



## **Calypso Elementary School**

*1021 Calypso Ave.*

*Bethlehem, PA 18018*

Dear Parents and Students,

Welcome to Calypso Elementary School. I am looking forward to an exciting and successful 2022-2023 school year! This handbook has been designed to furnish you with information that you need to know about Calypso and Bethlehem Area School District policies and procedures.

I expect you to read this handbook thoroughly and refer to it any time you may have a question about any part of our school's operation. Research shows that fully informed and involved parents/guardians are one of the most important factors in a child's education.

We do, and will continue to work very hard, to have our educational and family programs be ones of which we can all be proud. That is why we will continue to expect our students to do their very best. We expect the children who attend Calypso to be lifelong learners who are intrinsically motivated to succeed. Teachers have high expectations of all students because they know that research demonstrates that helping children achieve in relation to those high expectations yields high results. Everyone at Calypso makes a strong effort to create an open, warm, friendly and inviting school for your child. These efforts, coupled with the high expectations and high support, create an exciting, dynamic, and challenging learning environment. To create this optimal learning environment, we will continue to need the enthusiastic cooperation, performance, and dedication of all people who make up our Calypso community; especially parents and guardians.

On behalf of the faculty and staff, I would like to extend an invitation for you to visit Calypso Elementary School, attend your child's programs, and become an active member of our school community. Remember, a school is a community that functions best when all are involved. Your child's teacher is your first, and most important, contact when you have questions. We look forward to an exciting and successful year.

Sincerely,

Kathleen Bast,  
Principal

# CALYPSO ELEMENTARY STAFF – 2022-2023

\*\*Subject to Change



Name	Position
Kathleen Bast	Principal
Kyle Craven	Digital Literacy Teacher
Kelly Danyi	Special Education Teacher
Krystal DaSilva	ELL Teacher
Teresa Diehl	Reading Specialist
Danielle DosSantos	2 <sup>nd</sup> Grade Teacher
James Downing	Head Custodian
Lizzette Fernandez	2nd Shift Custodian
Erin Fraser	Vocal Music Teacher
Jill Giandemico	School Nurse
Rita Haberstumpf/Paula Donham	Associate Nurses
Martha Hernandez	PreKTeacher
	General Duty Aide
Jessica Holzer	Daycare Supervisor
Michael Huntsberger	Art Teacher
Teresa James	Spanish Teacher
Denise McKeown	1 <sup>st</sup> Grade Teacher
Alyssa Mengel	Kindergarten Teacher
Evelyn Menendez	PreK Teaching Assistant
Heather Miller	4 <sup>th</sup> Grade Teacher
Jesi Moser	Instructional Support Assistant
	General Duty Aide
Amy Musella	Speech/Language Pathologist
Dina Ondria	General Duty Aide
Katia Rodriguez	5 <sup>th</sup> Grade Teacher
Melissa Rosario	Secretary
Mike Sames	5 <sup>th</sup> Grade Teacher
Linda Schlegel	Instrumental Music Teacher
Carol Shaud	Guidance Counselor
Amanda Shuler	3 <sup>rd</sup> Grade Teacher
Joe Snow	Physical Education Teacher
Katie Spengler	4 <sup>th</sup> Grade Teacher
Michele Stine	3 <sup>rd</sup> Grade Teacher
Jacquelynn Venable	Kindergarten Teacher
Sue Walker	2 <sup>nd</sup> Grade Teacher
Leigh Ann Weaver	School Psychologist
Sue Windfelder	1 <sup>st</sup> Grade Teacher

## **Creating the Optimum Learning Environment for All Children**

### **Parental responsibilities to your child:**

- Discuss school activities with interest and enthusiasm
- Ask open-ended questions and listen attentively to what your child has to say
- Show an interest in grades, but stress the action of learning
- Encourage independence and responsibility
- Require thorough and timely completion of assignments
- Stress the necessity for sensitivity to and respect for all people
- Provide a quiet study area free of distractions
- Send your child to school well-rested and well-fed
- Provide activities and trips to stimulate your child's brain

### **Parental responsibilities to your child's school:**

- Have frequent contact with your child's teacher to foster optimum communication
- Ascertain both sides of a situation before forming an opinion regarding an incident that occurred in or around school
- Being active in school activities
- Supporting the Leader in Me program and school rules
- Keeping your child home when he/she doesn't feel well and sending in the absence excuse on the day of return to school
- Entering only through the front door and signing in at the front office

### **Teacher responsibilities to your child:**

- Being well prepared to teach each individual child
- Being encouraging and patient
- Being fair
- Being an active listener
- Being discreet
- Making each child aware of his/her responsibilities to the school
- Foster communication between the school and home

### **Student responsibilities to the school:**

- Attend school
- Conduct him/herself in a manner appropriate to the learning situation
- Respect fellow students, teachers, staff, and visitors to the school
- Be a leader
- Demonstrate independence and self-discipline



## Expectations for behavior:

Calypso Elementary School is our community. We are a Leader in Me school, which means we strongly support students making good choices. As in all communities, we strive to treat one another with care and respect. We expect that all students, parents, and teachers will support the basic rules of our community.

## Consequences for decisions about behavior

Whenever possible, we believe there should be natural consequences for children's behavior. When children do well and make good, appropriate decisions, they should experience praise and joy from learning and playing. When they make poor decisions there should also be consequences. We work to be sure they understand what it is that is expected of them and what the appropriate behavior should look like. We work to ensure that children make decisions about behavior and learn from the prior consequences. **The Student Code of Conduct** will be strictly adhered to when a child continues to make poor decisions in regard to his/her behavior.



## Procedures and Policies



### Address, telephone number, and email



It is very important for the school to have your correct address, telephone number, and email. If you move, please inform the office of your new address or telephone number. If you have no telephone number, please give your child's teacher the telephone number of a neighbor, relative, or friend so that in case of an emergency the school can speak with someone who can help reach you.



### Appointments

All appointments should be made after school. If this cannot be done, afternoon appointments must be considered. Permission requests for doctor visits must be in writing, or your child cannot be excused. A child should not miss an entire school day to keep a dentist/doctor appointment.



### Arrival

**Your child is to arrive at the beginning of the school (8:55 a.m.)** and report to the appropriate homeroom line. Children should be dressed appropriately for all weather conditions.

All parents/guardians who choose to drive their children to school **must do one of the following:**

- You may drop your child(ren) off along the curb on Calypso Ave., which is one way going east in the block between 10<sup>th</sup> and 9<sup>th</sup> Aves.
  - If you drop them off on the south side of the street (where the playground is), they may proceed directly to the blacktop to line up with their classes or to enter the building.

- If you drop them off on the north side of the street (where the houses are), they must proceed to the corner (either 9<sup>th</sup> or 10<sup>th</sup> Ave.) and cross with the crossing guard or student safety patrol.
- If you wish to walk your child to the blacktop or the door because you have to go to the office, please park on either 9<sup>th</sup> or 10<sup>th</sup> Ave. **to the north of Calypso Ave.** (between Calypso Ave. and Prospect Ave.) or on Calypso Ave., east of 9<sup>th</sup> Ave. (between 8<sup>th</sup> and 9<sup>th</sup> Aves.) or west of 10<sup>th</sup> Ave. (between 10<sup>th</sup> and 11<sup>th</sup> Aves.), and cross with the crossing guard or student safety patrol.

For the safety of everyone, **please do not drop children off on either 9<sup>th</sup> or 10<sup>th</sup> Ave.**

Many parents continue to do this. I must stress to you that this behavior will not be tolerated, as it compromises the safety of our students. Due to the hazard this presents to student safety, **I will utilize the Bethlehem Police Department to enforce all traffic and parking rules.**



For your safety and the safety of your children, if you walk your children to school, please cross at the corners. If your children walk to school by themselves, please instruct them to do the same.

Please also help ensure the safety of our students by not having your child arrive at school before 8:50 a.m. unless your child participates in the breakfast program, is serving on safety patrol, or is attending a before-school program. Students are not admitted to the building prior to this time and **there is no adult supervision available until 8:55.** As the students arrive, they are to line up by class on the playground. The staff members who are on door duty will escort the students into the building at the appropriate time.

For safety reasons, parents are asked to remain outside the building while the students are entering. Any parents who have business to conduct in the office may enter after all students have been escorted in. There are no exceptions to this policy. A staff member will remain on duty until 9:00 at the main door and will admit children who arrive after their classes have gone into the building. You are not permitted to accompany your child to the classroom.



**Any student arriving after 9:00 a.m. will be marked tardy!** Please familiarize yourself with the attendance policy in the BASD Code of Conduct, as I will strictly enforce this. This is not meant to inconvenience anyone. Rather, teachers begin classes immediately and your children will lose instructional time. **Perpetual tardiness results in the loss of literally hours of instruction over the course of a school year, as well as could lead to charges being filed with a magistrate.**

Students are to enter the building as follows:

- Main Entrance
  - Kindergarten
  - Grade 1
  - Grade 2
- 10<sup>th</sup> Avenue Entrance
  - Grade 3
  - Grade 4
  - Grade 5



### Automobile Safety

Parents who bring their children to school by car are asked to use extreme caution while driving near the school. The school will make a special effort to dismiss all children promptly at the scheduled time during inclement weather. **Please park your car as described above** and walk to meet your child.

Please honor the *Bus Zone* signs on 9<sup>th</sup> Avenue. We have safety patrols and a crossing guard on duty before and after school to help your children cross the streets safely. Please protect the safety patrols by not parking near the crosswalks. Your car may block their vision and cause an accident. Please make sure that you and your children cross at the corners to avoid danger.



### Walking to School

There is a crossing guard stationed at the corner of 9<sup>th</sup> and Calypso Avenue both before and after school. In addition, fifth graders serving as safety patrols assist students in safely crossing the streets at the other three corners around the school. The guard is on duty before school from 8:40 a.m. to 8:55 a.m. and after school from 3:35 p.m. to 3:45 p.m. Please direct your child to cross at the corners. Safety Patrol locations are as follows:

- 9<sup>th</sup> and Spring
- 10<sup>th</sup> and Spring
- 10<sup>th</sup> and Prospect
- Your child's safety is a major concern of the school. We appreciate your cooperation in this endeavor. Children should be directed to:
  - Walk on the sidewalk.
  - Cross only at intersections.
  - Obey the school Safety Patrol.
  - Refuse to approach or enter strange automobiles.
  - Proceed directly to school or home before beginning to play.



- Be considerate of smaller children.
- Refrain from any rough play, which can cause injury and may result in a Code of Conduct referral.



### **Attendance**

1. All children are required by law to attend school every day except when they are sick. When a child is absent, an excuse, which is a written note signed by a parent or doctor, or a ClassDojo message, must be brought to school.
2. An excuse, explaining the absence, must be brought or sent the day after the absence. If an excuse is not received within three (3) days, the absence will be marked illegal. Three illegal absence notices from the school will then result in a legal notice from the Bethlehem Area School District.
3. After a student has missed seven (7) days, School Board policy requires that a letter be sent to the parents informing them of the absences. This is also true after the tenth (10) days of absence.
4. If a child will be out of school for a travel/vacation trip, a request form is to be obtained in the school office. This form must be completed and returned at least 10 days prior to the trip.



### **Band**

The instrumental music teacher gives lessons on the instrument of a child's choice and students may participate in band. Lessons are available to all intermediate (Grades 4 & 5) students. Be sure to have your child's name on the case of his/her instrument.



### **Behavior: Lunch in the cafeteria**

Lunch is the time to relax and enjoy the one-half hour break from the classroom routine. It is the child's responsibility to show good manners. In using good manners in the cafeteria, the following rules are to be followed:

- Stay in line when getting trays and food
- Walk slowly and carefully
- Eat and talk quietly
- No exchanging of food
- Remain seated while eating
- Clean individual eating area and return own tray
- Leave in an orderly manner when dismissed – no running

### **Books and school supplies**

Textbooks, library books, and Chromebooks provided by the school are the responsibility of the child. Children who lose or damage these items will be required to pay for them. Books or school supplies are not to be taken home without permission from your child's teacher.



## Cafeteria

### General Information

Mealtime should be a relaxing and enjoyable experience for all concerned. Breakfast will be available to Calypso students at 8:40 a.m., Monday through Friday. (Students will not be admitted for breakfast after 8:50 a.m.) At lunchtime, children have the option of buying a prepared lunch or bringing their own lunch from home. Should your child desire to bring his/her own lunch, milk may be purchased in the cafeteria.

An automated system is in operation in the cafeteria for all students. If you prepay for your child's meals, this money will go into an account so that your child does not need to bring money to school. You will be notified when the account is getting low. We recommend this method of paying for school breakfast and/or lunch.

The web site: <http://www.schoolcafe.com> also allows parents to monitor their student's meal account and make online payment deposits to a student's meal account for use in all BASD schools. It is recommended for all parents to register their students. There is no charge to register. Parents can monitor their student's meal selections and a la carte purchases and even setup low-balance alerts. There is a convenience fee to make online payments, but we will accept cash or check at all schools (with no fee). If you have not previously registered, you will need your child's full student ID number. If you need the student ID number or assistance with the site, please call Dining Services directly at 610-861-8135.

Due to space constraints, parents and other visitors are not permitted to eat breakfast or lunch with their children in the cafeteria or to sit with their children in the cafeteria during scheduled breakfast or lunch periods.

### Free/Reduced Breakfast and Lunch

First day of school paperwork will be provided to all students explaining the following: Breakfast Program, Breakfast Opt-Out forms (for parents who do not want their child to eat breakfast at school), Dining Services Opening Letter and a flyer for the [www.schoolcafe.com](http://www.schoolcafe.com) website. This website can be accessed from a computer or your phone to complete an application, sign up for balance notices and make payments online to their child(s) account. **NOTE: Paper applications will only be sent home if parents request it.** If you have not received a form or if your financial status changes, please call the school office at 610-691-0152.



Student breakfast.....	1.75
Student lunch.....	2.65
Reduced student breakfast.....	30 cents
Reduced student lunch.....	40 cents

### **Closing of school due to an emergency/weather situation**

Please inform your child of procedures to follow in the event school is closed for an emergency or due to poor weather conditions. On occasions when school is closed early because of snow conditions or for some other emergency **your child should have an alternate place to go in the event that you are not at home.**





The decision to close schools will come from the Office of the Superintendent. If the decision to close schools is made PRIOR to the opening of school, announcements will be made over the local radio stations as well as a call from **Parent Link**. **PLEASE DO NOT CALL THE SCHOOL OFFICE.**



### **LOCAL RADIO STATIONS**

WAEB - 790 AM  
WFMZ - 100.7 FM  
WZZO - 95.1 FM



### **Clothing**

Be sure to dress in the proper clothing for the weather. Raincoats, boots, and umbrellas are needed for rainy days. Hats and boots are needed in the wintertime. All coats, hats, and boots must be taken home each day. Be sure to have your child's name on all personal belongings. When students enter the building, hats are to be removed. A **lost and found box** is available in the cafeteria where lost items are to be placed and where found items may be claimed.



### **Communication with the school**

Communication with teachers is vital for your child's success in school. Please ask your child's teacher for his/her email and voicemail number, as these provide the quickest access. Teachers are professionals. As such, they will not be called from their classes to come to the office, nor should you delay them during entry and exit from the building. You wouldn't consider doing that with a physician or lawyer, so please don't do it to teachers. Instead, schedule an appointment with him or her.

### **Daily Schedule**

8:40 A.M.	Breakfast in the Cafeteria
8:55 A.M.	Doors open for school and classes begin
3:45 P.M.	Dismissal

### **Day Care**

A before and after school day care service is available each school day. Details regarding time, fees and service are available by contacting the Calypso Day Care supervisor, Mrs. Holzer, at 610-861-0511 anytime during the day care hours.



### **Discipline**

It is our expectation that students who attend Calypso Elementary School will be willing to learn and be respectful of the rights and feelings of others. We realize that at times incidents occur and as they arise, we always attempt to have the child learn from the situation. The staff has worked hard to provide a fair and consistent discipline policy. Students are expected to follow the school rules: to be respectful, to be responsible, and to behave in such a way to guarantee their safety and all those around them.

Teachers handle most infractions of the basic school rules. Each classroom teacher will provide or involve students in the development of a ***Class Management Plan***. The plan will include a list or description of expected student behaviors and/or prohibited student behaviors within the class and associated consequences. The ***Class***

*Management Plan will be shared with parents.* In certain incidents, or if the student repeatedly defies rules of good behavior/conduct, the student will be sent to the office. In such cases, the principal will follow **The Student Code of Conduct** for the disposition of the offense.

There are some occasions when serious infractions of school policy have occurred and suspensions are immediate. These infractions are well defined within **The Student Code of Conduct**. We hope the need for suspension never arises, but such actions are necessary to assure a proper educational environment and to protect the health and safety of all students.

We appreciate your assistance in developing an interest in learning and a respect for school personnel and regulations in your child. Your support is critical in developing good character traits for each child.



### **Field Trips**

Throughout the school year, classes will be going on field trips. These trips are of an educational nature. Permission slips will be sent home for parental approval and signature at the beginning of the school year. Your signature will cover field trips for the 2022-2023 school year. However, it is also the practice to send permission slips home for specific field trips. If a child does not return a permission slip they will be unable to go on that field trip.

### **Fundraising**

The PTC has carefully selected a handful of fundraisers that they hope will appeal to many of Calypso's families. These include the Cougar Prowl, a Bingo evening, a book fair, and of course the easiest of all – **Amazon Smile and Giant Bonus Card numbers**. Enjoy the variety of activities and items and know that all funds raised directly support the children of Calypso Elementary School.



### **Guidance Counselor**

The guidance counselor, Mrs. Shaud, is here to help children. Children are to ask their teacher prior to visiting the guidance counselor.



### **Health policies**

Please see the school district website and school district calendar.



### **Homework**

Homework permits the extension of classroom work. It is designed by the teacher to reinforce skills and enrich the student's understanding of the ideas being studied in the classroom. All students need to learn how to study. Homework is one tool that helps the student develop independent work/study habits.

Each child is expected to spend a reasonable amount of time doing assigned homework. It is difficult to set maximum time limits, since the capabilities and work habits of individual children differ so greatly. A general guide is that children in grades 1 and 2 should spend a maximum of thirty (30) minutes daily. In grades 3, 4, and 5 a child should spend a maximum of one hour daily. If no homework is evident, set aside at least one-half hour for reading. Make this procedure routine, an obligation that your child must fulfill. **All homework requests for ill children must be made by 9:30.** The work can be picked up between 3:15-3:45.



### **Parents can help to make homework a worthwhile and satisfying experience for their children by:**

- Expressing a positive interest in and support for the work and projects the child brings home.
- Serve as a consultant about problems, while having your child do the actual work.
- Encourage the child, stimulate his/her thinking and help him/ her to understand more abstract concepts.
- Assist in drill and memorization of basic facts.
- Provide a quiet, well-lighted study environment in the home.
- Select a set time for your child to do their homework each day.
- Cooperate with the child's teacher to make homework more effective.
- Inform your child's teacher about any difficulties he/she is experiencing.

### **Lateness**

If your child will be late to school a parent must accompany that child to the office and provide a written excuse.

### **Leader In Me**

As a Lighthouse Milestone school, we will continue to use the *Leader in Me* as a school-wide transformation process that will improve academic achievement in core subjects, prepare students with 21<sup>st</sup> century life skills, and create a learning culture where students and adults feel safe and engaged. We will continue to use Leadership Notebooks and students will conduct student-led conferences in the spring.



### **Lost and Found**

Please place your child's name on all personal items such as their lunch box, mittens, boots, hats, and coats. This is especially important for younger children. This procedure will help in locating a lost item. Lost items are placed in the "Lost and Found" bin in the cafeteria. Children are asked to check the bin if they have lost something. These items are always on display during parent/ teacher conferences. All articles not claimed by the end of the school year are donated to charity.



### **Medicine**

It is very important that you do not send medications to school for your child unless it is absolutely necessary.

If your child has recovered from an illness, but is still on medication to be given four times a day, it may be possible for him/her to take the proper dosage spaced before school, after school, at evening meal time and at bedtime. Discuss this possibility with your physician.

If your child has a chronic medical problem and must take medication during the school hours in order to keep his/her medical condition under control, please call or speak to the school nurse. She will explain to you the School's Medication Policy and give you the proper forms to complete so that your child may receive the required medication in school. The school is not able to handle medication until these forms have been completed. The school nurse is available to answer any specific questions you have on the subject and welcomes your interest.

## Messages to go home

Teachers and the office often send home papers for parents. Please be sure to check with your child for any messages and, if needed, return the answer the next day.



## Money and valuables

Money and valuables should not be brought to school unless it is money for lunch or a special project. We suggest that children carry only the necessary amount for lunch and other school needs. **The school cannot be responsible for personal valuables.**



## Moving

The school will need your new address and the name of the receiving school in order to send official records.

## Nurse



A nurse or associate nurse is at school daily to help children who become sick or are hurt during school hours. **The nurse is not here to take care of injuries that happen before or after school or at home.** Children should never be sent to school when they are sick. When a nurse or associate nurse is not on duty the secretary, aides, etc. will assist your child.

A sick child in school is a major concern for everyone who has contact with that child. The following are some guidelines for you to follow to help you decide if your child should come to school or stay home “one more day”.



- If your child has a fever over 100 degrees F, your child should stay home and be without a fever for 24 hours before returning to school. This means without the assistance of fever-reducing medications.
- If your child has a fever over 100 degrees F in the evening, your child should stay home. A child may not have a fever in the morning, but by noon, the fever will often come back. The rule to follow is that the child should be without a fever for 24 hours before returning to school.
- If your child is vomiting the evening before, overnight, or in the morning, the child should stay home from school. Have your child eat something before coming to school to assure that the food will stay down. If the child has kept food down for 12 hours, chances are the virus is out of his/her system.
- If your child has a **very** runny nose or other symptoms of COVID, your child should stay home from school.

These guidelines are meant for the protection of not only your child, but also the other children in the school. A sick child in school can infect other children, but also the child's resistance to other germs is weakened and may end up with another “bug”. If you have any questions, please call the school (610-691-0152) and talk to one of the health room staff.



## PTC

## Executive Board

Jackie Dorney.....	President
Amy Faulch.....	Vice President
Gina Salazar.....	Secretary
Janine Rothbauer.....	Treasurer
Jackie Lovering.....	Member-at-Large
Rob Kucsan.....	Member-at-Large

## **THE STANDING COMMITTEES**

The following list of PTC committees is active at Calypso. If you wish to work on, or even chair one or more of the standing committees, please contact Jackie at [President@CalypsoPTC.org](mailto:President@CalypsoPTC.org).



*Book Fair, Cougar Prowl, Carnival, Yearbook, etc...*

### **Parent/teacher and Student Led conferences**

Parent conferences are held twice a year-- in November and April. You are encouraged to have a conference with the teacher at these times. However, if you have questions concerning your child's social or academic performance, please make an appointment by directly contacting your child's teacher.



### **2022-2023 School Year Parent/Teacher and Student Led Conference Dates**

Monday, November 21, 2022  
Tuesday November 22, 2022

Tuesday, April 18, 2023  
Wednesday, April 19, 2023

On conference days, children are dismissed at noon. Lunch **will not** be available on Parent/Teacher conference days.

## **Report cards**



### **2022-2023 School Year Report Card Distribution Dates**

November 15, 2022

February 3, 2023

April 14, 2023

Mailed week of June 12, 2023

Report cards reflect a student's current progress and performance as evidenced on summative assessments. Each competency will receive a 4, 3, 2, or 1. There are no overall grades and math and literacy no longer report a final course average.

### **Requests for early dismissal**

If you must remove your child from school during the school day, please send a note or ClassDojo message to the classroom teacher stating the time you will pick up your child in the office. You must come to the school office to sign out the student. We are not permitted to release any child to walk alone to the dentist, doctor, etc. We cannot dismiss students early for dancing lessons, music lessons, and so on.

### **Right to Know**

In compliance with the Every Student Succeeds Act (ESSA), parents whose children attend a Title I school have the right to request and receive timely information regarding the professional qualifications of their child's classroom teachers. All Title I schools must meet federal regulations related to teacher qualifications. These regulations allow parents to learn more about their child's teachers' training and credentials. You may also ask whether your child receives help from a paraprofessional. If your child receives

this assistance, the District can provide you with information about the paraprofessional's qualifications. Our administrators and teachers are committed to helping your child develop the academic knowledge and critical thinking he/she needs to succeed in school and beyond. That commitment includes making sure that all of our teachers and paraprofessionals meet applicable Pennsylvania state requirements. If you have questions, please contact Eric Fontanez, Supervisor of Grants and Federal Programs, at [efontanez@basdschools.org](mailto:efontanez@basdschools.org) or [610-861-0500](tel:610-861-0500).

### **Safety patrol**

The safety patrol helps children cross the street safely. All children are to respect the patrols. Ms. Danyi is the Safety Patrol advisor. Contact her with any questions.

### **School visitation**

Parents are always welcome at Calypso. Entry is only through the front door, after being buzzed in. All visitors to Calypso are required to sign in and receive a visitor's badge. Please bring your driver's license or state ID with you. Please see the secretary for assistance.

### **Student Lighthouse Team**

The purpose of the Student Lighthouse Team is to provide a forum for the exchange of ideas and discussion of issues so that students have a leadership role in their school. Students must apply to be on the SLHT. Mrs. Venable and Mr. Sames are the advisors of the SLHT.

### **Suspension**

The School Board has provided for suspension from school for prohibited acts **on or off school property** as referenced in the **Student Code of Conduct**. While not inclusive, children can be suspended for the following reasons:

1. Hitting another student or teacher.
2. Damaging school property.
3. Stealing school property.
4. Possessing any firearm, knife or explosive.
5. Class cutting, truancy, and being late to school.
6. Swearing at teachers or staff.
7. Continued disruptions in the classroom.

Students may also be suspended for:

1. Intentionally defying the valid authority of school personnel.
2. Cheating.
3. Willful disobedience of reasonable rules of the school. (These rules are listed in the **Student Code of Conduct** handbook.) **Bullying will not be tolerated!**

Upon return from a suspension, the child must be accompanied to school by a parent or guardian to participate in a reinstatement hearing.

### **Recording/Photographing**

There may be times during the school year when your child's class may be recorded or photographed during a special activity or event. On the bottom section of the Parent Permission Form that is sent home with all students at the beginning of the year,



there is a place where you are asked to indicate whether or not your child may be videotaped and or photographed.

### **Volunteers**

Schools are very busy places where everyone is involved to provide your child with a place where he or she can grow in a healthy and safe environment. Extra help is always appreciated! If you are interested in volunteering some of your time to help at our school, please feel free to contact us. In order to ensure the safety of your children, all volunteers are required to have completed, incident-free background checks. Information on obtaining your clearances can be found here: [https://www.beth.k12.pa.us/assets/PublicForms/Volunteer\\_Packet.pdf](https://www.beth.k12.pa.us/assets/PublicForms/Volunteer_Packet.pdf) or by calling the school office.



### **Dates of Special Interest**

*\*Dates are subject to change. For the most up-to-date calendar, check Calypso's website.*

August 26, 2022	Safety Patrol training for selected fifth graders
August 29, 2022	First day of school
September 5, 2022	Labor Day – No School
September 8, 2022	Back to School Night
September 19, 2022	Picture Day
September 20, 2022	PTC Meeting
October 4, 2022	Early dismissal at 12:00
October 4, 2022	PTC Family Movie Night
October 5, 2022	Yom Kippur – No School
October 10, 2022	In-service Day – No School
October 11-14, 2022	BASD Education Week
October 12, 2022	Grandparents' Day
October 11-14, 2022	Scholastic Book Fair
October 19, 2022	Cougar Prowl
October 25, 2022	PTC Meeting
October 28, 2022	Calypso's Neighborhood Halloween Parade
October 30, 2022	Bethlehem's Halloween Parade
November 7, 2022	Picture Retake Day
November 8, 2022	In-service Day – No School
November 15, 2022	PTC Meeting
November 21 & 22, 2022	Parent/Teacher Conferences
November 23 - 28, 2022	Thanksgiving Holiday – No School
December 5 - 7, 2022	PTC Holiday Shoppe
December 13, 2022	PTC Meeting
December 16, 2022	Chorus concert
December 22, 2022	Early dismissal at 12:00
December 23, 2022 - January 2, 2023	Christmas/New Year's Holiday – No School
January 16, 2023	Martin Luther King Holiday – No School
January 17, 2023	PTC Meeting
February 7-9, 2023	Scholastic Book Fair
February 16, 2023	Early dismissal at 12:00

February 17, 2023	In-service Day – No School
February 20, 2023	Presidents’ Holiday – No School
February 21, 2023	PTC Meeting
March 3, 2023	PTC Bing Night
March 15, 2023	Family Math/Reading Night
March 21, 2023	PTC Meeting
March 22, 2023	Early dismissal at 12:00
March 23, 2023	Spring Picture Day
April 6-10, 2023	Easter Holiday/Spring Break
April 14, 2023	Someone Special and Me Dance
April 18 & 19, 2023	Student Led Conferences
May 24, 2023	Field Day
April 24-26, 2023	ELA PSSA tests – grades 3-5
April 25, 2023	PTC Meeting
May 1 -May 12, 2023	Mathematics/Science/Makeups PSSA tests – grades 3-5
May 9-11, 2023	Book Fair
May 11, 2023	Kindergarten Family Welcoming Day
May 16, 2023	PTC Meeting
May 19, 2023	Spring Concerts
May 19, 2023	Calypso Community Carnival
May 29, 2023	Memorial Day – No School
May 31, 2023	Field Day Rain Date
June 5, 2023	Kindergarten Show What you Know!
June 8, 2023	Tentative last day of school
June 12, 2023	PreK Graduation Ceremony (tentative)
Week of June 12, 2023	Report cards will be mailed

## **Calypso Elementary School**

### **2022-2023 SCHOOL – PARENT – STUDENT COMPACT**

Calypso’s Parent-Student Compact was jointly developed with parents and family members. It outlines how parents, the entire Calypso faculty/staff, and students will share in the responsibility for improved student academic achievement and the means by which Calypso and the parents will build and develop partnerships to help children achieve the State’s high standards (*ESSA, Section 1116(d)*).

#### **School**

Calypso’s faculty, staff, and administration understand the importance of the school experience to every student and their role as educators and models. Therefore, we agree to carry out the following responsibilities to the best of our ability:

- Provide high-quality curriculum and instruction in a supportive and effective learning environment that enables the children served under this part to meet the challenging State academic standards (required)
- Address the importance of communication between teachers and parents on an ongoing basis through, at a minimum—
  - parent-teacher conferences in elementary schools, at least annually, during which the compact shall be discussed as the compact relates to the individual child’s achievement
  - frequent reports to parents on their children’s progress;

- reasonable access to staff, opportunities to volunteer and participate in their child's class, and observation of classroom activities; and
  - ensuring regular two-way, meaningful communication between family members and Calypso faculty/staff, and, to the extent practicable, in a language that family members can understand. (required) (*ESSA, Section 1116(d)(1-2)*)
- Treat each child with dignity and respect
  - Strive to address the individual needs of the student
  - Acknowledge that parents are vital to the success of child and school
  - Provide a safe, positive and healthy learning environment
  - Assure every student access to quality learning experiences
  - Assure that the Calypso faculty/staff communicates clear expectations for performance to both students and parents

### **Parent**

The parent understands that participation in his/her student's education will help his/her achievement and attitude. Therefore, the parent will continue to carry out the following responsibilities to the best of his/her ability:

- Volunteering in their child's classroom
- Supporting their child's learning (required)
- Participating, as appropriate, in decisions relating to the education of their child and positive use of extracurricular time (required)
- Create a home atmosphere that supports learning
- Send the student to school on time, well-fed, and well-rested on a regular basis
- Attend school functions and conferences
- Encourage their child to show respect for all members of the Calypso community and school property
- Review all Calypso communications and respond promptly

### **Student**

The student realizes education is important. Therefore, he/she agrees to carry out the following responsibilities to the best of his/her ability:

- Get to school on time every day
- Develop a positive attitude toward school
- Be responsible for completing homework on time
- Be cooperative by carrying out the teacher's instructions and ask for help when needed
- Do daily work that is neat and reflects the student's best effort
- Be respectful to all Calypso faculty, staff, administration, parents, and students
- Be respectful of school property

## *Calypso Elementary School*

### **2022-2023 PACTO de la ESCUELA - PADRE - ESTUDIANTE**

Nuestro Pacto de Calypso-Padre-Estudiante fue desarrollado conjuntamente con padres y miembros de la familia. Este describe cómo los padres, la facultad/el personal y los estudiantes compartirán la responsabilidad de mejorar el rendimiento académico de los estudiantes y los medios por los cuales Calypso y los padres construirán y desarrollarán asociaciones para ayudar a los niños a alcanzar los altos estándares estatales (ESSA, Sección 1116 (d)).

#### **La Escuela**

Calypso's entiende la importancia de la experiencia escolar para cada estudiante y su papel como educadores y modelos. Por lo tanto, la escuela acepta llevar a cabo las siguientes responsabilidades de la mejor manera posible:

- Proveer un currículo e instrucción de alta calidad en un ambiente de aprendizaje de apoyo y efectivo que permita que los niños atendidos bajo esta parte cumplan con los estándares académicos desafiantes del Estado (requeridos)
- Dirigir la importancia de la comunicación entre los maestros y los padres de manera continua como mínimo y por medio de:
  - conferencias de padres y maestros en escuelas elementales, por lo menos una vez al año, durante las cuales el pacto será discutido ya que el pacto se relaciona con el logro individual del niño/a
  - informes frecuentes a los padres sobre el progreso de sus hijos;
  - acceso razonable al personal, oportunidad para ser voluntario y participar en la clase de su hijo/a, y observar las actividades del salón de clase; y
  - asegurar una comunicación regular y bidireccional entre los miembros de la familia y el personal de Calypso y, por un medio posible, en un idioma que los miembros de la familia puedan entender. (requerido) (ESSA, Sección 1116 (d) (1-2))
- Tratar a cada niño con dignidad y respeto
- Luchar por atender las necesidades individuales del estudiante
- Reconocer que los padres son vitales para el éxito del niño y la escuela
- Proveer un ambiente de aprendizaje seguro, positivo y saludable
- Asegurar que cada estudiante tenga acceso a experiencias de aprendizaje de calidad
- Asegurar que el personal de Calypso comunique expectativas claras de rendimiento tanto a los estudiantes como a los padres

#### **Padre**

El padre entiende que la participación en la educación de su estudiante ayudará a su logro y actitud. Por lo tanto, el padre continuará llevando a cabo las siguientes responsabilidades a lo mejor de su capacidad:

- Ser voluntario en el salón de su hijo (requerido)
- Apoyar el aprendizaje de su hijo (requerido)
- Participar, según corresponda, en las decisiones relativas a la educación de su hijo/a y el uso positivo del tiempo extracurricular (requerido)
- Crear un ambiente hogareño que apoye el aprendizaje

- Enviar al estudiante a la escuela a tiempo, bien alimentado y bien descansado sobre una base regular
- Asistir a las funciones y conferencias de la escuela
- Animar a sus hijo/as a mostrar respeto por todos los miembros de la comunidad escolar y la propiedad de Calypso
- Revisar todas las comunicaciones de Calypso y responder prontamente

### **Estudiante**

El estudiante reconoce que la educación es importante. Por lo tanto, él/ella está de acuerdo de llevar a cabo las siguientes responsabilidades a lo mejor de su capacidad:

- Llegar a la escuela a tiempo todos los días
- Desarrollar una actitud positiva hacia la escuela
- Ser responsable de completar la tarea a tiempo
- Ser cooperativo, llevando a cabo las instrucciones del maestro y solicitar ayuda cuando sea necesario
- Hacer su trabajo diario que sea ordenado y reflejar el mejor esfuerzo del estudiante
- Ser respetuoso con todos los miembros de la escuela y con la propiedad