

Junior High Computers Course Syllabus

Course Title: Junior High Computers

Grade Level(s): 8

Instructor: Ms. Kirsten Applegate
Plan Period: 1st hour
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Course Description:

Computers is a course that will build on previous skills used in everyday classes. This Course helps build a good technology foundation so students will enjoy and thrive in upper level courses and just in their daily lives. A hands on approach will be taken as students will be frequently asked to demonstrate several concepts and skills. Students will be tested over a variety of computer subjects and programs.

Topics Covered:

- Keyboarding
- Microsoft Word/Google Docs
- Microsoft PowerPoint/Google Slides
- Microsoft Excel/Google Sheets
- Microsoft Publisher
- Prezi
- Gmail
- Research

Instructional Strategies/Learning Activities:

Individual Learning: Students majority of the time will complete individual learning where they are working one-on-one on the computer, on online websites, and activities. Learning the basics of keyboarding will be individual and even some projects.

Lectures and guided practice: Lectures will be a part of some classes. Lectures will cover the new material along with examples done as a class.

Cooperative Learning: Other activities will be implanted in class as part of supplemental work for the new material and for completing mastery of the skills and programs learning.

Student Grade will be based upon:

Homework will be given as needed and when not completed during class. Projects and tests will be given every lessons unless instructed otherwise. Points will be assigned to each assignment, participation, class work, projects and tests. Scores will be based on a percentage of points earned out of points possible.

Percent (%)	Grade
96-100	A
90-95	A-
87-89	B+
84-86	B
80-83	B-
77-79	C+
73-76	C
70-72	C-
67-69	D+
63-66	D
60-62	D-
59 and below	F

Make-up work/Late work:

Each student is responsible for his/her own work. Missed work must be completed within 2 days of the day missed or before a chapter test or the points will not be rewarded.

Late homework will be accepted only up until the day of the test for that section. 25% will be taken off any homework turned in late after class.

Classroom Expectations:

1. Be responsible
2. Be respectful
3. Be courteous
4. Be cooperative
5. Be truthful