

Pendleton Virtual Learning Academy



K-8 Handbook



Pendleton
School District

Pendleton School District

Every Student, Every Day

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Pendleton Virtual Learning Academy (PVLA)

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Online Registration

Grades K-8: <https://forms.gle/uypmFifbra87uS4L8>

Grades 9-12: <https://forms.gle/8CauLzEmgpAw6JoZ6>

Introduction

PVLA Philosophy

The Pendleton Virtual Learning Academy is a full-time online K-12 school experience outside the traditional classroom. Our program has all the typical classes your child would have if attending school in person. It is a comprehensive program for K-12 students with licensed teachers and study halls.

Academic Engagement

It is important for learning coaches and students to understand that failure to meet attendance requirements or meet weekly progress goals may result in a change of placement. We rely on learning coaches and students to work with us to make learning a priority and to cultivate an environment where learning is successful.

Attendance

As per Oregon Department of Education guidance, attendance will be taken once per day for students in K-6 and taken daily for each scheduled class for grades 7-12. Research shows that attendance is an important factor in student achievement. The 10-day drop rule applies to the 2022-23 school year and schools and districts must use the active and inactive roll as required under OAR 581-023-0006(4).

What counts as attendance

- Signing in and completing work in Edgenuity/Edmentum or Google Classroom
- Attending a live video meeting
- Turning in completed assignments
- Taking an assessment
- Contacting the teacher via chat, email, or communication app

Qualifications to remain in the program:

- Logging in weekly
- Making academic progress
- Communicating with district coordinators
- Communicating with teachers

Student Behavior Expectations

The PVLA rules include all those listed in this handbook and any changes posted on the school website or distributed to students and their parents and any other roles clearly communicated to students by the PVLA staff. Following the PVLA rules is necessary to help create a supportive environment for student success.

Student to Teacher Communication

With any and all communication between the student and teacher it is expected that a student will abstain from any form of vulgarity, slang or jargon, or inappropriate subjects. This includes all methods of communication such as electronic, verbal, or written. Students may not use inappropriate language, discuss inappropriate topics or make disrespectful comments based on ethnicity, gender, creed, sexual orientation, race, disability, national origin, language spoken or marital status toward any Pendleton School District student or in the presence of Pendleton School District staff. Threats and intimidation are in violation of Pendleton School District expectations and will not be tolerated. Please immediately alert your teacher if you become aware of inappropriate behavior by a PVLA student toward another student or a staff member. Violation of this expectation is grounds for disciplinary action.

Plagiarism

PVLA students are expected to do their own work and cite the work of others as appropriate. Plagiarism is the willful presentation of some else's previously written, published, or copyrighted material as one's own. Such material may include work that appears in print, on-line, or in audio or video formats. Copying work from another student may be regarded as plagiarism if done without consent and if credit is not given to the original writer. Penalties for plagiarism may include failing the assignment in question, failing the course or project, failing the trimester, or being subject to a dismissal hearing. PVLA may choose at its discretion, to employ plagiarism-detection software.

Cheating

PVLA expects any student's individual work to be solely the result of his/her own effort. The penalty for cheating may include failing the assignment, project or exam in question, failing the course, or doing alternative assignments to earn credit for that assignment.

Programs Offered

K-6 Google Classroom

This option works well for families wanting a classroom option with live virtual interactions with a teacher and other students.

- ★ Google Classroom is a learning platform that allows for asynchronous and synchronous learning opportunities. Teachers will establish appropriate learning schedules.
- ★ Students are required to attend live zoom learning sessions Mon – Thur according to the VLA calendar. Sessions include daily whole group and small group lessons.
- ★ Students will access all information, zoom links, assignments, grades, communication, etc in their Google Classroom(s).
- ★ Students are required to maintain adequate progress and regular attendance.

K-12 Edgenuity/Edmentum

- ★ Edgenuity-IS and Edmentum are asynchronous learning platforms. These platforms allow for more flexibility with at home learning schedules.
- ★ K-5 students will take courses through Edgenuity-IS. 6-12th grade students will take courses with Edmentum. All K-12 students will be monitored by a certified local teacher that will communicate with families as needed.
- ★ There are no required live zoom sessions.
- ★ Learning coaches are responsible for establishing a learning schedule that works for each child and family.
- ★ Students are required to maintain adequate progress and regular attendance in all content areas.

7-12 Google Classroom

Google Classroom is an asynchronous learning platform with synchronous learning opportunities established by each teacher.

- ★ Students can attend live virtual office hours, small group learning sessions, or individual learning sessions scheduled with teachers.
- ★ Students will access all information, zoom links, assignments, grades, communication, etc in their Google Classroom(s).
- ★ Students are required to maintain adequate progress and regular attendance.

Programs Offered (continued)

7-12 Hybrid

This option works well for students wanting to attend some classes in person and other classes online.

★ Student will be required to follow both the Pendleton School District calendar (for in person learning) and also the PVLA calendar (online learning).

★ Students are required to maintain adequate progress and regular attendance in both platforms.

K-8 Home Connections

This program is designed for families that want a more traditional home school experience. Families will select curriculum from Timberdoodle with the support of a licensed teacher.

★ Students will need to submit monthly work samples from the program

★ Families have the flexibility to work in the program based on their schedules

★ Students are required to maintain adequate progress and regular attendance.

What is offered to all students

- ★ Daily Study Halls
- ★ Computers
- ★ Monthly family field trips
- ★ Access to all Pendleton athletics and activities

Technology Use

Student Responsibilities for School Technology

Students in the Pendleton School District can be issued a Chromebook for use at home. Students and their parents/guardians are reminded that the use of TECHNOLOGY is a privilege and not a right, and that everything done on any device, network or electronic communication may be monitored by school authorities. Inappropriate use of TECHNOLOGY can result in limited or banned computer use, disciplinary consequences, removal from courses, loss of credit, receiving a failing grade, and/or legal action.

Responsibility for the Chromebook

Students are solely responsible for the Chromebooks issued to them and must adhere to the following: **Students**

- must comply with the Chromebook Agreement, PSD Acceptable Use Policy, and all policies of the school district when using their Chromebooks.
- must treat their device with care and never leave it in an unsecured location.
- must promptly report any problems with their Chromebook to tech support.
- may NOT remove or interfere with the serial number and other identification.
- may not attempt to remove or change the physical structure of the Chromebook, including the keys, screen cover or plastic casing.
- may not attempt to install or run any operating system on the Chromebook other than the ChromeOS operating system supported by the school.
- must keep their device clean and must not touch the screen with anything (e.g., your finger, pen, pencil, etc..) other than approved computer screen cleaners.

Pendleton School District 16R
Computer Technology
Student Acceptable Use Policy for PSD Net

Computers and access to the internet are used to support learning and to enhance instruction. With parental permission, your student will have an email account and internet access through the Pendleton School District's computer system (PSDnet).

While utilizing the internet it is possible to gain access to information which may not be appropriate. It is a general policy that all computers used through PSDnet are to be used in a responsible, appropriate, efficient, ethical and legal manner. Failure to adhere to the policy and the guidelines for the use of PSDnet, as described below, will result in the immediate revocation of access privileges as well as possible disciplinary action, and/or referral to law enforcement. Reinstatement will be at the discretion of the school administration.

GENERAL USE PROHIBITIONS

1. Prohibitions

- a. Attempts to degrade, disrupt or vandalize the district equipment, software, materials or data or those of any other system or user
- b. Attempts to send, intentionally access or download any text file or image or engage in communication that includes material which may be interpreted as :
 - i. Harmful to minors
 - ii. Obscene, indecent, profane or lewd as determined by the district
 - iii. A product or service not permitted to minors by law
 - iv. Harassment, bullying, intimidation, menacing, threatening or insulting and/or inflammatory language
 - v. A likelihood that, either because of its content or the manner of distribution, it will cause a material or substantial disruption of the school operation
- c. Attempts to use another individual's account, failure to provide the district with individual passwords or to access restricted information, resources or networks to which the user has not been given access.

2. Violations/Consequences

- a. Students who violate general system user prohibitions shall be subject to discipline up to and including expulsion and/or revocation of district system access up to and including permanent loss of privileges
- b. Violations of law will be reported to law enforcement immediately

I have read the district's acceptable use policy pertaining to student internet usage. I give permission for my student to participate and utilize the Pendleton School District's computer system.

Student Name _____

Name of Parent/Guardian _____

Parent/Guardian Signature _____

PSD Student/Parent Chromebook Use Agreement

Student Information:

Last Name_____ First Name_____

Chromebook S/N:_____

In this agreement, "Chromebook" means Chromebook and all its components, software, battery, and charger.

Please initial each section showing your agreement to the terms:

TERMS:

You will comply at all times with the Pendleton School District Chromebook Policy Handbook and its guidelines. TITLE:

Legal title to the Chromebook is owned by the Pendleton School District and it shall remain the possession of the Pendleton School District.

LOSS OR DAMAGE:

If the property is accidentally damaged or incurs loss due to an act of nature, the Pendleton School District will assess the Chromebook damage and repair or replace the device under the accidental loss or damage policy. If the property is stolen, a police report must be filed by the student or student's parents/guardian involved in the loss of property. Loss or theft of the property must be reported to the Pendleton School District within 48 hours after the occurrence. Fraudulent reporting of theft will be turned over to the police for prosecution.

REPOSSESSION:

Students not complying with all terms of this Agreement and the Chromebook Policy Handbook, including the timely return of the property, will be declared to be in default and must return the Chromebook immediately.

TERM OF AGREEMENT:

Your right to use and possession of the property terminates no later than the last day of classes during the school year or upon student withdrawal from Pendleton School District.

APPROPRIATION:

Your failure to timely return the property and the continued use of it for non-school purposes without the school's consent will be considered unlawful appropriation of school property

Parent/Guardian Agreement:

In consideration of the privileges and opportunities afforded by the use of the Pendleton School District technology and computer resources, I hereby release the Pendleton School District and its agents from any and all claims of any nature arising from my student's use or inability to use the Pendleton School District technology and computer resources. I have read and agree to all of the terms listed above.

Parent Name Printed:_____

Parent Signature:

Date:

Student/Parent Contract PVLA

The intent of this contract is to outline the standards and behaviors that are expected of students who choose to participate in the Pendleton Virtual Learning Academy. This contract also provides details as to how parents can support the online learning experience and what the student and parents can expect from the school district.

Student Expectations

- Adhere to the code of conduct of your school and behave with integrity and honesty while participating in an online class.
- Read and acknowledge the district Acceptable Use Policy regarding technology and the internet.
- Participate in each online course to maintain pace.
- Complete coursework on time.
- Communicate with your online instructor in a professional and respectful manner.
- Ensure that you have the means to access the online courses on your own at all times.
- Acknowledge that the school district has full and complete access to the work submitted or the comments posted within the online course.
- Seek help from the online instructor or course provider as needed.

Parent Expectations

Parents, because you have formally offered your support of this online experience, we would like you to help us and your student by doing the following:

- Ensure that your student has the necessary equipment and internet access to participate in the online course.
- Provide your student with a safe and appropriate place to work while at home.
- Ensure that your student has sufficient time in his/her schedule to work each day on the courses.
- Become familiar with the means by which you can receive progress reports and regularly check his/her course work and progress.
- Encourage your student to seek help when stuck or frustrated.
- Monitor that all tests and work is done by your student without the aid of others.
- Be aware of all course deadlines and pacing guides and monitor adherence.
- Communicate academic concerns with online instructors as needed.

District Expectations

Parents and students can expect the following from their district and its employees:

- A district coordinator will meet and/or discuss with each parent and student with regard to their decision.
- If the student has an active 504 Plan or IEP, the district will help determine if the accommodations and support can be delivered virtually or would have to be modified. The school will provide support to facilitate success during this online experience.
- Supply Chromebook if needed

Students and parents fully acknowledge that success is largely dependent upon the work and effort put forth by the students. Student who are not successful may fall off pace and may have to pursue other means to make up credits.

ACKNOWLEDGMENT AND UNDERSTANDING

I have read, understand, and acknowledge the expectations and policies set forth in the contract.

Student Signature_____Date_____

Parent Signature_____Date_____

Coordinator Signature_____Date_____