

North Judson-San Pierre Board of School Trustees
Public Hearing & Regular Board Meeting
Central Office Board Room
Tuesday, September 21, 2021

The North Judson-San Pierre Board of School Trustees met for a Public Hearing and Regular Session on Tuesday, September 21, 2021, at 5:30 P.M. in the Central office Board Room. Board President Derrick Stalbaum called the meeting to order at 5:30 P.M. The Board members present were Vice President Jeri Brewer, member Jim Menis, and member Cameron Stalbaum. Secretary Sandra Kersting Rudd was absent. Others present were Superintendent Dr. Annette Zupin and Business Manager/Treasurer Dalton Tunis. A copy of the list of patrons attending the meeting is on file at Central Office.

The meeting opened with the Pledge of Allegiance.

Public Hearing-Teacher's Compensation

Mr. Stalbaum opened the Public Hearing for Teacher's Compensation at 5:30 P.M. There was no public input. Mr. Menis made a motion to adjourn the Public Hearing at 5:32 P.M. Mrs. Brewer seconded the motion, motion passed 4-0.

Consent Items

Mrs. Brewer made a motion to approve the minutes from the August 17, 2021, Minutes of a Budget Adoption and a Regular Meeting as presented. Mr. C. Stalbaum seconded the motion; motion passed 4-0. Mr. Menis made a motion to approve the Personnel Recommendations as presented. Mr. C. Stalbaum seconded the motion; motion passed 4-0. Mr. C. Stalbaum made a motion to approve the financial reports and claims as presented. Mrs. Brewer seconded the motion; motion passed 4-0.

Approved personnel:

NAME	POSITION	RECOMMENDATION
Dawn Garcia	Custodian-replacing Jennifer Harrison	Recommended to Hire
Courtney Brown	Substitute Teacher	Recommended to Hire
Ashley Heims	Substitute Teacher	Recommended to Hire
Cynthia Homan	Cafeteria Worker	Recommended to Hire
Shelley Stonecipher	Elementary School Counselor	Resignation
Gill Knip	Bus Driver- Bus 11	Resignation
Lillie Mae Shepherd	Bus Aide	Resignation
ECA POSITIONS		
Lauren Yacks	Jr-Sr High School FFA Sponsor-replacing W. Cross	Recommended to Replace
Amy Berkshire	Jr-Sr High School Academic Spell Bowl Coach-replacing A. Lawson	Recommended to Replace
Adam Metzger	Volunteer Middle School Assistant Football Coach	Recommended to Volunteer
Katrina Harper	SIC Committee Chairperson-replacing Amie Clemons	Recommended to Replace
Bethany Benson	10 th Grade Class Sponsor-replacing J. Sommerville	Recommended to Replace
Amie Clemons	SIC Committee Chairperson	Resignation

Approval of Johnson Controls Contract

Dr. Zupin presented the Johnson Controls Contract and the renewal of the York Chiller Maintenance Agreement. Identifying energy savings opportunities, reducing future repair costs, extending asset life, ensuring productive environments, promoting health and safety, and comprehensive and operational inspection.

Mrs. Brewer made a motion to approve the Johnson Controls Contract as presented. Mr. Menis seconded the motion; motion carried 4-0

Approval of Repairs to High School and Middle School Chiller

Dr. Zupin discussed the issues with High School and Middle School air conditioning units this summer/fall, repairs by Johnson Controls, timing and urgency means this is a ratification as work has been completed. Mr. C. Stalbaum made a motion to approve Repairs to High School and Middle School Chiller as presented. Mrs. Brewer seconded the motion; motion carried 4-0

Approval of Repair to Middle School Gym

Dr. Zupin discussed the Middle School stage and floor damage. Noting there is nothing structural and nothing critical but if left uncorrected, could cause damage from water penetration. Recommending joint reinforcement and expansion joints as well as masonry work in the gym. Adams Masonry will perform work at the end of September and Fanning and Howey will be overseeing the repairs. Mr. C. Stalbaum made a motion to approve Repair to Middle School Gym as presented. Mr. Menis seconded the motion; motion carried 4-0

Approval of TAG Policy

Dr. Zupin informed of the Teacher Appreciation Grant (TAG), informing the stipend paid annually to teachers who are rated effective or highly effective is usually paid out in December. Mr. Menis made a motion to approve TAG Policy as presented. Mrs. Brewer seconded the motion; motion carried 4-0

COVID-19 Review Plan

Dr. Zupin shared the COVID-19 Review Plan, pointing out the plan was approved in July and the only thing we have changed is to add “fully” to the vaccinated part of the plan. Virtual learning is not an option this year, masks are optional, and we will follow the CDC, IDH guidelines for contact tracing and quarantine. Active positive cases from 9/18/21 through 9/24/21 are 3 cases. Total positive cases since 8/11/21 are 19 cases.

First Reading - NEOLA

The First Reading of NEOLA Policies involved Non-discrimination and anti-harassment policies, which will correlate with Title IX Policies, noting change in verbiage, correct terminology, and repeated procedures and processes. Employee Policies including anti-nepotism provisions and non-fraternization provisions. Controversial issues reminding teachers of not expressing personal opinions in class. Property, inventory, accounting systems for capital assets, accountability using Federal Grants, the application process, financial management, procurement, inventory management, time and effort accountability as well as ensuring Federal Funds are being spent wisely.

Update on Financial Diligence

An update on Financial Diligence measures, including employee health insurance, School Liability Insurance, Bank of Depository, and Financial Advisor were discussed as well as a look at initiatives to reduce costs such as lawn service, snow removal, training, service agreements as well as utilizing centralized procurement sources such as NIESC, CIESC, and Source Well.

Update on Budget

Dalton stated that the Budget Adoption meeting at Starke County Council was last night at 5:30 p.m. The NJ-SP Budget was adopted for a total budget of \$12,822,044.

Superintendent's Report

Dr. Zupin reported that the bus garage is substantially complete, the elementary project academic areas are on schedule, even a little ahead of schedule and the new gym is behind schedule due to material supply and roofing material. Fall Break will be October 18 through October 22.

Other

There was no other business.

Recognition of Visitors

No one commented.

Adjournment

Mrs. Brewer made a motion to adjourn the meeting at 5:56 P.M. Mr. C. Stalbaum seconded the motion; motion passed 4-0.

_____ Derrick Stalbaum, President

_____ Jeri Brewer, Vice President

ABSENT

_____ Sandra Kersting Rudd, Secretary

_____ Jim Menis, Member

_____ Cameron Stalbaum, Member