements should be made accordingly.

Get a good night's rest before your test, and eat a nutritious breakfast. You are allowed to bring a snack and beverage for your 10-minute break. However, eating is prohibited while you are taking an exam, and there is no food or beverage allowed in the exam room. It is advisable to bring a sweater or jacket, in case the room temperature is below your comfort level.

You are required to abide by the policies of both the College Board and Reynolds School District during the exam period. Any misconduct will be reported and could jeopardize your AP Exam grade. If you decide not to take an exam, please inform as soon as possible prior to the test administration. **Remember—No Refunds.**

Be sure to review the *Bulletin for AP Students and Parents* that you will be receiving. If you have any additional questions or concerns, feel free to contact your AP Coordinator or teachers. Study Hard!

Directions to Exam Site

The Chapel, 27132 SE Stark Street, Troutdale

1. From Reynolds High School, take 257th to Stark St.
2. Turn left onto Stark.
3. Take Stark Street down the hill past MHCC and continue east through the intersection of Stark and Troutdale Road.
4. Turn right into the parking lot just past the Dairy Queen and go to the entrance to The Chapel towards the far east end of the parking lot of the former Thriftway Store.