

To: AP Students and Parents

From: AP Teachers and Administrators

Re: Advanced Placement Exam Policy

### Advanced Placement Exam Policy

The primary goal of an AP course is to prepare the student for the corresponding AP subject exam in May. Toward that end, it is critical for the AP student to learn how to prepare for a test that covers more than a single chapter, or even a single unit. It is the consensus of the AP teachers that all students in AP classes will take ***first and second*** semester exams, regardless of their exam exempt status.

The AP exam policy includes these provisions:

- I. All AP students must take the first semester exam. The format of the first semester examination will be the decision of the course instructor. It will reflect the material that requires mastery on the AP subject exam in May.
- II. All AP students will take a comprehensive exam in each of his AP courses at the end of the second semester. In the second semester, the AP/College Board subject exam takes the place of the classroom teacher's exam if the student has an A or B average for the course.
- III. If a student does not maintain a B average in the course, he must take a comprehensive final exam, even though an AP/College Board subject exam had been completed.
- IV. A teacher may administer the exam to exempt students (as determined by the attendance office) on one or two of the final class days of the semester. An exempt student retains the right to take his exam on the regularly scheduled exam day.
- V. A student who has taken the AP/College Board exam, but is NOT exempt as determined by the attendance office, is NOT excused from school and must report to class.