

Annual Review of Title I

Parshall Elementary School

May 8, 2018

Attendance:

Leslie Odermann, Troy Albertson and Crystal Grubb, Title I Teachers

Anthony Esquibel, Parshall Elementary School Principal

Parents of Title I Students (invited but unable to attend)

Mrs. Odermann explained that this meeting was for the purpose of explaining the Title I Process in our school and to get input from the teachers and parents for changes and or improvements. It is a requirement from the state to have an annual review meeting.

The student selection process is two-part. In the spring, grades, MAPs test scores, and whether or not the student has been a Title I Student are transferred to the Title I Ranking Form, and the students are ranked in order for need for Title I services. Classroom teachers may refer new students throughout the year as well. All students who show a need for services are accepted into the program.

Teachers and Title I staff communicate weekly with lesson plans and due to the size of the school, communicate almost daily about progress of the students in the program. A "How may I help" form is also available for immediate needs.

Mrs. Odermann then explained the process when a student is referred for Title I services. The classroom teacher contacts the parent/guardian to let them know that the child is being referred. The teacher then completes the objective criteria referral for either reading or math. The Title I consent evaluation form is sent home for parent/guardian signature. When that is received the child is tested in the reading and/or math areas to determine whether or not he/she qualifies for services. The results of the evaluation are then written up on the Evaluation Results Title I form. These results are shared with the classroom teacher and then sent home to the parents informing them of the testing results. Once a student qualifies for Title I services, the Parent Permission for Services Form with the Parent Compact is sent home for the parent signatures.

Each grading period, the Title I Performance Report is sent home to parents for each student in the program.

Each year, a Title I Parent Survey is sent home with students for their parents to complete and return. Last year at the Annual Review Meeting, it was decided that the surveys would be sent home with students. We received 4 of 40 surveys that were sent home with students. Next year, we will make more copies to give to students who do not bring their surveys back.

A Title I Assessment Report is kept for each student in Title I. This is a record of the child's report card grades for math and/or reading, NWEA RIT scores for Reading and/or Math, STAR Reading, Early Literacy and/or STAR Math scores, Easy CBM Fluency (3-6) and or Math, and Sight Words Assessment Data (K-3).

A Fact Sheet from the NDDPI website was explained for Response to Intervention regulations for Title I staff in assisting classroom teachers in this process. Title I must follow the same regulations as in serving the regular class instruction of supplement not supplant and serving those students targeted through the testing process.

Parents are notified in writing if their child's progress and/or test scores indicate that their child no longer needs Title I services.

Mrs. Odermann stated that all of the Title I staff is "Highly Qualified" as defined by federal regulations.

The Parshall Elementary School is a Targeted Assistance School for Title I. Mrs. Odermann explained each type of service delivery, and pointed out that we use both pullout and in-class models of service. Parshall does provide extended day and extended year programs. We reviewed what the Title I teacher can and cannot do in the in-class model of instruction. It was emphasized that the Title I instruction is to be supplemental and is not to supplant the classroom instruction. Title I cannot be a place for students to do their homework.

The Parshall Elementary School Title I Professional Development was discussed.

The Parent Involvement Plan was reviewed. Changes must be evaluated and approved by the Parshall School Board.

Copies of the annual review minutes will be posted on the school website.