



Allendale Public Schools
High School | 10760 68th Ave | Allendale, MI 49401 | 616-892-5585

November 17, 2020

Dear AHS Students & Families,

Following Dr. Cooper's communication regarding the order from the MDHSS to close all high schools across the state, I have prepared several pieces of information for you and your child to read and discuss.

In this letter, you will read about student, staff, and parent expectations during this remote learning period. You will also read about the expectations for this week's remaining school days and final exams for the 1st trimester. **We will begin remote learning tomorrow, Wednesday, November 18, 2020. In-person instruction will resume on Wednesday, December 9, 2020.** All students will follow our exam schedule for the remainder of this week. Students will attend their classes remotely starting tomorrow, and will continue with remote final exams on Thursday and Friday.

Please see the remote exam schedule for this week: [Remote Exam Schedule: Wednesday, Thursday, and Friday \(November 18 - 20\).](#)

General expectations for remote learning

- Instruction will be provided daily.
- Work completion, student progress, and participation will be monitored and will impact students' grades.
- Student grades may increase or decrease during remote learning.
- Attendance will be recorded by teachers.

We will continue to follow the normal AHS weekly schedule. Click on this link to find the [weekly schedule](#). Please contact your teachers if you have questions about expectations on those days.

Student Responsibilities

Students are required to:

- Attend each class period via Zoom or Google Meet for attendance and instruction of that day's learning. Zoom and Google Meet links will be located in teachers' Google Classrooms. Teachers may also share these links with our students using Infinite Campus email messenger and APS Gmail. **(Mrs. Lanser, AHS Attendance Secretary, will share more information on attendance with you).**
- Engage with new instruction and complete assignments on Google Classroom for all of

their classes each day (***Participation is required and work will be graded***).

- Behave in accordance with district [technology expectations](#) and the Allendale High School's [Student Code of Conduct](#). Students are expected to follow appropriate behavior norms at all times when engaging with peers via remote learning.
- Engage with Careerline Tech Center, Dual Enrollment, Early College, and other special classes/programs as determined by the Careerline Tech Center and/or university.
- Continue all Odysseyware and Michigan Virtual coursework as assigned.
- Email your teacher, school counselor, social worker, or another staff member if you need academic or social/emotional support.

Teacher Responsibilities

Teachers will:

- Conduct remote class meetings via Zoom, Google Meet, and/or Google Classroom.
- Take attendance based on students who log into that day's lesson and activity. Log attendance into Infinite Campus as normal.
- Facilitate daily instruction.
- Provide opportunities for students to demonstrate their understanding of the material.
- Assess student learning, provide feedback, and enter grades into Infinite Campus.
- Be accessible during the school day for support.

Family Responsibilities

Families will:

- Provide a place and time at home for class and coursework.
- Check on assignments, homework, and projects.
- Talk each day with your child about his/her activities.
- Visit our APS technology page [APS Technology Help](#) if your child is in need of tech support.

Athletics and Extracurriculars

All sports, clubs, and fine arts events and activities are postponed or canceled. Please refer to the most recent communication regarding fall and winter sports from our Athletic Director, Mr. Hogan, at [Important Events - Fall Sports Update](#)

Internet Providers

[Acentek](#), our local internet provider, and several other providers offer discounts for their internet services. Please contact our [APS Technology Department](#) if you have any questions regarding internet services during the remote learning period.

Food Services

Per Dr. Cooper's letter: *If you are in need of breakfasts and lunches for your student, meals will be distributed in bundles that will include food for five days. These may be picked up on*

Tuesday, November 24 and Tuesday, December 1, (as well as December 8 for high school students) at door G in the back of the high school from 1:30-2:00 p.m. If you are going to partake of the meal distribution, please sign up using this link:
<https://docs.google.com/forms/d/1Ts6Z8epCPYsYBzJKv-j4hj7MbrnLqUnejWfxCtO02tl/edit>

If you have any questions, please don't hesitate to contact your child's teachers, counselor, or a member of our administrative team. Be sure your contact information is up-to-date in Parent Portal. Our teachers, counselors, and support staff have worked incredibly hard to provide protocols and instruction that will ensure a supportive, productive, and engaging learning environment for all students. Thank you for your support and partnership.

Sincerely,

A handwritten signature in black ink that reads "Troy VanderLaan". The signature is written in a cursive, flowing style.

Troy VanderLaan
Principal