

**AVON MIDDLE HIGH SCHOOL**  
**Hybrid Learning Guide**  
**2020-2021**



## General Information

### Important Terms

**Synchronous**-This term refers to “real time” learning sessions. These sessions can happen as In-Person and Live Session.

-**In-Person** refers to students being present in the school building.

-**Live Session** refers to students being on-line connected to their class through Google Meet.

**Asynchronous**- This term refers to pre-recorded instruction or independent learning time. These sessions will happen through Edgenuity or Google Classroom. Teachers will designate which lessons need to be completed.

**Cohort**- This term refers to a group of students who will learn together.

**Hybrid**- This term refers to the model where students receive In-Person, Live Session, and Asynchronous instruction.

**Full Remote**- This term refers to a model where students within our school’s Hybrid model receive only Live Session and Asynchronous instruction. There is no In-Person instruction.

**Block**- This term refers to a particular chunk of time (ie 7:35-8:24).

**Period**- This term refers to a particular class in a student’s schedule (ie Period A-English 9).

### Hybrid Cohorts

Students whose families chose the Hybrid Model have been placed into two Cohorts by grade, Cohort A and Cohort B. **Cohort A** will have In-Person instruction Monday/Tuesday, a combination of Live Session and Asynchronous learning on Wednesday and Asynchronous learning on Thursday/Friday. **Cohort B** will have In-Person instruction Thursday/Friday, a combination of Live Session and Asynchronous learning on Wednesday and Asynchronous learning on Monday/Tuesday. (Students whose families chose **Full Remote** will be explained below.)

### Schedules

Students in the Hybrid schedule will follow the basic structure below. On Wednesday, both cohorts and Full Remote students will be together in a Live Session in each class for the first four blocks of the day. The last three blocks of the day will be Asynchronous learning. The periods will rotate through the blocks every Wednesday as they would during a regular half day schedule. An example would be:

Week 1: Live Session Periods A, B, C, D with Asynchronous learning Periods E, F, G

Week 2: Live Session Periods Advisory, E, F, G, A with Asynchronous learning Periods B, C, D and so on. Students in the Full Remote model will follow a similar daily structure individualized by grade and student schedule. These students will only have instruction through Live Sessions and Asynchronous learning. This schedule is provided below.

All Live Sessions will be created through the use of Google Calendar. Students will need to check their calendars daily to have access to the Google Meet links.

### Hybrid Schedule for Cohort A & Cohort B-Basic Structure

Block	Monday	Tuesday	Wednesday	Thursday	Friday
1	Cohort A In-Person  Cohort B Asynchronous	Cohort A In-Person  Cohort B Asynchronous	All Students Live Session	Cohort B In-Person  Cohort A Asynchronous	Cohort B In-Person  Cohort A Asynchronous
2	Cohort A In-Person  Cohort B Asynchronous	Cohort A In-Person  Cohort B Asynchronous	All Students Live Session	Cohort B In-Person  Cohort A Asynchronous	Cohort B In-Person  Cohort A Asynchronous
3	Cohort A In-Person  Cohort B Asynchronous	Cohort A In-Person  Cohort B Asynchronous	All Students Live Session	Cohort B In-Person  Cohort A Asynchronous	Cohort B In-Person  Cohort A Asynchronous
4	Cohort A In-Person  Cohort B Asynchronous	Cohort A In-Person  Cohort B Asynchronous	All Students Live Session	Cohort B In-Person  Cohort A Asynchronous	Cohort B In-Person  Cohort A Asynchronous
5	Cohort A In-Person  Cohort B Asynchronous	Cohort A In-Person  Cohort B Asynchronous	All Students Asynchronous	Cohort B In-Person  Cohort A Asynchronous	Cohort B In-Person  Cohort A Asynchronous
6	Cohort A In-Person  Cohort B Asynchronous	Cohort A In-Person  Cohort B Asynchronous	All Students Asynchronous	Cohort B In-Person  Cohort A Asynchronous	Cohort B In-Person  Cohort A Asynchronous
7	Cohort A In-Person  Cohort B Asynchronous	Cohort A In-Person  Cohort B Asynchronous	All Students Asynchronous	Cohort B In-Person  Cohort A Asynchronous	Cohort B In-Person  Cohort A Asynchronous

### Hybrid Schedule for Cohort A & Cohort B

Monday/Tuesday & Thursday/Friday			Synchronous & Asynchronous Learning
Period	Time		Minutes
A	7:35-8:24		49
Annc	8:27-8:29 ( <b>In-Person only</b> , Announcements are posted on our school website and emailed daily to all students)		2
B	8:29-9:18		49
C	9:21- 10:10		49
D	10:13-11:02		49
E	11:05-12:21		Total Time:76 Instructional Time:49
L1	Student 11:05-11:29 (24)	Teacher 11:02-11:32 (30)	Class: 11:32-12:21
L2	Student 11:57-12:21 (24)	Teacher 11:54-12:24 (30)	Class: 11:05-11:54
F	12:24-1:13		49
G	1:16-2:05		49

### Wednesday Schedules for ALL students:

#### Wednesday Schedule-Cohort A, B and Full Remote Week 1

Live Session & Asynchronous			
Block	Time	Type	Minutes
1	7:35-8:24	Live Session	49
2	8:29-9:18	Live Session	49
3	9:21- 10:10	Live Session	49
4	10:13-11:02	Live Session	49
<i>Afternoon Schedule</i>			
Student & Teacher Lunch 11:02-11:32			30
5	11:32-12:21	Asynchronous learning	49
6	12:24-1:13	Asynchronous learning	49
7	1:16-2:05	Asynchronous learning	49
<i>Departmental Student Support Sessions for Student Drop In Help</i>			
Math/Science	12:00-12:30 Live Sessions		30
English/History	12:30-1:00 Live Sessions		30
World Languages/Special Ed	1:00-1:30 Live Sessions		30
Art/Music/PE/Tech	1:30-2:00 Live Sessions		30

**Departmental Support Sessions will not run on Teacher Professional Development days.**

### Wednesday Advisory Week Schedule-Cohort A, B and Full Remote Week 2

Live Session & Asynchronous			
Block	Time	Type	Minutes
Advisory	7:35-8:06	Live Session	31
1	8:09-8:50	Live Session	41
2	8:53-9:34	Live Session	41
3	9:37-10:18	Live Session	41
4	10:21-11:02	Live Session	41
<i>Afternoon Schedule</i>			
Student & Teacher Lunch 11:02-11:32			30
5	11:32-12:21	Asynchronous learning	49
6	12:24-1:13	Asynchronous learning	49
7	1:16-2:05	Asynchronous learning	49
<i>Departmental Student Support Sessions for Student Drop In Help</i>			
Math/Science	12:00-12:30 Live Sessions		30
English/History	12:30-1:00 Live Sessions		30
World Languages/Special Ed	1:00-1:30 Live Sessions		30
Art/Music/PE/Tech	1:30-2:00 Live Sessions		30

**Departmental Support Sessions will not run on Teacher Professional Development days.**

### Full Remote Student Schedule:

Middle school students will follow the schedule below. Students will also have individually developed schedules emailed to their school gmail accounts. Each course will have two periods a week of Live Sessions either with their course teacher or from assigned content teachers. Wednesday will be a combination of Live Sessions with their original class during the Wednesday rotating schedule. The remaining blocks will be for Asynchronous learning sessions.

### Hybrid Schedule for Full Remote-Middle School

Period	Time	Mon	Tue	Wed	Thurs	Frid	
A	7:35-8:24	<b>Term Course</b> 7th Grade Live Session 8th Grade Asynchronous	<b>Term Courses</b> 7th Grade Live Session 8th Grade Asynchronous	*See Above	<b>Term Courses</b> 7th Grade Asynchronous 8th Grade Live Session	<b>Term Courses</b> 7th Grade Asynchronous 8th Grade Live Session	
B	8:29-9:18	<b>Math</b> 7th Grade Live Session 8th Grade Asynchronous	<b>Math</b> 7th Grade Live Session 8th Grade Asynchronous		<b>Math</b> 7th Grade Asynchronous 8th Grade Live Session	<b>Math</b> 7th Grade Asynchronous 8th Grade Live Session	
C	9:21-10:10	<b>English</b> 7th Grade Live Session 8th Grade Asynchronous	<b>English</b> 7th Grade Live Session 8th Grade Asynchronous		<b>English</b> 7th Grade Asynchronous 8th Grade Live Session	<b>English</b> 7th Grade Asynchronous 8th Grade Live Session	
D	10:13-11:02	<b>Science</b> 7th Grade Live Session <b>Tech Engine</b> 8th Grade Live Session	<b>Science</b> 7th Grade Live Session <b>Tech Engine</b> 8th Grade Live Session		<b>Science</b> 7th Grade Asynchronous 8th Grade Live Session	<b>Science</b> 7th Grade Asynchronous 8th Grade Live Session	
Lunch		11:02-11:32			11:02-11:32		
E	11:32-12:21	<b>Computer Sci</b> 7th Grade Live Session <b>Tech Engine</b> 8th Grade Asynchronous	<b>Computer Sci</b> 7th Grade Live Session <b>Tech Engine</b> 8th Grade Asynchronous		<b>Computer Sci</b> 7th Grade Asynchronous <b>Science</b> 8th Grade Asynchronous	<b>Computer Sci</b> 7th Grade Asynchronous <b>Science</b> 8th Grade Asynchronous	
F	12:24-1:13	<b>Social Studies</b> 7th Grade Live Session 8th Grade Asynchronous	<b>Social Studies</b> 7th Grade Live Session 8th Grade Asynchronous		<b>Social Studies</b> 7th Grade Asynchronous 8th Grade Live Session	<b>Social Studies</b> 7th Grade Asynchronous 8th Grade Live Session	
G Rotate by Term	1:16-2:05	<b>Math Apps/Writing</b> 7th Grade Live Session 8th Grade Asynchronous	<b>Writing/Math Apps</b> 7th Grade Live Session 8th Grade Asynchronous		<b>Writing/Math Apps</b> 7th Grade Asynchronous 8th Grade Live Session	<b>Math Apps/Writing</b> 7th Grade Asynchronous 8th Grade Live Session	

High school students will be assigned to Live Sessions in the schedule below. Students will also have individually developed schedules emailed to their school gmail accounts. Each course will have two periods a week of Live Session help (one mandatory and one drop in) from AMHS content teachers. Wednesday will be a combination of Live Sessions with their original class during the Wednesday rotating schedule. The remaining blocks will be for Asynchronous learning sessions.

#### Hybrid Schedule for Full Remote Course Support Structure-High School

Period	Time	Mon	Tue	Wed	Thurs	Frid
A	7:35-8:24	History	History	* See Above		
B	8:29-9:18	Spanish Arts	Spanish Arts		Math	Math
C	9:21- 10:10	English Science PE	English Science PE		Spanish	Spanish
D	10:13-11:02	English	English		Extra Help- Resources	Extra Help- Resources
L1	11:02-11:32	Lunch			Lunch	
E	11:32-12:21					
F	12:24-1:13	Math	Math		History	History
G	1:16-2:05	Science	Science		Science	Science



## **Attendance**

Attendance will be taken each day/each period for both students who are in-person and remote. Students must meet specific requirements during their remote learning days to be considered “in attendance.” For a student to be considered present on a remote learning day, they must do the following:

- Attend their scheduled live sessions (as if they were in school).
- For Asynchronous learning-they must sign into either Edgenuity or Google Classroom for each period and complete at least 50% of the assigned work for the day.

## **Art, Music, PE**

In accordance with DESE guidelines, there will be restrictions on how these are conducted. These classes will happen in the classroom or outdoors. Students will not be permitted to share materials/instruments. Additionally, for music class, students will not be permitted to sing or play wind instruments due to the increased respiration that is produced with singing. Physical Education will happen outdoors to the greatest extent possible. In the case of inclement weather, PE will happen in the gym.

## **Classroom Setup / Physical Distancing**

Physical distancing is an important mitigation factor in keeping students safe and preventing the spread of illness. Students will have an assigned seat in the classroom and will remain in their designated area. The space in our classrooms allows for all students in hybrid cohorts to be spaced 6 feet apart. The furniture can not be moved.

During class when students are 6 feet apart, teachers may permit students to remove their masks for short periods of time for additional mask breaks beyond the designated times.

Whenever possible, teachers will be encouraged to conduct class outdoors. Middle School cohorts and high school departments will have assigned outdoor areas where lessons will take place on a rotational basis. Students may, with teacher permission, remove their masks for short periods of time while outdoors and while maintaining a distance of 6 feet from peers.

The hallways have been marked in 6 foot intervals with decals and arrows to indicate the flow of traffic. Students moving through the hallways will be directed to stay towards the wall and use the floor decals as a guide to stay 3-6 feet apart.

## **Classroom Supplies**

Students will be provided with any specialized supplies needed for instruction. Students should have pencils, pens, erasers and a calculator for their own personal use. There will be no sharing of physical supplies.

## **Special Education**

### **Service Delivery**

The Department of Elementary and Secondary Education has set forth guidelines for Special Education Students and their unique needs. Specifically, DESE states “Students must receive all services documented in their IEPs through in-person instruction, remote instruction, or a combination of both...” In order to address the specific needs of each special education student as it relates to their IEP service delivery, we will be developing individualized Hybrid and Remote Learning plans. These will be communicated to parents and will clearly delineate how each student’s special education services will be delivered.

## **Technology**

### **Chromebooks/MacBooks**

All AMHS students will be issued a Chromebook or MacBook for both remote and in-person learning. Students should bring their Chromebook/MacBook along with it's charger back and forth between school and home for use in school and at home during remote learning days. It is the responsibility of the student and parent to ensure that the Chromebook/MacBook is properly taken care of and remains in good working order.

### **Learning Platforms**

All AMHS Students will use the Google Suite to participate in remote instruction. Each teacher will maintain a Google Classroom, and students will attend live sessions via Google Meet. Students should access their Google Calendar daily which will show them if they have any live sessions scheduled with teachers that day. Students also have a school issued gmail account which they should use for school purposes only. Please refer to the technology portion of the student handbook for more detailed information about our acceptable use policy.

All Google Meets will be set up using the Google Calendar. Teachers will use the same format for each meet (Teacher Name: Course Name-Period or "Stockwell: Science 7-D").

In order to access the learning platforms, students will log into a Clever account using their school gmail account and password. Links to Clever are on the school website. Clever is a single login platform students can utilize to access all online learning platforms in one location. Once logged into Clever, students can see icons for Google Classroom, Google Calendar, Google Meet, and Google Docs. Additionally, they will see links to the asynchronous practice sites including Edgenuity.

### **IT Support**

If you have any issues with technology, please contact the main office via email or phone. If needed, we will put you in touch with our IT department to troubleshoot any technical issues.

## **Procedures**

### **Mask Wearing**

#### [How to properly wear a Mask](#)

In consideration of the recommendations issued by the Centers for Disease Control and the Department of Elementary and Secondary Education, ALL students shall be required to wear a mask while attending school or a school function and when riding in school-provided transportation. Students may remove masks for eating or drinking, during scheduled mask breaks, and when appropriate social distancing measures are in place as determined by a teacher or school administrator. Students may be exempted from this policy due to a documented medical condition or special behavioral or individualized need. Exemptions will be determined on a case by case basis. If a student does not have a mask, they will be provided one by the school. Disposable PPE trash bins will be labeled and located in each classroom and appropriate nurse's office space.

Masks should adhere to the following requirements

- Masks must cover the nose and mouth of the student.

- Face shields, bandanas, and “gaiter” style masks are not permitted
- Masks can be disposable or reusable but should be made of two layers of materials and should not include slits, holes, or valves.
- Masks should fit snugly and comfortably
- Masks should be marked with the student’s name in Sharpie on the INSIDE of the mask. This will also help students delineate which side is the inside
- Students should have several extra masks in a ziplock bag labeled “Clean Masks” in their backpack in case their mask gets soiled or lost.
- Students should have a ziplock bag labeled “Dirty Masks” in their backpack to take home.
- Masks should be washed each day in hot, soapy water. Masks should not be reused unless they have been cleaned.

In the event that students who attend in-person learning fail to comply with these expectations or wilfully choose not to follow direction from school staff, it will be seen as a safety violation and handled in accordance with our student handbook.

### **Mask Breaks**

Mask breaks will be taken in the classrooms during class. Students will have 3 scheduled mask breaks each day. One 24-minute break will occur during lunch, and 2 additional 5-minute breaks during Period C & Period G. During mask breaks, students must stay at least six feet apart and may remove their mask. Should students require additional mask breaks, teachers may provide students with a designated space in the classroom where this can be conducted at a distance of 6 feet from peers.

### **Arrival / Late Arrival**

Upon departing the school bus/passenger vehicle, students will be directed to enter the building through their assigned door. Doors are assigned by grade level. Should there be a back up or larger group approaching the entrance, students will be directed to wait on designated spots on the pavement and spaced 6 feet apart until they are able to enter the building at a safe distance. Once inside, students will proceed directly to their Period A classrooms or to the cafeteria for breakfast. Assigned doors are as follows:

1. Students who are riding the bus will enter through the Main Entrance
2. Students in Middle School who are being driven to school will enter through the Front Left Side Door. Cars are to enter the school property from the Victory Ave. entrance.
3. Students in High School who are being driven to school will enter through the back door of the high school. Cars are to enter the school property from the Pond Street entrance.

For late arrivals, please pull up to the front and have your child enter through the main lobby door. We will buzz them in and they will check in at the main office before they proceed to their classroom. If you wish to walk your child to the door, you may do so, but no parents will be permitted to enter the building for late arrivals.

### **Dismissal / Early Dismissal**

Students riding the bus home will be dismissed from school at the end of the school day. They are to immediately exit the school via the main lobby. Middle school students will exit the building via their entrance door in the front of the building, while high school students will exit the building via their entrance door at the rear of the building.

If you wish to dismiss your child early from school, please pull up to the front door and call the office to let us know your child's name. You must park and walk up to the door, and a staff member will escort your child to the door and verify your identity. Parents will not be permitted to enter the building.

### **Breakfast**

Students wishing to have breakfast should report to the cafeteria immediately upon arrival to school via their designated entrance. Students buying breakfast will do so when first entering the cafeteria and following the designated path to pay for and pick their breakfast. Students will sit in their assigned seats, 6 feet apart. While eating, students may remove their mask, but may not leave their seat. Once finished, students should don their mask, collect and deposit their trash in the barrel on their way out the door, and report to their classroom. Students will be directed to use hand sanitizer before and after eating breakfast.

### **Lunch**

Students will be assigned to have lunch in either the School Cafeteria or in the Library. Students buying a bag lunch will do so when first entering their eating area following the designated path to pay for and pick their lunch. All families are encouraged to use our online POS system ([SchoolCafe](#)), to add money to their students' lunch account to ensure contactless payment. No snacks will be sold, water and milk will be available. Students who have cash will be directed to place their money at the top of the cafeteria register and the cafeteria staff member will collect it. If they are utilizing the POS system, the cafeteria staff member will look up their account by name. Prior to lunch, all students must wash/sanitize their hands. Students will sit in assigned seats, 6 feet apart, divided by grade level and cohort. While eating, students may remove their mask, but may not leave their seat. Once finished, students should don their mask and collect their trash for disposal. Students will use hand sanitizer upon returning to the classroom after lunch.

### **Restroom Use**

No more than 3 students will be allowed in the Middle School, Sophomore and Gym area bathrooms, and no more than 2 students in the upper level bathroom at one time. Teachers will be monitoring the bathrooms each period to ensure safety protocols are met. An occupant count will be posted outside each restroom. Teachers will log students in and out of the bathroom. If the restroom is full, students will remain outside the bathroom at a designated location until there is a vacancy.

Only one student at a time will be permitted to leave the classroom to utilize the restroom. Students will fill out a pass for the teacher to sign. No shared passes are allowed (ie Orange Hall Pass). Teachers will maintain the classroom log-out sheet.

### **Visitors**

In an effort to reduce the number of people interacting within the school building, visitors will not be allowed to enter the building until further notice. Assemblies and guest speakers will be discontinued at this time.

### **Disinfecting/Hand Washing**

### **Proper Handwashing Technique**

Students and staff are required to exercise proper hand hygiene (hand washing or sanitizing) upon arrival to school, before eating, before putting on and taking off masks, and before dismissal.

All classrooms and common areas are equipped with hand sanitizing stations and time has been built into the lunch period for students to access the bathrooms for handwashing. All students will be taught the proper protocols for hand washing through direct instruction and/or videos. Students will wash their hands a minimum of 20 seconds with vigorous scrubbing. Hand washing reminders and graphic posters have been installed in all bathrooms.

Students will be responsible for wiping down their areas at the beginning and end of class if they are leaving the classroom. This impacts all high school classrooms.

## **Health and Wellness**

### **COVID Rooms**

Our school nurse has been trained in all protocols as they relate to COVID-19. AMHS has a designated COVID triage room which is connected to the nurse's office. Any student who presents with COVID-like symptoms will wait to be picked up in the designated COVID room, away from the other students. Additionally, if we learn of a student who has been exposed to COVID-19 during the school day, they will be brought to the COVID room until a parent or guardian picks them up.

### **Daily Student/Staff Self-Screening**

Students and staff should conduct a self-screening before entering the building each day. We are relying on your diligence and cooperation to ensure that students stay safe and limit exposure.

Please check your child for the following before sending them to school each day.

**DO NOT** send your child to school if they have any of the following:

- Temperature of 100 degree Fahrenheit or more when taken by mouth
- Sore throat
- Newly uncontrolled cough
- Difficulty breathing
- Diarrhea, vomiting, or abdominal pain
- New onset of headache, especially with fever
- New onset of loss of taste or smell
- Close contact (within 6 feet for 15 minutes or more) with a person who has tested positive for COVID-19
- Close contact (within 6 feet for 15 minutes or more) with a person who is suspected of having COVID-19, but has not yet tested positive.

### **COVID-19 Protocols and Procedures**

Even as we remain vigilant, and public health metrics in Massachusetts remain positive, the risk of exposure to COVID-19 in school will not be zero. As we prepare to reopen schools, we must also prepare to respond to potential COVID-19 scenarios, whether in school, on the bus, or in our communities. Depending on the circumstances, a positive COVID-19 test, a potentially symptomatic student, or exposure to someone in the outside community who has COVID-19 can each have health, safety, and operational implications. We are prepared to provide remote learning when students must stay home for quarantine or isolation.

Testing, combined with contact tracing and isolation, helps control the spread of COVID-19 in Massachusetts. All test results, both positive and negative, are reported to the Massachusetts Department of Public Health

(DPH). When a person has a positive COVID- 19 test, it is the local board of health or the Massachusetts Community Tracing Collaborative that will reach out to provide support so that these individuals can remain safely in medical isolation. They will also ask for help to identify close contacts. These organizations will then reach out to the individual's close contacts to provide important information that is aimed to stop the spread of the virus, including how to safely isolate/quarantine. While these organizations will provide support, to further assist with contact tracing the student/family and staff are asked to reach out to their personal contacts and notify the school. The single most important thing to do if any symptoms are present is to STAY HOME. **Our collective health relies, in part, on individual attention and responsibility.** Some symptoms of COVID-19 are the same as the flu or a bad cold; please do not assume it is another condition. **When in doubt, stay home.**

### **If a student or staff member tests positive for COVID-19**

The student/staff member must remain at home (except to get medical care) and caregivers must monitor their symptoms. The student's parent/caregiver should inform the proper school official (School nurse, or school administrator) that the individual has tested positive for COVID-19. The designated COVID-19 school lead in turn notifies others as pre-determined by the school (school leadership, school nurse or school medical point of contact, building management, maintenance).

**Any student or staff member who tests positive must stay in self-isolation for at least 10 days AND until at least 3 days have passed with no fever AND until the individual sees improvement in other symptoms.**

The student's parent/caregiver or the staff member should work with their child and the school administrators to determine whether the student was on the premises during the time frame that started two days prior to symptom onset (or testing positive if not symptomatic), until the time of isolation. School personnel will then close off areas visited by the COVID-19 positive individual until such areas can be cleaned and disinfected, if they have not been cleaned and disinfected already.

School leadership will send a communication to the other families in the student's cohort that there has been a positive test without naming the individual student. School leadership will also determine which students or staff members in the cohort are considered "close contacts." A "close contact" is defined by DESE as **only those who have been within 6 feet of distance of the individual for at least fifteen minutes, while the person was infectious.** **This does NOT mean that the entire class or cohort would be considered a close contact.**

Those designated as "close contacts" should be tested for COVID-19, but **must also self-quarantine for 14 days after the last exposure to the person who tested positive, regardless of test result.** Even if an individual identified as a close contact receives a negative test result, they must continue to self-quarantine for the full 14 days as the virus may take up to 14 days to cause illness.

Should the school be informed of a positive COVID-19 test in the middle of a school day when the rest of the cohort is in class, staff will ensure students are wearing masks, enforce strict physical distancing, and require students to wash their hands. Staff will identify the individuals who may be "close contacts" of the student or staff member and notify their families. Caregivers of students in the class or other close contacts may pick students up prior to the end of the day. Students who are close contacts and/or students with any symptoms will not be permitted to ride the school bus to get home. Caregivers and students, as well as staff, should wash their hands upon arriving at home and change their clothes as a precaution. Close contacts should not come back to school until they have completed their self-quarantine for 14 days. Close contacts may also choose to get tested. However, they must still quarantine for 14 days regardless of the test results.

## **Transportation**

Bus transportation will be provided as needed for Avon residents. As per DESE transportation guidelines, our bus capacity is greatly reduced. Students must sit in their assigned seat, with one student to a seat, sitting at alternating ends. Siblings in the same household may sit together in a seat. Students must not leave their assigned bus seat until directed to do so by a staff member. All persons riding the bus must wear a mask at all times.

Students will be dropped off at school no earlier than 7:25 am. At 7:25, students will report directly to their first period class. If a student requires breakfast, they first report to the cafeteria, receive breakfast and procedure to their first period class by 7:35 am.