
INTEROFFICE MEMORANDUM

TO: DR. JAMES FRANACHINI, SUPERINTENDENT
FROM: MICHAEL OUMET, ASSISTANT SUPERINTENDENT FOR BUSINESS
SUBJECT: GRANTS
DATE: JANUARY 6, 2020
CC: BOARD OF EDUCATION

The Dr. Panzanaro has secured an American Chemical Society grant (please see below) in the amount of \$500 for use by the High School Science Department.

I recommend the District accept this donation, increase the General Fund budget by \$500 (A2110450102302) and publicly recognize Dr. Panzanaro for his work obtaining this grant.

Please place this recommendation on the January 13, 2020 Board of Education agenda. Please do not hesitate to contact me if you have any questions regarding this recommendation.

Dear Gregory,

Congratulations! You have been accepted to the 2019-2020 Science Coaches program! I have included your coach's name and email address so you can reach out and start planning your partnership for this year.

Coach: Dr. Jan Halamek jhalamek@albany.edu

Getting Started

As a reminder, participation in the Science Coaches program requires at least **six face-to-face meetings** throughout the course of the school year, which can of course be supplemented with additional emails, phone calls, texts, etc. We suggest you have your first meeting as soon as possible so you can set your goals for the year early and start planning how you will use your time together. Some things teachers and coaches have worked on in the past include designing new labs or classroom activities, cleaning up chemical stockrooms, giving presentations on careers in chemistry, guiding virtual lab tours, helping with or judging science fair projects, coaching chemistry Olympiad teams, and mentoring student research projects. This is not an exhaustive list, however – feel free to be creative, and let us know about your great ideas!

Take Advantage of your AACT Member Benefits

Since you are an [AACT member](#), you have many benefits at your disposal that are perfect for the Science Coaches program! Our [Resource library](#) has over 700 resources for all grade levels (we're always looking for more if you have ideas!) including [multimedia and videos](#). We have [webinars](#) every month during the school year on a variety of topics (don't forget to check out the archive!), and you have access to *Chemistry Solutions* and *ChemMatters*, as well as 50 complimentary articles from *Journal of Chemical Education* and other ACS Publications!

Stay in Touch!

Throughout the year there will be a few newsletters and surveys, mostly us checking in to ask for stories and see how things are progressing. Please be sure to reach out if you ever have questions, concerns, or new ideas!

If there's an issue or there's been a change in your situation and you are no longer able to participate, please let me know **as soon as possible**, as we have other people on the waitlist.

Best regards,

Monica Wixon | Science Coaches Project Manager
American Association of Chemistry Teachers
American Chemical Society
teachchemistry.org
202.912.3432
Follow AACTconnect on [Facebook](#) & [Twitter](#)!