



Robbinsville Public Schools

155 Robbinsville Edinburg Road
Robbinsville, New Jersey 08691
(609) 632 – 0910 (2281) (2282)
(609) 371-7964 FAX

Central Registration Office

ACCEPTABLE FORMS OF PROOF OF RESIDENCY

Proof of Residency **MUST** be submitted at the time of enrollment.
If change of address, all required forms are to accompany the change of address form.

If Parent/Guardian **OWNS** the home at least ONE document from List A and at least TWO documents from List C are required.

If Parent/Guardian **RENTS** the home at least ONE document from List B and at least TWO documents from List C are required.

If a **HOST FAMILY** or **OTHER CIRCUMSTANCE** please call the Registration Office for further information.

LIST A

- Closing Paperwork (Closing Disclosure)
- Copy of Latest Mortgage Payment
- Copy of Latest Tax Bill

PLEASE NOTE: DEEDS ARE NOT ACCEPTED

LIST B

- Copy of Current Lease that lists ALL parties residing in the home
 - If ALL names to not appear on the current lease an Affidavit of Landlord is required. This affidavit can be accessed through the District website under the Registration tab. Please note this affidavit **MUST** be notarized.

LIST C

- Utility Bill (i.e.: electric, gas, water, phone, internet)
- Current Pay Stub
- Voter Registration Card
- Photo Driver License (change of address sticker on D.L. not acceptable)
- Vehicle Registration
 - If change of address sticker is adhered other documentation may be requested