

**SCHOOL DISTRICT OF ABBOTSFORD
HIGH SCHOOL EQUIVALENCY CERTIFICATE**

**IKFC
346**

A high school equivalency certificate will be issued by the School District of Abbotsford in accordance with the provisions described below as required by the Wisconsin Department of Public Instruction:

1. Residence — candidate must be legal resident of the area being serviced by this school district at the time of application or a former student in Abbotsford High School.
2. Minimum age — candidate must be nineteen and have been a member of high school class, which has graduated.
3. Method of applying — application must be in writing on the form provided by the school district and submitted to the high school principal. (Sample form is exhibit A)
4. Testing procedures — candidates will take a General Educational Development test at the approved GED Test Center. The fee required by the Testing Center for administration of the test is to be paid at the Center by the applicant.
5. Armed forces — candidate with GED Certificate from the armed forces must provide test scores reported directly by Testing Center, USAFI or Veteran's Administration Hospitals.

Criteria for successful completion of the GED Test and establishment of academic eligibility to receive the High School Equivalency Certificate are:

1. No standard score of less than 35,
2. A total standard score of 225 or above on five tests.

The applicant and the high school principal should be notified of the results by the Testing Center. Successful candidates will be issued the High School Equivalency Certificate upon approve by the School Board.

**SUMMARY OF PROCEDURES TO OBTAIN HIGH SCHOOL EQUIVALENCY
CERTIFICATE**

1. Candidate applies to high school principal.
2. Candidate fills out Application for High School Equivalency Certificate.
3. Candidate applies to GED Testing Center to take GED test.
4. Testing Center notifies candidate and high school principal of test results.
5. If candidate's test results are satisfactory, the principal will notify the district administrator and the Equivalency Certificate will be issued upon School Board approval.

Policy revised January 19, 1987
Policy adopted September 17, 1973

The School District of Abbotsford does not discriminate on the basis of age, sex, race, religion, national origin (including limited English proficiency) ancestry, creed, pregnancy, marital status, parental status, sexual orientation, physical disability, mental disability, emotional disability, learning disability, or any other reason prohibited by law.