

## Evaluations

DPI form number	SEEDS form number	TITLE
R-1	A-1	Referral Form (to be completed for EACH referral)
RE-1, RE-1(2), RE-1(3)	A-2	Notice of Receipt of Referral or Notice of Reevaluation
RE-4	A-4	Notice that NO additional assessments are needed
RE-5, EW-1	A-3	Notice and Consent Regarding Need to Conduct Additional Assessments
RE-3	A-2-S	Notice of Agreement that 3-year re-eval is NOT NEEDED
	A-5	Summary of Individual Report of Assessment
ER-1, ER-2	A-6	IEP Team Evaluation Report including Eligibility Determination
	A-6 CRITERIA CHECKLISTS	Evaluation- Criteria checklists for all disability areas
ER-4	A-7	Notice of IEP Team Findings of NON-ELIGIBILITY for Special Education

### 3 year Re-evaluation not needed

- A-1 referral form
- A-2 notice of re-evaluation
- A-2-S notice of agreement that a Three-year Reevaluation not needed
- Data Collection

**- Email Julie to send A-1, A-2, A-2-S to the parent**

### 3 year Re-evaluation with testing

- A-1 referral form
- 'Intent to refer' date should be **before, or on** date A-1 is completed
- Date of 9/16/11 and the initials BB that parent rights brochure was sent should be 9/16/11 BB
- A-2 notice of re-evaluation
- A-3 Notice of consent regarding need to conduct additional assessments
- I-1 Invite

**- Email Julie to send A-1, A-2, A-3 and invite to the parent**

The next forms are completed for the meeting.

- I-2 Cover Sheet
- A-5 Summary (This is completed by all who assess the student)
- A-6 IEP Team Evaluation Report
- A-6 criteria checklist(s)
- A-7 (only complete if student doesn't qualify)
- Data Collection

**- Email Julie to send completed evaluation to the parent**

### 3 year Re-eval; with a meeting & no testing

- A-1
- A-2
- A-4
- I-1 Invite

**- Inform Julie to Send Paperwork**

The next 3 forms are for the meeting

- I-2 Cover Sheet
- A-6
- A-7 (if student is no longer special ed.)
- Data Collection