

**KANAWHA COUNTY SCHOOLS
SUPERINTENDENT'S OFFICE
200 ELIZABETH ST, CHARLESTON, WV 25301
Telephone: (304) 348-7770**

PLEASE POST

December 9, 2021

TO: ALL EMPLOYEES

RE: 2021-2022 INCLEMENT WEATHER PROCEDURES

Below please find information regarding INCLEMENT WEATHER PROCEDURES for the 2021-2022 school year. This will be announced by the local media and the Communicate System.

OPTIONS/INFORMATION FOR FULL DAY CLOSURE:

Snow day:

All school-based and non-261-day employees stay home. There will be no remote learning for students.

All 261-day employees are to report to work on time.

Other essential staff may be asked to report as directed by their building administrator or the directors of child nutrition, transportation or maintenance, with the permission of the Superintendent of Schools.

Non-Traditional Instructional Day (NTID):

All employees are to report to work at their regularly scheduled time unless otherwise notified. If they run into a problem (i.e. hazardous roads, etc.), they should call their Immediate Supervisor/Principal and advise them of their particular situation.

All parents/students should check Schoology for assignments or conferences at or before the normal start time of their school day.

This is a contract day.

Our plan is to utilize true snow days first, however there may be a situation that necessitates another option.

We are able to use five true snow days and five NTID days (10 total days) before adding days on at the end of the school year.

If we go beyond those 10 days, we will have to extend the school year.

**OPTIONS/INFORMATION FOR DELAY OR EARLY RELEASE – FOR ALL STUDENTS
PRE-K THROUGH 12 AND ADULT VOCATIONAL CLASSES:**

Two-hour delay:

WHEN SCHOOLS ARE OPENING TWO HOURS LATE:

All employees are to report to work at their regularly scheduled time unless otherwise notified.

If they run into a problem (i.e. hazardous roads, etc.), they should call their Immediate

Supervisor/Principal and advise them of their particular situation.

All morning vocational classes will be canceled. Announcements regarding changes in bus schedules and routes will be made by 8:00 a.m.

Early dismissal:

WHEN SCHOOLS ARE CLOSED EARLY:

All Vocational, Extra-Curricular activities, and Community Education classes scheduled for that afternoon or evening will be canceled. News media and guardians will be notified of early dismissal as soon as decisions are made in order that announcements can be made by noon.

In the event of certain weather conditions or other circumstances beyond the control of the school district, the Superintendent of Schools may provide alternative work schedules for employees and may require certain departments or working locations to report to work as deemed necessary for the efficient operation of the school system.