

## Use of Online Resources Requiring Student Information

North Dakota Century Code requires schools to record and make available to the School Board and the public the use of any online (Internet-based) resource used in the classroom that collects or requires the entry of any student identifiable data, including student name or email address. To comply, staff members who will be using online resources that require the entry or collection of any student information must follow the steps outlined in this policy. This includes resources where the students visit the site themselves at the teacher's direction to enter the information needed to create an account.

Before using an online resource, staff members must:

1. Review the [Online Resource List](#) maintained on the Fargo Public Schools public website. If the resource is already recorded in this list, the resource can be used without any further requirements.
2. If the resource is not recorded in the list, fill out the form. [Click here to use the form](#)  
The form will ask for:
  - a. Name of the resource.
  - b. URL or web address for the resource.
  - c. Student information collected by the resource.
  - d. Does the resource save student products within the resource? (Y/N)
  - e. A brief description of what the resource will be used for.

Based on the information provided on the form, the district will add the resource to the published list.

Legal Reference:  
NDCC 15.1-07-25.3

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