



## 2024-2025 John & Joe Norrish Memorial Scholarship

**Application Deadline—Friday, Feb. 21, 2025 4:00 PM**

The John & Joe Norrish Memorial Scholarship program was created to honor and recognize FBA Member Builders John and Joe Norrish, who were known for the high-quality homes they built and their commitment to the Flathead Valley community and our industry. By supporting construction education, the John & Joe Norrish Memorial Scholarship program is committed to encouraging students to strive to advance their career goals, help them gain the education necessary to achieve these goals, develop more professionals in the construction industry, and help sustain the building industry as a valuable economic sector in the Flathead Valley and the U.S.

### **PURPOSE:**

To provide scholarship funds to eligible candidates *as defined below* who are planning to pursue an education in a construction related field.

### **DEFINITION OF TERMS:**

"Construction related" field is defined as follows:

- Engineering, Construction Management, Architecture, Structural Design
- Carpentry, welding, electrical, heating, ventilation, interior design, landscape, plumbing, framer and building trades
- Business management, office management, financial accounting, banking, marketing

*Note: If a student's area of study is not listed above, evaluation of the student's course of study and its relevance to the construction industry will be at the Scholarship Committee's discretion.*

### **ELIGIBILITY:**

*If you have questions on whether you are eligible for this scholarship, we welcome you to contact the FBA at 406-752-2422*

**Scholarship is applicable to any student pursuing these interests and will be evaluated based on the student meeting relevant criteria in the following areas, according to their program of study:**

- Students in the community pursuing major coursework in a construction-related field of study or vocational training
- If Graduating high school senior: GPA of 2.5 or higher
- If Full-time undergraduate college student : GPA of 2.5 or higher with declared major
- If Returning Adult Student: GPA of 2.5 or higher with at least one year of college entering established Certificate Program or formal course of study (declared major)
- Major course of learning must be directly related to the construction industry or supporting field based on Student's academic plan and at the discretion of Scholarship Committee.
- Students may be planning to pursue or currently enrolled in any accredited public/private community college, university or vocational/technical institution of higher learning in the state of Montana.
- Weight given to children or legal dependent of *FBA member* or (2) *Employee of FBA Member Company* in good standing at time of application, or (3) Candidate recommended and sponsored by FBA Member in good standing at time of application (signature required on application if sponsored).
- Weight given to local students planning to stay in or return to the Flathead Valley to live and work.
- Weight given to first-time applicants/recipients versus repeat applicants/recipients.
- Candidates meeting the application requirements listed but who have NOT yet declared a major are also encouraged to apply.

### **NUMBER, AMOUNT AND TYPE OF SCHOLARSHIPS AWARDED EACH YEAR:**

- The number of scholarships awarded is at the discretion of the Scholarship Committee with final approval by FBA Board of Directors, based on available scholarship funds and the number of qualified applications.
- Amount of scholarship typically ranges from \$500 to \$1500, and is at the discretion of the Scholarship Committee with the approval of the Flathead Building Association Board of Directors
- To be used solely for tuition costs

### **TIMEFRAMES:**

Thursday, Jan. 2, 2025 - Scholarship application opens - packets issued to local High Schools and FVCC.

**Friday, Feb. 21, 2025 - Deadline to apply, please submit by 4:00 PM.**

April 2025 - Applications reviewed and student recipients selected by FBA Past Presidents Committee. Student will be notified at in May 2025 at local scholarship award ceremonies or by email.

Friday, July 25, 2025 - Scholarship checks issued to school upon receipt of proper documentation from college.

**SELECTION CRITERIA:**

Selection is based on a combined scoring and at the discretion of the Scholarship Committee with approval from the FBA Board of Directors. Scholarships are based on qualifications including academics, personal achievement, employment history and area of study.

FBA reserves the right to cancel scholarship funds at the discretion of the FBA Board of Directors should the recipient be deemed ineligible at any time during the scholarship year.

**APPLICATIONS:**

Applications are available at the FBA office, 40 2nd St. East, Suite 202, Kalispell, MT.

**SUBMIT APPLICATION PACKET AND QUESTIONS TO:**

FBA Office address: FBA—John & Joe Norrish Memorial Scholarship Committee

40 2nd St. East, Suite 202

Kalispell, MT 59901

(406) 752-2422 Mark Freidline

director@buildingflathead.com, subject: Joe & John Norrish Memorial Scholarship

**Applications and materials must be received at the FBA office by Fri, Feb. 21, 4:00 PM**

**SCHOLARSHIP AWARDS**

Scholarships may be awarded at a school award ceremony. A press release may follow. FBA may request awarded student attend an FBA event to receive recognition.

**SCHOLARSHIP PAYOUT:**

- Use of scholarship monies is restricted to tuition only.
- Funds can only be used for payment of academic year 12 months following selection and will not cover any academic year prior to selection
- A Letter of Acceptance and verification of enrollment from student's educational institution must be received by FBA prior to any checks being issued.
- Payment of scholarship monies is paid directly to school in the name of the student.
- Payment is typically made in payments of 50% for first term or semester and 50% at the start of the second term or semester provided the student is in good standing with the school with a GPA of 2.5 or above during the first quarter or semester. Payment schedule is at the discretion of the Scholarship Committee
- Lower grades will be considered and reviewed by Scholarship Committee for circumstances.
- Schools will be notified that any funds not used within 12 months of selection must be returned to FBA - Norrish Scholarship program

**SCHOLARSHIP COMMITTEE:**

The John & Joe Norrish Memorial Scholarship Committee shall be a sub-committee of the FBA Past President's Council (PPC) and shall consist of a minimum of 5 volunteer members of the PPC. The Chairperson of the Scholarship Committee will be the FBA Past President for that school calendar year. If a child or legal dependent of a PPC member applies, that PPC member will not participate on the Scholarship Committee for the round of selection involving the PPC member's child or legal dependent. Decisions of the Scholarship Committee with approval of the FBA Board of Directors shall be final.

**SCHOLARSHIP PROCESS:**

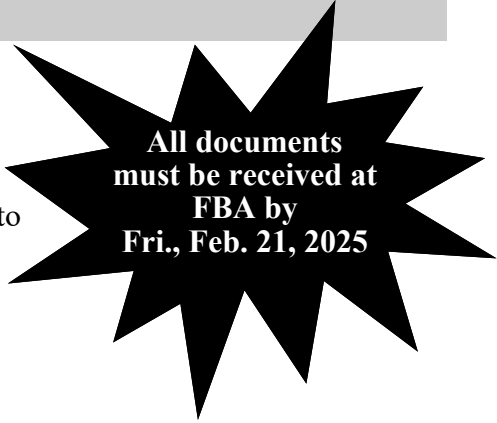
- Applications will receive acknowledgment of receipt through email or mail.
  - Applications will be reviewed for minimum requirements and passed to the Scholarship Committee.
  - Established scoring system will be used to score each application.
  - Scholarship Committee has the option to interview applicants.
  - Applicants notified of status of their application (incomplete, not selected or selected) via email or mail.
- Applicants may withdraw from selection at any time by sending an email or letter to the Scholarship Committee.



# John & Joe Norrish Memorial Scholarship Application Form

## APPLICATION INSTRUCTIONS AND REQUIRED SUBMISSION ITEMS

1. Complete application form (please type or print in ink)
2. Attach essay
3. Attach 3 letters of recommendation with contact information (Weight given to letters from FBA members in good standing)
4. If available, a letter of acceptance to the educational institution you plan to attend. (if high school senior)
5. Attach Certified official transcript showing 2.5 GPA or higher.
6. **MAIL TO: FBA - Norrish Scholarship Program**  
**40 2nd St. East, Suite 202**  
**Kalispell, MT 59901**



**All documents  
must be received at  
FBA by  
Fri., Feb. 21, 2025**

**Failure to include all required submission items or delay in receipt of these documents at the FBA may result in your application being disqualified. FBA reserves the right to consider an application incomplete if false or misstated details are provided., No late applications will be considered.**

## APPLICANT CATEGORY:

Please check any items below that apply to you at time of application:

- ☐ Child or legal dependent of FBA member or parent employed by FBA Member or FBA Sponsor
- ☐ 2025 Graduating high school senior or full-time college student or vocational or technical student
- ☐ Major course of study in a construction related field, may include vocational or technical training
- ☐ Intends to attend institution of higher learning or vocational or technical training in the state of
- ☐ Montana student intends to be a full-time college student or vocational student
- ☐ FBA Membership of parent, legal guardian, or FBA sponsor in good standing at time of application

## APPLICANT'S INFORMATION:

Name (Last, First, M.I.): \_\_\_\_\_

Attended in 2023-2024: High School: \_\_\_\_\_

College: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Age: \_\_\_\_\_

Physical Address: \_\_\_\_\_

City: \_\_\_\_\_ ST: \_\_\_\_\_ ZIP: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ ST: \_\_\_\_\_ ZIP: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

## PARENT/GUARDIAN/SPONSOR'S INFORMATION:

FBA Member Company of Parent/Guardian/Sponsor (P/G/S) \_\_\_\_\_

Print First and Last Name of P/G/S: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ ST: \_\_\_\_\_ ZIP: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell phone: \_\_\_\_\_

Career interest areas (please put in order of preference) 1. \_\_\_\_\_  
2. \_\_\_\_\_

List up to three colleges, community colleges, or trade schools/programs to which you have applied: (or college you are attending): \_\_\_\_\_

Are these: \_\_\_ 1-year program \_\_\_ 2-year programs \_\_\_ 4-year programs? Other: \_\_\_\_\_

What other scholarships have you applied for? \_\_\_\_\_

What other scholarships have you received? \_\_\_\_\_

What will be approximate cost for	Tuition per year	\$	_____
	Room/board	\$	_____
	Supplies/Misc.	\$	_____
	Total per year	\$	_____

How will your education costs be paid? \_\_\_\_\_

List courses completed that are related to the building industry \_\_\_\_\_

List school clubs, organizations or activities: (include offices held) \_\_\_\_\_

List any awards/honors received: \_\_\_\_\_

List community service activities: \_\_\_\_\_

List work experience (paid or volunteer)

Employer	Type of Work	Date of Employment	Hours Worked
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Briefly describe hobbies and personal interests that would help others know you better:  
\_\_\_\_\_  
\_\_\_\_\_

Please tell us about a character trait and/or a personal accomplishment: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**ESSAY:** On a separate sheet, please write an essay of 500 words or less describing how your field of study and career goals are aligned with the building industry. Describe why you have selected them and what you believe is the biggest challenge facing you in the next 2 to 4 years. Please include why you should be considered for this scholarship and how important this scholarship is towards your future plans.

VERIFICATION AND SIGNATURES

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_

FBA Member Sponsor Signature (if sponsored) \_\_\_\_\_