

# *OSPI School Improvement Plan End-of-Year Review (EOYR) Rubric and Feedback Template*

## **Overview**

The development and biannual progress review of School Improvement Plans (SIPs) are required by the Washington State Every Student Succeeds Act (A.1[viii][d] and [e]) for schools identified for supports under Tier 2, Tier 3, and Tier 3 Plus. OSPI conducts progress monitoring reviews for schools identified as eligible for Tier 3 and Tier 3 Plus supports (i.e., comprehensive, and comprehensive graduation rate, compounded, comprehensive plus, comprehensive graduation rate plus). Local Education Agencies (LEAs, i.e., districts) are charged with progress monitoring for Tier 2 supports (i.e., targeted 3+ and EL progress).

The goal of this rubric and feedback template is to analyze and provide meaningful feedback on the progress schools have made in working toward their goals during the 2023-2024 school year as detailed in Sections I (b) and III of their EOYRs. EOYRs for 2023-24 are due on June 28, 2024.

For Tier 3 and Tier 3 Plus schools not exiting OSPI/OSSI progress monitoring, a completed SIP for school year 2024-2025 will also need to be uploaded to Basecamp by August 30th, 2024.

All OSPI completed EOYR feedback for Tier 3 and Tier 3 Plus schools will be uploaded to appropriate schools' OSPI SharePoint folders and will be emailed to building leadership teams.

This downloadable copy of the End-of-Year Review is for use by ESDs/LEAs in reviewing Tier 2 SIP submissions.

OSPI will use an online tool to facilitate the review and feedback of EOYRs for Tier 3 and Tier 3 Plus schools.



## School and District Information

Please complete the following information:

<b>ESD (enter number only, e.g., 101):</b> Click or tap here to enter text.
<b>School District Name:</b> Click or tap here to enter text.
<b>School Code:</b> <a href="#">(find school code here)</a> Click or tap here to enter text.
<b>Building Name:</b> Click or tap here to enter text.
<b>Reviewer Name(s):</b> Choose an item.
<b>Email Address(es):</b> Click or tap here to enter text.
<b>If more than one CIP worked on this review, please enter their name(s) here:</b> Click or tap here to enter text.
<b>Date:</b> Click or tap to enter a date.

## Sections I & III Requirements

Respond to the checklist questions by answering "Yes", "No", or "Not Able to Determine".

1. Is there a SIP that identifies priority goals for SY 2023-24 in the school's SharePoint folder?  
☐ Yes  
☐ No  
☐ Not able to determine
2. If no or not able to determine, please explain:

Click or tap here to enter text.

3. Is section I (End-of Year Progress Review 2023-2024) – or documents that contain comparable materials – completed and uploaded in the school’s SharePoint folder?

☐ Yes

☐ No

☐ Not able to determine

4. If no or not able to determine, please explain:

Click or tap here to enter text.

5. Is Section III (Guiding and Reflection Questions) – or document that contain comparable materials – completed and uploaded in the school’s SharePoint folder?

☐ Yes

☐ No

☐ Not able to determine

6. If no or not able to determine, please explain:

Click or tap here to enter text.

## Section I: End-of-Year Review for 2023-24

After analyzing Section I of the OSPI School Improvement Plan End-of-Year Progress Review 2023-24, respond to the checklist questions below about each Goal described in the SIP.

\*Look for measurable evidence of student growth, positive impact, and/or success and other assets within the system.

### Goal 1

1. Please copy and paste Goal 1 from the SIP in the box below.

Click or tap here to enter text.

2. What are the major themes of Goal 1 (select all that apply)?

- ☐ ELA (English Language Arts)
- ☐ Math
- ☐ m/EL or EL (Multi Language English Learner, or English Learner)
- ☐ MTSS (Multi-tiered system of supports)
- ☐ SEL (Social-Emotional Learning)
- ☐ Attendance
- ☐ Student, Family, and/or Community Engagement
- ☐ Credit Attainment
- ☐ Graduation Rate
- ☐ Behavioral and/or Disciplinary (can include PBIS – positive behavior intervention supports and RTI – response to intervention)
- ☐ School Culture and/or Climate (can include CRE – culturally responsive education)
- ☐ Other

3. If you selected "Other" above, please elaborate on the major themes of the Goal (separate major themes with a comma).

Click or tap here to enter text.

4. What are the specific student groups Goal 1 addresses (select all that apply)?

- ☐ All students
- ☐ American Indian/Alaskan Native
- ☐ Asian
- ☐ Black/African American
- ☐ Hispanic/Latino of any race(s)
- ☐ Native Hawaiian/Other Pacific Islander
- ☐ Two or more races
- ☐ White
- ☐ English/Multi Language Learner
- ☐ Students with Disabilities
- ☐ Low-income

☐ Other

5. If you selected "Other" above, please list the student groups addressed by this Goal (separate major themes with a comma).

Click or tap here to enter text.

6. Which elements of a "SMARTIE" goal are present in Goal 1 (select all that apply)?

☐ S (Specific)

☐ M (Measurable)

☐ A (Attainable/Actionable)

☐ R (Reasonable)

☐ T (Time-Bound)

☐ I/E (Inclusive/Equitable)

7. Did the school identify evidence-based activities to achieve Goal 1?

☐ Yes

☐ No

8. Please list the evidence-based activities the school identified (Refer to [OSPI LAP best practices](#) for potential evidence-based activities).

Click or tap here to enter text.

9. Did the school use evidence/data to document progress toward Goal 1 and its associated activities?

☐ Yes

☐ No

☐ Not able to determine or N/A

10. If no or not able to determine, please explain:

Click or tap here to enter text.

11. Is there a designated team or individual that is responsible for monitoring the progress of Goal 1?

☐ Yes

☐ No

☐ Not able to determine or N/A

12. If no or not able to determine, please explain:

Click or tap here to enter text.

13. Are the proposed timeframes for activities and measures for Goal 1 being met?

☐ Yes

☐ No

☐ Not able to determine or N/A

14. If no or not able to determine, please explain:

Click or tap here to enter text.

15. Overall, is progress being made towards achieving Goal 1?

☐ Yes

☐ No

☐ Not able to determine or N/A

16. If no or not able to determine, please explain:

Click or tap here to enter text.

17. Please share feedback about what has gone well in the school's progress towards accomplishing Goal 1. Potential feedback may highlight: assets in the system; areas where growth occurred; progress towards creating an equitable education system for all student groups.

Click or tap here to enter text.

18. Please share feedback about areas for growth in the school's progress for accomplishing Goal 1. Feedback should use the analysis in this review tool and strengthen actionable SIP adjustments. Please incorporate specific feedback that encourages equitable planning, implementation, and adjustment(s) with a focus on growing and supporting better academic, behavioral,

and social-emotional outcomes for those students most at risk of encountering disproportionate opportunity gaps in the school. Please consider using questions to generate self-reflection for improvement.

Click or tap here to enter text.

19. Is there another Goal in the SIP you'd like to document?

☐ Yes

☐ No

## Goal 2

1. Please copy and paste Goal 2 from the SIP in the box below.

Click or tap here to enter text.

2. What are the major themes of Goal 2 (select all that apply)?

☐ ELA (English Language Arts)

☐ Math

☐ m/EL or EL (Multi Language English Learner, or English Learner)

☐ MTSS (Multi-tiered system of supports)

☐ SEL (Social-Emotional Learning)

☐ Attendance

☐ Student, Family, and/or Community Engagement

☐ Credit Attainment

☐ Graduation Rate

☐ Behavioral and/or Disciplinary (can include PBIS – positive behavior intervention supports and RTI – response to intervention)

☐ School Culture and/or Climate (can include CRE – culturally responsive education)

☐ Other

3. If you selected "Other" above, please list the student groups addressed by this Goal (separate major themes with a comma).

Click or tap here to enter text.

4. What are the specific student groups Goal 2 addresses (select all that apply)?

- ☐ All students
- ☐ American Indian/Alaskan Native
- ☐ Asian
- ☐ Black/African American
- ☐ Hispanic/Latino of any race(s)
- ☐ Native Hawaiian/Other Pacific Islander
- ☐ Two or more races
- ☐ White
- ☐ English/Multi Language Learner
- ☐ Students with Disabilities
- ☐ Low-income
- ☐ Other

5. If you selected "Other" above, please list the student groups addressed by this Goal (separate major themes with a comma).

Click or tap here to enter text.

6. Which elements of a "SMARTIE" goal are present in Goal 2 (select all that apply)?

- ☐ S (Specific)
- ☐ M (Measurable)
- ☐ A (Attainable/Actionable)
- ☐ R (Reasonable)
- ☐ T (Time-Bound)
- ☐ I/E (Inclusive/Equitable)

7. Did the school identify evidence-based activities to achieve Goal 2?

- ☐ Yes
- ☐ No



8. Please list the evidence-based activities the school identified (Refer to [OSPI LAP best practices](#) for potential evidence-based activities).

Click or tap here to enter text.

9. Did the school use evidence/data to document progress toward Goal 2 and its associated activities?

☐ Yes

☐ No

☐ Not able to determine or N/A

10. If no or not able to determine, please explain:

Click or tap here to enter text.

11. Is there a designated team or individual that is responsible for monitoring the progress of Goal 2?

☐ Yes

☐ No

☐ Not able to determine or N/A

12. If no or not able to determine, please explain:

Click or tap here to enter text.

13. Are the proposed timeframes for activities and measures for Goal 2 being met?

☐ Yes

☐ No

☐ Not able to determine or N/A

14. If no or not able to determine, please explain:

Click or tap here to enter text.

15. Overall, is progress being made towards achieving Goal 2?

☐ Yes

☐ No

☐ Not able to determine or N/A

16. If no or not able to determine, please explain:

Click or tap here to enter text.

17. Please share feedback about what has gone well in the school's progress towards accomplishing Goal 2. Potential feedback may highlight: assets in the system; areas where growth occurred; progress towards creating an equitable education system for all student groups.

Click or tap here to enter text.

18. Please share feedback about areas for growth in the school's progress for accomplishing Goal 2. Feedback should use the analysis in this review tool and strengthen actionable SIP adjustments. Please incorporate specific feedback that encourages equitable planning, implementation, and adjustment(s) with a focus on growing and supporting better academic, behavioral, and social-emotional outcomes for those students most at risk of encountering disproportionate opportunity gaps in the school. Please consider using questions to generate self-reflection for improvement.

Click or tap here to enter text.

19. Is there another Goal in the SIP you'd like to document?

☐ Yes

☐ No

### Goal 3

1. Please copy and paste Goal 3 from the SIP in the box below.

Click or tap here to enter text.

2. What are the major themes of Goal 3 (select all that apply)?

☐ ELA (English Language Arts)

☐ Math

☐ m/EL or EL (Multi Language English Learner, or English Learner)

- ☐ MTSS (Multi-tiered system of supports)
- ☐ SEL (Social-Emotional Learning)
- ☐ Attendance
- ☐ Student, Family, and/or Community Engagement
- ☐ Credit Attainment
- ☐ Graduation Rate
- ☐ Behavioral and/or Disciplinary (can include PBIS – positive behavior intervention supports and RTI – response to intervention)
- ☐ School Culture and/or Climate (can include CRE – culturally responsive education)
- ☐ Other

3. If you selected "Other" above, please list the student groups addressed by this Goal (separate major themes with a comma).

Click or tap here to enter text.

4. What are the specific student groups Goal 3 addresses (select all that apply)?

- ☐ All students
- ☐ American Indian/Alaskan Native
- ☐ Asian
- ☐ Black/African American
- ☐ Hispanic/Latino of any race(s)
- ☐ Native Hawaiian/Other Pacific Islander
- ☐ Two or more races
- ☐ White
- ☐ English/Multi Language Learner
- ☐ Students with Disabilities
- ☐ Low-income
- ☐ Other

5. If you selected "Other" above, please list the student groups addressed by this Goal (separate major themes with a comma).

Click or tap here to enter text.

6. Which elements of a "SMARTIE" goal are present in Goal 3 (select all that apply)?

☐ S (Specific)

☐ M (Measurable)

☐ A (Attainable/Actionable)

☐ R (Reasonable)

☐ T (Time-Bound)

☐ I/E (Inclusive/Equitable)

7. Did the school identify evidence-based activities to achieve Goal 3?

☐ Yes

☐ No

8. Please list the evidence-based activities the school identified (Refer to [OSPI LAP best practices](#) for potential evidence-based activities).

Click or tap here to enter text.

9. Did the school use evidence/data to document progress toward Goal 3 and its associated activities?

☐ Yes

☐ No

☐ Not able to determine or N/A

10. If no or not able to determine, please explain:

Click or tap here to enter text.

11. Is there a designated team or individual that is responsible for monitoring the progress of Goal 3?

☐ Yes

☐ No

☐ Not able to determine or N/A

12. If no or not able to determine, please explain:

Click or tap here to enter text.

13. Are the proposed timeframes for activities and measures for Goal 3 being met?

☐ Yes

☐ No

☐ Not able to determine or N/A

14. If no or not able to determine, please explain:

Click or tap here to enter text.

15. Overall, is progress being made towards achieving Goal 3?

☐ Yes

☐ No

☐ Not able to determine or N/A

16. If no or not able to determine, please explain:

Click or tap here to enter text.

17. Please share feedback about what has gone well in the school's progress towards accomplishing Goal 3. Potential feedback may highlight: assets in the system; areas where growth occurred; progress towards creating an equitable education system for all student groups.

Click or tap here to enter text.

18. Please share feedback about areas for growth in the school's progress for accomplishing Goal 3. Feedback should use the analysis in this review tool and strengthen actionable SIP adjustments. Please incorporate specific feedback that encourages equitable planning, implementation, and adjustment(s) with a focus on growing and supporting better academic, behavioral, and social-emotional outcomes for those students most at risk of encountering disproportionate opportunity gaps in the school. Please consider using questions to generate self-reflection for improvement.

Click or tap here to enter text.

19. Is there another Goal in the SIP you'd like to document?

☐ Yes

☐ No

## Goal 4

1. Please copy and paste Goal 4 from the SIP in the box below.

Click or tap here to enter text.

2. What are the major themes of Goal 4 (select all that apply)?

☐ ELA (English Language Arts)

☐ Math

☐ m/EL or EL (Multi Language English Learner, or English Learner)

☐ MTSS (Multi-tiered system of supports)

☐ SEL (Social-Emotional Learning)

☐ Attendance

☐ Student, Family, and/or Community Engagement

☐ Credit Attainment

☐ Graduation Rate

☐ Behavioral and/or Disciplinary (can include PBIS – positive behavior intervention supports and RTI – response to intervention)

☐ School Culture and/or Climate (can include CRE – culturally responsive education)

☐ Other

3. If you selected "Other" above, please list the student groups addressed by this Goal (separate major themes with a comma).

Click or tap here to enter text.

4. What are the specific student groups Goal 4 addresses (select all that apply)?

☐ All students

☐ American Indian/Alaskan Native

- ☐ Asian
- ☐ Black/African American
- ☐ Hispanic/Latino of any race(s)
- ☐ Native Hawaiian/Other Pacific Islander
- ☐ Two or more races
- ☐ White
- ☐ English/Multi Language Learner
- ☐ Students with Disabilities
- ☐ Low-income
- ☐ Other

5. If you selected "Other" above, please list the student groups addressed by this Goal (separate major themes with a comma).

Click or tap here to enter text.

6. Which elements of a "SMARTIE" goal are present in Goal 4 (select all that apply)?

- ☐ S (Specific)
- ☐ M (Measurable)
- ☐ A (Attainable/Actionable)
- ☐ R (Reasonable)
- ☐ T (Time-Bound)
- ☐ I/E (Inclusive/Equitable)

7. Did the school identify evidence-based activities to achieve Goal 4?

- ☐ Yes
- ☐ No

8. Please list the evidence-based activities the school identified (Refer to [OSPI LAP best practices](#) for potential evidence-based activities).

Click or tap here to enter text.

9. Did the school use evidence/data to document progress toward Goal 4 and its associated activities?

☐ Yes

☐ No

☐ Not able to determine or N/A

10. If no or not able to determine, please explain:

Click or tap here to enter text.

11. Is there a designated team or individual that is responsible for monitoring the progress of Goal 4?

☐ Yes

☐ No

☐ Not able to determine or N/A

12. If no or not able to determine, please explain:

Click or tap here to enter text.

13. Are the proposed timeframes for activities and measures for Goal 4 being met?

☐ Yes

☐ No

☐ Not able to determine or N/A

14. If no or not able to determine, please explain:

Click or tap here to enter text.

15. Overall, is progress being made towards achieving Goal 4?

☐ Yes

☐ No

☐ Not able to determine or N/A

16. If no or not able to determine, please explain:



Click or tap here to enter text.

17. Please share feedback about what has gone well in the school's progress towards accomplishing Goal 4. Potential feedback may highlight: assets in the system; areas where growth occurred; progress towards creating an equitable education system for all student groups.

Click or tap here to enter text.

18. Please share feedback about areas for growth in the school's progress for accomplishing Goal 4. Feedback should use the analysis in this review tool and strengthen actionable SIP adjustments. Please incorporate specific feedback that encourages equitable planning, implementation, and adjustment(s) with a focus on growing and supporting better academic, behavioral, and social-emotional outcomes for those students most at risk of encountering disproportionate opportunity gaps in the school. Please consider using questions to generate self-reflection for improvement.

Click or tap here to enter text.

19. Is there another Goal in the SIP you'd like to document?

☐ Yes

☐ No

## Goal 5

1. Please copy and paste Goal 5 from the SIP in the box below.

Click or tap here to enter text.

2. What are the major themes of Goal 5 (select all that apply)?

☐ ELA (English Language Arts)

☐ Math

☐ m/EL or EL (Multi Language English Learner, or English Learner)

☐ MTSS (Multi-tiered system of supports)

☐ SEL (Social-Emotional Learning)

☐ Attendance

☐ Student, Family, and/or Community Engagement

- ☐ Credit Attainment
- ☐ Graduation Rate
- ☐ Behavioral and/or Disciplinary (can include PBIS – positive behavior intervention supports and RTI – response to intervention)
- ☐ School Culture and/or Climate (can include CRE – culturally responsive education)
- ☐ Other

3. If you selected "Other" above, please list the student groups addressed by this Goal (separate major themes with a comma).

Click or tap here to enter text.

4. What are the specific student groups Goal 5 addresses (select all that apply)?

- ☐ All students
- ☐ American Indian/Alaskan Native
- ☐ Asian
- ☐ Black/African American
- ☐ Hispanic/Latino of any race(s)
- ☐ Native Hawaiian/Other Pacific Islander
- ☐ Two or more races
- ☐ White
- ☐ English/Multi Language Learner
- ☐ Students with Disabilities
- ☐ Low-income
- ☐ Other

5. If you selected "Other" above, please list the student groups addressed by this Goal (separate major themes with a comma).

Click or tap here to enter text.

6. Which elements of a "SMARTIE" goal are present in Goal 5 (select all that apply)?

- ☐ S (Specific)
- ☐ M (Measurable)

- ☐ A (Attainable/Actionable)
- ☐ R (Reasonable)
- ☐ T (Time-Bound)
- ☐ I/E (Inclusive/Equitable)

7. Did the school identify evidence-based activities to achieve Goal 5?

- ☐ Yes
- ☐ No

8. Please list the evidence-based activities the school identified (Refer to [OSPI LAP best practices](#) for potential evidence-based activities).

Click or tap here to enter text.

9. Did the school use evidence/data to document progress toward Goal 5 and its associated activities?

- ☐ Yes
- ☐ No
- ☐ Not able to determine or N/A

10. If no or not able to determine, please explain:

Click or tap here to enter text.

11. Is there a designated team or individual that is responsible for monitoring the progress of Goal 5?

- ☐ Yes
- ☐ No
- ☐ Not able to determine or N/A

12. If no or not able to determine, please explain:

Click or tap here to enter text.

13. Are the proposed timeframes for activities and measures for Goal 5 being met?

- ☐ Yes

☐ No

☐ Not able to determine or N/A

14. If no or not able to determine, please explain:

Click or tap here to enter text.

15. Overall, is progress being made towards achieving Goal 5?

☐ Yes

☐ No

☐ Not able to determine or N/A

16. If no or not able to determine, please explain:

Click or tap here to enter text.

17. Please share feedback about what has gone well in the school's progress towards accomplishing Goal 5. Potential feedback may highlight: assets in the system; areas where growth occurred; progress towards creating an equitable education system for all student groups.

Click or tap here to enter text.

18. Please share feedback about areas for growth in the school's progress for accomplishing Goal 5. Feedback should use the analysis in this review tool and strengthen actionable SIP adjustments. Please incorporate specific feedback that encourages equitable planning, implementation, and adjustment(s) with a focus on growing and supporting better academic, behavioral, and social-emotional outcomes for those students most at risk of encountering disproportionate opportunity gaps in the school. Please consider using questions to generate self-reflection for improvement.

Click or tap here to enter text.

19. Is there another Goal in the SIP you'd like to document?

☐ Yes

☐ No

## Section III: 2023-24 End-of-Year Reflection Questions

After analyzing Section III of the OSPI School Improvement Plan End-of-Year Review 2023-2024, respond to the checklist questions below.

1. If required in their school district, did the school building incorporate the district's timely, meaningful, and ongoing Tribal consultation in the planning and implementation of their SIP to support AI/AN students, families, and communities? (If applicable. If not, mark N/A)

☐ Yes

☐ No

☐ Not able to determine or N/A

2. If no or not able to determine, please explain:

Click or tap here to enter text.

3. Did the school identify or reference specific student groups for whom more equitable supports are needed?

☐ Yes

☐ No

☐ Not able to determine or N/A

4. If no or not able to determine, please explain:

Click or tap here to enter text.

5. Reviewing Section III, did the school reflect on how the use of data informed student equity needs and eliminated opportunity gaps?

☐ Yes

☐ No

☐ Not able to determine or N/A

6. If no or not able to determine, please explain:

Click or tap here to enter text.

## Final End-of-Year Reflections

1. Please provide any final comments you'd like to offer the school below (optional).

Click or tap here to enter text.