

522P Student Sex Discrimination Procedure

I. Student Sex Discrimination Reporting Procedures

1. Fill out the Sex Discrimination Report Form if comfortable enough to do so. Oral reports are also accepted.
2. Report should be submitted in writing to the Human Rights Officer within 24 hours of receiving.
3. An investigation will be undertaken and School District Action taken as needed.

Created November 1, 2016
Reviewed November 1, 2016
Revised November 1, 2016

**Fridley School District
International Exchange Student
Admission Application**

Student's Name _____

Birth Date _____ **Country** _____

International Exchange Organization (IEO) _____

Local coordinator of IEO _____ **Phone** _____

International exchange students who wish to attend school at Fridley High School must meet the following requirements prior to enrollment. The following information must be submitted by the international exchange organization to the principal **no later than the first day of school** for enrollment in the fall. These materials will be reviewed by the high school principal prior to approval of the application. Once the student's application is approved, the local organization of the international exchange organization will be contacted. Please refer to page 2 of the instructions.

1. A letter of application (written by the student) that includes a short biography and why the student wishes to attend school in the United States.
2. Complete immunization records, completed by parent and physician.
3. Copies of the following:
 - a. English language proficiency.
 - b. Transcripts for the previous school year indicating present grade placement, courses taken, and Grade Point Average (GPA).
 - c. Attendance records from previous school year.

Host Parent Name _____

Host Parent Address _____

Host Parent Home Phone _____ **Work Phone** _____

Today's Date _____

**Fridley School District
International Exchange Student
Checklist**

1. International Exchange Program Local Coordinator contacts principal for possible placement.
2. Principal gives packet of information including:
 - a. Policy 699
 - b. International Exchange Student Instructions
 - c. International Exchange Student Admission Application and Checklist
 - d. Minnesota State High School League Participation Requirements
 - e. High School Registration Booklet
 - f. High School Activities Booklet
3. Application/Local Coordinator returns completed admission form and appropriate information.
4. Principal's admission decision is communicated to Local Coordinator.