



Monday, August 14, 2023
BOARD MINUTES Study Session Meeting of the Board of School Directors

RIVERVIEW SCHOOL DISTRICT
7:00 p.m. Call to Order at 7:04
Verner Elementary Library

Dr. English started the evening by: "Good evening and welcome to our August study session meeting. I want to start with somber news. As some of you may or may not know, one of our staff members lost her husband and son in the Plum gas accident over the weekend. Let's start with a moment of silence for not just her and her family, but all of the families affected by this horrible tragedy. As you can imagine our Riverview family grieves with them." Let's start with the pledge of allegiance.

1. OPENING OF MEETING

Subject **A. Pledge of Allegiance**

ATTENDEES: Michael Smales, Ernie Tillman, Erin Schuetz, Kareem Gahed, Kevin Schuetz, Karl Kmetz, Colette Kmetz, Seth Wermager, Bridget Seery via phone.

2. PRESENTATIONS

Subject **A. Presentation(s)**

Dr. English gave outline for meeting. A study session and voting meeting tonight, followed by board interviews for our two open seats, so we will move efficiently through our agenda items. There are a number of presentations this evening. The first presentation will be of the Pennsylvania School Board's honor roll of school board service. As you know, school directors today have a more challenging job than ever before in our complex society. As unpaid volunteers, they give generously of their time all year long to help guide the education of our children. The Honor Roll is the PSBA's way of thanking these dedicated leaders, who are committed to the success of our public schools and the students they serve. Tonight we honor Dr. Maureen McClure, a long standing board member, who has served 12 years for the Riverview public schools. In recognition of ongoing school board service and the long-term contributions of individuals who bring their energy, talent and values to the guidance of youth and public education in the Commonwealth of Pennsylvania, Dr. McClure, please accept this certificate on behalf of the Riverview School District and the PA School Board Association.

1. Draw Collective -10th Street Project Updates (Alena Yevdokimova)

The next presentation is from Draw Collective, to update the board on the summer projects, and specifically, the change orders for the board to consider in tonight's voting portion of the agenda.

Overall update from Dan: he explained the colored sheets, 11 x 14 sheet, is the budget for the project that was reviewed last spring. A= anticipated total budget of construction of bond issue. Estimated 4 million and change, B item is A + B = 9.814 little over a million left last spring. Compare to where we are today. 3.9 mill + 5.1 mill = 9 mill leaves us 1 million left, still a little under budget. All numbers on the sheet is with all the changes, even with prospective changes at 10th street. All items in the spreadsheet on the 8x11 document. Most important thing to talk about the value of the changes because of the structural changes proposed Change Order value is at tenth street = \$246,328.28 is the total change order. And then total contract sum is \$3,960,581.14.

Discussion: Mrs. Garibay thanked Dan for trying to save us money. Dan said definitely trying. Contractors have been amazing and figuring out how to make sure it works. Very dangerous repair at 10th. Steel safety lines needed so that men can work in the space. Dan explained how all the changes and safety brought us to the conclusion of the roof at tenth. Possibly come back in October to follow up, will need to prepare and bid by then for next summer schedule. Hopefully present a couple of schedules.

2. Education Back to School Updates

Since this is an education meeting, we ask our administrators to give a brief update on the start of the school year, including our buildings and grounds and IT director. Let's start with the Jr-Sr HS tonight. Verner Elementary. 10th Street. Mr. Rizzo, with technology, and last but not least, Mr. Ruff, on buildings and grounds. Thank you, administrators, for your hard work in getting our schools and district ready for another exciting school year.

JR SR HS – Mr. Hewitt mentioned in the final stretch, counselors in tomorrow, 15 new students this summer and a couple more in the wings. 7th grade breakfast/orientation is on Wednesday. 2 long term subs this year, new teacher orientation on Friday, iReady and keystone data ready for teachers for their CIP's. Program of studies updates down the road. Sports started today, band camp last week. Band camp Pie night on Friday 18th at 6:30.

Verner: Dr. Monroe stated: 163 students, new specials STEAM class for 5th and 6th by Mrs. Favo. SWPBIS is back. Kindergarten orientation is Aug 22nd. Need building subs and paras. 22 kindergarteners this year.

Tenth: Mr. Zolkowski stated: 392 students – most ever in Dr. Zolkowski tenure, 26 new students without K. 3 sections of every grade except 5th. Welcome back Mr. Perrino. New Long Term Subs Emily Rosen and Larissa Lauer and hopefully Mrs. Sullivan. Excited about STEAM. WOW week is scheduled: Week of Welcome. New family orientation on Friday at 11. Back to school food truck on Tuesday the 22nd. KONA ice by PTO. Kindergarten meet the teacher on 22nd at 4:00, Popsicles on the playground for Kindergarten on 23rd. 1st day have coffee and Kleenex. Meet the teacher night Thursday the 31st. 47 kindergarteners this year.

Mr. Rizzo – tech and safety: The meeting is streaming now but had quick camera issue. Put in a new network that was purchased 1.25 years ago, delayed because the parts have only now come in. We are finishing it up by hanging new access points. Better bandwidth and security and lower electric cost (15% savings). 3rd grade machines will be ready next week. Sync working with everything. Phone system replacement – back and forth with state on the grant, not happening this summer but hopefully over Xmas break = better communication for staff.

Safety= want to take another look at evacuation site at Equiparts, most challenging part of evacuation is location and process to get there. Police training was conducted at high school for active shooter this summer by numerous police departments.

Question: Do we have a plan for training the Jr/Sr safety patrol? Mr. Hewitt responded: Mr. Garrison trains before the first drill. Is there a way to meet with the student so that they feel more comfortable to be on safety patrol? Mr. Hewitt explained that they do meet with the students beforehand.

3. Athletic Handbook 2023-2024

Our last presentation this evening is from Dr. Turk. Both he and Mr. Thomas have been updating the athletic and coach's handbooks, and he is going to provide a brief overview of those changes.

Dr. Turk discussed the changes since last year – WPIAL sports and clubs. Tennis will now be listed not as a club. We get a WPIAL schedule for this sport. Just follow WPIAL rules on their end. Care and facilities, added weight room additional precautions, instructions for student athletes, bus behavior. 5 sections were moved to coaching handbook. Nothing change but moved over.

Athletic coaching handbook: goal for handbook – streamline the processes and provide coaches with clear guide. Focus area – certs and clearances, general info, coach expectation, facilities, eligibility, communication, safety, athletic budget.

Mrs. Chaparro question – Can we indicate the section that they compete in? Helpful to include that or on athletics website? 2-year cycle and not all parents/students know. Coaching handbook – uniforms rotation? Change title of: Chain of command to organizational structure

3. HEARING OF CITIZENS - AGENDA ITEMS ONLY

Subject A. Guidelines for Public Comments and Questions on Agenda Items

At each open Board meeting, prior to official action by the Board, an opportunity shall be provided for public comment in accordance with law and Board procedures and policy.

NONE AT THIS TIME

File Attachments

[903 Public Policy in Board Meetings.pdf \(110 KB\)](#)

4. Discussion/Review of Potential Motions for Approval for Voting Meeting

Subject A. Business/Finance

1. Pay App #8, First American Industries
2. Pay App #6, East West
3. Pay App #9, Merit
4. Change Order #10, Moret
5. Change Order #5 East West
6. Change Order #3 Merit
7. Change Order #11 Moret
8. July 24, 2023 Study Session/Voting Meeting Minutes

Ms. Wehner – 3 pay apps for approval. Detail in packet, any questions – none. Approval of 4 change orders this evening.

All related to Band room and 10th street Auditorium (3). Any questions – none.

Subject B. Agreements/Contracts/Resolutions

1. Allegheny Intermediate Unit (AIU) - PA Educator Agreement
2. Allegheny Intermediate Unit (AIU) - Student X - Blind and Visually Impaired Support Program Agreement
3. Maxim Healthcare Services - Agreement Amendment
4. Calm App
5. Watson Institute: Student X Agreement
6. Penn West Affiliation Agreement

Dr English briefly explained: asking for approval of the AIU PA Educator agreement. This is our online portal that most schools utilize for posting and hiring candidates. We also have the agreement with the AIU for the blind and visually impaired services for one of our students. We will be asking for your approval of the Maxim Healthcare services agreement, already approved by the board, to raise rates by \$10 an hour. The administration is in support of this change. We will also be asking for your approval of a grant funded mental health support benefit for teachers, which is the Calm contract for two years. With what has occurred over the weekend, we have decided to move this to the voting portion of tonight's meeting, to try to get this in place by the start of school. We will also be asking for your approval of our annual agreement with the Watson Institute for one of our outplaced students. Finally, we have an affiliation agreement with Penn West for one of our student interns. All of the agreements/contracts were reviewed by our legal team.

Subject C. Board Governance/Regulations

1. Board Member Resignation
2. Second Reading - Policy 222 - Tobacco and Vaping Products
3. Booster Budgetary Outlines - RABA (Riverview Athletic Booster Association) and RMBA (Riverview Music Booster Association), Tenth St. PTO

Will be asking for your approval of Ms. Miller's official resignation. We also have the second reading of the tobacco and vaping products policy. Finally, we will be asking for your approval of the booster budgetary outlines for RABA, RMBA, and the 10th Street PTO. These are annual yearly requirements.

Discussion: Update purpose on the policy. Fix nicotine line to move to the definition.

Budget PTO – can they share some dance registration with Verner? Since students from Verner participate. Possible to share a portion to the Verner PTO?

Mr. Zolkowski responded that the 10th St PTO and Verner PTO have discussed opportunities, specifically restaurant

fundraisers from PTO will go to Verner, a cleaner way to share.

Mr. Paris added that we need to make it fair between both buildings.

Mr. Zolkowski explained that it is not as simple as a registration for a class and comes back. Discussed for a long time and trying to figure out what the dollars could be.

Mr. Paris thank and suggested that there should be a way to calculate.

Mrs. Garibay added that it sounds like they are working on it, and is appreciative.

Mrs. Chaparro had a question regarding RABA budget, impossible to read, can't read most of items. Ask for a cleaner copy.

Dr. Pallone said Falco was going to do a re-work. Did that happen. One of his attorneys is working with them. On the IRS filing requirements.

Subject D. Personnel

1. Paraprofessional Change: 3 hours to 5.5 hour
2. Paraprofessional Change: 5.5 hour to 3 hour
3. Football Coach Resignation (Coach #4)
4. Football Coach Resignation (Coach #4)
5. Football Coaches (New Hire Coach #4, Jr. High Asst.)
6. Volunteer Coach(es) - Jr. High Football, Tennis, Raiderettes
7. Event Workers
8. Paraprofessional Resignation (2)
9. Bus/Van/Aide Drivers - Allegheny Transportation & Krise Transportation
10. Medical Sabbatical
11. Long Term Sub - Sixth Grade Tenth St.

For Personnel will be asking for your approval of hourly changes, from 3 to 5.5 and vice versa. We will also be asking for your approval of two football coaches and two paraprofessional resignations, as well as the hiring of their replacements and a number of volunteer coaches and event workers. We will be asking for your approval of a medical restoration sabbatical and their long term substitute replacement. Finally, we have our usual Allegheny transportation and Krise bus drivers for your approval. I want to make the board aware that there will be more paraprofessionals coming in this week, and there may be additional hires on the voting meeting next week. Please keep this in mind, as we do our best to get our personnel set for the start of the school year.

Subject E. Student Life

None at this time.

Subject F. Education

1. PA AEPLP Fellows: Advanced Education Policy Leadership Program - Hotel =\$250 + mileage/tolls
2. PBEA - Pennsylvania Business Education Association Convention

There are two items for your consideration. One is an advanced fellowship for me. This is a multi-state leadership experience geared toward advocacy and policy. There is a one-night stay in Washington D.C. to meet with legislators on Capitol Hill. I am asking for your approval for participation in this fellowship, as well as the nominal expenses for a one-day trip to Washington D.C., which I will drive and do my best to be a good steward of district expenses. The second item is a PA Business Education Association Convention is for Patsy Kvortek to gather important new information and updates for her personal finance course in Grantville, PA, for two days on Nov. 16-17.

5. HEARING OF CITIZENS

Subject A. Guidelines for Public Comments and Questions on Agenda Items

Mr. Tillman – 1324 Pennsylvania Ave, Oakmont: Thank you Maureen McClure on your years of service.

6. ADJOURNMENT

Subject A. Adjourn the Meeting – 8:17 pm and moved directly into Special Voting Meeting.

<https://go.boarddocs.com/pa/rive/Board.nsf/vpublic?open#>

SPECIAL VOTING MEETING

Roll Call: Same as Study Session

8. MOTIONS FOR APPROVAL - FINANCE - Dr. McClure/Mr. Hawk

Subject A. Change Orders

Meeting Aug 14, 2023 - Study Session Meeting of the Board of School Directors

Category 8. MOTIONS FOR APPROVAL - FINANCE - Dr. McClure/Mr. Hawk

Type Action

Fiscal Impact Yes

Change Order #10, Moret
Change Order #5 East West
Change Order #3 Merit
Change Order #11 Moret

Mr. Paris motion to approve 4 Change Orders, Mrs. Garibay second the motion, which passed unanimously

Move to add agenda item Calm App:

Mr. Paris motion to add Calm App to the Agenda, Dr. McClure second the motion to add, which passed unanimously.

Mrs. Garibay motion to approve Calm app, for \$7887, for two year grant funded agreement, Mr. Paris second the motion which passed unanimously.

*Dr. Chaparro added: Held an executive session in between our Board Doc training and study session and will have an Executive Session post meeting.

9. PRESENTATIONS

Subject A. Presentation(s)

1. Board Vacancy Interviews and Discussion

Bridget Seery

Christopher Conard – Did not show

Kareem Gahed

Colette Kmetz

Nick Paradise

Erin Schuetz

Michael Smales

Ernie Tillman

Seth Wermager

William Zerega

Presentations completed at 9:29.

Mrs. Chaparro thanked the candidates and you will hear from the board on next steps.

10. ADJOURNMENT

Subject A. Adjourn the Meeting

Mr. Paris made motion to adjourn meeting, Mrs. Garibay second the motion. Meeting adjourned at 9:30 pm and Board moved to Executive Session.