

**MINEOLA UNION FREE SCHOOL DISTRICT
MINEOLA, NY**

Business Meeting AGENDA

*The Mission of the Mineola Union Free School District is to inspire each student
to be a life-long learner, pursue excellence, exhibit strength of character
and contribute positively to a global society.*

Board Goals – 2010-2011

- **Educational**
 - *To further expand the district initiative of differentiated instruction specifically focusing on individual student achievement.*
 - *To continue our growth as professional learning communities focusing on common formative assessments to demonstrate individual student growth*
 - *To continue to provide the resources to attain a Intel finalist within the next three years*
- **Facilities**
 - *To investigate and embrace projects that incorporate 'green' technologies that over time will decrease our dependency on fossil fuels*
- **Finance**
 - *To continue the district initiative to actualize a five year plan to maintain a stable tax levy*

DATE: May 19, 2011

LOCATION: Willis Avenue School

OPEN BUSINESS MEETING

7:00 p.m. 1st Floor Cafeteria

Board of Education

Terence Hale, President
Christine Napolitano, Vice President
John McGrath
William Hornberger
Irene Parrino

Central Office

Dr. Michael Nagler, Superintendent of Schools
Jack Waters, Asst. Supt. for Finance & Operations
Patricia Burns, Asst. Supt. of Curr., Instr., Assessment
Donna Martillo, District Clerk

- A. Call to Order**
- B. Pledge of Allegiance**
- C. Reading of Mission**
- D. Moment of Silent Meditation**
- E. Dais & Visitor Introductions**
- F. High School Student Organization Report**
- G. Old Business**
- H. New Business**

1. TAX ANTICIPATION NOTE RESOLUTION OF MINEOLA UNION FREE SCHOOL DISTRICT, NEW YORK, ADOPTED MAY 19, 2011, AUTHORIZING THE ISSUANCE OF NOT TO EXCEED \$17,000,000 TAX ANTICIPATION NOTES IN ANTICIPATION OF THE RECEIPT OF TAXES TO BE LEVIED FOR THE FISCAL YEAR ENDING JUNE 30, 2012

RESOLUTION #81 - **BE IT RESOLVED** that the Board of Education of the Mineola Union Free School District, in the County of Nassau, New York as follows:

Section 1. Tax Anticipation Notes (herein called "Notes") of Mineola Union Free School District, in the County of Nassau, New York (herein called "District"), in the principal amount of not to exceed \$17,000,000, and any notes in renewal thereof, are hereby authorized to be issued pursuant to the provisions of Sections 24.00 and 39.00 of the Local Finance Law, constituting Chapter 33-a of the Consolidated Laws of the State of New York (herein called "Law").

Section 2. The following additional matters are hereby determined and declared:

(a) The Notes shall be issued in anticipation of the collection of real estate taxes to be levied for school purposes for the fiscal year commencing July 1, 2011 and ending June 30, 2012, and the proceeds of the Notes shall be used only for the purposes for which said taxes are levied.

(b) The Notes shall mature within the period of one year from the date of their issuance.

(c) The Notes are not issued in renewal of other notes.

(d) The total amount of such taxes remains uncollected at the date of adoption of this resolution.

Section 3. The Notes hereby authorized shall contain the recital of validity prescribed by Section 52.00 of the Law and shall be general obligations of the District, and the faith and credit of the District are hereby pledged to the punctual payment of the principal of and interest on the Notes and unless the Notes are otherwise paid or payment provided for, an amount sufficient for such payment shall be inserted in the budget of the District and a tax sufficient to provide for the payment thereof shall be levied and collected.

Section 4. Subject to the provisions of this resolution and the Law, and pursuant to Sections 50.00, 56.00, 60.00 and 61.00 of the Law, the power to sell and issue the Notes authorized pursuant hereto, or any renewals thereof, and to determine the terms, form and contents, including the manner of execution, of such Notes, and to execute arbitrage certifications relative thereto, is hereby delegated to the President of the Board of Education, the chief fiscal officer of the District.

Section 5. The Notes shall be executed in the name of the District by the manual signature of the President of the Board of Education, the Vice President of the Board of Education, the District Treasurer, the District Clerk, or such other officer of the District as shall be designated by the chief fiscal officer of the District, and shall have the corporate seal of the District impressed or imprinted thereon which corporate seal may be attested by the manual signature of the District Clerk.

Section 6. This resolution shall take effect immediately.

Motion: _____
Second: _____

Yes: _____

No: _____

Passed: _____

The resolution was declared adopted.

I. Consensus Agenda

1. Accepting of Minutes

None

2. Instruction

a. Resignation(s)/Leave of Absence(s)

1. That the Board of Education grants a request to Nicole Moriarty, for a leave of absence, for child-rearing purposes, using accumulated sick days, starting approximately August 29, 2011 followed by an unpaid leave of absence for the 2011-2012 school year.
2. That the Board of Education grants a request to Elizabeth Goldman, for a leave of absence, for child-rearing purposes, using accumulated sick days, followed by an unpaid leave of absence, starting approximately September 9, 2011 to January 31, 2012.
3. That the Board of Education grants a request to Nancy Rojas, for a leave of absence, for child-rearing purposes, using accumulated sick days, starting April 28, 2011.

4. That the Board of Education grants a request to Christine Shields-Markoski, for an unpaid leave of absence, due to personal reasons, effective May 23, 2011 to June 24, 2011.

b. Appointments

1. That the Board of Education approves the addition of the following candidates to the Per Diem Substitute Teacher List at a daily rate of pay, \$90.00:

Jacqueline Marinelli Students w/disabilities (Birth-2)
Students w/Disabilities (1-6)

2. That the Board of Education approves the appointment of the following teachers for the **Summer Jump Start Program**, to be funded through Title III Immg; salary, hourly summer wages as per MTA contract (Based on 2010-2011 contractual rates):

	<u>STEP</u>	<u>STIPEND</u>
Jennifer Capella	1	\$1,726.80
Laura Kligman	1	1,726.80
Andrea Romano	2	1,876.80

3. That the Board of Education approves the following staff members for the **Summer Language Programs 2011**, to be funded by Title III LEP & Title I Funds, (Salary, hourly summer wages are based on the MTA 2010-2011 contractual rates):

	<u>STEP</u>	<u>STIPEND</u>
Maureen Cromwell	3	\$3,673.00

Elementary Administrator

Elementary Teachers

Jodi DeSantis-Helming	1	3,280.92
Morgan Mercaldi	2	3,565.92
Margaret Moroney	3	3,854.91
Thomas Nucci	3	3,854.91
Charyn Restituyo	3	3,854.91
Marie Watson	3	3,854.91

Dominick Tolipano	3	3,673.00
-------------------	---	----------

M.S. Administrator

M.S. Teachers

John O'Malley	3	3,854.91
Mary Raguseo	1	3,280.92
Lindsay Spanhake	2	3,565.92
Caryl Salesi	3	3,854.91

4. That the Board of Education approve the summer appointments of the following 10 month employees for the **Elementary Summer Language Program**, to be funded by Title III LEP; salary is based on the 2008/2009 Teacher Aide salary schedule:

Claire Gavin	Step 10	18.51
Nancy Gessner	Step 10	18.51

5. That the Board of Education approves the appointment of Laura Doherty, to the position of 45 Day Substitute Teacher for Andrea Antonelli, effective May 16, 2011 to on or before June 30, 2011; salary: Days 1-20, \$90.00; Days 21-39, \$100.00; Days 40-45, \$110.00; Day 46 contract salary - \$67,604.00 pro-rated.
6. That the Board of Education approves the appointment of Carrie Dambrose, to the position of 45 Day Substitute teacher for Nancy Rojas, at the Middle School, starting approximately May 11, 2011 to on or before June 30, 2011 Salary: Days 1-20 \$90, Days 21-39 \$100, Days 40-45 \$110, Day 46 contract salary – BA, Step1, \$58,123 pro-rated.
7. That the Board of Education approves the appointment of Jaime Becker, to the position of 45 Day Substitute teacher for Jessica Perry, part time (.5) UPK teacher, at Willis Avenue School, starting May 9, 2011 to June 30, 2011 Salary: .5 of Days 1-39 \$50, Days 40-45 \$55, Day 46 contract salary – .5 of MA+10, Step1, \$69,104 = \$34,552 pro-rated.

2.1. Instruction: Committee on Special Education Actions

2.2. Instruction: Contracted Instructional Services

a. Contract for OASAS Youth Drug Abuse Services

1. That the Board of Education approves of a contract between the Mineola Union Free School District and Nassau County to provide services as it relates to Alcoholism and Substance Abuse

2.3. Instruction: Student Actions

2.4. Instruction: Other

3. Civil Service

a. Resignation(s)/Leave of Absence(s)

1. That the Board of Education accepts the resignation of Loretta Grgas, part time Teacher Aide at the Middle School, effective April 28, 2011.

2. That the Board of Education approves a paid Leave of Absence for Kim Baker, Head Mechanic in Transportation, effective April 25, 2011. Recuperation period has not yet been established and is at the doctor's discretion.
3. That the Board of Education approves a paid Medical Leave of Absence for James Carlson, Bus Driver for Transportation, effective April 25, 2011. Approximate return date will be one month.

b. Appointments

1. That the Board of Education approves the appointment of Cathy LaRock to the substitute Teacher Aide list, effective May 2, 2011; salary will be \$13.74 per hour.
2. That the Board of Education approves the appointment of Gonzalo Giron, Jr. to the position of Cleaner Sub, effective May 23, 2011; salary will be \$12.25 per hour.
3. That the Board of Education approves the appointment of Ramona Mujica to the position of Bus Driver Sub, effective May 23, 2011; salary will be \$21.81 per hour.
4. That the Board of Education approves the appointment of Andrew Greenberg to the position of Bus Driver Sub, effective May 23, 2011; salary will be \$21.81 per hour.
5. That the Board of Education approves the appointment of Anthony Reid to the position of .5 Bus Driver to replace Gustavo Lopez, effective May 23, 2011; salary will be Step 1, \$21,819 (2009/2010 salary schedule); probationary period, 26 weeks.

4. Business/Finance

a. Treasurer's Report

1. That the Board of Education accepts the Treasurer's Report for the period ending March 31, 2011 and directed that it be placed on file.

b. Approval of Invoices and Payroll

1. That the Board of Education approves the Invoices and Payroll for the period ending April 30, 2011.

Warrant #19	\$1,102,540.35
Warrant #20	\$ 484,169.16
TOTAL EXPENSES	\$1,586,709.51

PAYROLL #19 & #20

General	\$4,148,106.36
Fund F	\$ 112,113.02
TOTAL PAYROLL	\$4,260,219.38

c. Budget Appropriation Adjustment

1. That the Board of Education approves the acceptance of revenue in the amount of \$10,300 generated from the sale of outdated computer equipment and make appropriation adjustments to the following Budget Code:

- 2630.200.00.2930 \$10,300.00

4.1. Business/Finance: Contract Approvals

- a. That the Board of Education approves the contract between the Mineola Union Free School District and Labor Education & community Service Agency, Inc. (LECSA), an employee assistance program, for services from July 1, 2011 to June 30, 2012.

4.2. Business/Finance: Bids

5. Other

a. Amend Election Inspector(s) Work Hours

1. That the Board of Education amends the following Election Inspector(s) workday as follows:

Reduce hours of Patricia McMahon from 5:00 am-9:30 pm to 6:00 pm to 9:30 pm
 Appoint Gina Hahn as Inspector at Meadow Drive School from 6:00 pm to 9:30 pm
 Amend Madeline Cegelski's hours from 5:00 am to 9:30 pm

RESOLUTION #82 – **BE IT RESOLVED THAT** the Board of Education approves Consensus Agenda items I.1.a. through I.5.a.1., as presented.

Motion: _____
Second: _____

Yes: _____

No: _____

Passed: _____

J. Public Comments

K. Board of Education Reports

- Comments from Board President
- Board Committee Report
- Superintendent of Schools' Reports & Comments
 - Superintendent Comments
 - Capital Updates
- Table Reports
 - Finance and Operations Report
 - Monthly Financial Report
 - Building & Grounds Report
 - Building Usage
 - Vandalism
 - Work order status
 - Transportation Report
- Special Reports
 - *Public Questions - Board Committee Reports; Student Organization Report; Superintendent's Report; Table Reports (All Finance & Operation Functions); and Special Report

L. Executive Session Time: _____ p.m.

Motion: _____

Second: _____

Yes: _____

No: _____

Passed: _____

M. Adjournment Time: _____ p.m.

Motion: _____

Second: _____

Yes: _____

No: _____

Passed: _____