

# **District Network Upgrade**

**South Panola School District**

# Table of Contents

<b>PURPOSE AND TERMINOLOGY .....</b>	<b>4</b>
LOCAL CONTACT & SCHEDULE .....	5
SCHEDULE OF EVENTS .....	5
INQUIRIES .....	5
BASIS OF AWARD .....	5
<b>GENERAL CONDITIONS.....</b>	<b>7</b>
01. Location of Sites .....	7
02. Scope of Work .....	7
03. Protection in General .....	7
04. Change in Contract .....	7
05. Existing Conditions .....	7
06. Insurance.....	8
07. Workmanship.....	8
08. Warranty.....	8
09. Financing.....	9
10. Application for Payment .....	9
11. Addenda.....	9
12. Proposal Submittal.....	9
13. Proposal Withdrawal .....	10
14. Vendor's Qualifications .....	10
15. Stored Materials .....	10
16. Specifications .....	10
17. Time of Completion .....	10
18. Accident Prevention .....	10
19. Contract Form .....	10
20. Indemnification .....	11
21. Vendors' Representative .....	11
22. The District Regulations .....	11
23. Governing Law .....	11
24. Comprehensive Reference List .....	11
25. The Districts Reserved Rights .....	11
26. Proposals.....	12
27. Variation in Quantities and Configuration .....	12
28. Terms of Payment .....	12
29. Turnkey Solution .....	12
30. Term of Contract and E-Rate Subsidies (Contract minimum of 24 months, option for 36 months).....	12
<b>DETAILED SPECIFICATIONS.....</b>	<b>13</b>
NETWORK SWITCHES .....	15
<b>DISTRICT RESPONSIBILITIES .....</b>	<b>16</b>
ACCESS FOR INSTALLATION .....	16
HEATING/COOLING .....	16
INSPECTIONS .....	16

ELECTRICAL .....	16
DELAY IN WORK.....	16
<b>VENDOR RESPONSIBILITIES.....</b>	<b>17</b>
PROVISION.....	17
FIREWALLS.....	17
CEILING TILES .....	17
IDENTIFICATION .....	17
PERMITS.....	17
DAMAGE .....	17
INSTALLATION.....	17
TEST AND INSPECTIONS .....	17
COMPLETION NOTIFICATION.....	17
DEFECTS.....	17
THE DISTRICT CONTACT.....	18
CLEANUP .....	18
SUBCONTRACTORS.....	18
TESTING .....	18
DRAWINGS .....	18
WARRANTY.....	18
CODES, STANDARDS, AND ORDINANCES .....	18
SAFETY.....	18
PATENTS AND ROYALTIES.....	19
USAC CERTIFICATIONS.....	19
INDEMNIFICATION .....	19
<b>EVALUATION.....</b>	<b>20</b>
<b>PROPOSAL SUBMISSION FORM .....</b>	<b>21</b>
BES WORKSHEET .....	22
BIS WORKSHEET.....	23
BMS WORKSHEET .....	24
BJHS WORKSHEET .....	25
POPE WORKSHEET .....	26
SPHS WORKSHEET.....	27
DO WORKSHEET.....	28
SIMILAR PROJECT EXAMPLES AND REFERENCES .....	29
SITE VISIT FORM .....	30

## **Purpose and Terminology**

### **SUBJECT:**

This RFP is for a District Wide upgrade and expansion of wired infrastructure. SPSD has a substantial investment in its existing infrastructure and hopes to continue utilization thereof with any / all upgrades and expansions. This project will primarily replace existing network switches, as well as add additional switches where necessary. Presently, SPSD owns Aruba, Brocade/Ruckus, and HPE (Comware) switches, with which all equipment proposed by a vendor should be 100% compatible. All proposed equipment must also work with existing software and systems in place, primarily, but not limited to, PacketFence, which is used for Network Access Control.

### **PURPOSE:**

Proposals are being sought by South Panola School District for the purposes of securing the most suitable and cost-efficient way of upgrading and expanding its network infrastructure.

### **BACKGROUND:**

The purpose of this RFP is to explore various options currently supported through the E-Rate program. The district wishes to explore various contract purchasing options.

### **Terms used throughout this RFP**

<b>USAC</b>	- Universal Service Administrative Company
<b>SPAC</b>	- Vendor Annual Certification
<b>SPIN</b>	- Vendor Identification Number
<b>The District</b>	- SPSD: South Panola School District

### **This RFP package consists of the following sections:**

- I.** General Conditions
- II.** Detailed Specifications
- III.** District Responsibilities
- IV.** Vendor's Responsibilities

## Local Contact & Schedule

### Proposal Forms:

Send sealed proposals and supporting documentation to:

Mrs. Rebecca Rivers  
Director of Finance and Business Operations  
209 Boothe Street  
Batesville, MS 38606

Sealed proposals must be clearly marked "District Network Upgrade".

### **Do Not Fax or Email Proposals!**

Proposals will be received by South Panola School District at the address above until the date later listed in our Schedule of Events. Proposals must be received by mail or hand delivery before the closing time. Courier delays are not an acceptable excuse for deliveries made past the deadline.

### Schedule of Events

Event	Date(s)
Release of RFP to Vendors	September 20, 2024
1st Newspaper Bid Notice	Wednesday, September 25, 2024
2nd Newspaper Bid Notice	Wednesday, October 2, 2024
Site Visit Begins (Mandatory)	October 10, 2024 – 10 a.m.
Deadline for Submission of Proposals	October 22, 2024 – 9 a.m.
Opening of Proposals @ 209 Boothe Street	October 22, 2024 – 9:01 a.m.
Evaluation of Bids	October 23 – October 31, 2024
Recommendation to the School Board	November 1, 2024
Award Project to Vendor sign Contract	November 4-5, 2024

### Inquiries

All correspondence and inquiries regarding this RFP must be sent via email to Mr. Jeff Eubanks, [jeubanks@spanola.net](mailto:jeubanks@spanola.net).

If a vendor does not receive a response within 48 hours, it is the responsibility of the Vendor to call Mr. Jeff Eubanks at 662-563-6051 to confirm email receipt.

All questions and answers will be posted on the proposal website at <https://www.spsd.k12.ms.us/Page/7080>.

### Basis of Award

1. E-Rate approval by USAC.
2. Provider must have a current USAC SPAC
3. References of at least (3) contracts of similar or greater application size and complexity.
4. Vendor must be able to secure any necessary permits if needed.

**5. Vendor MUST complete the MANDATORY SITE VIST.**

NO PROPOSALS WILL BE ACCEPTED FROM VENDORS FAILING TO COMPLY TO THE MANDATORY SITE VISIT.

## **General Conditions**

The following are the general conditions for the work to be performed as outlined in the Detailed Specifications.

### **01. Location of Sites**

The location of the work is on property owned by The District.

### **02. Scope of Work**

It is understood that, except as otherwise specifically stated in this RFP, The Vendor shall provide and pay for all materials, labor, tools, equipment, transportation, temporary construction of every nature and all other services and facilities of every nature whatsoever, necessary to execute, complete and deliver the work within the specified time. Licenses necessary for the execution of the work shall be secured and paid for by The Vendor.

Any work necessary to be performed after regular working hours, on weekends or legal holidays, shall be performed without additional expense to the District, unless the weekend or holiday work is due to a delay caused by the District.

### **03. Protection in General**

The Vendor shall protect all buildings, furniture, equipment, personal items, trees, shrubs, lawns and all landscaping on school property from damage. Any damaged property shall be repaired or replaced at the Vendor's expense. Labor shall include all restoration (leveling, sod replacement) of grounds broken up during the installation of this network.

### **04. Change in Contract**

The District will not be responsible for any change in the work involving extra costs unless approval in writing is furnished by the Technology Director before such work is begun.

### **05. Existing Conditions**

The Vendor, in submission of this proposal, will have visited the premises of each building and will be assumed to have taken into consideration all conditions, which might affect this work. The location of network equipment will be appropriately disclosed during the site visit by The District's technical personnel. No consideration will be given to any claims based on a lack of knowledge of existing conditions. A site walk through must be attended to receive the information. The Vendor must confirm that it will attend a site visit before the date listed in the above Schedule of Events for the start of site visits. Confirmation must be done via contact with Mr. Jeff Eubanks via email at the email address specified earlier in this document.

## **06. Insurance**

Within ten (10) days after notification of award, The Vendor shall furnish to the District a Certificate of Insurance showing compliance within the following limitations:

- a. The Vendor agrees to comply with the provisions of Worker's Compensation Laws of the State of Mississippi.
- b. It shall be stated on every policy or Certificate of Insurance, as the case may be, that "The insurance company agrees that the policy shall not be canceled, changed, or allowed to lapse until ten (10) days after The District has received written notice as evidenced by the return receipt of registered mail, and it is agreed further that as to lapsing, such notice will not be valid if mailed more than fifteen (15) days prior to the expiration date shown on the policy."
- c. The Vendor shall maintain other insurance (with the limits shown below) that shall protect The Vendor and The District from any claim for property damage or personal injury, including death, which may arise out of operations under this contract, and the Vendor shall furnish the District with certificates and policies of such insurance as follows.

Below is a list of the insurance coverage that must be procured by The Vendor at its own expense. The Vendor agrees to follow instructions indicated in each case:

### *The District Protective Liability Insurance:*

Personal injury, including death, limits of \$1,000,000.00 for each person and \$1,000,000.00 for each accident.

### *Vendor's Public Liability Insurance:*

Personal injury, including death, limits of \$1,000,000.00 for each person and \$1,000,000.00 for each accident.

Property Damage limits of \$100,000.00 for each accident and \$500,000.00 for the aggregate.

## **07. Workmanship**

All work shall be performed in a professional manner. Personnel from The District may observe the work procedures and workmanship of the Vendor, but such observation will not relieve the Vendor from any responsibility of performance or constitute acceptance of the work performed.

## **08. Warranty**

The Vendor shall furnish a written warranty that describes the services proposed under these specifications. It is understood that the Vendor is not responsible for the warranty/function of existing equipment already installed at the schools. However, limited troubleshooting of existing equipment or cabling will be provided by the Vendor free of charge to determine if the existing equipment or cabling can be reutilized. The Vendor must also show proof that their employee(s) are certified to install the proposed cabling components and electronic equipment, as assurance that a warranty can be provided.



## **09. Financing**

The Vendor will provide a binding contract to The District for submission to the Schools and Libraries Division. After notification of award from the Schools and Libraries Division, The Vendor will receive a Purchase Order for the products and services for which The Vendor will be responsible as a result of this RFP. This Purchase Order will show the amount that is the responsibility of the local school system. The issuance of any purchase order will be contingent upon approval by USAC. Complete payment to the Vendor will be subject to the rules of the Schools and Libraries Division (SLD). After notification by the Schools and Libraries Division (USAC Fund Administrator) of the acceptance of the Contract, the contingency will be removed and the Purchase Order will be submitted to the Vendor in accordance with the rules and regulations of the SLD.

## **10. Application for Payment**

All applications (invoices) for payment shall be submitted to The District according to the USAC regulations. The Vendor must submit a Vendor Invoice for processing of the discounted portion of the bill.

## **11. Addenda**

Any addenda issued after the issue of this RFP shall be delivered to all parties who complete or have completed the mandatory walkthrough within 24 hours of issuance or upon completion of the walkthrough.

If any questions arise within the RFP documents, the Vendor may submit to the District, written request for interpretation. Any interpretation of documents will be made by addendum to the RFP. Copies of any addendum will be mailed or delivered to each that has completed the mandatory site visit. The District will not be responsible for any other explanation or interpretations. The District reserves the right to reject any or all proposals and waive technicalities and informalities.

## **12. Proposal Submittal**

In order to be eligible for submission of a proposal, the Vendor must complete a site visit to all locations in the proposal. Any submissions submitted by a company that has not completed a site visit will be returned unopened.

Two copies of the proposal and two copies of the other required documentation must be sent in a sealed envelope clearly marked with the words “District Network Upgrade” to the address noted earlier in this document. All proposals will be opened at South Panola School District Central Office, 209 Boothe Street, Batesville MS on the date specified in the Schedule of Events.

Due to the nature and diversity of the proposals, a significant amount of time may be required to determine which proposal provides the best option for The District. The possibility is that the best option will involve district purchased equipment that may or may not be E-Rate eligible or may or may not be part of this proposal which could delay the evaluation process. The evaluation process will complete when the District has determined which proposal is best based on all factors.

### **13. Proposal Withdrawal**

A proposal cannot be withdrawn after it is filed, unless the Vendor makes a request in writing to The District prior to the time set for the opening of submitted proposals. The District will accept no proposals after the deadline for submission of proposals, nor will it allow for withdrawal after a proposal has been opened.

### **14. Vendor's Qualifications**

The Vendor must provide proof of registration with the (SLD) for reimbursement under E-Rate guidelines for Priority One Services. If The Vendor fails to file the appropriate forms with the SLD or fails to receive an SLD Vendor Number, The District is not responsible for the discounted portion of The Vendor's bill. The Vendor must generate an invoice for the USF portion of the bill in accordance with SLD regulations. The Vendor is responsible for supplying SLD SPIN with the proposal.

The Vendor must hold a General Contractors License in the State of Mississippi. A legible copy of the license must be attached and noted.

It is preferred that the Vendor has been in business for at least 5 years. A legible copy of incorporation papers must be attached and noted. Vendors must give examples of experience with installation of similar projects that have equal broadband connectivity.

Vendor must give examples and contact information for at least three such installations.

### **15. Stored Materials**

Any materials stored on job site shall be the Vendor's responsibility.

### **16. Specifications**

Complete specification details for all products being proposed must be provided as part of the RFP response package (proposal).

### **17. Time of Completion**

Work must be completed and operational by the date in the Schedule of Events, presuming the Vendor is selected, contract signed, and E-Rate forms are submitted by the district, in a timely manner.

### **18. Accident Prevention**

Precautions shall be exercised at all times for the protection of persons (including employees and students) and property and hazardous conditions shall be guarded against or eliminated. The District or the building principal will determine what constitutes a hazardous condition on any campus and the Vendor will be responsible for rectifying the issue to the satisfaction of The District.

### **19. Contract Form**

Upon Contract award and a binding contract signed, the standard written Purchase Order form will be issued to the successful Vendor. Issuance of the Purchase Order will be contingent upon USAC acceptance and funding of the project.

## **20. Indemnification**

The Vendor agrees to hold The District harmless and to indemnify The District for every expense, liability or payment arising out of or through injury (including death) to any person or persons or damage to property (regardless of whom the owner may be of the property) of any place in which work is located arising out of or suffered through any act or omission of The Vendor or Subcontractor.

## **21. Vendors' Representative**

The District reserves the right, with sole discretion, to refuse to allow any representative of The Vendor to service the contract in any manner. In this event, The Vendor shall furnish another representative that is acceptable to The District. Examples of reasons for refusing to allow a Vendor representative to service the contract include, but are not limited to:

- Use of profanity or abusive language around any school personnel or students.
- Unclean or unkempt appearance.
- Intoxication or obvious drug use.
- Threatening behavior towards any school personnel or students.

Should the Vendor use subcontractors for portions of the work, the District reserves the right to reject any subcontractor without explanations or recourse by The Vendor or subcontractor.

## **22. The District Regulations**

The Vendor and his representatives shall follow all applicable school district regulations while on The District property, including the no smoking, no weapons, and drug free policies. No work shall interfere with school activities or environment unless the Principal or person in charge gives permission. All Vendor personnel shall be easily identified by the use of identification badges and uniforms or shirts with The Vendor's logo clearly visible.

## **23. Governing Law**

All RFPs and related documents submitted to The District by the Vendor are governed under the laws of the State of Mississippi.

## **24. Comprehensive Reference List**

All references should include: a contact person, dates of work, mailing address and telephone numbers.

References must include three (3) or more references of contracts of similar or greater application size and complexity within the USA.

## **25. The Districts Reserved Rights**

The District reserves the right to:

- a. Give full and proper consideration to the service, reputation, product knowledge, and experience of all companies presenting proposals, and to disqualify any such Vendor it deems unqualified to provide the services requested.
- b. Reject any and all proposals if deemed necessary.
- c. Accept any alternative proposal believed to be in the best interest of the district
- d. Waive any formality in the proposal submission.
- e. Cancel any awarded proposal if the service proves unsatisfactory.

## **26. Proposals**

Proposals are to include the furnishing of all materials, equipment, maintenance, shipping costs, delivery, installation, drawings and the provision of all labor and services necessary or proper for the completion of the work as may be otherwise expressly provided in the contract documents. The District will not be liable for any costs beyond those proposed herein. Please be advised that public schools are specifically exempted from the payment of Mississippi Sales Tax. In case of discrepancy in computed proposal prices, the unit price shall govern and the total price shall be revised accordingly.

## **27. Variation in Quantities and Configuration**

The District reserves the right to modify quantity and configuration requirements. The Vendor agrees to sell The District the revised quantity of items at the unit price stated in the proposal regardless of quantity changes.

## **28. Terms of Payment**

The start of services for this project may not begin prior to dates outlined in the schedule of events section. The District will issue E-Rate Form 486 as soon as it can after the receipt of the 471 approval documentation. For the duration of the contract, payments will be made monthly in accordance with district payment policies and after the district receives an invoice from the Vendor.

## **29. Turnkey Solution**

All proposals are to provide for a turnkey solution for the installation of network equipment to upgrade the District's network for The District to employ at its option.

The District agrees to certify acceptance by location to establish an incremental performance baseline. However, the final system installation shall provide the capabilities specified in Detailed Specifications. The Vendor agrees to work with the Network Administrator and defer to their decisions regarding equipment configuration, including, but not limited to, testing the equipment and a configuration build before finalizing the configurations per device in accordance with the needs of the area the device will service.

## **30. Term of Contract and E-Rate Subsidies (Contract minimum of 24 months, option for 36 months)**

Payment for The District's networking circuits is dependent on E-Rate subsidies. The district will file for the E-Rate subsidies throughout the term of the contract. In the event that the district E-Rate subsidies were to cease, the district will notify the Vendor as to the date of the cessation and the District's will be liable only for payment for services until the time of termination. If E-Rate subsidies stop, the district will not be bound by the remainder of the contract.

## Detailed Specifications

The specifications in this section are for the provision of network switches.

The project will consist of upgrading and expanding the existing network footprint. Because of the complexity of the existing network, a district walk-through is required by any vendor who wishes to submit a bid. A detailed map of the existing network will be provided at the walk-through. The vendor will need to note the location and condition of the existing network equipment. The vendor may optionally be required to remove existing equipment to place new equipment, as necessary, if The District elects to purchase installation services. The vendor will be responsible, in such cases, for the installation of all required equipment. The vendor will be required to work with our existing network design and/or help to shape it in the direction the Network Administrator elects, including, but not limited to, existing routing and VLANs. Any new equipment must be fully integrated with The District's existing network system, inclusive of software upon which said system depends, including, but not limited to, PacketFence, our Network Access Control system. All equipment must work with existing infrastructure as well as support the changes necessary to further the capabilities of The District's network at the direction of the Network Administrator.

The network, as defined in this document, is split into three facets – Transit, Core Types 1 and 2, and Edge.

All Transit and Core switches must be proposed with dual power supplies. All switches proposed must support BGP EVPN VXLAN, as this will be something SPSP makes major usage of in the future to better secure its network and to reduce certain kinds of complexity whilst bolstering connectivity and bandwidth. Each switch must support VRFs. Each switch must support ECMP, as well as LACP. Each switch must support route leaking across VRFs. Each switch must support STP, RSTP, and MSTP. Each switch must support OSPF and BGP and be capable of running an instance per VRF. It is understood that if the reference device noted supports a certain feature, then whatever is proposed, to be equivalently capable, must support same feature. Each switch must support local management with cloud management being optional. Each switch must support terminal configuration, and not require administration via a GUI or Web-UI. Each switch, unless the reference switch mentioned fails to support such, must support multicast over the BGP EVPN VXLAN network. Each switch should support port level ACLs, VLAN ACLs, and routing ACLs. Each switch, unless the reference switch mentioned fails to support such, must support VXLAN GBP. It is allowable for Core Type 1, Core Type 2, and Transit Switches to be incapable of 802.1x and MAC-AUTH, but all other switches must be capable of doing so and integrate with The District's current PacketFence implementation in doing so. Each switch, assuming it has an SFP+, QSFP+, SFP28, SFP56, or QSFP28 interface must operate with modules and cabling The District already owns.

It should be understood that all ports are to operate at their max speed when the equipment is received. If it is necessary to license a port to do so, then the license should be included in the bid.

It should be understood that when The District notes a device must support a certain feature, that doing so is inclusive of a license already being applied to access said feature, and as such, such should be included in the bid, if it is necessary to fulfill The District's definition of a device supporting the required feature.

Core switches will need a minimum of 2x 40gbe QSFP+ modules to connect to other core switches using existing single mode fiber, excepting for POPE where a 10gbe SFP+ module will be needed. All campuses, excluding pope, will connect back to the District Office's Tech Building via the aforementioned 40gbe QSFP+ modules.

Core to Edge connectivity will be over existing copper or fiber links, and when possible should use 10gbe SFP+ or better modules where existing fiber is capable of supporting such. Where possible existing copper links should be converted to single mode fiber.

## Network Switches

### 1. **Transit Switches**

Switches in this category, when proposed, must meet or exceed the following specifications:

Switch must be an Aruba 8325-32C JL626A or equivalently capable whilst remaining compatible with existing network functionality.

The switch must support the defined physical ports or greater in a 1U form factor (32 100gbe ports, minimum), all of which must be simultaneously operable.

### 2. **Core Type 1 Switches**

Switches in this category, when proposed, must meet or exceed the following specifications:

Switch must be an Aruba 8360-32Y4C or equivalently capable whilst remaining compatible with existing network functionality.

The switch must support the defined physical ports or greater in a 1U form factor (32 25gbe and 4 100gbe ports, minimum), all of which must be simultaneously operable.

### 3. **Core Type 2 Switches**

Switches in this category, when proposed, must meet or exceed the following specifications:

Switch must be an Aruba 8360-16Y2C JL703C or equivalently capable whilst remaining compatible with existing network functionality.

The switch must support the defined physical ports or greater in a 1U form factor (16 25gbe and 2 100gbe ports, minimum), all of which must be simultaneously operable.

### 4. **Edge Switches**

Switches in this category, when proposed, must meet or exceed the following specifications:

Switch must be an Aruba 6300M R8S90A or equivalently capable whilst remaining compatible with existing network functionality.

The switch must support the defined physical ports or greater in a 1U form factor (48 1/2.5/5gbe Class 8 PoE Ethernet, 2 50gbe, 2 25gbe ports, minimum), all of which must be simultaneously operable.

## **District Responsibilities**

### **Access for Installation**

The District will, during the progress of the installation, allow the Vendor and its employees' access to the premises and facilities at all reasonable hours or at such hours as The District representative and the Vendor agree upon.

The District will provide access to existing conduit or the placement of new conduit if necessary to all work locations, floors, buildings, etc., to support the media installation and provide Vendor access to these adjacent areas where and when required.

### **Heating/Cooling**

Provide heat or cooling when required and general illumination in rooms where work is to be performed by The Vendor.

### **Inspections**

Promptly make inspections when notified by the Vendor that the equipment or any part thereof, is ready for acceptance.

### **Electrical**

The District will provide all electrical needs within the district buildings.

### **Delay in Work**

It is understood that the Vendor will not be held accountable for any delays caused by The District.



## **Vendor Responsibilities**

### **Provision**

The Vendor must provide all supervision, tools, equipment, hardware and wiring materials as specified; transportation, erection, construction, unloading, inspecting, and keeping inventory as specified in attached contract documents. Whenever in the Contract the terms "provide, furnish, supply, install, etc.," can be interpreted as requiring the Vendor both to furnish and/or install materials, unless specific provisioning/installation of the materials by The District is denoted.

### **Firewalls**

Provide for the installation of all conduits and sleeves through firewalls and application of fire-stopping materials as required to meet codes.

### **Ceiling Tiles**

Provide for the removal and reinstallation of all ceiling tiles as needed. Any broken ceiling tiles will be replaced with equal or better quality of the damaged ceiling tiles.

### **Identification**

The Vendor will identify to the district any work necessitating cutting into or through any part of the building structure such as girders, beams, concrete, tile floors or partition ceilings.

### **Permits**

The Vendor shall obtain all necessary county, municipal, and/or state work/building permits. This includes any permits that may be needed to gain the right of way for outside cabling.

### **Damage**

The Vendor will be responsible for repairs of damage to the building, roads, equipment, existing cable, or property. The Vendor will promptly report to a representative of The District any such damage to the building, roads, equipment, existing cable, or property that may occur while performing work in the facilities.

### **Installation**

Install the wire, cable, and/or associated hardware in accordance with the manufacturer's specifications. All cabling and equipment shall be sufficiently labeled such that the equipment designation or purpose, interconnections and cabling endpoints can be easily determined. All labeling shall correspond with the drawings provided in during site visit.

### **Test and Inspections**

Conduct tests and inspections in the presence of a District technical representative after installation has been completed in order that The District may be assured that the requirements for the installation are met.

### **Completion Notification**

Promptly notify The District designated contact of completion of this proposed project.

### **Defects**

The Vendor will promptly correct all defects for which the Vendor is responsible.

## **The District Contact**

The Vendor must coordinate all work with The District designated contact.

## **Cleanup**

Upon completion of the work each day, the Vendor must remove all tools, equipment, rubbish and debris from the premises and must leave the premises clean and neat and in the same condition as it was found.

## **Subcontractors**

The Vendors may use subcontractors to perform work. However, all responsibilities rest with the Vendor.

## **Testing**

The Vendor will provide The District with complete detailed test results. The test results must be delivered to The District before payment.

## **Drawings**

The Vendor shall furnish, with the proposal, a complete set of drawings showing the design of the infrastructure and the interconnection of all equipment installed. The drawings will also include the location of existing electronic equipment utilized in the new installation. The drawings should indicate the speed of all links.

## **Warranty**

This system is to be provided as an E-rate funded project and requires the Vendor to provide complete maintenance and warranty the system in full.

## **Codes, Standards, and Ordinances**

All work shall conform to the latest edition of the National Electrical Code, the Building Code, and all local codes and ordinances, as applicable. ANSI/TIA/EIA-568-A and ANSI/EIA/TIA-569 shall be adhered to during all installation activities. Methodologies outlined in the latest edition of the BICSI *Telecommunications Distribution Methods Manual* shall also be used during all installation activities. Should conflicts exist with the foregoing, the authority having jurisdiction for enforcement will have responsibility for making interpretation

## **Safety**

The Vendor shall take the necessary precautions and bear the sole responsibility for the safety of the methods employed in performing the work. The Vendor shall at all times comply with the regulations set forth by federal, state, and local laws; rules; and regulations concerning "OSHA", and all applicable state labor laws, regulations, and standards. The Vendor shall indemnify and hold harmless The District from and against all liabilities, suits, damages, costs, and expenses (including attorney's fees and court costs) that may be imposed on The District because of The Vendor, subcontractor, or supplier's failure to comply with the regulations stated herein.

## Patents and Royalties

The Vendor, without exception, shall indemnify and hold harmless The District and its employees from any liability of any nature or kind, including costs and expenses for or on account of any trademarked, copyrighted, patented, or non-patented invention, process, or article manufactured or used in the performance of the Contract, including its use by The District. If The Vendor or subcontractor uses any design, device, or material covered by letters, patent, trademark, or copyright, it is mutually understood and agreed without exception that the proposal prices shall include all royalties or cost arising from the use of such design, device, or materials in any way involved in the work.

## USAC Certifications

The Vendor must be an approved USAC Vendor with a current SPIN and SPAC. It will be the responsibility of the Vendor to maintain all USAC certifications throughout the term of the contract.

## Indemnification

The Vendor shall indemnify and hold harmless The District, its agents and employees from or on account of any injuries or damages, received or sustained by any person or persons during or on account of any operation connected with this Contract; or by consequence or any negligence (excluding negligence by The District, its agents, or employees) in connection with the same; or by use of any improper material or by or on account of any act or omission of said Vendor or its subcontractors, agents, servants, or employees. The Vendor further agrees to indemnify and hold harmless The District, its agents or employees, against claims or liability arising from or based upon the violation of any federal, state, county, city, or other applicable laws, bylaws, ordinances, or regulations by The Vendor, its agents, associates, or employees.

The indemnification provided above shall obligate The Vendor to defend at its own expense or to provide for such defense, at The District's option, of any and all claims of liability and all suits and actions of every name and description that may be brought against The District which may result from the operations and activities under this Contract whether the installation operations be performed by The Vendor, subcontractor, or by anyone directly or indirectly employed by either.

The award of this Contract to The Vendor shall obligate The Vendor to comply with the foregoing indemnity provision; however, the collateral obligation of insuring this indemnity must be complied with as set forth.

## **Evaluation**

The South Panola School District Board of Trustees will award a contract based on the vendor submission that best meets the needs of the school system with regard to future growth, RFP specifications, and not necessarily the lowest price even though the price will be the priority factor. The following factors will be considered when evaluating responses:

- 55% Price of goods and services. This will be given highest priority in accordance with E--Rate rules and regulations wherein said goods and services are compliant with the RFP and fulfill all necessary conditions needed to place said into service successfully. Failure to comply to the RFP's stated needs renders pricing null and void as the product will be unacceptable for the service required.
- 10% Preference will be given for prior positive experience with The Vendor.
- 5 % Preference will be given to Mississippi based vendors.
- 10% Company provides all Services (No sub-contractors).
- 20% Integration with current infrastructure.

### Proposal Submission Form

Following this form are per building worksheets that must be completed as well. Each worksheet must be completed with detailed pricing. All equipment specified in the worksheets must meet or exceed specifications listed prior.

<b>Vendor/Company Name</b>	
<b>Corporate Address</b>	
<b>City/State/Zip</b>	
<b>Vendor Contact Name</b>	
<b>Vendor Contact Phone #</b>	
<b>Vendor Email Address</b>	
<b>E-Rate Vendor Name</b>	
<b>E-Rate Vendor ID (SPIN)</b>	
<b>Address of Mississippi Office</b>	
<b>City/State/Zip</b>	

<b>Help Desk Number</b>	
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## BES Worksheet

### Equipment

Batesville Elementary School	Mfg. & Model No. (Vendor Provided)	E-Rate Eligible (One Time) Cost/Per	E-Rate Ineligible (One Time) Cost/Per	Required Minimum Quantity (per SPSD RFP)	(Optional) Additional Quantity Suggested by Vendor
Transit Switches				0	
Core Type 1 Switches				2	
Core Type 2 Switches				0	
Edge Switches				5	

### Connectivity

Vendor listed connectivity devices	Mfg. & Model No. of equipment necessary for connectivity	E-Rate Eligible (One Time) Cost/Per	E-Rate Ineligible (One Time) Cost/Per	Required minimum quantity as specified by vendor to meet RFP minimum requirements, followed by vendor suggested quantities	Total Connectivity Cost for this site
Example(s) SFP+ QSFP+ QSFP28 SFP28 SFP56 Patch Cabling					

### Labor

Labor/Installation/Setup/Configuration	Proposed Billable Labor required for this site (in hours)	E-Rate Eligible	E-Rate Ineligible	Total Labor Cost for this site

Vendor comments and/or suggestions for installation and configuration at this site should be noted below.

## BIS Worksheet

### Equipment

Batesville Intermediate School	Mfg. & Model No. (Vendor Provided)	E-Rate Eligible (One Time) Cost/Per	E-Rate Ineligible (One Time) Cost/Per	Required Minimum Quantity (per SPSP RFP)	(Optional) Additional Quantity Suggested by Vendor
Transit Switches				0	
Core Type 1 Switches				2	
Core Type 2 Switches				0	
Edge Switches				11	

### Connectivity

Vendor listed connectivity devices	Mfg. & Model No. of equipment necessary for connectivity	E-Rate Eligible (One Time) Cost/Per	E-Rate Ineligible (One Time) Cost/Per	Required minimum quantity as specified by vendor to meet RFP minimum requirements, followed by vendor suggested quantities	Total Connectivity Cost for this site
Example(s) SFP+ QSFP+ QSFP28 SFP28 SFP56 Patch Cabling					

### Labor

Labor/Installation/Setup/Configuration	Proposed Billable Labor required for this site (in hours)	E-Rate Eligible	E-Rate Ineligible	Total Labor Cost for this site

Vendor comments and/or suggestions for installation and configuration at this site should be noted below.

## BMS Worksheet

### Equipment

Batesville Middle School	Mfg. & Model No. (Vendor Provided)	E-Rate Eligible (One Time) Cost/Per	E-Rate Ineligible (One Time) Cost/Per	Required Minimum Quantity (per SPSD RFP)	(Optional) Additional Quantity Suggested by Vendor
Transit Switches				0	
Core Type 1 Switches				2	
Core Type 2 Switches				0	
Edge Switches				14	

### Connectivity

Vendor listed connectivity devices  Example(s) SFP+ QSFP+ QSFP28 SFP28 SFP56 Patch Cabling	Mfg. & Model No. of equipment necessary for connectivity	E-Rate Eligible (One Time) Cost/Per	E-Rate Ineligible (One Time) Cost/Per	Required minimum quantity as specified by vendor to meet RFP minimum requirements, followed by vendor suggested quantities	Total Connectivity Cost for this site

### Labor

Labor/Installation/ Setup/Configuration	Proposed Billable Labor required for this site (in hours)	E-Rate Eligible	E-Rate Ineligible	Total Labor Cost for this site

Vendor comments and/or suggestions for installation and configuration at this site should be noted below.



## BJHS Worksheet

### Equipment

Batesville Junior High School	Mfg. & Model No. (Vendor Provided)	E-Rate Eligible (One Time) Cost/Per	E-Rate Ineligible (One Time) Cost/Per	Required Minimum Quantity (per SPSD RFP)	(Optional) Additional Quantity Suggested by Vendor
Transit Switches				0	
Core Type 1 Switches				2	
Core Type 2 Switches				0	
Edge Switches				16	

### Connectivity

Vendor listed connectivity devices  Example(s) SFP+ QSFP+ QSFP28 SFP28 SFP56 Patch Cabling	Mfg. & Model No. of equipment necessary for connectivity	E-Rate Eligible (One Time) Cost/Per	E-Rate Ineligible (One Time) Cost/Per	Required minimum quantity as specified by vendor to meet RFP minimum requirements, followed by vendor suggested quantities	Total Connectivity Cost for this site

### Labor

Labor/Installation/Setup/Configuration	Proposed Billable Labor required for this site (in hours)	E-Rate Eligible	E-Rate Ineligible	Total Labor Cost for this site

Vendor comments and/or suggestions for installation and configuration at this site should be noted below.

## POPE Worksheet

### Equipment

POPE Elementary School	Mfg. & Model No. (Vendor Provided)	E-Rate Eligible (One Time) Cost/Per	E-Rate Ineligible (One Time) Cost/Per	Required Minimum Quantity (per SPSP RFP)	(Optional) Additional Quantity Suggested by Vendor
Transit Switches				0	
Core Type 1 Switches				2	
Core Type 2 Switches				0	
Edge Switches				9	

### Connectivity

Vendor listed connectivity devices	Mfg. & Model No. of equipment necessary for connectivity	E-Rate Eligible (One Time) Cost/Per	E-Rate Ineligible (One Time) Cost/Per	Required minimum quantity as specified by vendor to meet RFP minimum requirements, followed by vendor suggested quantities	Total Connectivity Cost for this site
Example(s) SFP+ QSFP+ QSFP28 SFP28 SFP56 Patch Cabling					

### Labor

Labor/Installation/Setup/Configuration	Proposed Billable Labor required for this site (in hours)	E-Rate Eligible	E-Rate Ineligible	Total Labor Cost for this site

Vendor comments and/or suggestions for installation and configuration at this site should be noted below.

## SPHS Worksheet

### Equipment

South Panola High School	Mfg. & Model No. (Vendor Provided)	E-Rate Eligible (One Time) Cost/Per	E-Rate Ineligible (One Time) Cost/Per	Required Minimum Quantity (per SPSD RFP)	(Optional) Additional Quantity Suggested by Vendor
Transit Switches				0	
Core Type 1 Switches				2	
Core Type 2 Switches				0	
Edge Switches				27	

### Connectivity

Vendor listed connectivity devices  Example(s) SFP+ QSFP+ QSFP28 SFP28 SFP56 Patch Cabling	Mfg. & Model No. of equipment necessary for connectivity	E-Rate Eligible (One Time) Cost/Per	E-Rate Ineligible (One Time) Cost/Per	Required minimum quantity as specified by vendor to meet RFP minimum requirements, followed by vendor suggested quantities	Total Connectivity Cost for this site

### Labor

Labor/Installation/ Setup/Configuration	Proposed Billable Labor required for this site (in hours)	E-Rate Eligible	E-Rate Ineligible	Total Labor Cost for this site

Vendor comments and/or suggestions for installation and configuration at this site should be noted below.

## DO Worksheet

### Equipment

District Office	Mfg. & Model No. (Vendor Provided)	E-Rate Eligible (One Time) Cost/Per	E-Rate Ineligible (One Time) Cost/Per	Required Minimum Quantity (per SPSD RFP)	(Optional) Additional Quantity Suggested by Vendor
Transit Switches				2	
Core Type 1 Switches				0	
Core Type 2 Switches				2	
Edge Switches				4	

### Connectivity

Vendor listed connectivity devices  Example(s) SFP+ QSFP+ QSFP28 SFP28 SFP56 Patch Cabling	Mfg. & Model No. of equipment necessary for connectivity	E-Rate Eligible (One Time) Cost/Per	E-Rate Ineligible (One Time) Cost/Per	Required minimum quantity as specified by vendor to meet RFP minimum requirements, followed by vendor suggested quantities	Total Connectivity Cost for this site

### Labor

Labor/Installation/ Setup/Configuration	Proposed Billable Labor required for this site (in hours)	E-Rate Eligible	E-Rate Ineligible	Total Labor Cost for this site

Vendor comments and/or suggestions for installation and configuration at this site should be noted below.

## Similar Project Examples and References

### Reference 1

Name of Client/Company	
Contact Name	
Contact Phone Number	
Contact Email Address	
Description of Project	

### Reference 2

Name of Client/Company	
Contact Name	
Contact Phone Number	
Contact Email Address	
Description of Project	

### Reference 3

Name of Client/Company	
Contact Name	
Contact Phone Number	
Contact Email Address	
Description of Project	

## Site Visit Form

(Contact information for changes/updates/clarifications)

Date \_\_\_\_\_

Vendor Name \_\_\_\_\_

Contact Name \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Phone Number \_\_\_\_\_

Email Address \_\_\_\_\_

Check preferred contact method: ☐ Email ☐ Phone

Additional notes below:

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