

**AGENDA for the REGULAR MEETING  
OF THE TRUSTEES OF JEFFERSON HIGH SCHOOL DISTRICT # 1**

**Tuesday, June 18, 2024 5:30 p.m. Jefferson High School Library or Cafeteria**

(Board packet available upon request at the Central Office.)

This agenda is subject to changes until the Friday preceding the meeting. Please check the school website at [www.jhs.k12.mt.us](http://www.jhs.k12.mt.us) for the most current agenda and the packet of associated materials for the meeting.

The trustees of the board will participate in a walk-through of the new addition prior to the meeting at 4:30 p.m.

For safety reasons, this activity will include only the board members and a small number of guests.

No business will be conducted.

**A. Call to order-Chairperson**

1. Pledge of Allegiance

**B. Announcements and Public Comment.** Please see information printed on the agenda and in the brochure at the entrance to the meeting about speaking to the board during this time.

**C. Consent Agenda**

1. Approval of Previous Minutes and High School Claims and Accounts – action

**D. Student Report**

**E. Staff w/student Report – Canoe**

**F. Committee Reports**

**G. Administration Reports** – The board briefly reviews the written reports provided in the board packet. Some specific, anticipated items are listed below. The Board will not act on items in a report unless the item appears as an action item in the new or unfinished business sections of the agenda.

1. Clerk/Business Manager
2. Facility Manager
3. Principal/A.D.
4. Superintendent

**H. Unfinished Business- Action is always possible for Unfinished Business items.**

**I. New Business – Action is always possible for New Business items.**

1. Construction/Renovation update
2. Personnel – a – d subject to possible executive session
  - a. Resignations – A. Connole – Asst. Golf
  - b. Contract Renewals –
  - c. New Hires –Girls’ basketball assistant, Paraprofessional, Asst. Flag Football
  - d. Substitute applications – none
3. Attendance Agreements – YDI, JHS students to Helena, Helena to JHS.
4. Policy Updates
  - a. Required Updates (1 reading required)
    1. 2132- Student and Family Privacy Rights
    2. 3110- Entrance, Placement, and Transfer
    3. 3121- Enrollment and Attendance Records
    4. 5325- Breastfeeding Workplace
    5. 8110- Bus Routes and Schedules
    6. 8121- District Owned Vehicles
    7. 8132- Activity Trips
    8. 8502- Construction and Repairs
  - b. Recommended New Policies (2 readings required)
    - 2162P2- Section 504 of the Rehabilitation Act of 1973
  - c. Policies Required to Delete (1 reading required)
    1. 1010FE- Early Enrollment Exceptional Circumstances
    2. 3100- Student Enrollment, Exceptional Circumstances

3. 3100P- Student Enrollment, Exceptional Circumstances Meriting Waiver of Age Requirements for Pupils
4. 4330F1- Waiver and Assumption of Risk
5. 7008- Nonresident Student Attendance Agreement
5. Approval of Agreements
  - a. Food Service Agreement with Boulder Elementary School
  - b. Pool Lease Agreement
6. Disposal of Surplus Items
7. Negotiations Agreement Approvals
8. Approve Property and Liability Insurance Proposal

#### ***J. Communication and Comments***

1. Letters to the Board – resignations

#### ***K. Commendations and Recognition***

#### ***L. Follow-up/Adjournment – upcoming agenda items***

**NEXT REGULARLY SCHEDULED HIGH SCHOOL BOARD MEETING July 16, 2024 at 5:30 P.M. Board chair-approved agenda items are due in the district office by the last Friday of the month prior to the board meeting.**

**All board meetings are held in the Jefferson High School Library, on the third Tuesday of each month at 6:30 p.m. (Exceptions often occur in May and August to follow legal requirements.) For updates, call the district office at 225-3740.**

#### **Jefferson High School Board Members**

Erika Morris, Vice-Chair (Boulder area position)

Clint Rieder, At-Large 1 position)

Justin Willcut (MT City area position)

Jenny Genger, (At-Large 2 position)

Cami Robson, Chair (Clancy area position)

Larry Rasch (At-Large 3 position)

Lindsey Graham (Basin area position)

***Announcements and Public Comment.*** The board welcomes and encourages public comment and wishes the public comment process to be fair and orderly. Written comments may be submitted to the board through the District Clerk's office. Individuals wishing to address the board at the board meeting must sign in on the sheet provided. The clerk will collect the sheet when the meeting begins. Comments on topics that are on the agenda may be made when the meeting reaches that item's point on the agenda. Comments on non-agenda items may be made during the "Public Comment" agenda item. To avoid violations of individual rights of privacy, a member of the public wishing to address the Board during this time will not be allowed to make comments that would infringe upon the privacy rights of any student, staff member, or member of the public during his/her designated time to speak. Abusive or obscene comments will not be allowed. Time allowed for comments may be limited. Individuals will only be called upon twice for the same topic after all persons have been called upon and as time permits. The Board may not respond to and will not act on non-agenda topics at this meeting but may schedule the topic on the agenda of a subsequent meeting.

#### **Mission Statement**

*The Jefferson High School District #1's mission is to provide the best possible education for our youth for whatever path of life they choose; to be the school of choice for students, teachers, and staff; and to be the heart of the communities we serve.*

#### **COMMITTEE ASSIGNMENTS:**

*Negotiations/Personnel* – E. Morris, J. Willcut, J. Genger

*Policy/Handbook* – J. Genger, L. Graham, C. Rieder

*Budget/Insurance/Investments* – J. Willcut, E. Morris, L. Graham

*Building/Grounds/Transportation* – C. Robson, L. Rasch, C. Rieder

*Technology* – L. Rasch, J. Willcut, C. Robson

## MINUTES Jefferson High School Dist. 1 Board of Trustees

May 21, 2024

Regular Meeting

**Board members present in-person:** Lindsey Graham Cami Robson Larry Rasch  
Dani Morris Erika Morris Jenny Genger (on phone) Justin Willcut

**Board member(s) absent:**

**Administrators/clerk present:** Erik Wilkerson-Superintendent, Mike Moodry-Principal, Lorie Carey-Business Manager

**Staff and Visitors Present:** Dawn Smartnick, Sarah Layng, Clint Layng, Anna DeMars, Anthony Connoles, Brian Bull-ock, Suzanne Shultz, Walt Shultz, Laci Lemons, Emma Citi, Rory Rasmussen, Cheyloh Eveland, Kate Miller, Clint Rieder.

**A. Call to Order** The meeting was called to order by Ms. Robson-chair, at 5:30 p.m.

**B. Announcements and Public Comment.** Please see information printed on the back of the agenda and in the brochure at the entrance to the meeting about speaking to the board during this time. None.

**C. Consent Agenda** Approval of Previous Minutes and High School Claims and Accounts – action Mr. Rasch moved to approve the minutes. Mr. Willcut seconded the motion, which passed unanimously. Ms. D Morris moved to approve the claims. Ms. E Morris seconded the motion which passed unanimously. Mr. Rasch moved to approve the payments to SMA and Dick Anderson. Ms. E Morris seconded the motion, which passed unanimously.

**D. Staff Report.** – Anna DeMars gave a golf report. Successful girls' season - 2 girls qualified for state. Leadership was developed by the returning players. The boys also had a successful season and developed leadership skills They were divisional and State champs. Ms. DeMars' goal is to get the kids on the course more. The boys' team was invited to a national tournament.

**E. Approval of golf trip to Texas.** The team will do the fundraising. Ms. D Morris moved to approve. Mr. Wilcut seconded the motion, which passed unanimously.

**E. Student Report.** – Laci Lemons presented the student council report. The JHS Barbecue will be held Thursday May 23, 2024. She introduced Rory Rasmussen as next year's president of student council.

**F. Committee Reports** – Facilities committee /DAC continues to meet 2 days per month. Negotiations met.

**G. Administration Reports** – The board briefly reviews the written reports provided in the board packet. Some specific, anticipated items are listed below. The Board will not act on items in a report unless the item appears as an action item in the new or unfinished business sections of the agenda.

1. Clerk/Business Manager – submitted in writing.
2. AD – submitted in writing.
3. Principal/A.D. – submitted in writing.
4. Superintendent – submitted in writing.

**H. Unfinished Business- Action is always possible for Unfinished Business items.**

**I. New Business – Action is always possible for New Business items.**

1. Construction/Renovation update – the project seems to be on track and still on budget.
2. Update on Tennis Courts – The plan is to replace/repair the 3 courts across the street. An asphalt company is coming in July and will be able to do the repairs. A tree will be removed to prevent damage to the court.
3. Personnel – a – d subject to possible executive session
  - a. Resignations – E. Kirsch, C. Day, D. Brito (all paraprofessionals). Ms. E Morris moved to accept the resignations. Mr. Rasch seconded the motion, which passed unanimously.

- b. Contract Renewals – fall and winter coaches, nurse Ms. Robson moved to approve the nurse and the presented list of coaches and activity sponsors with GBB head and Speech/Debate Head removed since they were not hired yet. Mr. Willcut seconded the motion, which passed with 5 voting “aye” and 1 abstention (Ms. E Morris).
- c. New Hires –Girls’ basketball, Speech/Debate, Girls’ Flag Football Administration recommended Mr. Clint Layng as the head GBB coach. Ms. D Morris moved to approve the recommendation. Mr. Willcut seconded the motion, which passed , 5 voting “aye” and 1 “nay” Mr. Rasch Administration recommended Ms. Kayla Feistner as S&D coach. Mr. Willcut moved to approve the recommendation. Ms. E Morris seconded the motion, which passed unanimously. The administration recommended Ms. Cassidy Parsons as head flag football coach. Ms. E Morris moved to approve the recommendation. Mr. Rasch seconded the motion, which passed unanimously.
- d. Substitute applications – none.
4. Attendance Agreements – YDI, JHS students to Helena, Helena to JHS.
5. Approval of Out-of-state Travel for Golf team. Addressed above.
6. Disposal of Obsolete Buildings. Mr. Rasch moved to approve the resolution to dispose of the three modular classrooms and the site trailer currently being used by the construction company. Mr. Willcut seconded the motion, which passed unanimously.
7. Possible Negotiations Agreement Approvals – Mr. Willcut presented the information about the meeting for negotiations. One year extension on hours before school and after. Change leave for a day from 7 hours to 8.5. Payout of sick leave goes to 25% of hours at employee’s current rate of pay. \$12 to \$20 for prep volunteer hours. 1% increase on base. Evals will not be submitted to the board. Ms. Robson moved to accept the recommendation of the proposed changes. Ms. D Morris seconded the motion, which passed unanimously.
8. Substitute Pay – Mr. Wilkerson recommended \$125/day and \$62.5/half day for certified substitutes. A minimum of ½ day will be paid. He also recommended \$105/day non-certified \$52.50/half day. In addition, if a sub works for 5 days in a semester, they will receive a \$50 bonus per semester. If they work for 5 days in each semester, they will receive an additional \$50. A condition applies. The sub must have no refusals or late shows in the semesters. Mr. Rasch moved to accept the recommendation. Ms. E Morris seconded the motion, which passed unanimously.
9. MHSA (MT High School Association) dues – Mr. Rasch moved to pay. Mr. Willcut seconded the motion which, passed unanimously.
10. Ratification of Prickly Pear Co-op Agreement – Mr. Willcut moved to accept the agreement. Mr. Rasch seconded the motion, which passed unanimously.
11. Approval of Prickly Pear Co-op Representative – Mr. Rasch moved to approve Mr. Wilkerson as the representative to the co-op. Ms. E Morris seconded the motion, which passed unanimously.

#### ***J. Communication and Comments***

##### ***a. Letters –***

***K. Commendations*** - sports are representing JHS well, ACT scores, BPA success at national competition, Booster Club for senior lunch, Nicole Bleubagh, trainer, has been a tremendous help to students,

##### ***L. Follow-up/Adjournment – upcoming months***

Trainer report, Canoe report.

***M. Adjournment*** - meeting adjourned at 6:24 p.m.

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Signature of Chair

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Signature of Clerk

**MINUTES Jefferson High School Dist. 1 Board of Trustees**  
**\*\* REORGANIZATIONAL MEETING \*\***

**Board members present in-person:** Lindsey Graham      Cami Robson      Larry Rasch      Justin Willcutt  
Clint Rieder      Erika Morris      Jenny Genger (on phone)

**A. Call to Order** Mr. Wilkerson

**B. Board Reorganization (Policy 1120)** conducted by Mr. Wilkerson until a chair was elected.

- i. Seating of Trustees – The seating of Ms. Robson, Ms. Morris, and Mr. Rieder was conducted by Sarah Eyer, County Superintendent of Schools.
- ii. Election of Chair – called by Superintendent Mr. Rasch nominated Ms. Robson. She was elected unanimously.
- iii. Election of Vice-Chair – called by chair Robson. Ms. Genger nominated Ms. E Morris who was elected unanimously.
- iv. Appointment of Clerk – Ms. E Morris moved to appoint Ms. Carey as the Clerk of the Board. Mr. Willcut seconded the motion, which passed unanimously. Ms. Eyer issued the oath to the clerk.
- v. Assignment of Committees – A list is included.
- vi. Establishment of Meeting Format/Times – the meetings will remain at the same time, date, and location. (5:30 p.m., 3<sup>rd</sup> Tuesday of each month, and Jefferson High School library)
- vii. Appointment of MTSBA Liaison (Policy 1135P) Ms. Robson was appointed.

### C. *New Business*

- i. New Board Member Training – Ms. Robson and Mr. Wilkerson shared opportunities for board training.
- ii.. Approval to have Jefferson County run the 2024 election by mail ballot. Mr. Willcut moved to approve the resolution. Mr. Rasch seconded the motion, which passed unanimously.

**D. Adjournment 6:37 p.m.**

Signature of Chair

**Signature of Clerk**

06/06/24  
18:41:20

JEFFERSON HIGH SCHOOL  
Claim Details  
For the Accounting Period: 5/24

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Report ID: AP100

\* Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount					
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj	Proj
24887	49229S	5387 MUST	1,680.60					
1		2024June 05/15/24 BES prem CM	756.80*		215	100-1000	260	666
2		2024June 05/15/24 BES prem DO	756.80*		215	100-1000	260	666
3		2024June 05/15/24 Ret prem LA	167.00*		289	100-1000	260	
24888	49223S	3111 HELENA PUBLIC SCHOOLS	340.00					
		State Music Festival						
1		2400308 05/01/24 State Music Festival Registra	340.00		201	710-3400	582	
24889	49227S	3194 MT DEPT OF LABOR & INDUSTRY	108.00					
1		24297 06/10/24 Boiler Cert #24297	36.00		201	100-2600	340	
2		24295 06/10/24 Boiler Cert # 24295	36.00		201	100-2600	340	
3		24296 06/10/24 Boiler Cert #24296	36.00		201	100-2600	340	
24890	49224S	1346 JOSTENS -	15.45					
1		34286427 05/07/24 Diploma-Johnson	15.45		201	100-1000	610	
24891	49222S	4080 BROADWATER HIGH SCHOOL	125.00					
1		email 05/20/24 State tennis registration	125.00*		201	720-3500	582	
24892	49241S	5417 SCHOOLHOUSE IT INC.	7,200.00					
1		48 Port Switches	7,036.00*	10936	260	100-4000	700	
2		SPF + Ports	125.00*	10936	260	100-4000	700	
3		Fiber Patch	39.00*	10936	260	100-4000	700	
24893	49234S	5523 CANON FINANCIAL SERVICES, INC.	730.30					
1		32594327 05/12/24 Copier Service	730.30		201	100-5200	840	
24897	-99589E	4786 MC Mastercard	5,654.59					
		District Admin 1						
		CC# 4935						
1		088258 04/04/24 Chik fil a Track	20.03*		201	720-3500	582	
2		020787 04/05/24 Exxon Track	41.98*		201	720-3500	582	
3		051462 04/05/24 Exxon Track	41.98*		201	720-3500	582	
4		093670 04/05/24 Exxon Track	41.98*		201	720-3500	582	
5		059426 04/05/24 Taco Bell Track	11.98*		201	720-3500	582	
6		018287 04/05/24 Wendys Track	16.97*		201	720-3500	582	
7		195711 04/05/24 Big Timber Track	6.28*		201	720-3500	582	
9		01958003 04/23/24 Jones SchoolSupply Grad Supp	104.50		201	100-1000	600	
10		1488104 04/22/24 Texas Instruments Calc Softwa	27.50		201	100-1000	680	
11		7971462 04/23/24 Amazon Grad Supp	53.94		201	100-1000	600	
12		2000020848 04/23/24 Hermitage Art Grad Program	97.62*		201	100-2300	800	



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Claim	Warrant	Vendor #/Name	Amount					
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Acct./Source/ Prog-Func	Obj	Proj
13		254468300 04/28/24 Zoom	777.61*		201	100-2400	680	
16		9950 Supplies for Kitchen	78.28	9950	215	999		770
AMAZON.COM								
PO Accounting (Org/Prog/Func/Obj/Proj: -770-1000-610-770								
17		149636 06/19/24 The home Depot Freezer	4,000.00*		260	100-2600	615	
18		Amazon 04/25/24 Amazon Adapter For Computer	17.90		201	720-3500	610	
19		CF258A toner	245.78*	10923	215	427-1000	680	339
AMAZON.COM								
20		77844216 04/25/24 Office Supplies	70.26	9950	215	999		770
AMAZON.COM								
PO Accounting (Org/Prog/Func/Obj/Proj: -770-1000-610-770								
24898 -99588E 4786 MC Mastercard 18,821.15								
District Admin 2								
CC# 0282								
1		V92CYW 04/04/24 Allegiant Air	613.70*		215	423-1000	582	713
2		701237 06/19/24 Library books (24 books)	449.36	10742	201	999		
FOLLETT CONTENT SOLUTIONS LLC								
PO Accounting (Org/Prog/Func/Obj/Proj: -100-2220-640-								
3		701237E 06/22/24 Library books (24 books)	79.25	10742	201	999		
FOLLETT CONTENT SOLUTIONS LLC								
PO Accounting (Org/Prog/Func/Obj/Proj: -100-2220-640-								
4		R484693519 07/13/24 Cambria Hotel Nashville	2,282.36*		215	423-1000	582	713
5		Laptops 03/07/24 Dell	2,310.79*	10928	215	474-1000	660	275
DELL								
6		Laptops 03/07/24 Dell	1,434.21*	10928	215	474-1000	660	28
DELL								
7		086589 04/15/24 US Postal Service	125.58		201	100-2400	532	
8		Q617381 04/17/24 Edmentum, Inc	1,316.70*		215	427-1000	680	339
9		RDN8HZW53K 04/16/24 Ap By The Sea	825.00*		215	423-1000	582	713
10		0272367438 04/17/24 Alaska Air	248.10*		215	423-1000	582	713
11		0272367426 04/17/24 Alaska Air	198.10*		215	423-1000	582	713
12		0272367540 04/17/24 Alaska Air	80.50*		215	423-1000	582	713
13		0272367539 04/17/24 Alaska Air	158.49*		215	423-1000	582	713
14		011035 04/19/24 Due From BPA Palmer House	1,579.05		201	170		
15		011035 04/19/24 Due From Palmer House BPA	1,579.05		201	170		
16		0610613 04/24/25 Bookshelf	419.98*	10930	260	100-2600	660	
AMAZON.COM								
17		H3106-1496 05/01/24 Home Depot appliances	4,982.69*		260	100-2600	615	
18		4295455 04/25/24 Caster Wheels	94.95*	10930	260	100-2600	660	
AMAZON.COM								
19		4295455 04/25/24 WALL MOUNTED COAT RACK	28.57*	10930	260	100-2600	660	
AMAZON.COM								

06/06/24  
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JEFFERSON HIGH SCHOOL  
Claim Details  
For the Accounting Period: 5/24

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\* Over spent expenditure

Claim Warrant	Vendor #/Name	Amount	Acct./Source/				
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj
20	4295455 04/25/24 S & H AMAZON.COM	14.72*	10930	260	100-2600	660	
24899 -99587E	4786 MC Mastercard	979.72					
Activity FCS CC# 0833							
1	02515572 04/17/24 Harbor Freight Tools for Wel	951.77*		260	100-4500	660	
2	31609 04/17/24 ArcLight Dynamics Switch Repl	27.95*		201	100-1641	615	
24900 -99586E	4786 MC Mastercard	724.60					
Cheer/Band CC# 8422							
1	018890 04/19/24 Band Wendys	435.73		201	710-3400	582	
2	074862 04/19/24 Band KFC	134.88		201	710-3400	582	
3	133261 04/20/24 Band Pizza Ranch	144.00		201	710-3400	582	
4	133261 04/20/24 Band Pizza Ranch	9.99		201	710-3400	582	
24901 -99585E	4786 MC Mastercard	495.00					
Activity Drama CC# 6690							
1	DRAMA 05/05/24 Due Froms	495.00		201	170		
24902 -99584E	4786 MC Mastercard	150.00					
XCountry/Wrest/Golf CC# 6666							
1	Golf 05/05/24 GOLF Due Froms Fees	150.00		201	170		
24903 -99583E	4786 MC Mastercard	4,563.10					
District Activity 2 CC# 4843							
1	Dist Act 2 05/05/24 Due Froms	4,563.10		201	170		
24904 -99582E	4786 MC Mastercard	273.91					
District Athletics CC# 5370							
1	Dist Athle 05/05/24 Due From Race bibs	273.91		201	170		



06/06/24  
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JEFFERSON HIGH SCHOOL  
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\* Over spent expenditure

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Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj	Proj
24905	49235S	3035 CROWN TROPHY OF HELENA	60.00					
1		21418 05/16/24 Purple Val Trophy	60.00*		201	100-2300	800	
24906	49237S	3698 EVERGREEN IRRIGATION	200.00					
1		3511 05/21/24 Service	200.00		201	100-2600	440	
24908	49236S	5677 DICK ANDERSON CONSTRUCTION	468,052.05					
Const Bill #14								
1		3112-14 04/29/24 Const Bill #14	468,052.05*		260	100-4500	725	
24909	49243S	5270 SMA ARCHITECTS	15,474.35					
1		22-001-24 05/01/24 Architect fees	15,474.35*		260	100-4500	725	
24910	-99581E	4786 MC Mastercard	2,279.52					
District Activity 1								
CC# 9049								
1		NHS 04/06/24 Due From	43.23		201	170		
2		NHS 04/07/24 Due From	205.34		201	170		
3		Student Co 04/04/24 Due From	39.97		201	170		
4		NHS 04/04/24 Due From	78.99		201	170		
5		018161 04/10/24 Grizzly & Wolf Discovery Cente	-672.00*		215	423-1000	582	713
6		018161 04/10/24 Grizzly & Wolf Discovery Cente	1,472.00*		215	423-1000	582	713
7		012052 04/10/24 McDonalds	48.98*		215	423-1000	582	713
8		6469838 03/06/24 Amazon SPED Supplies	32.98*		215	474-1000	610	28
9		5130636 02/22/24 Amazon Sped Supplies	74.98*		215	474-1000	610	28
10		7114655 04/11/24 Amazon Sped Supplies	36.10*		215	474-1000	610	28
11		7114655 04/11/24 Amazon Sped Sup	11.90*		215	474-1000	610	28
12		ART 04/12/24 Due From	72.91		201	170		
13		ART 04/13/24 Due From	10.98		201	170		
14		9780207 04/17/24 Amazon-Router Bearings, Blade	30.68*		201	100-1641	610	
15		4769864 04/15/24 Amazon-Router Cord	19.50*		201	100-1641	610	
16		2505820 04/15/24 Amazon American Flag	31.98		201	100-2600	615	
17		4769864 04/18/24 Amazon Woods Class	161.34*		201	100-1641	610	
18		ART 04/17/24 Due From	180.16		201	170		
19		Jr Class 04/26/24 Due From	77.00		201	170		
20		Welding 04/26/24 Due From	322.50		201	170		

06/06/24  
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Report ID: AP100

\* ... Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount					
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj	Proj
24912	49240S	5472 MT DIGITAL ACADEMY	123.00					
1		INV-5.20-0 05/20/24 Flex Cap	123.00*		215	100-1000	640	332
24913	49244S	5419 STRIVE	2,500.00					
1		1472 05/17/24 On Site MCLSDP	2,500.00*		215	423-1000	330	713
24914	49242S	5682 SHELBY INN AND SUITES	1,643.88					
1		36062 05/15/24 Shelby Inn & Suites	1,643.88*		215	720-3500	582	139
24915	49246S	5575 WILKERSON, ERIK	100.50					
Bozeman Trip								
1		051024 05/10/24 Mileage Reimbursment to Bozema	100.50		201	710-3400	582	
24916	49239S	5375 MCMAHON, MARY ANNE	40.20					
Helena Trip to transport student for repair at East Helena softball fields at East Helena High School								
30 miles x 2								
1		050924 05/09/24 Mileage Reimbursment to E. Hel	40.20*		201	720-3500	582	
24917	49245S	5378 VOELLER, KELSEY	66.08					
Picked up breakfast food for Ap testing								
1		7655545 05/15/24 McDonalds	66.08*		215	324-1000	610	148
24918	49238S	1608 MASBO	80.00					
1		13178 05/17/24 Technology Webinar April	80.00*		215	100-2500	810	777
24920	-99580E	4827 CITI BUSINESS VISA-Costco	5,874.75					
1		04/26/24 Postage for att agreements	8.95		201	100-2400	532	
2		1108356610 04/26/24 Mesh Office chairs	1,199.90*	10931	260	100-2600	660	
Costco online								
3		31713g 05/01/24 Sausage/school foods	14.99		201	910-3100	630	
Costco								
4		17009g 05/07/24 Berries/school foods	16.97		201	910-3100	630	
Costco								
5		17009g 05/07/24 Testing food	87.71*		215	423-1000	610	713
Costco								
6		05/15/24 Due From Sr/Grad roses	500.00		201	170		
7		2071956-27 04/23/24 fcs food	69.85		201	390-1710	610	
Super 1								
8		2071956-26 04/23/24 fcs food	92.31		201	390-1710	610	
Super 1								
9		40121g 04/24/24 MAFCS Conf REG	140.00*		215	423-1000	582	713

06/06/24  
18:41:20

JEFFERSON HIGH SCHOOL  
Claim Details  
For the Accounting Period: 5/24

Page: 6 of 7  
Report ID: AP100

\* ... Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount					
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj	Proj
10		74230906 05/02/24 FCS food	417.14		201	390-1710	610	
	Walmart							
11		10290g 05/18/24 Due from FCCLA	45.55		201	170		
	family dollar							
12		157551 05/02/24 Due from FCCLA	225.00		201	170		
	FCCLA							
13		EUH2SM 04/29/24 FCCLS flight	2,714.28*		215	394-1710	582	317
14		28247g 05/09/24 BPA fuel	45.21		201	710-3400	582	
15		0061077g 05/09/24 berries teacher appr	38.90*		201	100-2300	800	
16		05/18/24 fees	257.99*		201	100-2500	800	
24921	49244S	5419 STRIVE	2,500.00					
1		1435 04/05/24 On Site Literacy Support	2,500.00*		215	423-1000	330	713
24922	49253S	1451 L & P GROCERY	118.60					
1		127227 05/23/24 Onions, Tomatoes, Lettuce ART	35.80		201	100-2400	610	
2		2080753 05/21/24 Strawberries	8.49		201	910-3100	630	
3		1268938 05/20/24 Mayo, Buttermilk, Veggies	40.70		201	910-3100	630	
4		1262913 05/06/24 Buttermilk	4.98		201	910-3100	630	
5		1269849 05/22/24 Crackers	10.17		201	910-3100	630	
6		2075766 05/14/24 Celery	5.46		201	910-3100	630	
7		2075838 05/14/24 Cheese	13.00		201	910-3100	630	
24923	49257S	5419 STRIVE	2,500.00					
1		1442 04/16/24 On site MCLSDP Support	2,500.00*		215	423-1000	330	713
24924	49251S	5794 Johnson, Will	99.39					
1		681592 05/23/24 Chik Fil A Tennis State Dinner	99.39*		201	720-3500	580	
24925	49248S	2152 CENTURY LINK	515.15					
1		051324 05/13/24 Phone Services	515.15		201	100-2300	531	
24926	49255S	1662 MERIT MECHANICAL SERVICES INC.	1,226.00					
1		24-1756 05/22/24	1,226.00		201	100-2600	440	
24927	49252S	4281 KOMM, BRIAN & ALISON	735.49					
1		53992 06/06/24 01/22-06/06/24 Contract Reimbu	735.49*		210	100-2700	514	

06/06/24  
18:41:20

JEFFERSON HIGH SCHOOL  
Claim Details  
For the Accounting Period: 5/24

Page: 7 of 7  
Report ID: AP100

\* Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount						
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj	Proj	
24928	49249S	5536 GALARUS, DOUGLAS	482.16						
1		49733 06/06/24 01/22-06/06/24 Contract Reimbu	482.16*		210	100-2700	514		
24929	49254S	4283 LYONS, BONNIE	880.88						
1		39267 06/06/24 01/22-06/06/24 Contract Reimbu	880.88*		210	100-2700	514		
24930	49256S	5200 MOODRY, MIKE	207.67						
1		052024 05/20/24 Mileage Reimbursment State Tra	153.22*		201	720-3500	582		
2		82695164 05/25/24 State Track Tickets	54.45*		201	720-3500	582		
24932	49247S	899 360* BUSINESS SOLUTIONS	1,265.20						
1		1400583-0 05/06/24 33X40X22 mic BLK 200/cs	552.60		201	100-2600	610		
2		1387967-2 04/15/24 Vac Bags, Qt bags, Can Line	162.60		201	100-2600	610		
3		1387967-4 05/06/24 PV107313,Can liners, Pacer	340.00		201	100-2600	610		
4		1387967-5 05/24/24 Pro Vac 10 QT bags PV107313	210.00		201	100-2600	610		
24934	49250S	5789 Henry Schein, Inc	4,611.10						
1		80098907 04/25/24 MED SUPPLIES	4,611.10*	10891	260	100-4500	660		
24935		5574 BOULDER ACE HARDWARE	39.74						
1		133621 05/21/24 No Parking Signs	3.58		201	100-2600	610		
2		133383 05/03/24 Oil Filters & oil	36.16		201	100-2600	610		
24936		5574 BOULDER ACE HARDWARE	107.91						
1		2354 05/29/24 Film Strtch Almst20x1000	49.99		201	100-2600	610		
2		2228 05/03/24 Fastners	14.94		201	100-2600	610		
3		2332 05/24/24 Extn Cords Lights	42.98		201	100-2600	610		
24937		5482 ERICKSON EDUCATIONAL CONSULTING	1,139.68						
1		04405/24 05/30/24 Educational Support	1,139.68*		215	423-1000	320	713	
24939		5574 BOULDER ACE HARDWARE	56.56						
1		2366 05/31/24 7114333 Pick Mattock FG Handle	31.99		201	100-2600	610		
2		2376 06/03/24 2032852 Barred Tape Danger	24.57		201	100-2600	610		
24941		3481 MT DOJ CRIMINAL RECORDS	25.00						
1		Dana E. Knight	25.00*	10945	201	100-2300	800		
# of Claims		45	Total:	554,866.28	# of Vendors		31		
Total Electronic Claims			39,816.34						
Total Non-Electronic Claims			515,049.94						

06/06/24  
18:46:08

JEFFERSON HIGH SCHOOL  
Claim Details  
For the Accounting Period: 6/24

Page: 1 of 1  
Report ID: AP100

\* Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount					
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj	Proj
24938		1377 JOHNSON CONTROLS	2,178.80					
	March and April							
1		1-13251611 03/29/24 Boiler Reset	1,325.40		201	100-2600	440	
2		1-13272134 04/18/24 Boilers wont turn on Repai	853.40		201	100-2600	440	
24942		5574 BOULDER ACE HARDWARE	33.75					
1		2378 06/04/24 Cement Primer/Couplers/Ties	33.75		201	100-2600	610	
24943		385 BOULDER MONITOR & JEFFERSON CO.	255.00					
1		5979 05/31/24 Agenda/Panther Press	255.00*		201	100-2300	540	
24945		1086 GIULIO DISPOSAL SERVICES, INC.	837.75					
1		3638 05/31/24 Roll off and Weekly Dumpster	837.75*		201	100-2600	431	
24946		4389 NITRO GREEN & CHRISTMAS DECOR	137.00					
1		675622 04/30/24 Pest Control	137.00		201	100-2600	440	
24947		1451 L & P GROCERY	163.24					
1		012067131 05/02/24 Apples, Strawberries	18.78		201	100-2100	610	
2		012071325 05/07/24 Yogurt	19.95		201	100-2100	610	
3		012071325 05/08/24 Greens, Soup, Chips	36.61		201	100-1000	610	
4		012075838 05/14/24 Cheese	13.00		201	100-2100	610	
5		012076466 05/15/24 Buttermilk	4.98		201	100-2100	610	
6		021270227 05/23/24 Lettuce, Tomatoes, Onions	35.80		201	100-2100	610	
7		012085609 05/28/24 Veggies, Stir Fry, Teriyaki	34.12		201	100-2100	610	
24949		2717 CITY OF BOULDER	1,364.42					
1		062524 06/25/24 Water/Sewer	1,312.00		201	100-2600	421	
2		062524 06/25/24 Water/Outdoor	15.97		201	100-2600	421	
3		062524 06/25/24 Water/Sewer Glenn Kyler Tennis	36.45		201	100-2600	421	
24951		4633 COMMERCIAL ENERGY OF MT INC.	733.33					
1		NWE082347 06/04/24 Gas on NWE System	62.09		201	100-2600	411	
2		NWE082346 06/04/24 Gas on the NWE System	671.24		201	100-2600	411	
# of Claims		8	Total:	5,703.29	# of Vendors		8	

# Application and Certificate For Payment

<b>To Owner:</b> JEFFERSON HIGH SCHOOL DISTRICT #1 P.O. BOX 838 BOULDER, MT 59632	<b>Project:</b> JEFFERSON HIGH SCHOOL 312 SOUTH MAIN ST. BOULDER, MT 59632	<b>Application No.:</b> 3112-15  <b>Date:</b> 5/31/2024
<b>From:</b> Dick Anderson Construction 3424 HIGHWAY 12 E HELENA, MT 59601	<b>Contractor Job Number:</b> 3112-JEFHIG	<b>Period To:</b> 5/31/2024  <b>Architect's Project No:</b>  <b>Contract date:</b> 5/6/2022

## Contractor's Application for Payment

Change Order Summary	Additions	Deductions
Change orders approved in previous months by owner		
Change orders approved this month		
<b>Totals</b>		
<b>Net change by change orders</b>		

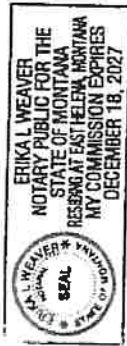
The undersigned Contractor certifies that to the best of the Contractor's knowledge, information, and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, and that all payments have been paid by the Contractor for work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

**Contractor:** [Signature]  
**By:** [Signature] **Date:** 5/31/2024  
**State of:** Montana **County of:** Lewis & Clark  
**Subscribed and sworn to before me this** 31<sup>st</sup> **day of** May  
2024 **(year).** **Notary public:** Erika Weaver  
**My commission expires** December 18, 2027

## Architect's Certificate for Payment

In accordance with the Contract Documents, based on on-site observations and the data comprising the above application the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the Amount Certified.

**Amount Certified:** \$ \$566,863.03



**Original contract sum** \$12,031,692.65  
**Net change by change orders** \$0.00  
**Contract sum to date** \$12,031,692.65  
**Total completed and stored to date** \$10,357,740.00  
**Retainage**  
**5.00% of completed work** \$517,887.00  
**Total earned less retainage** \$9,839,853.00  
**Less previous certificates for payment** \$9,272,989.97  
**Current sales Tax** \$0.00  
**7.700% of taxable**  
**Current payment due** \$566,863.03  
**Less Gross Receipts Tax** 5,668.63  
**CURRENT PAYMENT DUE** 561,194.40  
**Balance to finish, including retainage** \$2,191,839.65

**Architect:**

**By:** [Signature] **Date:** 06/04/2024

This Certification is not negotiable. The Amount Certified is payable only to the Contractor named herein. Issuance, payment, and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

**\*OBLIGATIONS UPON DELAY OF PAYMENT\*** Pursuant to the requirements of Section 28-2-2104 of the Montana Code Annotated, if a periodic or final payment is delayed more than 30 day from the date the payment is required, the Owner shall pay the contractor interest beginning on the day following the date when the payment is due at the rate specified in the contract or if the contract is silent, interest will be calculated at a rate of 1 1/2% a month, or a pro rata fraction thereof, on the unpaid balance.



# Application and Certificate of Payment -- page 2

To Owner: JEFFERSON HIGH SCHOOL DIS'

From (Contractor):

Project: 3112-JEFHIG / JEFFERSON HIGH SCHO

Application No:

Contractor's Job Number: 3112-JEFHIG

Architect's Job Number:

Period To: 5/31/2024

Detail Page 2 of 2 Pages

Item Number	Description	Scheduled Value	Work Completed		Materials Presently Stored	Completed And Stored To Date	% Comp	Balance To	
			Previous Application	This Period				Finish	Retention
001	BP#01-1 FINAL CLEANING	34,000.00		16,000.00		16,000.00	47.06	18,000.00	800.00
002	BP#02-1 DEMOLITION	187,064.80	83,000.00			83,000.00	44.37	104,064.80	4,150.00
003	BP#02-2 SITEWORK	456,600.29	319,711.00	41,903.00		361,614.00	79.20	94,986.29	18,080.70
004	BP#03-1 BUILDING FOUNDA'	367,211.00	367,211.00			367,211.00	100.00		18,360.55
005	BP#03-2 CONCRETE POLISH	100,650.00	95,000.00			95,000.00	94.39	5,650.00	4,750.00
006	BP#04-1 MASONRY	58,650.00	58,072.00			58,072.00	99.01	578.00	2,903.60
007	BP#05-1 STRUCTURAL STEE	1,152,673.00	1,142,425.00			1,142,425.00	99.11	10,248.00	57,121.25
008	BP#06-1 CARPENTRY	183,059.35	170,285.00			170,285.00	93.02	12,774.35	8,514.25
009	BP#06-2 ARCHITECTURAL C	266,772.00	254,450.00			254,450.00	95.38	12,322.00	12,722.50
010	BP#07-1 BUILDING INSULATI	64,100.00	56,650.00	4,000.00		60,650.00	94.62	3,450.00	3,032.50
011	BP#07-2 METAL SIDING & SC	192,000.00	185,464.00	6,536.00		192,000.00	100.00		9,600.00
012	BP#07-3 ROOFING	325,683.00	320,360.00	5,323.00		325,683.00	100.00		16,284.15
013	BP#08-1 DOORS & HARDWA	210,402.00	200,400.00			200,400.00	95.25	10,002.00	10,020.00
014	BP#08-2 WINDOWS	192,510.00	192,510.00			192,510.00	100.00		9,625.50
015	BP#09-1 METAL WALL FRAM	1,026,821.88	996,157.00			996,157.00	97.03	30,464.88	49,807.85
016	BP#09-3 PAINT	138,075.00	71,160.00	39,300.00		110,460.00	80.00	27,615.00	5,523.00
017	BP#09-4 FLOORING & TILE	165,030.00	106,000.00			106,000.00	64.23	59,030.00	5,300.00
018	BP#09-5 ACOUSTIC CEILING	165,080.00	75,814.00	75,270.00		151,084.00	91.52	13,996.00	7,554.20
019	BP#10-1 SPECIALTIES	228,110.00	172,700.00	45,000.00		217,700.00	95.44	10,410.00	10,885.00
020	BP#12-1 WINDOW COVERIN	17,768.00						17,768.00	
021	BP#14-1 ELEVATOR & LIFT	143,103.00	84,250.00	53,600.00		137,850.00	96.33	5,253.00	6,892.50
022	BP#21-1 FIRE SPRINKLER	155,910.00	151,114.00			151,114.00	96.92	4,796.00	7,555.70
023	BP#22-1 PLUMBING COMPLE	1,103,093.00	874,654.00	67,410.00		942,064.00	85.40	161,029.00	47,103.20
024	BP#23-1 H.V.A.C. COMPLETE	1,657,469.10	1,386,070.00	48,485.00		1,434,555.00	86.55	222,914.10	71,727.75
025	BP#26-1 ELECTRICAL COMP	1,393,289.85	1,112,125.00	56,024.00		1,168,149.00	83.84	225,140.85	58,407.45
026	BP#32-1 LANDSCAPE & IRRIG	66,905.00						66,905.00	
027	ALLOWANCE - WHEEL CHAIR								
028	GC & FIXED GC/CM COSTS	821,804.00	550,056.00	91,676.00		641,732.00	78.09	180,072.00	32,086.60
029									
030	GC/CM CONTINGENCY @ 5%	278,144.93						278,144.93	
031	CMAR OH & P @ 5%	544,408.31	426,393.95	36,352.85		462,746.80	85.00	81,661.51	23,137.34
032	BOND & INSURANCE @ 1.85	216,379.47	216,379.47			216,379.47	100.00		10,818.97
033	GROSS RECEIPTS TAX 1%	119,125.67	92,630.68	9,818.07		102,448.73	86.00	16,676.94	5,122.44
Application Total		12,031,692.65	9,761,042.08	596,697.92		10,357,740.00	86.09	1,673,952.65	517,887.00

**CONTRACTOR CONDITIONAL WAIVER FOR  
PROGRESS PAYMENT REQUEST AND RELEASE**

**PROJECT NO: 01-23-112**  
**CONTRACT NO:**

**From: Dick Anderson Construction Inc**  
**3424 Hwy 12 E**  
**Helena, MT 59601**

**Conditional Waiver and Release Upon Progress Payment**

Upon receipt of payment in the amount of \$561,194.40 , to Dick Anderson Construction, Inc , for labor, services, equipment, or materials furnished to 5/31/2024, on the job of Jefferson High School located at 312 S. Main St., Boulder, MT 59632, and when the check has been properly endorsed and paid by the bank upon which it is drawn, the undersigned effectively waives, releases, and relinquishes all claims, lien rights (statutory, equitable or otherwise), causes of action, and equitable rights to compensation, payment, or damages of any kind relating to the furnishing of labor, materials, equipment, supplies, or services of any kind, up through 5/31/24 (date), except for retainage or items furnished after said date. This release shall not include any claim for damages for inefficiencies, impacts, disruptions, or delays after said date.

The undersigned further warrants and represents that all laborers, subcontractors, consultants, and suppliers of the undersigned have been paid from any prior Progress Payments and further agrees to pay from these funds all laborers, subcontractors, consultants, and suppliers who have furnished such items up through 5/31/2024 (date). The undersigned further agrees to indemnify, defend, and hold the owner, Jefferson High School District #1, its surety, and the project harmless from any claims for nonpayment by any laborers, subcontractors, consultants or suppliers of the undersigned through said date.

DocuSigned by:  
By: Tim Holt  
600BE590300640D  
Title: Project Manager  
Date: 5/31/2024

DocuSigned by:  
Witnessed by: Ashley Nett  
828576A971C34FC  
Date: 5/31/2024

Please return to: Dick Anderson Construction, Inc



## **2023/2024 Jefferson High School Nurse Year End Report**

### **Nurse Office Visits**

The nurse office was staffed regularly Monday – Thursday 8:30 – 3:00. There were 394 office visits by students and staff recorded in the nurse visit log. The most common complaints included headaches, stomach aches, menstrual cramps, minor wounds and emotional distress/mental health struggles. Most students were able to be seen by the nurse, receive some treatment and return to class. Some students were sent home to rest, recover and prevent spread of illness and some were encouraged to seek additional medical evaluation. Most office visits included some portion of education related to the reason they came to see the nurse, these topics included healthy habits and choices, infection prevention, medications, disease process, managing school stress, coping skills and mental health services available.

The nurse supply closet is currently fully stocked with necessary equipment to monitor vitals, take care of different types and sizes of wounds, and take care of multiple different types of injuries. Supplies were ordered as needed throughout the year and kept with in expiration dates. New batteries for the AED were ordered this year. First aid kits were checked monthly and as needed for additional supplies.

### **Chronic Health Conditions**

There is a total of 21 students that have health conditions. Please see below for a breakdown of conditions:

- 8 Asthma
- 1 Diabetes
- 2 Life Threatening Allergy
- 1 Seizure Disorder
- 9 other conditions (ADHD, mental health, & other systems)

Students with chronic conditions require additional paperwork from providers and health care plans so that students can receive medication in the school setting. Paperwork is obtained through working with the student's provider and parent(s)/guardian(s).

### **Mental Health**

A Mental Health Team was formed this year to coordinate resources and intentionally provide mental health education and services to the staff and students at Jefferson High School. Personnel on this team included the superintendent, principal, guidance counselor, school nurse, county health school nurse, psychiatric nurse practitioner and athletic director. Staff were educated by both Erin Ritchie RN and Stacy Abar RN on Signs of Suicide, current Jefferson County and national trends and the process for student referral for mental health concerns. Senior students were educated in Signs of Suicide this spring and offered mental health screening through Rural Behavioral Health Institute. Students that chose to participate in the health screening received follow up from either the nurse or Psychiatric Mental Health Nurse Practitioner as appropriate. Mental Health Services for either in-person with the Psychiatric Mental Health Nurse Practitioner or tele health have been utilized for students to support mental health needs.

### **In the Classroom**

The school nurse provided education in the classroom related to reproductive topics, mental health topics, substance abuse, blood pressure, and blood typing.

### **Nurse Update**

The annual immunization review and corresponding compliance was completed at the start of the school year. Due to an increase in Measles cases nationally, student immunizations were reviewed a second time after spring break as recommended by the CDC to ensure readiness in the event that Measles would affect our district. Vision and hearing screening were completed for all driver's education students in cooperation with Erin Ritchie, RN, County health school nurse. Bulletin board and health information posters were posted around the school and updated periodically with new health related information.

Membership to the National School Nurse Association, which included membership to the Montana School Nurse Association, was purchased for the school nurse through the Connections grant. This membership provided continuing education on a variety of topics that included mental health, infection prevention, and chronic disease implications in the school. The discussion board has also been helpful for staying up to date on a variety of national topics pertinent to school nursing. Stacy will attend the NASN virtual convention this summer in July to receive up to date information and new ideas to improve school nursing and school health at Jefferson High School.

**Major Goals for 2024/2025**

1. Convert Health forms and permissions to electronic
2. Review Policy and Procedures for the school nurse
3. Implement a variety of ways to educate students
4. Inform students and parents mental health resources available through JHS
5. Assist with implementing Mental Health education school wide
6. Assist with implementing regular mental health screenings
7. Offer more education/activities on alternative mental health strategies and coping mechanisms.
8. Provide more education on health topics to parents and staff

From the desk of:

£orie

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June 2024

**PAYROLL REPORT**

Payroll warrants approved by the superintendent and paid.

**CURRENT OFFICE ITEMS**

**Audit:** The auditors were here June 3-5. They were not quite finished but had to get to a training June 6-7. It was a hectic couple of days and I learned a few more tips and tricks. We have planned an exit for Monday, June 17. It is my hope to be able to finally get student accounts lined out since it has been moved to the district office.





June 18, 2024

Project 24-25: Enrollment: 310 (9=89, 10=92, 11=67, 12=62)

Principals Report—Mr. Mike Moodry

### **Academics**

The final grades have been submitted. Our staff continues to serve our students well. We had a 1.24% failure rate for the semester compared to 1.9% the previous year 2nd semester.

We will have at total of 11 credits to recover for the school.

### **Graduation**

Graduation was held Sunday, May 26, 2024 at 2:00 in JHS North Gym. We graduated 68 seniors.

### **Planning for 2024-25 School Year**

Our move to the new building the last week of school went well. Student are impressed and excited to start in the new building. Our staffing for the 2024-25 school year is the most efficient (use of staff and certifications) in the past 6 year.

### **Spring Activities**

Athletics:

Spring coaches will be at the meeting to give season summaries.

Activities:

FCCLA will be traveling to nationals this month.

The Student Council hosted the All School BBQ May 23rd. The student council should be commended on their efforts.

## **June Activity Director Report:**

Spring sports ended with tennis sending three girls and two boys to the State tennis tournament in Missoula the end of May. By qualifying for the State tournament, all five also earned All-Conference recognition.

The boys' track & field team rose to the challenge once again and earned their fourth State Championship in a row. The boys persevered through injury and sickness throughout the latter half of the season to come out on top. We saw three school records broken by the boys this season. 16 boys earned all-conference awards and qualified for the State meet. Among those 16, 11 earned All-State recognition. Dalton Noble became one of our elite athletes earning All-State for the year in three sports in one year. His name will now appear on the Honor Board for this in the cafeteria.

The girls' track & field team qualified 8 girls for the state meet with half being underclassmen with a very bright future. All three of our senior girls competed at State as well. All eight girls received all-conference honors and we had one all-state honor and one school record broken amongst the girls' team. By earning All-State recognition, MacKenzie Layng became the first girl in JHS history to earn all-state in three sports in one year. Her name will appear on the Honor Board in the cafeteria.

Anna DeMars and I have both received Coach of the Year honors through the Montana Coaches Association.

Cassidy Parsons had a meeting with girls interested in pursuing flag football for the 2024 fall season, which was well attended. She's created flyers and a Facebook page for our new sport creating quite a bit of positive feedback. Currently, she plans to take the girls with assistant coach, Matt Bowman, to a clinic in Billings at the end of July. We received our first payment from the grant and will soon be placing an order for equipment and other necessary items.

Open gyms and summer tournaments have begun. According to coaches, they are seeing very promising numbers of athletes in attendance. Participation reported is as follows: 45-50 volleyball players Monday – Friday 5pm-7pm, approximately 20 girls for girls' basketball 7pm – 9pm, Monday – Thursday evenings, 30-35 boys have been participating in open weight room Monday – Thursday mornings from 7am-9am, and approximately 20 boys have been arriving for boys' basketball Monday – Thursday mornings from 9am-11am. Tennis and open wrestling have also just begun once per week (typically Tuesday evenings). I do not have numbers for those programs currently. Both boys and girls basketball teams have attended summer tournaments.

Coach Layng is in Billings with four JHS graduate football players for the Class B All-Star game this weekend (June 8<sup>th</sup>). Mr. Moodry and I will have a report with updates from the Class B meeting in Whitefish from this week (June 9<sup>th</sup> – 11<sup>th</sup>).

Intermountain Health at the Boulder Medical Clinic will be offering free sports physicals & vaccines on August 9<sup>th</sup> from 2-5pm. Information will be sent to our JHS community throughout the summer for this opportunity.

## **Superintendent Report**

### **June 18, 2024**

- **Charter School-** I will be on the “Board of Public Education Public Charter School Performance Framework Work Group”. One member of each charter school was asked to participate. The purpose of the PF Work Group is to make recommendations to the Board of Public Education on the public charter performance framework metrics and criteria for renewal, outlined in [20-6-809, MCA](#).
- **Montana Tunnel Mines Bankruptcy Hearing-** JHS and Clancy wrote letters asking the court to tell Montana Tunnel Mines to pay the taxes owed to the schools. Mike attended the hearing. We are hoping for a positive outcome for the schools.
- **Technology-** We had Trevor Swanson at the school to help with transition from SchoolhouseIT. Trevor will need some support with servers, networking, and firewalls. We are looking at some different companies to aid in this transition.
- **Charter School Letter to BPE-** We submitted a letter to the BPE telling them we will be waiving the first year of our charter school due to lack of numbers at AYA. I will be attending the BPE Board Meeting in July to discuss why we made this decision.

**Board Meeting  
June 18, 2024  
Informational**

**New Business**

**Construction/ Renovation Update**

**Update on Tennis Courts-** Right now it looks like the courts will be resurfaced in late June or early July. Trees will be removed to keep from destroying the new courts.

**Personnel**

**Resignations-** We have a resignation from Anthony Connole from Assistant Golf.

*Recommended motion:* Move to approve the resignation of Anthony Connole from Assistant Golf.

**New Hires-**

**Assistant Girls Basketball Coaches-** The district conducted interviews for the Assistant Girl's Basketball Coaching positions. The committee is recommending the hire of Jack Dolan and Jaymie Noble.

*Recommended Motion:* Move to approve the hire of Jack Dolan and Jaymie Noble as the Assistant Girls Basketball Coaches for the 2024-2025 basketball season.

**Paraprofessional-** Dana Knight was interviewed for the position of Paraprofessional. The committee has recommended her employment.

*Recommended Motion:* Move to approve the hire of Dana Knight as a Paraprofessional for the 2024-2025 year.

**Assistant Flag Football Coach-** After interviewing candidates the committee has recommended the hire of Matt Bowman as the Assistant Flag Football Coach.

*Recommended Motion:* Move to approve Matt Bowman as the Assistant Girl's Flag Football coach for the 2024-2025 season.

**Substitutes-** No substitute applications to report.

*Recommended Motion:* Motion if necessary.

**Attendance Agreements-** We will present YDI students for approval, Helena area students attending JHS for approval, and JHS students attending Helena area students for acknowledgement.

*Recommended Motion:* Move to approve \_\_\_ YDI students, acknowledge \_\_\_ JHS Students attending Helena schools, and approve \_\_\_ Helena to JHS students for 2024-2025 school year.

**Policy Updates**

The policy committee conferred on the listed policies for update, adoption, and deletion.

**Recommended Motions:**

**Policy Updates-** Move to approve the updates to policies 2132, 3110, 3121, 5325, 8110, 8121, 8132 and 8502 as presented.

**New Policies-** Move to approve policy 2162P2 as presented for first reading.

**Deleted Policies-** Move to delete policies 1010FE, 3100, 3100P, 4330F1, and 7008 as presented.

### **Approve Agreements**

**Food Service Agreement with Boulder Elementary-** The Elementary Board has approved another agreement with JHS for food services.

*Recommended Motion:* Move to approve the Food Service Agreement with Boulder Elementary as presented.

**Pool Lease Agreement-** I drew up a proposed 50-year lease to the city for the pool located on our property. The lease was reviewed by the county attorney. His proposed changes in language are highlighted in yellow. Proposed deletions highlighted in red.

*Recommended Motion:* Move to approve the 50-year lease with the city for the pool at a one-time charge of \$1.

**Disposal of Surplus Items-** We need to list the old equipment as obsolete, undesirable, or unsuitable for school use. We then need to post the “disposal of property resolution” passed by the board for two consecutive weeks. We must specify what we intend to do with the obsolete equipment. In this case we plan to have a sale at the school. Personnel will accept appropriate offers for any equipment. Any items not sold or donated will be hauled to the dump.

*Recommended Motion:* Move to approve the disposal of the property resolution as presented.

**Negotiations Agreement Approvals-** Mike Moodry has been hired for the 2024-2024 school year. Mike submitted requests to the negotiations committee, and they are in agreement.

*Recommended Motion:* Move to approve the contract for Mike Moodry as presented.

**Approval of Property and Liability Insurance-** We received the proposal for the 2024-2025 school year from Montana Schools Property and Liability Insurance (MSPLIP). Last year’s quote was \$64,384. This year’s quote is \$75,171, or an increase of 17%. I don’t think we will find a better quote, so I recommend approving this coverage.

*Recommended Motion:* Move to approve the MSPLIP Insurance proposal for 2024-2025 fiscal year.



March 19, 2024

The MTSBA Policy Services team has prepared necessary updates to the MTSBA Model Policy Manual. This edition of MTSBA Policy Notes provides revisions to the MTSBA Model Policy Manuals needed to ensure compliance with changes to law and advised practice.

- The specific policies are outlined below with a designation of whether the updates are required or recommended. Districts that have previously adopted an existing model policy will adopt required changes. If a district has not previously adopted an existing model policy, it may do so now with the applicable changes. All the policies will require the number of readings specified in each district's Policy 1310.
- The marked-up word versions of the policies are attached. The updates will also be available when logged into the district's policy website by clicking on "MTSBA Communications."
- Please [report back to MTSBA staff](#) when the policies have been adopted by the board of trustees. You can send word versions as adopted, the meeting minutes, or a list of the policies adopted with the date of the meeting. MTSBA staff will then update the district's policy manual website as hosted on [MTSBA.org](https://MTSBA.org) to reflect the adopted changes as they relate to your current policies, adopted/revised on date, and headers.
- MTSBA staff will present details on the policy updates at an MTSBA Thursday Think Tank in April.
- If you would like customized updates to reflect existing district policy or if you have any questions about the updates, please contact MTSBA at [policy@mtsba.org](mailto:policy@mtsba.org).

Thank you to each district that participates in the MTSBA Policy Maintenance Service Program. We appreciate your continued collaboration on school policy matters.

#### **NEW MTSBA Recommended Model Policies**

**MTSBA Model Policy 2165 – Early Literacy Targeted Intervention.** This policy was created to assist districts in establishing early literacy targeted intervention programs established by HB 352. The policy is based on the new statutes and the regulations adopted by the Board of



Public Education. The policy is accompanied by **Policy 2165F – Early Literacy Targeted Intervention Consent Form**.

**MTSBA Model Policy 2162P2 – Section 504 Procedural Safeguards.** This procedure was created to assist districts in complying with requirements for Section 504 regulations governing the provision of accommodations to students.

#### **MTSBA Model Policies with Required Updates**

**MTSBA Model Policy 2132 – Student and Family Privacy Rights** – This policy was updated to reflect the distinction between surveys administered to students that do not collect personal information and those that do collect personal information. Federal and state law require parental consent prior to a student completing a survey that collects or requires disclosure of personal information. A parent may opt out of a survey that does collect or require disclosure of personal information.

**MTSBA Model Policy 3110 – Entrance, Placement, and Transfer.** This policy was updated to reflect changes in the law governing enrollment for exceptional circumstances.

**MTSBA Model Policy 3121 – Enrollment and Attendance.** This policy was updated to reflect changes in the law governing calculation of ANB for students enrolled in an early literacy targeted intervention program.

**MTSBA Model Policy 5325 – Breastfeeding in the School and Workplace.** This policy was updated to specify the requirement for school districts to provide breastfeeding employees and students a location to store expressed milk in a medically safe manner.

**MTSBA Model Policy 8110 – Bus Routes and Schedules.** This policy was updated to clarify the requirements for acceptable sight lines at approved school bus stops.

**MTSBA Model Policy 8121 – District-Owned Vehicles.** This policy was updated to require drivers of district vehicles involved in an accident with the district vehicle to immediately report the accident to the driver's supervisor.

**MTSBA Model Policy 8132 – Activity Trips.** This policy was updated to clarify the transportation options available to school districts when conducting an activity trip.

**MTSBA Model Policy 8502 – Construction and Repairs.** This policy was updated to provide additional clarity on accessibility standards when completing a school facility construction project.

### **NEW MTSBA Recommended Forms**

**MTSBA Model Policy 2165F – Early Literacy Targeted Intervention Consent Form.** This form was developed to assist districts in securing parental consent prior to early literacy evaluation.

**MTSBA Model Policy 2250F – Adult Education Acknowledgement of Risk.** This form was developed to assist districts in securing acknowledgement of risk from adult education students taking courses provided by the district.

**MTSBA Model Policy 3141F – Non-Resident Student Enrollment Application.** This form was developed by the Office of Public Instruction as required by HB 203. The form can be adopted and placed in a district's policy manual for public and district use.

**MTSBA Model Policy 3614F3 – Designation and Acceptance of Medication Assistance.** This form was developed to assist districts in securing parental permission to assist students with administering medication.

**MTSBA Model Policy 4330F2 – Community Use of Facilities Acknowledgement of Risk.** This form was developed to assist districts in securing acknowledgement of risk from community members using school facilities in accordance with the optional language in Policy 4330P – Facility Use Procedures.

### **MTSBA Model Library and Instructional Materials Policies with Recommended Updates**

**MTSBA Model Policy 2309 – School Library Program.** This new version of Policy 2309 was developed as an alternative to entirely replace the previous versions of MTSBA Model Policies 2309, 2310, and 2310P. The policy is designed to assist districts seeking additional structure for governance of the school library program on topics including collection management, student and staff rights, family engagement, and acceptance of gifts in a manner consistent with state and federal law. If this version Policy 2309 is adopted, the district will also terminate and delete MTSBA Model Policies 2310, and 2310P. *Please note that due to the distinct operations of school libraries, a district may have adopted unique versions of Policy 2309 and Policy 2310 so careful review of policy content and numbering is required when considering the policy.*

**MTSBA Model Policy 2311 – Instructional Materials.** This new version of Policy 2311 was developed as an alternative to entirely replace the MTSBA Model Policies 2311 and 2311P. The policy is designed to assist districts seeking additional structure for governance of the instructional materials including selection, purchase, and management. If this version Policy 2311 is adopted, the district will also terminate and delete MTSBA Model Policy 2311P.

**MTSBA Model Policy 2314 – Instructional and Library Materials Review.** This new version of Policy 2314 was developed as an alternative to entirely replace the MTSBA Model 2314 and 2311P. The policy is designed to assist districts seeking additional structure for governance of

the request for review of library and instructional materials in a manner consistent with state and federal law. *Please note that due to the distinct operations of school libraries, a district may have adopted unique versions of Policy 2314 so careful review of policy content and numbering is required when considering the policy.*

### **MTSBA Model Policies to Delete**

**MTSBA Model Policies 1900-1912 – Emergency Policies.** To avoid confusion in district operations, these policies should be removed from the policy manual through a formal motion and vote of the board of trustees.

**MTSBA Model Policy 1000FE – Early Enrollment for Exceptional Circumstances.** Enrollment for exceptional circumstances is now governed exclusively by Policy 3110 consistent with HB 352. This policy and any related procedure or form will be terminated and deleted from a district's policy manual.

**MTSBA model Policy 2113 – Pre-Kindergarten Program.** Pre-kindergarten programs that are not related to enrollment to early literacy targeted intervention are prohibited from earning ANB under state law. To avoid confusion, a district should delete this policy and rely on legally supported early childhood offerings if the intent of the program is to earn ANB.

**MTSBA Model Policy 3100 – Early Enrollment for Exceptional Circumstances.** Enrollment for exceptional circumstances is now governed exclusively by Policy 3110 consistent with HB 352. This policy and any related procedure or form will be terminated and deleted from a district's policy manual.

**MTSBA Model Policy 4330F2 – Facility Use Liability Waiver.** This form is not supported by Montana law and should be deleted. The sufficient assumption of risk language now appears in Policy 4330F1 – Facilities Use Agreement.

**MTSBA Model Policy 7008 – Non-resident Tuition and Transportation.** This policy was rendered obsolete and unnecessary by HB 203 and the new version of Policy 3141 – Non-resident Student Enrollment. The policy should be deleted prior to the start of the next school fiscal year.

Food Service Agreement between Boulder Elementary and  
Jefferson High School  
2024-2025 School Year

This agreement is made this 29th day of MAY, 2024 by and between the governing authorities of

JEFFERSON HIGH SCHOOL hereinafter referred to as the **School District** and  
BOULDER ELEMENTARY SCHOOL hereinafter referred to as the **Vendor**.

Now, therefore, in consideration of the covenants and agreements hereinafter expressed, it is mutually covenanted and agreed by and between the parties hereto as follows:

1. The Vendor will provide the School District with the meals indicated below, Monday through Friday on days when the School District's schools are in session.  
  
  X   Breakfast                        X   Lunch
2. All meals/snacks will be planned and prepared according to the relevant USDA child Nutrition Program regulations (i.e. lunches and afterschool snacks per 7 CFR Part 210; and breakfasts per 7 CFR Part 220). All meals/snacks will meet the requirements as specified in the aforementioned regulations.
3. The School District agrees to adhere to the procurement standards set forth in Section 210.21 of the NSLP regulations, OMB Circular 7 CFR 200.317-22.326.
4. The Vendor will conform to the rules and regulations of the School District's Program Agreement with the Office of Public Instruction and will comply with all applicable federal and state regulations.
5. The School District will comply with the Buy American provision and purchase, to the maximum extent practicable, domestic commodities or products according to 7 CFR 210.21(d).
6. The School District will account for the number of student and adult meals served according to procedures approved by the Office of Public Instruction. For billing and claims purposes, meals will be counted through Infinite Campus.
7. The Vendor will deliver unitized meals with adequate servings to meet the requirements for the number of meals ordered.
8. Milk is provided by the vendor and included in meal cost.   X   YES        NO

9. No Payment will be made for meals that are spoiled or unwholesome at the time of delivery, do not meet the Child Nutrition Program requirement, or do not otherwise meet the requirements of this contract.
10. The Vendor will provide a monthly menu calendar. Menus written by the SFA must be reviewed and changes made as necessary to ensure NSLP meal patterns are met.
11. The Vendor will use the Food Based menu planning system for meals prepared for the School District.
12. The School District agrees to \_\_\_\_\_ meals per day served; due to school district having difficulty obtaining an accurate lunch count.
13. The School District will transport the meals at an appropriate time in order to deliver & prepare for serving the meals from the preparation site to the delivery site. Meals will be ready for pick up from the vendor by 10:30 AM. The meals will be transported in containers that maintain safe temperatures and prevent contamination.
14. The School District will furnish the serving trays, silverware, serving utensils, etc.
15. Employees of the School District will serve meals, and will maintain safe and proper food temperature. Servers will be responsible for setting up the serving line, serving meals, cleaning up the serving line, and cleaning up the kitchen of the School District. The Vendor will provide portioning instructions to the School District's servers.
16. The Vendor will maintain applicable health certification and food safety training for its employees; a food service license for any facility in which meals are prepared; and any other state, county or city health licenses as required for the duration of the contract.
17. The School District will maintain a current Montana food service license and any other state, county, or city health licenses as required for the duration of the contract.
18. The Vendor will assist the School District in developing and updating the School District's Food Safety/HACCP plan.
19. The Vendor will maintain food production records indicating food produced, portion size, quantity prepared, and recipe number of product description. Information for nutrient analysis, including standardized recipes, nutrition fact labels, and Child Nutrition (CN) labels must be on file with the vendor.
20. The Vendor will make all related records available, for a period of five (*three*) years from the date of the final payment under the contract, for inspection and audit by representatives of the Office of Public Instruction, USDA and the U.S General Accounting Office at any reasonable

time and place. If audit findings have not been resolved, the records will be retained beyond the three-year period as long as required for resolution of issues raised by the audit.

21. The School District may monitor the Vendor's food service operation through periodic on-site visits.
22. The School District will retain signature authority on its Office of Public Instruction Program Agreement. The Business Manager of the vendor will be the authorized person for the Free and Reduced Price School Meal Applications, and will also submit claims for reimbursement and oversee the non-profit Food Service Fund.
23. In accordance with federal regulations and FNS Instruction 783-2, the Vendor will make substitutions in reimbursable meals as specified by a recognized medical authority for individual participating children who are unable, because of a disability or other special dietary need, to consume specified foods. The School District will notify the Vendor of any such special dietary needs.
24. With the exception of payment obligations for prior performance under this agreement, neither the Vendor nor the School District will be liable for the failure to perform their respective obligations under this agreement when such failure is caused by fire, explosion, water, acts of God, civil disorder or disturbance, strikes, vandalism, war, riot, sabotage, governmental rules or regulations, or like causes that are beyond the reasonable control of such party.
25. This contract is for the duration on one school year beginning AUGUST 2024 and ending MAY 31, 2025.
26. This contract may be terminated by either party for cause or by mutual agreement between parties.
27. The School District may terminate this contract for breach/neglect as determined by the School District when considering such items as failure to maintain and enforce required standards of sanitation, failure to provide periodic information / statements or failure to maintain quality of service at the level satisfactory to the Contractor.
28. District Clerk from Vendor will calculate the percentage of meals served and divide the percentage of meals served to the school district by the sum of all revenues minus all expenditures occurred during the fiscal year, and provide that amount in an invoice to the school district in June for payment.



## Signatures

In witness whereof, the parties hereto have executed this agreement as of the date and year first written above.

School District

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Authorized Representative's Signature

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Date

Vendor:

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Authorized Representative's Signature

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Date

Fifty Year Lease Agreement  
For Swimming Pool Located at 312 S. Main Street  
Boulder, MT 59632

1. **The Premises Leased:** The leased premises are the real, personal, or mingled property of the premises situated at 312 S. Main, Boulder, MT 59632. The premises are called the pool and pool buildings.
2. **The Parties:** This lease is between the Jefferson High School District #1, Boulder, MT (Landlord) and the City of Boulder, 304 N. Main Street, Boulder, MT 59632. The District Superintendent shall be the Landlord's representative in all matters pertaining to this lease.
3. **Lease Term and Rent:** The term of this lease is for the 50-year period from June 18, 2024 (when the district board shall approve the lease). The rent for the 50-year lease shall be \$1.00 and other good and valuable considerations.
4. **Liability to the Landlord and Tenant:** The Tenant shall indemnify the Landlord, along with its officers agents, and employees (collectively "Landlord"), and hold it harmless from any liability of any nature or character whatsoever arising during the term of this Agreement resulting from the Tenant's use and occupancy of the property described in paragraph 1 above. The Landlord shall indemnify the Tenant, along with its officers, agents, and employees (collectively "Tenant"), and hold it harmless from and against any and all loss, cost, damage, expense and liability (including without limitation court costs and reasonable attorneys' fees) incurred in connection with or arising from (1) the negligence or misconduct of Landlord, or (2) any breach of any representation or warranty contained herein; provided, however that the terms of the foregoing indemnity shall not apply to the negligence or willful misconduct of Tenant.
5. **Utilities and Maintenance:** The Tenant is responsible for water, sewer, and all electrical utilities. The Tenant is responsible for the cleaning and maintenance of the pool, including all buildings and bathrooms accessible from common areas and the Tenant is responsible for all bathroom supplies.
6. **Parking:** The Tenant will have access to the Jefferson High School Parking area to the South of the pool. The Tenant is not responsible for maintenance of said parking area.
7. **Water supply:** The Landlord will maintain and service water lines up to the building. All maintenance and repairs of the water lines and plumbing within the buildings is the responsibility of the Tenant.
8. **Improvements to the Premises:** The Tenant may make internal, cosmetic improvements and alterations to the pool and building such as paint, replacement of broken window glass, replacement of light fixtures, with notice to but without consultation or approval of the Landlord.

9. **Condition of Surrender of the Premises:** The Tenant shall not use the premises for any unlawful activity. The premises are to be tobacco, drug, and alcohol free at all times. The Tenant agrees to abide by the District's policies as they relate to maintaining a drug, alcohol and tobacco free environment.
10. **Site Inspection:** The Landlord will have the right to inspect the premises on twenty-four hour **written** notice. It is further agreed that the Landlord may enter the unit without the consent of the Tenant in case of emergency or perceived emergency. The Landlord and Tenant shall coordinate key codes and keys to ensure that both have access at all times. The Tenant shall approve and administer the keys and key codes.
11. **Property Insurance:** The property will be insured by the Tenant for structural loss or damage.
12. **Lease Termination:** The Landlord shall have the right to terminate the lease agreement if circumstances would make the premises uninhabitable. In such event, 60 days written notice of lease termination shall be given by the Landlord. However, if an unsafe condition exists, immediate termination will be warranted. The Tenant shall have the right to terminate the lease agreement **at will** and in such an event 60 days' written notice of lease termination shall be given by the Tenant.
13. **Liability Insurance for Tenant owned contents and Liability for Personal Injury and Property Damage:** The Tenant agrees to insure the Tenant owned contents of the pool and building against loss or damage. The Tenant further agrees to carry liability insurance and to provide Landlord with a certificate of insurance. The certificate shall name the Jefferson High School District #1 as an additional insured, and it must show coverage for comprehensive general liability insurance for injuries to or death of any person or damage to or loss of property arising out of or in any way resulting from the use of the premises. This insurance shall provide for amounts not less than \$750,000.00 for bodily injury or death to any one person and \$1,000,000.00 for property damage in any one accident; or the policy may provide a combined single limit for injury and property damage of \$750,000.00. The certificate of insurance shall contain a provision requiring the insurer not to cancel or refuse to renew the policy without giving the Landlord written notice at least ten (10) days prior to the effective date of the cancellation or non-renewal of the policy. Failure of the Tenant to maintain the insurance coverage described in this paragraph shall be in default under this agreement subjecting this lease to immediate termination upon notice from the Landlord to the Tenant. **The parties acknowledge that the insurance described in this paragraph may be insured in the City Policy and as an additional insured on that policy.** Future policy limits may be adjusted to the maximum allowed by the **City of Boulder's insurer** if they are less than the limits stated in this paragraph.
14. **Landlords Rights in the Event of Tenant's Non-Compliance with the terms of this Lease:** If the Tenant fails to comply with the terms of this **Agreement**, the Landlord will deliver written notice to the Tenant specifying the acts and omissions and advising Tenant that this

Agreement will terminate in sixty (60) days if the breach is not remedied. If the breach is not remedied sixty (60) days after the notice, the Landlord has the right to terminate this Agreement. The Tenant shall have sixty (60) days to leave the premises.

15. **First Right of Refusal:** the Tenant reserves the first right of purchase/ refusal if the Landlord decides to sell the premises in the future. The purchase price shall include due consideration for the investment of the Tenant in the value and worth of the building and property.
16. **Binding Scope of this Agreement During its Duration:** This Agreement is binding upon the parties, heirs, legal representatives, successors, and assigns. It shall terminate, unless renewed by the parties, on June 18, 2074.
17. **Applicable Law:** This Agreement shall be construed in accordance with the Laws of the State of Montana.
18. **Rental Payment and Notices:** The sum of \$1.00 for this fifty (50) year lease shall be paid to the Landlord upon execution of this Lease and the Landlord shall acknowledge receipt of this payment by checking the box below the Landlord's signature on this lease. All notices and requests shall be sent to the parties to this Lease, certified mail, return receipt requested, at the addresses stated in this Lease. Alternatively, notices may be served personally, with a signed acknowledgement, on the duly authorized representative of the parties. The signatories to this Lease and their successors shall be considered duly authorized representatives.
19. **Signatories:**

For Jefferson High School District #1

For the City of Boulder

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Cami Robson, Board Chair

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Mayor, City of Boulder

312 S. Main  
Boulder, MT 59632

304 N. Main  
Boulder, MT 59632



## **SURPLUS ITEMS FOR DISPOSAL**

Assorted Desks and Chairs  
Kiln  
Commercial Ovens  
Aquariums (2)  
Weightlifting Equipment  
Shelving  
Assorted Scrap Metal  
Food Service Salad Bar  
20" Planer  
Belt/Disc Sander (6" Belt, 9" Disc)  
Scroll Saw  
Compressor  
Drill Presses (2)  
Florescent Light Fixtures  
Sinks (3)  
Lockers  
Various power hand tools  
Washer/ Dryer  
Household Oven/Stove (4)  
Guitars  
Miscellaneous Items

## Lorie Carey

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**From:** Erik Wilkerson  
**Sent:** Tuesday, May 28, 2024 11:45 AM  
**To:** Lorie Carey  
**Subject:** Fw: Assistant Golf Coach

FYI

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**From:** Anthony Connole <aconnole@clancy.k12.mt.us>  
**Sent:** Tuesday, May 28, 2024 10:46 AM  
**To:** Erik Wilkerson <erik.wilkerson@jhs.k12.mt.us>; Mike Moodry <Mike.Moodry@jhs.k12.mt.us>; Sarah Layng <sarah.layng@jhs.k12.mt.us>  
**Subject:** Assistant Golf Coach

You don't often get email from aconnole@clancy.k12.mt.us. [Learn why this is important](#)

Hello,

I am writing this email to inform you that I will be resigning as the assistant golf coach. I want to spend more time with my family and it is time for me to be done. I want to thank you for the last 5 years as the assistant golf coach. It was a fun run and I am glad to be a part of it. Best of luck in the future and as always, GO PANTHERS!

P.S. If you could please send this to the board members if needed I would greatly appreciate it!

Anthony Connole  
Clancy Elementary School Junior High Math Teacher  
Jefferson High School Boy's Basketball Head Coach