

Regular Board Meeting **Parshall School District #3**

High School
601 N Main Street
PO Box 158
Parshall, ND 58770
701-862-3129
Fax 701-862-3801

Elementary School
211 1st Street NW
PO Box 69
Parshall, ND 58770
701-862-3417
Fax 701-862-3419



Agenda

Wednesday, November 9, 2022 5:30 PM

- I. Call to Order
- II. Pledge of Allegiance
- III. Approve Agenda
- IV. Roll Call
- V. Consideration to Approve Consent Agenda
 - V.A. Minutes
 - V.B. Bills for Payment
 - V.C. Financial Report
- VI. Reports
 - VI.A. Superintendent
 - VI.B. Secondary Principal
 - VI.C. Elementary Principal
- VII. Committees
 - VII.A. Health & Safety - Curriculum and Technology
 - VII.B. Housing & Transportation
 - VII.C. Finance
 - VII.D. LIEC
 - VII.E. Policies
- VIII. Old Business
 - VIII.A. Vote Board Candidates
- IX. New Business
 - IX.A. Superintendent Evaluation
- X. Personnel
- XI. Set Date & Time for Next Regular Meeting
December 14th @ 5:30 pm
- XII. Adjourn

Regular Board Meeting
Wednesday, October 12, 2022 5:30 PM Central

Board Room
601 North Main Street
Parshall, ND 58770

Jay Clauson: Present
Jacobi Jarski: Present
Kathy Onstad: Present
Sadie Youngbird: Present
Present: 4.

I. Call to Order

II. Roll Call

III. Pledge of Allegiance

IV. Approve Agenda

Approval of Agenda. This motion, made by Sadie Youngbird and seconded by Jay Clauson, Carried.

Jay Clauson: Yea, Jacobi Jarski: Yea, Kathy Onstad: Yea, Sadie Youngbird: Yea
Yea: 4, Nay: 0

V. Consideration to Approve Consent Agenda

V.A. Minutes

Approval of September 2022 meeting minutes. This motion, made by Jay Clauson and seconded by Sadie Youngbird, Carried.

Jay Clauson: Yea, Jacobi Jarski: Yea, Kathy Onstad: Yea, Sadie Youngbird: Yea
Yea: 4, Nay: 0

V.B. Bills for Payment

Approval of Bills for Payment. This motion, made by Jacobi Jarski and seconded by Jay Clauson, Carried.

Jay Clauson: Yea, Jacobi Jarski: Yea, Kathy Onstad: Yea, Sadie Youngbird: Yea
Yea: 4, Nay: 0

V.C. Financial Report

Approval of Financial Report. This motion, made by Jacobi Jarski and seconded by Sadie Youngbird, Carried.

Jay Clauson: Yea, Jacobi Jarski: Yea, Kathy Onstad: Yea, Sadie Youngbird: Yea
Yea: 4, Nay: 0

VI. Reports

VI.A. Superintendent

VI.B. Secondary Principal

VI.C. Elementary Principal

VII. Committees

VII.A. Health & Safety - Curriculum and Technology

Will set a date for meeting

VII.B. Housing & Transportation

Need to set up a time for the committee to meet

- Schedule walk through twice per year

Need to create a Work Order form

VII.C. Finance

SYB is comfortable reviewing bills as only Finance Committee member

VII.D. LIEC

Corn Ball Making (Parent Engagement): October 13, 2022, at 6:00 pm

Drum Making (Parent Engagement): October 20, 2022- Time TBA

Native American Heritage Week: November 14-18, 2022

November 15, 2022- Rock Your Mocs

Jake Good Bear is coming to present to the boys in October

Drum Practice to start Wednesdays in November at 7:00 pm

Next Meeting: October 13, 2022 at 6:00pm

VII.E. Policies

Currently working on District Wellness Policy

VIII. Old Business

IX. New Business

IX.A. Board Candidates

The Business Manager reports the following candidates that have applied and have been determined to qualify for the vacant board position:

- Billy Moran

- Michelle Billeadeu

Roll-call vote:

Jacobi - Billy

Kathy- Michelle

Sadie- Billy

Jay- Michelle

Second Roll-call Vote:

Jay- Michelle

Sadie- Billy

Kathy- Michelle

Jacobi- Billy

Due to no candidate being chosen by the majority after the second roll-call vote, the vacant

board position will be tabled until the November meeting.

IX.B. Electricity & locks

X. Personnel

XI. Set Date & Time for Next Regular Meeting
November 9th 5:30 pm

XII. Adjourn

Motion to Adjourn at 6:54pm. This motion, made by Jacobi Jarski and seconded by Jay Clauson, Carried.

Jay Clauson: Yea, Jacobi Jarski: Yea, Kathy Onstad: Yea, Sadie Youngbird: Yea
Yea: 4, Nay: 0

Invoice Listing - Detail

Batch Description: AP October 2022

Processing Month: 11/2022

Credit Card Vendor ID:

End of Fiscal Year Expense Invoices:

Vendor ID: ANCORAPUB	Ancora Publishing	PO Number:	Invoice Number: 107806	Amount:	3,600.00
Description: Safe & Civil Schools National Conference		Invoice Date: 04/15/2022	Due Date: 10/20/2022	Status: A	1099 Amount: 0.00
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u> <u>In Full</u>
01 000 040 140 2410 810	Inv #107806 Registration Amber D290		1,200.00		N
01 000 000 000 2320 810	Inv #107806 Registration Shane D290		1,200.00		N
01 000 020 120 2410 810	Inv #107806 Registration Tricia D290		1,200.00		N
Vendor ID: ANCORAPUB	Ancora Publishing	PO Number:	Invoice Number: 109812	Amount:	60.00
Description: Tricia - Book		Invoice Date: 10/05/2022	Due Date: 11/14/2022	Status: A	1099 Amount: 0.00
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u> <u>In Full</u>
01 000 020 120 2410 610	Inv #109812 CHAMPS Book		60.00		N
Vendor ID: BRADS	BRAD'S TRUSTWORTHY HARDWARE	PO Number:	Invoice Number: 20221012	Amount:	204.34
Description: September Charges		Invoice Date: 10/12/2022	Due Date: 11/09/2022	Status: A	1099 Amount: 0.00
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u> <u>In Full</u>
01 000 040 140 1000 610	Voc Ag CR Supplies E165		70.46		N
01 000 000 000 2700 610	Light Bulbsd/Car Fuse		32.92		N
01 000 020 120 2600 430	Mouse Traps/Pest Repellent		33.98		N
01 000 020 120 2600 610	Facet/Plumbers Tape		66.98		N
Vendor ID: CRIMIN	CRIMINAL RECORDS SECTION	PO Number:	Invoice Number: 20221101	Amount:	41.25
Description: New Employee Background Check		Invoice Date: 11/01/2022	Due Date: 11/09/2022	Status: A	1099 Amount: 0.00
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u> <u>In Full</u>
01 000 000 000 2310 810	background check - JPolanco		41.25		N
Vendor ID: DAKBTR	DAKTRONICS	PO Number:	Invoice Number: 7004953	Amount:	1,080.00
Description: Repair Technical Issues		Invoice Date: 10/18/2022	Due Date: 11/09/2022	Status: A	1099 Amount: 0.00
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u> <u>In Full</u>
01 000 000 000 2600 710	Inv #7004953 Repair Technical Issues		573.75		N
01 000 000 000 2600 710	Inv #7004953 Travel		506.25		N
Vendor ID: NDFOODS	DEPT OF PUBLIC INSTRUCTION	PO Number:	Invoice Number: 21613	Amount:	758.94
Description: Hot Lunch - Commodities		Invoice Date: 10/16/2022	Due Date: 11/09/2022	Status: A	1099 Amount: 0.00
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u> <u>In Full</u>
05 000 000 910 3100 630	Order \$21613 Commodities		758.94		N
Vendor ID: DEANFO	East Side Jersey Dairy. Inc.	PO Number:	Invoice Number: 20221031	Amount:	494.11
Description: Hot Lunch - Milk		Invoice Date: 10/31/2022	Due Date: 11/14/2022	Status: A	1099 Amount: 0.00

Invoice Listing - Detail

Sequence: 1 Check Type: Checking Account ID:
Chart of Account Number Detail Description
05 066 000 910 3100 570 Inv #4687147 HS
05 066 000 910 3100 570 Inv #4687148 Elem
05 066 000 910 3100 570 Inv #4687231 Elem

Check Number: Check Date:
Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag In Full
131.52 N
198.19 N
164.40 N

Vendor ID: FIREEX FIRE EXTINGUISHERS SYSTEMS, INC.

PO Number: **Invoice Number: 27597** **Amount: 649.60**

Description: Fire Extinguisher Inspection
Sequence: 1 Check Type: Checking Account ID:
Chart of Account Number Detail Description
01 000 000 000 2600 430 Inv #27597 Annual Inspection both bldgs

Invoice Date: 09/28/2022 Due Date: 11/09/2022 Status: A 1099 Amount: 0.00
Check Number: Check Date:
Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag In Full
649.60 N

Vendor ID: GASMARKET GAS Marketing

PO Number: **Invoice Number: 71** **Amount: 100.00**

Description: Memorial Banner / XC
Sequence: 1 Check Type: Checking Account ID:
Chart of Account Number Detail Description
06 611 000 410 3400 610 Inv #71 Memorial Banner for XC State

Invoice Date: 10/20/2022 Due Date: 11/09/2022 Status: A 1099 Amount: 0.00
Check Number: Check Date:
Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag In Full
100.00 N

Vendor ID: GOUDGE2 Goudge, Ori

PO Number: **Invoice Number: 100** **Amount: 1,500.00**

Description: July/August/September Tech Services
Sequence: 1 Check Type: Checking Account ID:
Chart of Account Number Detail Description
01 000 000 000 2900 120 Inv #100 July 1wk
01 000 000 000 2900 120 Inv #100 August 2wks
01 000 000 000 2900 120 Inv #100 Septmeber 3wks

Invoice Date: 10/13/2022 Due Date: 11/09/2022 Status: A 1099 Amount: 0.00
Check Number: Check Date:
Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag In Full
250.00 N
500.00 N
750.00 N

Vendor ID: HAMPTONMIN Hampton Inn & Suites Minot Airport

PO Number: **Invoice Number: 191739A/191740A** **Amount: 172.80**

Description: Lodging for Impact Aid Travel
Sequence: 1 Check Type: Checking Account ID:
Chart of Account Number Detail Description
01 000 000 000 2500 580 Folio #191739A Lodging Connie Impact Aid
01 000 000 000 2320 580 Folio #191740A Lodging Shane Impact Aid

Invoice Date: 10/11/2022 Due Date: 11/09/2022 Status: A 1099 Amount: 0.00
Check Number: Check Date:
Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag In Full
86.40 N
86.40 N

Vendor ID: HORACEMAN1 HORACE MANN LIFE INSURANCE COMPANY

PO Number: **Invoice Number: 20221006** **Amount: 268.27**

Description: Life Insurance
Sequence: 1 Check Type: Checking Account ID:
Chart of Account Number Detail Description
01 000 020 120 1000 290 November Premium

Invoice Date: 10/06/2022 Due Date: 11/14/2022 Status: A 1099 Amount: 0.00
Check Number: Check Date:
Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag In Full
268.27 Y

Vendor ID: MENARD MENARDS - MINOT

PO Number: **Invoice Number: 20221025** **Amount: 5,262.68**

Description: Teacher Housing Upkeep/Repairs
Sequence: 1 Check Type: Checking Account ID:
Chart of Account Number Detail Description
01 701 000 410 3400 430 Inv #9177 Supt House W/D
01 701 000 410 3400 430 Inv #11613 Doors/Handle

Invoice Date: 10/25/2022 Due Date: 11/08/2022 Status: A 1099 Amount: 0.00
Check Number: Check Date:
Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag In Full
HGRAY 2,196.00 N
HGRAY 939.68 N

Invoice Listing - Detail

01 701 000 410 3400 430 Inv #12138 DW/Range Principal
01 701 000 410 3400 430 Inv #12146 Duplex #2 DWS

1,198.00 N
HDPLX2 929.00 0.00 N

Vendor ID: NETWORKSER Network Services Company

Description: Custodial/Hot Lunch Supplies
Sequence: 1 Check Type: Checking Account ID:
Chart of Account Number Detail Description
01 000 040 140 2600 610 Inv #39448 HS
01 000 040 140 2600 610 Inv #39331 HS Hose for Vacuum

PO Number: **Invoice Number: 20221031** **Amount:** **39.05**

Invoice Date: 10/31/2022 Due Date: 11/14/2022 Status: A 1099 Amount: 0.00
Check Number: Check Date:
Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag In Full
22.26 N
16.79 N

Vendor ID: OTTERT OTTER TAIL POWER CO

Description: Utilities - Electric
Sequence: 1 Check Type: Checking Account ID:
Chart of Account Number Detail Description
01 000 000 000 2600 622 Acct #16031183 Rockview #13 Empty

PO Number: **Invoice Number: 20221019** **Amount:** **17.28**

Invoice Date: 10/25/2022 Due Date: 11/09/2022 Status: A 1099 Amount: 0.00
Check Number: Check Date:
Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag In Full
17.28 N

Vendor ID: PARSHS PARSHALL FOOD PRIDE

Description: School September Charges
Sequence: 1 Check Type: Checking Account ID:
Chart of Account Number Detail Description
01 000 040 140 1000 610 Inv#139377-339 CR Supplies Voc Ag E166
06 603 000 410 3400 610 Inv#143186-341 NHS Braves Brew E179
06 603 000 410 3400 610 Inv #143547-342 NHS Braves Brew E195

PO Number: **Invoice Number: 20220930** **Amount:** **43.05**

Invoice Date: 09/30/2022 Due Date: 11/09/2022 Status: A 1099 Amount: 0.00
Check Number: Check Date:
Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag In Full
21.78 N
13.73 N
7.54 N

Vendor ID: RADISS RADISSON INN

Description: Lodging for Northern Plains Law Conf
Sequence: 1 Check Type: Checking Account ID:
Chart of Account Number Detail Description
01 055 000 240 1000 580 Inv #103359 Lodging Law Conf Lhulme
01 000 040 140 2410 580 Inv #103362 Lodging Law Conf ACieslik
01 055 000 240 1000 580 Inv #103365 Lodging Law Conf MQuillin
01 055 000 225 1000 580 Inv #103395 Lodging Law Conf MFolden
01 055 000 240 1000 580 Inv #103838 Lodging Law Conf GMonton

PO Number: **Invoice Number: 20221011** **Amount:** **990.00**

Invoice Date: 10/11/2022 Due Date: 11/09/2022 Status: A 1099 Amount: 0.00
Check Number: Check Date:
Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag In Full
198.00 N
198.00 N
198.00 N
198.00 0.00 N
198.00 N

Vendor ID: SWANK Swank Movie Licensing USA

Description: Renewal - Public Performance Site Licens
Sequence: 1 Check Type: Checking Account ID:
Chart of Account Number Detail Description
01 000 000 000 2310 810 Order #0100417-001 Site License Renewal

PO Number: **Invoice Number: 1904214** **Amount:** **420.00**

Invoice Date: 10/18/2022 Due Date: 11/14/2022 Status: A 1099 Amount: 0.00
Check Number: Check Date:
Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag In Full
420.00 N

Vendor ID: UNIVEA UNIVERSAL ATHLETIC

Description: Athletics
Sequence: 1 Check Type: Checking Account ID:
Chart of Account Number Detail Description
06 611 000 410 3400 610 Inv #104-0134741-01 Starting Blanks Trax

PO Number: **Invoice Number: 20221025** **Amount:** **11,112.82**

Invoice Date: 10/25/2022 Due Date: 11/09/2022 Status: A 1099 Amount: 0.00
Check Number: Check Date:
Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag In Full
845.12 N

Invoice Listing - Detail

06 611 000 410 3400 610	Inv #104-013477-01 VB Jerseys/Shorts	322.27	N
06 611 000 410 3400 610	Inv #1040134779-02 VB Jerseys/Shorts	790.61	N
06 613 000 410 3400 610	Inv #104-0137440-02 Basketballs GBB x 6	359.40	N
06 612 000 410 3400 610	Inv #104-0137440-02 Basketballs BBB x 12	711.95	N
06 611 000 410 3400 610	Inv #104-0137544-01 FB/Tees/Helmet Needl	81.99	N
06 611 000 410 3400 610	Inv #104-0137543-01 Pract Jerseys JH/Ele	3,421.70	N
06 611 000 410 3400 610	Inv #104-0137461-01 Jersey x 26 JH FB	1,846.88	N
06 611 000 410 3400 610	Inv #104-0137544-03 Z2 Bag/6" Cones	70.15	N
06 611 000 410 3400 610	Inv #104-0138512-01 Youth Shoulder Pads	1,010.65	N
06 611 000 410 3400 610	Inv #104-0139061-01 Colored VB x 10	372.10	N
06 611 000 410 3400 610	Inv #802-0052873-01 FB Girdels x 5	180.00	N
06 611 000 410 3400 610	Inv #802-0053128-01 Coaches Jackets	1,100.00	N

Vendor ID: VERIZO VERIZON WIRELESS

Description: Monthly Internet
Sequence: 1 Check Type: Checking Account ID:
Chart of Account Number Detail Description
01 000 000 000 2310 530 Inv #9917345334

PO Number: Invoice Number: 991734533 Amount: 123.03

Invoice Date: 10/03/2022 Due Date: 11/09/2022 Status: A 1099 Amount: 0.00
Check Number: Check Date:
Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag In Full
123.03 N

Vendor ID: WASHBU WASHBURN HIGH SCHOOL

Description: West Region Cross Country Fee
Sequence: 1 Check Type: Checking Account ID:
Chart of Account Number Detail Description
06 611 000 410 3400 810 West Region Cross Country Fee

PO Number: Invoice Number: 20221011 Amount: 105.00

Invoice Date: 10/11/2022 Due Date: 11/14/2022 Status: A 1099 Amount: 0.00
Check Number: Check Date:
Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag In Full
105.00 N

Batch 1099 Total:	0.00	Batch Total:	27,042.22
Report 1099 Total:	0.00	Report Total:	27,042.22

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Superintendent

1. Goal and vision setting
 - Long term
 - Tackling Attendance Challenges book study will increase our ADA and ADM.
 - Work with McGough & Eng Tech for our elementary building project.
 - Short term
 - Impact aid reimbursement for FY 21 & FY 22.
 - ~~T4 summit will be a huge success in our school district.~~
 - Get reimbursed for our first three pay applications from Chairman's office.
 - Parking passes for the student drivers'.
 - ~~Active shooter training.~~
 - ~~Presidential nomination for a senior.~~
2. Board Relations
 - Committee meetings
3. Operations and resource management
 - Budget 2022-23 right on track
4. Other Staff Development
5. Curriculum
 - Implement new curriculum.
6. Field Turf
 - There is a bulge on the football field that Field Turf will be coming out to look at.
7. AD
 - Still looking for anyone to accept the AD position
 - Superintendent is interim AD as of right now.
8. Direct Deposit for all staff members (master contract).

Pre K	16	7 th	22
Kindergarten	32	8 th	22
1 st Grade	23	9 th	21
2 nd Grade	17	10 th	24
3 rd Grade	18	11 th	26
4 th Grade	21	12 th	12

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5 th Grade	19	Total	285
6 th Grade	19	Last Month	292

October	November	Difference	
\$22,724.54	\$22,837.41	\$112.87	
\$2,437,003.24	\$2,610,424.70	\$173,421.46	
\$102,834.53	\$88,323.34	-\$14,511.19	
\$120,585.14	\$118,990.46	-\$1,594.68	
\$1,152,659.70	\$453,421.83	-\$699,237.87	
\$6,831.36	\$6,824.36	-\$7.00	
\$3,842,638.51	\$3,300,822.10	-\$541,816.41	

\$100,000 has not been collected from the tribe.

Impact aid will not be reimbursed until end of next school year and it's not a certainty at this time.

Parshall High School

Enrollment:

High School: 83

Middle School: 63

Total: 146

Attendance: August 17 through October 13, 2022 - 40 Days

4.8% Perfect Attendance: 7/145

37% Regular Attendance: 54/146 - Missing two or less days

26% At Risk Attendance: 38/146 - Missing 2.1 through 3.9 days

25% Chronic Attendance: 36/146 - Missing 4.0 through 7.9 days

12% Severe Chronic: 18/146 - Missing more than 8 days

Best Attendance for the month of October: Tie between seniors and sixth grade.

Attendance: Aug 17 through November 3, 2022 53 Days

3% Perfect Attendance: 4/146

36% Regular attendance: 53/146

27% At Risk Attendance: 39/146

23% Chronic Attendance: 33/146

14% Severe Chronic: 21/146

Family Engagement:

August 15, 2022 - High School Middle School - Open House

September 26, 2022 - FASFA Parent Night

September 29, 2022 - Parent Teacher Conferences

October 14, 2022 - Attendance Color Run - Sponsored by TAT Victim Services

October 20, 2022 - Cornball Making - High School Commons

October 26, 2022 - Drum Making - High School Commons

Quarter 1: August 17 - October 19, 2022.

All grades were stored. There will not be progress reports sent out. We are continuing to push for all parents/guardians and students to use power school.

Quarter 1 Honor Roll will be out November 2, 2022

Extra - Curricular - Co- Curricular

****Parshall FFA Chapter - FFA Chapter Members returned with the 2022 National Chapter Award.**

Volleyball season is complete

XC season is complete

Girls Varsity Basketball starts November 14, 2022

Boys Varsity Basketball starts November 28, 2022

New program?

Play vs Sprots - Esports

High School Esports:

Welcome to the home for North Dakota esports. Esports is the fastest-growing sport at high schools all over the country and this page is your hub for The Peace Garden State. Let PlayVS help you build a program that's right for your school. Schedule a call today!
<https://www.playvs.com/north-dakota>

November: Native American Month

11/4/2022 - Cultural Mens Presentation

11/14 - 11/18, 2022 - Native American Week

Assessments:

ASVAB - Oct. 7

Pre-ACT - Nov. 1 - (20 Students participated)

Individual Education Plan Meetings - All teacher say

Goals:

Long Term: 2022-2023

All staff will be on board with attendance initiative.

- Letters were sent out putting students into categories.
- Teachers have improved on entering attendance hourly.
- Attendance Data will be collected on October 13, 2022.
- Monthly attendance percentage presented at board meeting.
- Teachers have used "We Strive for 5" in hallways and classrooms.
- Would like to improve on attendance meetings with families.

Increase daily attendance average over the course of the 2022-2023 school year. This will be implemented by teachers entering attendance period by period. Attendance team will review attendance data quarterly. All stakeholders will be informed of attendance initiatives through social media, flyers, letters, and family engagement events. #westriveforfive

Short Term:

November:

- Inform staff of the process of Cognia
- Complete ELLOT Training
 - Complete 15 ELLOTS
- Collect all Data sources for Cognia consultant.

October:

- ~~Complete 4 teacher evaluations in the month of October.~~
- ~~Provide resources for the Tools4Trade Event.~~

Follow up on September goals:

Complete one teacher evaluation in the month of September.

Complete ten walk throughs in the month of September.

- ~~Continued from August: Have forty percent of parents/guardians and students using and logging on to powerschool.~~

The PowerSchool System will be updated and run with an appropriate schedule.

- ~~Classes have been adjusted and updated into power school.~~

Have forty percent of parents/guardians and students using and logging on to powerschool.

- ~~Middle School Students have login credentials and have been checking power school in math class. Thank you Mrs. Hoff~~
- ~~All staff certified and positions filled. Completed~~

All teachers will follow no food and drink, except water in classrooms.

- ~~Teachers/Staff are doing excellent in keeping food out of the classrooms.~~



Elementary Principal Report - as of November 3, 2022

1. Short Term Goals:

- ~~Working on HB1388 regulations/report~~
- Focus on attendance improvements - thrilled
- ~~Find solutions to our PK bathroom issues~~
- Evaluations and observations (completed by Veteran's Day)
- CHAMPs training - staff requested - so far 17 signed up
- Cognia beginning stages - start ELEOT teacher observations

2. Staffing Changes and Concerns:

- Three teachers need their Praxis completed and passed
- Four need to take additional classes
- Enrollment Numbers: as of November 3 - Total 146 students
PK (16) K (32) 1 (23) 2 (17) 3 (18) 4 (21) 5 (19)

3. Attendance:

- 21-22 Attendance overall 88%
- This September - every class was in the 90's
- This October - we took a hit - but also had one of the highest classes yet at 95.2 and overall we were at 91.2 for the month
- Attendance so far **this year** (53 days) - as of Nov 3 (91.3)
- PK - 89.6 (-1.2)
- K - 89.5 (-1.1) 3 - 94.1 (+0.5)
- 1 - 89.7 (-2.0) 4 - 91.5 (+0.2)
- 2 - 93.6 (-0.1) 5 - 92.1 (-0.2)
- **17 students now with perfect attendance (-24)**
- Attendance categories for year as a whole:
 - Regular attendance - 57 students - 39.04% (-)
 - At Risk attendance - 39 students - 26.71% (+)
 - Chronic attendance - 38 students - 26.03% (+)
 - Severe Chronic attendance - 12 students - 8.22% (+/-)
- **As of Nov 3 - we had 34.25% (+4.46) of student body considered Chronic or Severe Chronic attendance**

4. HB1388 - Science of Reading

- ~~Report done~~
- Planning process of more PD for staff - Going to have to take a back seat for a bit until Cognia done

5. Family Engagement

- #5 - Title 1 Reading Night (REQUIRED) *"Thankful for Reading"* - November 17 @ 5:30 - 7:30pm
- #6 - Annual Thanksgiving Dinner - November 23

6. Upcoming Trainings:

- ~~All Staff PK-5 including paras and sped:~~
 - ~~Phonics Aug 8/9~~
 - ~~Amplify CKLA Aug 10~~
- ~~Sept 12 - Renaissance Assessment Data - All staff~~
- ~~Sept 21 - Title 1 (Bismarck) - Wheeling/Clausen~~
- ~~Sept 28 - NDCEL Principal Bootcamp (Bismarck) - Wheeling~~
- ~~Oct 5pm/6/7 - ND Sp.Ed Conference (Bismarck) - Wheeling/Monton/Hulme/Folden~~
- ~~Oct 11 - Cognia Conference (5-yr Review) - Bismarck - Wheeling/Krueger~~
- ~~Oct 20-21: NDCEL Fall Conference (Bismarck)~~
- Oct 31 - COGNIA: ELEOT teacher observation training (online 3 hours)
- Nov 1 - 504 training (online 3 hours) - Krueger/Wheeling

NOTICE

This is a policy template. This template must be compared to your existing board policy. If the board wants to adopt the template in its entirety, they must make a motion to rescind the district's existing policy first (one reading) and then adopt the template. If your board wishes to adopt portions of this template, they must incorporate those changes into their existing policy prior to review. The board must make a motion to amend the template. Adopting and amending policy requires two readings unless an expedited is deemed necessary by the board per policy BDA. More information on the Policy Adoption Process can be found on the Policy Services website or by contacting the NDSBA office at 1-800-932-8791.

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METHOD OF FILLING A BOARD VACANCY

The Parshall School Board must fill by appointment or special election any vacant seat on the board. A vacancy may exist for any reason set forth in NDCC § 44-02-01 and must be filled within 60 days from the time the vacancy occurs. Upon receiving notice that a vacancy exists, the Business Manager shall notify the County Superintendent.

The Board may fill the vacancy through the selection process outlined herein. If the Board chooses not to utilize this selection process, it must either appoint an individual to fill the vacancy by taking action at a regular or special meeting with a simple majority vote or call for a special election to fill the vacancy. The Business Manager shall certify any appointment made by the Board to the County Superintendent of Schools.

Notice

If the Board chooses to fill the vacancy through a selection process, the Superintendent shall publish notice of the vacancy and information on the application process as directed by the Board. The Board shall establish an application period, which shall not be less than 2 weeks nor more than 4 weeks and shall have clearly stated beginning and closing dates. The Board shall select a committee to review applications and make recommendations to the Board at the next regular or special meeting called for that purpose.

Interested individuals shall be required to complete an Application for Board Position. This application is subject to North Dakota open records laws and will be supplied to each board member.

Should the Board fail to receive any qualified applications for the board vacancy by the application deadline, the Board President/Superintendent shall identify a candidate or candidates for board appointment, and the Board shall convene at an open meeting to select the finalist using the procedure below.

Selection Process

At the next regular meeting of the Board or at a special meeting called for that purpose, the Business Manager shall report all candidates by name. The Board shall vote on the final pool of candidates through a roll call vote. The candidate receiving the simple majority of votes shall fill the board vacancy.

In the event of a tie, the Board will recast their votes by roll call vote, voting only on the candidates who were tied. Should a stalemate exist after the Board has voted 2 times, the Board shall table the appointment process until the next regular or special meeting called for that purpose. Should a stalemate exist after 60 days, the Board shall initiate the proceedings for holding a special election to fill the board vacancy.

Commencement of Duties

The newly appointed/elected board member shall be seated at the next board meeting of the Board following their appointment/election. The appointed/elected board member shall execute the Oath of Office in accordance with the deadline in law. A board member thus appointed/elected shall serve until the next regular board election of the Board and until a successor is elected and qualified.

The same orientation procedures shall apply for any appointed member as for a regularly elected member.

Complementing NDSBA Templates (may contain items not adopted by the Board)

- BBC-E, School Board Application Form
- BEB, New Member Orientation

End of [Name of District] Policy BBC.....Adopted:

[11/20]



PUBLIC SCHOOL DISTRICT TUITION AGREEMENT
NORTH DAKOTA DEPARTMENT OF PUBLIC INSTRUCTION
OFFICE OF SCHOOL FINANCE AND ORGANIZATION
SFN 50013 (08-07)

Type of Agreement
☐ District Paid Tuition
☐ Parent Paid Tuition
☐ No Charge

School Year 2022-20__

It is hereby agreed that the students listed below who are residents of

Name of Resident Public School District

Mea Loraine Preston (Newtown)

Address

815 College Dr Apt 18D Newtown ND

Shall be admitted to and educated by

Name of Admitting Public School District

Parshall Public Schools

Address

601 N Main St Parshall, ND 58770

The tuition charged by the admitting district shall be as follows:

Name of Student	Grade	Amount of Tuition *
Mea Preston	ninth	
Name of Student	Grade	Amount of Tuition *
Name of Student	Grade	Amount of Tuition *
Name of Student	Grade	Amount of Tuition *
Name of Student	Grade	Amount of Tuition *
Name of Student	Grade	Amount of Tuition *
Name of Student	Grade	Amount of Tuition *
Name of Student	Grade	Amount of Tuition *
Name of Student	Grade	Amount of Tuition *
Name of Student	Grade	Amount of Tuition *
		Total Tuition Due **

Admitting District Board President Signature	Date	Admitting District Business Manager Signature	Date
Resident District Board President Signature (if applicable)	Date	Resident District Business Manager Signature (if applicable)	Date
Parent or Guardian Signature (if applicable)			Date

* Enter the amount of tuition from the Worksheet for Calculating Tuition (SFN 50014) or enter \$0.00 if there is to be no tuition charged. (NDCC Section 15.1-29-13 outlines when tuition must be charged and when tuition may be waived).

** The amount of tuition charged must be reduced by actual Foundation Aid payments received and by any school taxes paid to the admitting district by the parent or guardian of an admitted pupil in accordance with NDCC Section 15.1-29-12. Payment of tuition must be made in accordance with NDCC Section 15.1-29-07 or Section 15.1-29-13.

Transportation*** provided by: (Please check appropriate box)

Resident District <input type="checkbox"/>	Admitting District <input type="checkbox"/>	Not Provided <input type="checkbox"/>
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*** Districts electing to educate students in other districts are also required to pay transportation costs. (NDCC §15.1-29-03 effective August 1, 2005.)



OPEN ENROLLMENT APPLICATION
NORTH DAKOTA DEPARTMENT OF PUBLIC INSTRUCTION
OFFICE OF SCHOOL FINANCE AND ORGANIZATION
SFN 19378 (rev. 08-07)

Parent/Guardian Information

Parent/Guardian Name (Last, First, M.I.) <u>Wadesma Danielle E</u>		
Parent/Guardian Address <u>815 College DR Apt D18 Newtown ND 587</u>		
Home Telephone <u>503/507-6911</u>	Work Telephone	Deadline waiver requested because you have moved? (See reverse) <input type="checkbox"/> Yes <input type="checkbox"/> No

Student Information

Student Name (Last, First, M.I.) - List only one student per application <u>Preston Mia L</u>	Does this student have a disability? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Specify disability: _____	
School Currently Attending (if different from resident school district) <u>Sprague High School</u>	Date of Birth <u>03-05-08</u>	Current Grade Level <u>9</u>
List reason(s) for requesting open enrollment (OPTIONAL) <u>Move</u>	Application Type: <input type="checkbox"/> Family <input checked="" type="checkbox"/> Individual	

School District Information

Resident School District Name <u>Salem K12</u>	City in Which Resident School District is Located <u>Salem, OR</u>
Admitting School District Name	City in Which Admitting School District is Located

The above information is true and correct to the best of my belief and knowledge.

Signature of Parent/Guardian 	Date <u>10-24-22</u>
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Return this application to the board of the admitting district and file a copy of the application with the student's district of residence.

Date and Time Application Received by Admitting District

Date Application Received	Time Application Received (Indicate AM or PM)	Signature School District Representative
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Admitting District Approval/Disapproval

Following review of this application for open enrollment, and with due consideration to the laws and rules applicable to open enrollment, and to the criteria of this district which have been developed for open enrollment, this application is hereby (check one):

- ☐ **Approved** After action has been taken, this application must be immediately sent to the resident district, one copy sent to the parent/guardian within five days, and one copy kept in the files of the admitting district.
- ☐ **Disapproved** After action has been taken, this application must be sent to the parent/guardian within five days, one copy sent to the resident district, and one copy kept in the files of the admitting district. The application was disapproved for the following reason(s):

Signature of School Board President	Date
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