

**Richland Parish Schools 09-10**  
**Alternative School/PreGED/Career Center Checklist**

**Teacher** \_\_\_\_\_ **Date** \_\_\_\_\_ **Time** \_\_\_\_\_ **to** \_\_\_\_\_ **Observer Signature** \_\_\_\_\_

<p><b>Pre-GED</b>          ___ data from TABE test &amp; IEP (if applicable) used to drive instruction          ___ IEP goals &amp; objectives addressed          ___ Teacher &amp; paraprofessional actively engaged in instructional process          ___ Multi-sensory activities support instruction for special education students          ___ Computer usage monitored for appropriate learning          ___ Portfolios maintained and updated          ___ Documentation of mandated counseling services logged and available for review          ___ Use of managed curriculum          ___ Use of CAI (Computer Assisted Instruction)  <b>JAG</b>          ___ JAG competencies addressed          ___ Specialist actively engaged in instructional process          ___ Portfolio's maintained and available for review          ___ student employment records maintained and available for review  <b>Skills</b>          ___ Skills competencies used to drive instruction          ___ Skill competency checklist maintained and available for review</p>	<p><b>Alternative School</b>          ___ SRA (if applicable)          ___ Use of data, ALS, IEP (if applicable), input from home school used to drive instruction          ___ Teacher &amp; paraprofessional actively engaged in instructional process          ___ Portfolios maintained and updated          ___ IEP goals and objectives being addressed (if applicable)          ___ Multi-sensory activities supporting instruction for special education students          ___ Computer usage monitored for appropriate learning          ___ Use of READ 180  <b>Career Center</b>          ___ NCCER Curriculum being followed          ___ Shop safety guidelines being followed</p>	<p><b>Effective Teaching Strategies</b>          ___ current lesson plan with GLEs          ___ student work displayed          ___ effective classroom management          ___ teacher/specialist monitoring          ___ learning styles and special needs accommodated          ___ time on task          ___ mutual respect          ___ hands-on activities          ___ School Wide Positive Behavior          ___ peer tutoring          ___ DIG folder          ___ lesson plans          ___ student work          ___ assessment          ___ student movement</p>	<p><b>Evidence of:</b>          ___ bell ringer activity          ___ student writing          ___ best teaching method(s) (graphic organizers, games, etc.)          ___ Acceptable student dress code          ___ Students in class and not in hallway/gym          ___ Use of student snapshots</p>
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Glow: \_\_\_\_\_

Grow: \_\_\_\_\_

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White Copy- Observer

Canary Copy- Principal

Pink Copy- Teacher