

# JAMESTOWN SCHOOL BOARD

## Regular Meeting: AGENDA

July 15, 2024 at 5:15pm in the Thompson Community Room in the Middle School.

- I. Call to Order and Recognition of Audience
  - A. Pledge of Allegiance
  - B. [School Board Norms](#)
  - A. [Public Communication](#)
- II. Old Business Consent Agenda (**Action**)
  - A. [Reading and Approval of Minutes of June 17, 2024 Regular Board Meeting](#)
  - B. [Reading and Approval of Minutes of June 24, 2024 School Board Retreat](#)
  - C. [Reading and Approval of the Minutes of June 27, 2024 New Board Orientation Meeting](#)
  - D. [Reading and Approval of the Minutes of July 8, 2024 Strategic Plan Committee Meeting](#)
  - E. [Reading and Approval of the Minutes of July 9, 2024 Finance Committee Meeting](#)
  - F. Payment of Bills ([Paid](#))
  - G. [Review of Monthly Financial Report for June 2024](#)
  - H. [Approval of Budget Revisions to the 2023/2024 Budget](#)
  - I. Other
- III. Organization of Board for 2024-2025 School Year
  - A. Election of Officers (**Action**)
  - B. [Conflict of Interest](#)
  - C. [Schedule for Set Date, Time and Place of Regular Meetings](#) (**Action**)
    - 1. [Approval of Annual Plan for Board Education](#)
  - D. [Set School Board Compensation for 2024-2025](#) (**Action**)
  - E. [Board Member Committee Assignments](#) (**Action**)
- IV. New Business Consent Agenda (**Action**)
  - A. Payment of Bills ([Unpaid](#))
  - B. [Approval to Subscribe to NDSBA Policy Services](#)
  - C. [Pledged Securities](#)
  - D. Administrative Memos – Annual Review of Policies
    - 1. [Review of Policy Exhibit FGA-E8 - Parties Approved to Receive Student Data](#)
    - 2. [Review of Policy FFK \(Suspension and Expulsion\)](#)
    - 3. [Review of Policy ABBA \(ND Tobacco Use Policy\)](#)
  - E. Other:

1. Approval of Signature Cards for Bank Deposits/Withdrawals for the Following Individuals: School Board President, Superintendent, Business Manager, Food Service Director, and Transition House Instructor at Wells Fargo Bank, and Unison Bank
2. [Approval of Checking and Savings Accounts](#)
3. Resolution to Permit the Jamestown Public School District to Obtain Personal and Real Property Owned by the United States and Declared Surplus Property, and to Empower the Superintendent and Designee as Authorized Representatives of the Jamestown Public School District
4. Designate Superintendent Lech as Representative of Jamestown Public Schools to the Advisory Committee for the James Valley Career and Technology Center and James River Special Education Cooperative Board
5. Designate "The Jamestown Sun" as the Official Newspaper of the Jamestown Public Schools
6. Approval to Submit Summer School Membership Reports to the Department of Public Instruction
7. Resolution to Permit the School Board President, Superintendent and Business Manager to Execute or Cancel a Lease or Leases for Rental of One or More Safe Deposit Boxes, to Have Access, Exchange or Surrender and Appoint Deputies on Behalf of the District
8. Approval to Submit the Annual Financial Report to the Department of Public Instruction
9. Membership in the North Dakota High School Activities Association and Designation of the Superintendent, Activity Director, and Principals as the Official Representatives in Administering Interscholastic Activities of the Association
10. Board Approval Authorizing the Individual School Administrators to Administer the School Immunization Law, NDCC 23-07-17.1
11. Approval to Submit the IDEA-B, Preschool Grant to the Department of Public Instruction for 2022-2023 SY
12. Approval to Designate Superintendent Lech as Authorized Representative for Title I, Title IIA, Title IVA and Other Federal, State and Local Grants and, in his Absence, Grant Authority to Kristi Grounds, Business Manager, to Sign as Authorized Representative
13. Approval to Designate Jeff Meissner as EL Coordinator and Jada Anderson as Homeless Coordinator, Foster Care Liaison, Title I Coordinator.
14. Approval to Designate Kristi Grounds, Business Manager as Title IX Coordinator
15. Approval of Heidi Budeau, Director of James River Special Education Cooperative, as District 504 Coordinator

16. Approval of Robert Lech, Superintendent as Nondiscrimination Coordinator
17. Approval of the Memorandum of Understanding with James River Education Cooperative in the Amount of \$20,000.00
18. [Deletion of Fixed Assets](#)
19. [Approval of Foreign Exchange Student #2 for the 2024-2025 School Year](#)
20. Approval to Submit E-Rate Applications for Jamestown Public Schools and James Valley Career and Technology Center and Appoint the District Administrator, or Designee, as Authorized Representative.
21. [Review of School Resource Officer Agreement](#)
21. [Approval of Required 6-Month Review of Return to Learning and Continuity of Services Plan](#)
22. Approval to Hold Budget Hearing on Monday, September 16, 2024
23. 2024-2025 Handbooks:
  - a) [Activities Handbook](#)
  - b) [After School Program Staff Handbook](#)
  - c) [Elementary Handbook](#)
  - d) [Support Staff Handbook](#)
  - e) [Teacher Handbook](#)
  - f) [Transportation Handbook](#)
  - g) [Revised High School Handbook](#)

V. Regular Meeting

- A. Correspondence
- B. Board Education
  1. [Strategic Competency: Strategic Plan Update](#) (Dr. Lech)
- C. Reports:
  - D. [Superintendent's Report](#) (Dr. Lech)
  - E. New Business
    1. Activities
    2. Building and Grounds
      - a) Approval to Hire RHET Architecture for JVCTC Project (**Action**)
    3. Curriculum, Assessment and Instruction
      - a) [Approval of Updated Courses for 2024-2025](#)
    4. Finance:
      - a) [2023-2024 General Fund Balance](#) (**Information**)
      - b) [2023-2024 Summary of Debt](#) (**Information**)
      - c) [Approval of the 2024/2025 Certificate of Levy](#) (**Action**)

- d) [Approval of 2024/2025 Preliminary Budget](#) **(Action)**
        - (1) [Executive Summary](#) **(Information)**
    - 5. Operations
      - a) [Approval of Revised Strategic Plan](#) **(Action)**
        - (1) [Approval of Annual Plan for Progress Monitoring](#)
    - 6. Personnel:
      - a) Approval to Hire for the 2024-2025 School Year Upon a Successful Background Check, appropriate Licensure **(Action)**
        - (1) [Brady Birch](#)
      - b) [Approval of Request of Release of Contract for Caroline Thompson for the 2024-2025 School Year](#) **(Action)**
    - 7. Policy and Procedures:
    - 8. Approval of Tuition Agreements **(Action)**
      - (1) [5<sup>th</sup> Grade Student to Attend Pingree-Buchanan Public School for the 2024-2025 School Year](#)
      - (2) [Pre-K Student to Attend Medina Public School for the 2024-2025 School Year](#)
    - 9. Other
  - VI. Items for Future Agenda
  - VII. Meetings to be Scheduled
    - A. School Board Meeting on Monday, August 19, 2024 at 5:15 pm in the Thompson Community Room at the Middle School
    - B. Back to School Breakfast on Tuesday, August 20, 2024 at 7:30 am in the High School Commons Area.
  - VIII. [Monthly Superintendent Evaluation \(Section 2: Board Relations and Section 4: Curriculum and Student Support Services\)](#)
  - IX. [Adjournment](#)