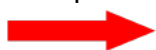


Request must be entered into PowerSchool by  
**January 31, 2025**  
Step Sheet for Submitting Course Requests in PowerSchool

1. Log into myOLSD
2. Go to PowerSchool
3. Go to Class Registration
4. Put in all of your course requests. Use your scheduling sheet as a guide.
5. Click **SUBMIT** at the bottom right hand corner! If you **DON'T** hit submit it will not save your selections!
6. You should see all of your courses listed after you hit the submit button!

Step 3



PowerSchool SIS

Welcome to the Olentangy Liberty Middle School Class Registration System for 2025-2026

Navigation:

- Grades and Attendance
- Grade History
- Class Registration
- My Schedule
- School Information
- Student Code of Conduct
- Download on the App Store
- GET IT ON Google play

View course requests

9th Grade Required	9th Grade Math	9th Grade Science	9th Grade Social Studies	9th Grade Physical Education
There are the required courses for all 9th Grade students. Number of requests to generate: 1	Click the add button to request a course	Click the add button to request a course	Click the add button to request a course	Click the add button to request a course
9th Grade Math You must select the math course that you wish to take. If you have questions about your recommendation, please contact your math teacher. Number of requests to generate: 1	Click the add button to request a course	Click the add button to request a course	Click the add button to request a course	Click the add button to request a course
9th Grade High School World Language Number of requests to generate: 1	Click the add button to request a course	Click the add button to request a course	Click the add button to request a course	Click the add button to request a course
9th Grade World Arts You should select 10 weeks of classes. This can be a combination of 20 weeks and 10 weeks of classes. If you are a double in math, you should select 10 weeks of classes. All other students should select 20 weeks of classes. Study hall will automatically be set in your schedule and should NOT be counted towards your 10 weeks of classes. Number of requests to generate: 1	Click the add button to request a course	Click the add button to request a course	Click the add button to request a course	Click the add button to request a course
9th Grade Physical Education Number of requests to generate: 1	Click the add button to request a course	Click the add button to request a course	Click the add button to request a course	Click the add button to request a course
9th Grade Physical Education Number of requests to generate: 1	Click the add button to request a course	Click the add button to request a course	Click the add button to request a course	Click the add button to request a course
9th Grade Physical Education Number of requests to generate: 1	Click the add button to request a course	Click the add button to request a course	Click the add button to request a course	Click the add button to request a course
9th Grade Physical Education Number of requests to generate: 1	Click the add button to request a course	Click the add button to request a course	Click the add button to request a course	Click the add button to request a course
Additional Requests Requests that are currently not associated with any recommendation.	Click the add button to request a course	Click the add button to request a course	Click the add button to request a course	Click the add button to request a course
Requests at least 6 credit hours Requesting 3 credit hours Requesting 3 additional credit hours	Click the add button to request a course	Click the add button to request a course	Click the add button to request a course	Click the add button to request a course