

BRADFORD EXEMPTED VILLAGE BOARD OF EDUCATION
OCTOBER 26, 2017
REGULAR SESSION 6:30 PM
EXECUTIVE SESSION IF NECESSARY

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

ROLL CALL **Time: 6:30 p.m.**

Dr. Swabb		Mrs. Brewer		Mrs. Smith		Mr. Reindel		Mr. Besecker	
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BOARD PRESIDENT'S REPORT: Dr. Scott Swabb

- A. Welcome
- B. Review of Agenda
- C. Student Spotlight

4th Grade Student of the month..

*I would like to nominate **Lauren Wackler** for student recognition this month. Lauren is such a responsible student. She is always looking for ways that she can improve in her writing and become the best author that she can be. I never have to ask her to get on task because she is always doing what she is supposed to be doing. Lauren is a great role model for the other students to look up to. Along with being a responsible student, she is a caring and compassionate person. Lauren goes out of her way to include the students that feel left out at recess. This makes me so proud of her. Lauren's behavior goes unnoticed because she is so quiet. That's why I think it is her time to be in the limelight, so we can celebrate her accomplishments. Way to go, Lauren!*

*I would like to nominate **Jocelyn Kitts** for October's Student Recognition. Jocelyn always has a smile on her face and a kind word for everyone she sees. She is a great friend to others. One morning, she came in a little early to put an anonymous, positive, encouraging note along with a handmade loom bracelet on the desk of everyone in our classroom. Her classmates were so surprised! It really started our day off great, everyone had a smile on their face! Jocelyn is always the first person to invite someone to work in her group, or play on the playground. Jocelyn shows love and compassion for others, and tries to do so without anyone knowing. She likes to make others happy and expects nothing in return. She is a role model to others. I am so proud of her kind heart and gentle spirit.*

When Jocelyn is at home, she enjoys playing school, jumping on her trampoline, and spending time with her family. When her family goes out to eat, she always hopes it will be chick-fil-a. Jocelyn is an excellent student and friend, I am pleased to have Jocelyn as part of our classroom.

***Karmen Knepp** is being recognized as Student of the Month for October. Karmen is a junior and a full time Edison student. This year in Cross Country she has continued to excel, winning for the second year in a row the Cross County Conference Invitational and once again being named Girl Runner of the Year. She placed third at the District meet and will run Regionals in Troy this Saturday for the third year in a row. Not only is Karmen an excellent athlete, she practices great sportsmanship. Earlier this year, at the Miami County Invitational there was a junior high runner with autism from Newton. While this runner finished in the back of the pack, he broke his personal record and his coaches wanted his picture on the podium to recognize this achievement. When she saw this, Karmen took off her own fifth place medal and gave it to him without hesitation. This selfless act of sportsmanship represents the core of what high school athletics should be about. Karmen is the daughter of Tom and Wendy Knepp.*

***Brooke Fair** has been a yearbook staff member her sophomore and junior year. This year, yearbook is part of the publications class. Along with doing yearbook pages, she is the editor of the Rumble Roder school newsletter. She is the treasurer of the senior class and National Honor Society. She also plays volleyball, basketball and runs track. She was also this year's Homecoming queen. Brooke is a "take charge" person. I know if I need something done, Brooke will do it in a timely manner and give me quality work.*

Brooke is the daughter of Dennis and Cindy Fair. She has a sister, Gabby and a brother, Kegan. She plans on attending IUE majoring in Education. IUE is getting a great student. I've seen her interacting with students of all ages with the question of the week on the Roder Show, so she will make a great educator.

D. Staff Spotlight

If you didn't know, we have a student in the school that is legally deaf. He has an interpreter named Donna Zartman who has worked very hard to make Ben feel more comfortable with his difference. Donna has organized two luncheons with teachers and students to expose them to American Sign Language and to Ben. She started with meeting Mr. Hurst every morning to teach a new "sign of the day" with the hopes that more people will be able to communicate with Ben. She has taken that one step further by putting a poster in the hallway to share an "ASL Word of the Day" in the middle school area. After offering a mint or a piece of gum to anyone that could share the sign with her, the attention grew and she asked if she could put up additional posters throughout the building. She now has four posters that she changes each and every day. With her help, we now have a video posted on twitter each day of someone signing the word. This began with Donna finding a student to help with this at the beginning...to thirty students signing "sick" on Wednesday morning. Needless to say, she has continued to expose students and staff to American Sign Language and through her efforts, Ben Kits has gone from a shy, somewhat embarrassed student...to almost celebrity status. If you are able, check out some of the tweets from recent weeks to see the growth in participation of our students.

ADOPTION OF THE AGENDA

- A. Additions and Deletions to Agenda
- B. Approval of the Agenda

Motion: _____ Second: _____

Mr. Reindel		Mrs. Smith		Dr. Swabb		Mr. Besecker		Mrs. Brewer	
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APPROVAL OF MINUTES

- A. September 21, 2017 - regular meeting

Motion: _____ Second: _____

Mr. Reindel		Mrs. Smith		Dr. Swabb		Mr. Besecker		Mrs. Brewer	
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ADMINISTRATIVE REPORTS

- A. Joe Hurst, Superintendent
 - Track Project
 - Volleyball
 - Railroad Museum/Bradford Library
 - Mrs. Moore's class recognition
- B. Mrs. Michelle Lavey, Elementary Principal
- C. Mr. Matt Triplett, Secondary Principal
- D. Mr. Bob Daugherty, Dean of Students
- E. Mr. John McGiffin, Athletic Director/Transportation Director
- F. Mrs. Maria Brewer, Upper Valley CC update

PUBLIC PARTICIPATION

FINANCIAL REPORT FROM THE TREASURER: Mrs. Carla Surber

Consent Calendar (items 1 through 9) All matters listed under the Consent Calendar are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. Members of the Board, staff, or the public may request specific items to be removed from the Consent Calendar and be discussed and voted upon separately.

The Superintendent recommends approval of all Consent Agenda items:

1. Financial Journal – September, 2017
2. Check Register – September, 2017
3. Then & Now certification of bills that were obligated by employees of the district
 - a. Amazon for lice treatment kit encumbered \$130.00, payable \$185.50
 - b. Nature's Reflection for Homecoming flowers encumbered \$90.00,
payable \$104.00
 - c. Brukner Nature Center for Nature Days encumbered \$360.00,
payable \$370.00
 - d. Auditor for the 2016-2017 School Year \$1,000.00
4. Approval of Permanent appropriations for necessary amendment
5. Approval of the Five Year Forecast

Recommend the Treasurer be given the authority to complete and file the five-year forecast for the 2018-2022 fiscal years as required by the State of Ohio.
6. Approval of Transfers and Advances for the month
7. Approval of Resolution for the EPC/IGS Electricity Extension Agreement for term June 2017 - December 2020 meter read.
8. Recommend the receipt of a donation of three (3) AED units from the Wayne Health Care Foundation in conjunction with Midmark for a reduced rate of \$ 400.00 each.
9. Approve resolution for Direct Energy Business through the Southwestern Ohio Educational Purchasing Council for natural gas transmission for the delivery period 7/1/2019-6/30/2020.

END OF CONSENT AGENDA

Motion: _____ Second: _____

Mr. Reindel		Mrs. Smith		Dr. Swabb		Mr. Besecker		Mrs. Brewer	
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OLD BUSINESS

NEW BUSINESS

Consent Item (item 1 through 9) All matters listed under the Consent Items are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. Members of the Board, staff, or the public may request specific items to be removed from the Consent Items and be discussed and voted upon separately.

The Superintendent recommends approval of all Consent Agenda Items pending completion of all necessary requirements including certifications/licensure and successful completion of criminal background checks:

Employment/Resignation

1. Supplemental Assignments - One (1) Year Supplemental Contract for the 2017-2018 school year:
 - Derrick Skinner - Varsity Assistant Baseball Coach (step 5)
 - Jake Cline - Junior Varsity Baseball Coach (step 2)
 - Melodie Myers - Head Junior High Track Coach (step 0)
 - Brandon Stinson - Assistant Junior High Track Coach (step 0)
 - Ron Hoelscher - Associate Track Coach (step 1)
 - Chris Hawk - Assistant Powerlifting (step 0)
 - Laura Sneed - Amend her contract from co-advisor to full advisor for the Washington DC Trip Advisor
 - Sara Timmerman - IAT Team (6-12)
 - Jim Wysong - Paid per JH football contract assuming duties coaching, recruiting and keeping junior high students involved
2. The superintendent recommends approval for the following volunteers for the 2017-2018 track season -
 - Wanda Roberts
 - Bob Daugherty
3. Certified Personnel - One (1) Year Substitute Contract for the 2017-2018 school year:
 - Jennifer Pierre
 - Samuel Pickett
 - Tim Cundiff
 - Greg Hale
 - Emily Mackenzie
 - Nichole Capasso
 - Tracy Davis
4. Classified Personnel - One (1) Year Substitute Contract for the 2017-2018 school year:
 - Greg Hale - Substitute Aide
 - Felicia Gloyd - Substitute Aide, Substitute Cafeteria, Substitute Secretary
 - Pamela Harmeson - Substitute Aide, Substitute Secretary
 - Stacy Inman - Substitute Aide
5. Resignations -

Nikki Harleman - Reserve Softball Coach
Brent Harleman - Assistant Reserve Softball Coach
Roger Puthoff - Bus Driver

6. Certified Home Instructors -
The superintendent recommends that all certified staff employed by the district be approved as providers for home instruction for those students identified as needing those services at the rate of \$20 per hour
7. Tuition Reimbursement -
The superintendent recommends tuition reimbursement be granted to Ruth Estes totaling 3 credit hours for a total of \$272.50.
8. Approve non-paid days for Allison Latino for the dates of Oct. 11, 2017 and Oct. 18, 2017
9. Approve 21 non-paid maternity days for Jessica Ridout for the dates of Oct. 24-Nov. 21 according to FMLA leave regulations

WHEREAS this Board has posted the above positions as being available to employees of the District who hold education licenses, and no such employees meeting all of the Board's qualifications have applied for, been offered, and accepted such positions, and

WHEREAS this Board then advertised these positions as being available to licensed individuals not employed by this District, and no such people meeting all of the Board's qualifications have applied for, been offered, and accepted such positions,

Be it THEREFORE RESOLVED, that the above non-licensed individuals be employed as noted for the 2017-2018 school year.

END OF CONSENT AGENDA

Motion: _____ Second: _____

Mr. Reindel		Mrs. Smith		Dr. Swabb		Mr. Besecker		Mrs. Brewer	
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The Superintendent recommends approval pending completion of all necessary requirements including certifications/licensure and successful completion of criminal background checks:

Employment

Bill Trevino - Reserve Boys Basketball Coach (step 0)

WHEREAS this Board has posted the above positions as being available to employees of the District who hold education licenses, and no such employees meeting all of the Board's qualifications have applied for, been offered, and accepted such positions, and

WHEREAS this Board then advertised these positions as being available to licensed individuals not employed by this District, and no such people meeting all of the Board's qualifications have applied for, been offered, and accepted such positions,

Be it THEREFORE RESOLVED, that the above non-licensed individuals be employed as noted for the 2017-2018 school year.

Motion: _____ Second: _____

Mr. Reindel		Mrs. Smith		Dr. Swabb		Mr. Besecker		Mrs. Brewer	
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Early Graduation

Pending the completion of all requirements, the superintendent recommends approval for early graduation for Valerie Kissinger. She will participate in graduation activities with the class of 2018.

Motion: _____ Second: _____

Mr. Reindel		Mrs. Smith		Dr. Swabb		Mr. Besecker		Mrs. Brewer	
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Calamity Days

The superintendent recommends making up calamity days 6-10 beginning May 18, 2018. If additional days are needed according to Ohio Revised we will make those days up as needed in succession.

Motion: _____ Second: _____

Mr. Reindel		Mrs. Smith		Dr. Swabb		Mr. Besecker		Mrs. Brewer	
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Consent Item (item 1 through 5) All matters listed under the Consent Items are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. Members of the Board, staff, or the public may request specific items to be removed from the Consent Items and be discussed and voted upon separately.

1. Substitute Bus Driver Pay

Following the recommendation of the transportation supervisor, the superintendent recommends that we increase the rate of substitute bus driver pay from \$11.33 to \$15.00 per hour effective December 1, 2017

2. Substitute Teacher Pay

The superintendent recommends that we increase the rate of substitute teacher pay from \$75 per day to \$85 per day effective December 1, 2017

3. Substitute Aide Pay

The superintendent recommends that we increase the rate of substitute Aides from \$8.20 per hour to \$8.45 per hour effective December 1, 2017

4. Substitute Cafeteria Pay

The superintendent recommends that we increase the rate of substitute Cafeteria Worker from \$8.20 per hour to \$8.45 per hour effective December 1, 2017

5. Business Advisory Council

The superintendent recommends partnering with the Miami County ESC's Business Advisory Council to fulfill and perform the functions associated with House Bill 49 on behalf of the Bradford Exempted Village School District

END OF CONSENT AGENDA

Motion: _____ Second: _____

Mr. Reindel		Mrs. Smith		Dr. Swabb		Mr. Besecker		Mrs. Brewer	
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Second Reading of policy (as amended):

0120.1 "Employment of family members of Board Members"

First reading of policy:

2271 College Credit Plus Program (Revised)
2464 Gifted Education and Identification (Revised)
4120.05 Employment of Substitute Educational Aides (NEW)
5136 Personal Communication Devices (Revised)
5136.01 Electronic Equipment (Revised)
5200 Attendance (Revised)
5330 Use of Medications (Revised)
5530 Drug Prevention (Revised)
6233 Amenities for Participants at Meetings and/or Other Occasions (Revised)
6680 Recognition (Revised)
7300 Disposition of Real Property/Personal Property (Revised)

8600.04 Bus Driver Certification (Revised)
 9141 Business Advisory Council (Revised)
 7540.03 Student Technology Acceptable Use and Safety (Revised)
 7540.04 Staff Technology Acceptable Use and Safety (Revised)
 7540.05 District - Issued Staff Email Account (Revised)
 7540.06 District - Issued Student Email Account (New)

ENTER EXECUTIVE SESSION

 X (G) (1) The appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or official, or the investigation of charges or complaints against an employee, official, licensee or student requests a public hearing

 (G) (2) The purchase of property for public purposes or the sale of property at competitive bidding

 (G) (3) Conferences with the board's attorney to discuss matters which are the subject of pending or imminent court action

 (G) (4) Preparing for, conducting, or reviewing negotiations or bargaining sessions with employees

 (G) (5) Matters required to be kept confidential by federal law or rules or state statutes

 (G) (6) Specialized details of security arrangements

Motion: _____ Second: _____

Mr. Reindel		Mrs. Smith		Dr. Swabb		Mr. Besecker		Mrs. Brewer	
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ENTER EXECUTIVE SESSION at: _____

EXIT EXECUTIVE SESSION at: _____

ADJOURNMENT

Motion: _____ Second: _____

Mr. Reindel		Mrs. Smith		Dr. Swabb		Mr. Besecker		Mrs. Brewer	
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Time _____