

## Resolving Class Size Issues

It is the goal of the Fargo Public Schools to offer students the highest quality of education in the best environmental circumstances. The Fargo Board of Education will review the strategic plan and long range facilities plan section “*Guiding Principles for Facility Decisions*,” in order to determine class sizes within various grade levels and content areas.

If a teacher or principal feels that an adjustment should be made to accommodate a different class size they shall utilize the following procedures.

### Step 1

The teacher shall consult with the building principal, and with the coordinator or director, if appropriate, about their concerns. The teacher shall put in writing the specifics involved in the situation.

The principal (and director if appropriate) will have ten working days to investigate the situation and examine alternatives. The principal (and director if appropriate) will meet with the teacher to discuss the results of their investigation. If the results of the investigation are agreed upon at this meeting the process is concluded.

### Step 2

If there is no resolution of the concern at Step 1 then the teacher shall prepare a written statement to appeal the decision to the appropriate grade level Associate Superintendent. The principal (and director if appropriate) may attach an addendum to the teacher’s statement. The teacher may sign the addendum indicating that it has been reviewed.

After receipt of the statement, the Associate or Assistant Superintendent will be responsible for completing a further investigation utilizing the in-district personnel that can best provide expertise and input into the resolution of this concern. The Associate Superintendent will have ten working days to investigate the situation and examine alternatives.

Following the review, the Associate Superintendent will respond in writing to the principal and the teacher within five working days outlining the results of the investigation and the disposition of the concern.

*\*\*Policy is referenced in Board-FEA Contract\*\**

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