

# Ridgemont Local School District

*Sally Henrick, Superintendent*

*Melissa Pollom, Treasurer*

## POSTING

Position Open: The Ridgemont Local School District is accepting applications for the following position for the 2022-2023 school year:

Position: **6th Grade English Language Arts and Reading/Social Studies Teacher**

*Ridgemont is looking for someone who is passionate about the following beliefs:*

*-the learning experience should be centered on student voice, passion, and ownership.*

*-collaboration among partners empowers, challenges, supports, guides, and makes us unafraid to innovate.*

*-in the freedom to fail and grow as we explore new ways to think and do.*

*-service is our tool to instill a productive connection with community and meaningful life experiences for our staff and students.*

*-rigorous academics are foundational to collaboration, innovation, and service which cause us to explore boundaries and redefine them.*

*-our staff and students bring value to the world and should always be treated with the highest integrity*

Qualifications: Valid Driver's License  
B.C.I. Background Check  
State of Ohio Teacher License/Certificate  
4-9 English Language Arts and Reading and Social Studies  
4-6 Middle Childhood Endorsement - Language Arts and Reading and Social Studies

District: Ridgemont Local School District -  
Ridgemont Board of Education seeks qualified candidates to assume teaching and student supervision responsibilities.

Reports to: Mrs. Tammy Kissell, Elementary Principal

Apply to: Mrs. Tammy Kissell, Elementary Principal  
[tammy.kissell@ridgemont.k12.oh.us](mailto:tammy.kissell@ridgemont.k12.oh.us)

Application

Deadline: Until Filled

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## RIDGEMONT LOCAL SCHOOL DISTRICT JOB DESCRIPTION

<b>Title:</b>	<b>TEACHER 302</b>	<b>File</b>
<b>Reports to:</b>	Assigned administrator/supervisor	
<b>Job Objective:</b>	Plans, implements and assesses student learning experiences.	
<b>Minimum</b>	<ul style="list-style-type: none"><li>Valid state department of education license/certificate as determined at the time of appointment.</li></ul>	
<b>Qualifications:</b>	<ul style="list-style-type: none"><li>Adheres to the <i>Licensure Code of Professional Conduct for Ohio Educators</i>.</li><li>Anticipates time constraints. Manages tasks efficiently to meet deadlines.</li><li>Complies with drug-free workplace rules, board policies and administrative guidelines/procedures.</li><li>Embodies high ethical standards/integrity. Accepts personal responsibility for decisions/conduct.</li><li>Exhibits consistent, impartial and resourceful decision-making skills. Interprets information accurately. Evaluates options thoroughly. Develops reasonable solutions to resolve issues.</li><li>Maintains a record free of criminal violations that would prohibit public school employment.</li><li>Meets all mandated health screening requirements.</li></ul> <p>NOTE: The employee shall remain free of any alcohol or non-prescribed controlled substance in the workplace throughout his/her employment in the District.</p>	
<b>Essential Functions:</b>	<p><b>1. Teaches assigned classes/subject matters as scheduled. Plans and implements appropriate lesson plans aligned with state standards/district curriculum goals.</b></p> <ul style="list-style-type: none"><li>Communicates program objectives/performance expectations to students/parents and staff.</li><li>Maintains a thorough understanding of subject matter and pedagogy. Organizes subject content and learning goals. Prepares instructional materials. Arranges the classroom for instruction.</li><li>Uses a variety of assessments to evaluate learning styles and academic needs of students.</li><li>Develops educational experiences and varies instructional techniques to effectively engage and advance student learning. Sustains educational environments that promote high levels of student learning/achievement. Actively collaborates with staff. Shares effective instructional strategies.</li><li>Uses formal and informal assessment strategies to manage student learning and monitor progress.</li><li>Collaborates with staff to identify/resolve problems that impede student participation in appropriate learning activities. Helps ensure assessment procedures support non-biased planning activities.</li><li>Follows district protocols to safeguard student information shared with staff and referral sources.</li><li>Provides opportunities for all students to participate in an inclusive educational environment.</li><li>Advocates for students. Observes student demeanor. Investigates/reports atypical behavior.</li></ul>	

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- Helps students better understand themselves, make appropriate choices and grow academically. Promotes cultural awareness, self-reliance, problem-solving, critical-thinking and creativity skills.
- Facilitates student learning activities that encourage teamwork and positive peer relationships.
- Evaluates student achievement/performance. Prepares progress reports.
- Proctors state/district testing activities as directed. Upholds mandated security procedures.
- Requests a student evaluation when a learning need is evident. Assists with the multi-factored evaluation (MFE) process. Meets mandated paperwork time lines.
- Plans/implements student intervention strategies that produce tangible evidence-based benefits within specified time-frames. Monitors intervention efficacy to improve outcomes.
- Ensures that student lists and teaching materials are readily available for substitutes.

## **2. Exemplifies professionalism and fosters goodwill to enhance the district's public image.**

- Contributes to an effective and positive work/learning environment. Completes all assigned duties.
- Develops mutually respectful relationships with co-workers. Functions as part of a cohesive team.
- Encourages community participation in school-sponsored activities.
- Helps students understand/embrace ethical conduct and democratic values.
- Maintains a professional appearance. Wears work attire appropriate for the position.
- Maintains an acceptable attendance record and is punctual.
- Pursues the continuous advancement of academic standards.
- Respects privacy and maintains the confidentiality of privileged information.
- Strives to develop rapport and serve as a positive role model for others.

## **3. Maintains open/effective communications. Serves as an information resource.**

- Actively participates in staff meetings, conferences and other required school activities.
- Prepares/maintains accurate records. Submits required paperwork on time.
- Provides prompt notification of personal delays or absences.
- Refers district policy interpretation questions to an appropriate administrator.
- Uses active listening and problem-solving techniques to resolve questions/concerns tactfully.
- Uses diplomacy/self-control when dealing with other individuals. Respects diversity.

## **4. Pursues opportunities to enhance professional performance.**

- Keeps current with advances in technology associated with work assignments.
- Maintains applicable credentials. Complies with all state licensure requirements.
- Works toward mastery of individualized development/performance goals as directed.

## **5. Takes precautions to ensure safety. Helps manage/eliminate risks.**

- Intervenes to prevent/stop bullying and inappropriate student behavior.
- Provides appropriate supervision. Implements effective pupil management procedures. Upholds the student conduct code. Maintains high expectations for acceptable student behavior.
- Reports suspected child abuse/neglect to civil authorities as required by law.
- Watches for situations that may indicate a problem.

## **6. Performs other specific job-related duties as directed.**

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- Assists with unexpected/urgent situations as needed.
- Helps implement workplace initiatives that advance district goals.

**Working  
Conditions:**

Safety is essential to job performance. Employees must exercise caution and comply with standard safety regulations and district procedures when involved in the following situations:

- Balancing, bending, climbing, crouching, kneeling, reaching, or standing.
- Exposure to adverse weather conditions and temperature extremes.
- Exposure to blood-borne pathogens and communicable diseases.
- Interacting with aggressive, disruptive and/or unruly individuals.
- Lifting, carrying and moving work-related supplies/equipment.
- Operating and/or riding in a vehicle.
- Traveling to meetings and work assignments.

**Performance**

Job performance is evaluated according to policy provisions and contractual agreements adopted

**Evaluation:**

by the Ridgemont Local School District.

The Ridgemont Local School District is an equal opportunity employer. This job description identifies primary responsibilities and is not intended to be a complete list of all duties performed. This document is subject to change in response to student demographics, staffing factors, funding variables, modified operating procedures, program/curriculum changes and unforeseen events.