

**AGENDA for the REGULAR MEETING
OF THE TRUSTEES OF JEFFERSON HIGH SCHOOL DISTRICT # 1**

Tuesday, August 20, 2024 5:30 p.m. Jefferson High School Library or Cafeteria

(Board packet available upon request at the Central Office.)

This agenda is subject to changes until the Friday preceding the meeting. Please check the school website at www.jhs.k12.mt.us for the most current agenda and the packet of associated materials for the meeting.

A. Call to order-Chairperson

1. Pledge of Allegiance

B. Announcements and Public Comment. *Please see information printed on the agenda and in the brochure at the entrance to the meeting about speaking to the board during this time.*

C. Consent Agenda

1. Approval of Previous Minutes and High School Claims and Accounts – action

D. Student Report

E. Staff Report

F. Committee Reports

G. Administration Reports – *The board briefly reviews the written reports provided in the board packet. Some specific, anticipated items are listed below. The Board will not act on items in a report unless the item appears as an action item in the new or unfinished business sections of the agenda.*

1. Clerk/Business Manager
2. Facility Manager
3. Principal/A.D.
4. Superintendent

H. Unfinished Business- Action is always possible for Unfinished Business items.

I. New Business – Action is always possible for New Business items.

1. Construction/Renovation update
2. Approval of Construction Project Expansion – track and field
3. Tennis Court Update
4. Personnel
 - a. Resignations – C. Wilkinson
 - b. New Hires – Cheer Assistant Skyler Ivers, Paraprofessional - Samantha Dewitt
 - c. Substitutes – List
 - d. Volunteer –
5. Attendance Agreements –YDI, 4 JHS students to Helena, 0 to East Helena, 3 Helena to JHS for 24/25.
6. Van Hool repair – use of Metal Mines money
7. Board Member Resignation
8. 24/25 Handbooks
9. Approval of 2024-2025 Budgets

J. Communication and Comments

1. Letters to the Board – Resignation

K. Commendations and Recognition

L. Follow-up/Adjournment – upcoming agenda items

NEXT REGULARLY SCHEDULED HIGH SCHOOL BOARD MEETING September 17, 2024, at 5:30 P.M. Board chair-approved agenda items are due in the district office by the last Friday of the month prior to the board meeting.

All board meetings are held in the Jefferson High School Library, on the third Tuesday of each month at 6:30 p.m. (Exceptions often occur in May and August to follow legal requirements.) For updates, call the district office at 225-3740.

Jefferson High School Board Members

Erika Morris, Vice-Chair (Boulder area position)
Clint Rieder, At-Large 1 position
Justin Willcut (MT City area position)

Jenny Genger, (At-Large 2 position)
Cami Robson, Chair (Clancy area position)
Larry Rasch (At-Large 3 position)

Lindsey Graham (Basin area position)

Announcements and Public Comment. The board welcomes and encourages public comment and wishes the public comment process to be fair and orderly. Written comments may be submitted to the board through the District Clerk's office. Individuals wishing to address the board at the board meeting must sign in on the sheet provided. The clerk will collect the sheet when the meeting begins. Comments on topics that are on the agenda may be made when the meeting reaches that item's point on the agenda. Comments on non-agenda items may be made during the "Public Comment" agenda item. To avoid violations of individual rights of privacy, a member of the public wishing to address the Board during this time will not be allowed to make comments that would infringe upon the privacy rights of any student, staff member, or member of the public during his/her designated time to speak. Abusive or obscene comments will not be allowed. Time allowed for comments may be limited. Individuals will only be called upon twice for the same topic after all persons have been called upon and as time permits. The Board may not respond to and will not act on non-agenda topics at this meeting but may schedule the topic on the agenda of a subsequent meeting.

Mission Statement

The Jefferson High School District #1's mission is to provide the best possible education for our youth for whatever path of life they choose; to be the school of choice for students, teachers, and staff; and to be the heart of the communities we serve.

COMMITTEE ASSIGNMENTS:

Negotiations/Personnel – E. Morris, J. Willcut, J. Genger

Policy/Handbook – J. Genger, L. Graham, C. Rieder

Budget/Insurance/Investments – J. Willcut, E. Morris, L. Graham

Building/Grounds/Transportation – C. Robson, L. Rasch, C. Rieder

Technology – L. Rasch, J. Willcut, C. Robson

MINUTES Jefferson High School Dist. 1 Board of Trustees

July 16, 2024

Regular Meeting

Board members present in-person: Erika Morris, Clint Rieder, Cami Robson, Lindsay Graham

Board members present by phone: Larry Rasch, Jenny Genger

Board member(s) absent: Justin Willcut

Administrators/clerk present: Erik Wilkerson-Superintendent, Mike Moodry-Principal, Lorie Carey-Business Manager

Staff and Visitors Present:

A. Call to Order The meeting was called to order by Ms. Robson-chair, at 5:34 p.m.

B. Announcements and Public Comment. Please see information printed on the back of the agenda and in the brochure at the entrance to the meeting about speaking to the board during this time. None.

C. Consent Agenda

ITEM	MOTION	SECOND	AYE	NAY	Notes
Minutes	M. E Morris	Ms. Graham	6	0	
Claims and Accounts	Ms. Graham	Mr. Rieder	6	0	
Construction payments	Ms. E Morris	Mr. Rasch	6	0	

D. Staff Report. No.

E. Student Report. – None.

F. Committee Reports –

G. Administration Reports – The board briefly reviews the written reports provided in the board packet. Some specific, anticipated items are listed below. The Board will not act on items in a report unless the item appears as an action item in the new or unfinished business sections of the agenda.

1. Clerk/Business Manager – submitted in writing.
2. Facilities Manager – no report
3. AD – submitted in writing.
4. Principal/A.D. – submitted in writing.
5. Superintendent – submitted in writing.

H. Unfinished Business- Action is always possible for Unfinished Business items.

I. New Business – Action is always possible for New Business items.

1. Construction/Renovation update. Meeting held previous to this meeting. Asked to have the final walk-through immediately before the August meeting, starting at 4:30 p.m.
2. Personnel – a – c subject to possible executive session
 - a. Resignations – none.
 - b. New hires. Mr. Wilkerson recommended Kary Bowman for the administrative assistant position.

Administrative Assistant	Motion	Second	AYE	NAY	Notes
Approve K. Bowman	Ms. E Morris	Ms. Graham	6	0	

- c. Substitute applications - none

3. Attendance agreements - none to approve or acknowledge

4. Policy Updates

a. Recommended New Policies – Second reading (2 readings required)

- 2162P2- Section 504 of the Rehabilitation Act of 1973

Policy	Motion	Second	AYE	NAY	Notes
approval	Mr. Rieder	Ms. E. Morris	6	0	

5. Budget meeting requirements – Posting 2 weeks, committee reviews the budget detail and board approves the revenue budgets of each fund.

6. Tuition rates – Mr. Wilkerson recommended that the school not charge tuition.

7. Approval of bus routes -

Bus Routes	Motion	Second	AYE	NAY	Notes
approval	Ms. E Morris	Mr. Rieder	6	0	

8. Approval of transportation agreements

Transportation Agreements	Motion	Second	AYE	NAY	Notes
approval	Ms. Graham	Mr. Rieder	6	0	

9. MTSBA voting authority

MTSBA	Motion	Second	AYE	NAY	Notes
approval	Ms. Graham	Ms. E Morris	6	0	

J. Communication and Comments

a. Letters – none

K. Commendations – Ms. Robson commended Mr. Wilkerson for his management of the construction project.

L. Follow-up/Adjournment – upcoming months

M. Adjournment - meeting adjourned at 6:39 p.m.

Signature of Chair

Signature of Clerk

08/16/24
09:27:07

JEFFERSON HIGH SCHOOL
Claim Details
For the Accounting Period: 7/24

Page: 1 of 5
Report ID: AP100

* Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount						
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj	Proj	
25061	49344S	3402 CAREY, LORIE	27.00						
1		07/14/24 Lawn Soil	27.00		201	100-2600	610		
25062	49358S	4370 STURDEVANT, DANIEL	262.32						
1		07/17/24 Paint Rock Hand Hardware	262.32		201	100-2600	610		
25064	49338S	5816 STOUT CONSULTING	5,550.00						
1		2024-26 07/18/24 Post Asbestos Abatement final	4,000.00*		260	100-4500	330		
2		2023-37 07/18/24 Post Abatement Air clearances	1,550.00*		260	100-4500	330		
25065	49345S	5191 FISHER'S TECHNOLOGY	385.00						
1		1350606 07/02/24 Printer Fees	385.00*		201	100-2400	440		
25067	49353S	5292 MONTANA SCHOOL EQUIPMENT CO.	2,830.00						
1		24540 07/01/24 Element Desk	1,255.12*		215	100-1000	660	778	
2		24540 07/01/24 Boat Shaped Conference Table	1,574.88*		215	100-1000	660	777	
25068	49346S	1002 GENERAL DISTRIBUTING	15,276.00						
1		0001373145 05/03/24 Welders and foot controlle	15,276.00*		260	100-4500	660		
25070	49355S	1737 NORTHWESTERN ENERGY	5,217.01						
1		07/02/24 Electric service	4,138.35		201	100-2600	412		
2		07/02/24 Gas service	557.63		201	100-2600	411		
3		07/02/24 Taxes	521.03		201	100-2600	411		
25071	49351S	5368 INGRAHAM ENVIRONMENTAL	32,275.00						
1		16192 07/18/24 Abatement Tile Removal	32,275.00*		260	100-4500	725		
25072	49356S	1987 PACIFIC STEEL	262.81						
1		8751052 06/24/24 Round tube Saw Processing	234.90*		201	201-1640	610		
2		8716047 05/16/24 Light GA Pipe Saw Processing	27.91*		201	201-1640	610		
25073	-99564E	4827 CITI BUSINESS VISA-Costco	9,407.77						
1		07/19/24 MacBook Pro, M3 Max, 14 c	3,249.99	10965	201	999			
PO Accounting {Org/Prog/Func/Obj/Proj: -100-1000-660-									
2		07/19/24 Due From FCCLA	5,882.85		201	170			
3		w13368 07/04/24 Final Cut Pro	199.99	10965	201	999			
PO Accounting {Org/Prog/Func/Obj/Proj: -100-1000-660-									
4		07/05/24 USPS Transcripts	5.08*		201	100-2400	532		
5		07/14/24 Walmart Grass seed and rake	69.86		201	100-2600	615		

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25075	49341S	321 BRUCO, INC	3,712.50					
1		425814 07/10/24 South gym floor recoating	3,712.50		201	100-2600	440	
25076	49347S	3079 GRAINGER	1,309.26					
1		9165513236 06/27/24 Jet Band Saw	1,309.26	10953	201	999		
PO Accounting (Org/Prog/Func/Obj/Proj: -390-1000-660-								
25077	49359S	5812 ULINE	998.30					
1		179990141 06/28/24 3/4 cu yrd garbage dumpst	998.30	10999	201	999		
PO Accounting (Org/Prog/Func/Obj/Proj: -100-2600-660-								
25079	49360S	1645 VERIZON WIRELESS	60.04					
1		9968317693 07/05/24 ipad	60.04*		201	100-2100	530	
25080	49354S	4389 NITRO GREEN & CHRISTMAS DECOR	137.00					
1		684299 06/28/24 Pest Control	137.00		201	100-2600	440	
25082	49343S	5523 CANON FINANCIAL SERVICES, INC.	730.30					
1		33843807 07/13/24 Copy Charges	730.30		201	100-5200	840	
25083	49352S	5403 KALEVA LAW OFFICE	26.28					
1		7472 07/15/24 Audit Letter	26.28*		201	100-2500	331	
25084	-99563E	4786 MC Mastercard	28.54					
1		06/23/24 school food conf meal	16.86		201	910-3100	582	
2		036086 06/23/24 School food conf meal	11.68		201	910-3100	582	
25085	49357S	5284 RODDA PAINT	120.00					
1		73040163 07/17/24 Maint Marine Paint	120.00		201	100-2600	610	
25086	-99562E	4786 MC Mastercard	847.15					
1		07/05/24 Admin 1 June statement	247.15		201	720-3500	582	
2		07/05/24 Due From Activites	600.00		201	170		
25087	-99561E	4786 MC Mastercard	3,903.12					
1		07/05/24 Track rooms	3,903.12		201	720-3500	582	

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Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj	Proj	
25088	-99560E	4786 MC Mastercard	780.13						
1		07/05/24 Due From FCCLA	780.13		201	170			
25090	-99559E	4786 MC Mastercard	12,412.93						
1		Colored Pencils	43.50	10977	201	999			
		AMAZON.COM							
		PO Accounting (Org/Prog/Func/Obj/Proj: -100-1000-610-							
2		Acoustic desk dividers	69.99	10977	201	999			
		AMAZON.COM							
		PO Accounting (Org/Prog/Func/Obj/Proj: -100-1000-610-							
3		Fitness bands, assorted	197.71	10978	201	999			
		AMAZON.COM							
		PO Accounting (Org/Prog/Func/Obj/Proj: -100-1000-610-							
4		Classroom supplies	461.64	10981	201	999			
		AMAZON.COM							
		PO Accounting (Org/Prog/Func/Obj/Proj: -100-1000-610-							
5		Classroom supplies	82.81	10982	201	999			
		AMAZON.COM							
		PO Accounting (Org/Prog/Func/Obj/Proj: -100-1000-610-							
6		Kicnic Jumbo Book Covers	41.37	10983	201	999			
		AMAZON.COM							
		PO Accounting (Org/Prog/Func/Obj/Proj: -100-1000-610-							
7		Texas Inst. Calculator	19.99	10969	201	999			
		AMAZON.COM							
		PO Accounting (Org/Prog/Func/Obj/Proj: -100-1000-610-							
8		TI84+ CE Calculator slim	123.95	10974	201	999			
		AMAZON.COM							
		PO Accounting (Org/Prog/Func/Obj/Proj: -100-1000-610-							
9		Maker Space Equipment	3,536.36	10976	201	999			
		AMAZON.COM							
		PO Accounting (Org/Prog/Func/Obj/Proj: -100-1000-660-							
10		Classroom supplies	1,002.23	10979	201	999			
		AMAZON.COM							
		PO Accounting (Org/Prog/Func/Obj/Proj: -100-1000-610-							
11		Cuaderno Practica	126.00	10986	201	999			
		AMAZON.COM							
		PO Accounting (Org/Prog/Func/Obj/Proj: -100-1000-640-							
12		Avanceemos Spanish	139.40	10986	201	999			
		AMAZON.COM							
		PO Accounting (Org/Prog/Func/Obj/Proj: -100-1000-640-							
13		Sit to Stand desk w/ draw	349.00	10987	201	999			
		AMAZON.COM							
		PO Accounting (Org/Prog/Func/Obj/Proj: -100-1000-660-							

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JEFFERSON HIGH SCHOOL
Claim Details
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* ... Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount						
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj	Proj	
14		Art Supplies	751.23	10992	201	999			
	AMAZON.COM								
	PO Accounting (Org/Prog/Func/Obj/Proj:	-100-1000-610-							
15		HP Office Jet Pro 9730e	289.99	10968	201	999			
	STAPLES								
	PO Accounting (Org/Prog/Func/Obj/Proj:	-100-2300-660-							
16		Desk Calendar	7.99	10968	201	999			
	STAPLES								
	PO Accounting (Org/Prog/Func/Obj/Proj:	-100-2300-610-							
17		PE Equipment	513.95	10971	201	999			
	AMAZON.COM								
	PO Accounting (Org/Prog/Func/Obj/Proj:	-100-1000-610-							
18		TI84 Classroom Set	1,199.00	10974	201	999			
	AMAZON.COM								
	PO Accounting (Org/Prog/Func/Obj/Proj:	-100-1000-610-							
19		Toner for Brother Printer	181.92	10989	201	999			
	WAL-MART								
	PO Accounting (Org/Prog/Func/Obj/Proj:	-280-1000-610-							
20		HP M27Ewa 27inch monitor	269.98*	11033	201	100-2100	660		
	AMAZON.COM								
21		Supplies for art class	2,021.00	10998	201	999			
	BLICK ART MATERIALS								
	PO Accounting (Org/Prog/Func/Obj/Proj:	-100-1000-610-							
22		06/27/24 Rock Hand Hardware	302.44		201	100-2600	610		
23		06/27/24 Rooda Paint	60.00		201	100-2600	610		
24		06/20/24 Home Depot	269.00*		201	390-1641	660		
25		ARTIX CL750 On-Ear Headph	209.92	11041	201	999			
	AMAZON.COM								
	PO Accounting (Org/Prog/Func/Obj/Proj:	-390-1170-610-							
26		06/26/24 toner 2 pack	142.56		201	280-1000	610		
25091	49337S	5583 COST CUTTERS TREE SERVICE	3,000.00						
1		07/30/24 Tree removal	3,000.00*		261	100-2600	440	613	
25092	49340S	385 BOULDER MONITOR & JEFFERSON CO.	27.50						
1		6145 07/31/24 Agenda and Ad	27.50		201	100-2300	540		

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JEFFERSON HIGH SCHOOL
Claim Details
For the Accounting Period: 7/24

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* Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount					
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj	Proj	
25093	49361S	5677 DICK ANDERSON CONSTRUCTION	385,845.15					
Const Bill #16								
1	3112-16 05/31/24 Const Bill #16	385,845.15*		260	100-4500	725		
25094	49362S	5270 SNA ARCHITECTS	3,728.51					
1	22-001-26 07/08/24 Architect fees	3,728.51*		260	100-4500	725		
# of Claims		27	Total:	489,159.62	# of Vendors	21		
Total Electronic Claims			27,379.64					
Total Non-Electronic Claims			461,779.98					

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JEFFERSON HIGH SCHOOL
Claim Details
For the Accounting Period: 8/24

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* Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount					
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj	Proj
25095	E	4625 MT DEPARTMENT OF REVENUE	3,897.43					
1		3112-16 07/01/24 CGR payment 16	3,897.43*		260	100-4500	725	
25096	49369S	4633 COMMERCIAL ENERGY OF MT INC.	589.50					
1		NWE083506 08/02/24 Gas on the NWE system	589.50		201	100-2600	411	
25097	49369S	4633 COMMERCIAL ENERGY OF MT INC.	7.86					
1		NWE083507 08/02/24 Gas on the NWE system	7.86		201	100-2600	411	
25100	49376S	5818 ITD Solutions	4,337.50					
1		1027 08/02/24 Services IT service agreement	4,337.50*		201	100-2580	355	
25101	49364S	5817 Big Sky Shrink Wrap	1,200.00					
1		0977 07/10/24 Professional Shrink Wrap	1,200.00*		260	100-4500	725	
25102	49368S	2717 CITY OF BOULDER	1,312.00					
1		07/31/24 Water & Sewer	1,312.00		201	100-2600	421	
25103	49368S	2717 CITY OF BOULDER	36.45					
1		07/31/24 Water & Sewer for tennis ct	36.45		201	100-2600	421	
25104	49368S	2717 CITY OF BOULDER	15.97					
1		07/31/24 Water outdoor	15.97		201	100-2600	421	
25105	49377S	3374 J.W. PEPPER & SON, INC.	272.99					
1		365727833 10/16/23 Imprint Concert band	272.99		201	100-1000	610	
25106	49374S	5510 GRIZZLY DIESEL SERVICE	6,266.01					
1		07/19/24 Injector Gasket Rail kit	6,266.01*		224	100-2600	440	
25108	49378S	5819 Montana Millwork and Design	9,435.00					
1		19415 08/05/24 Cabinets and Countertop	9,435.00*		260	100-4500	725	
25109	49381S	5701 OETC	3,439.20					
1		41723 08/14/24 Microsoft 365 Faculty and Stud	3,439.20*		228	100-1000	680	

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For the Accounting Period: 8/24

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Claim	Warrant	Vendor #/Name	Amount	Acct/Source/				
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj
25110	49379S	2851 MT SCHOOLS PROPERTY & LIABILITY	75,171.00					
1		7655 07/01/24 School Insurance program Renew	75,171.00		201	100-2300	520	
25111	49369S	4633 COMMERCIAL ENERGY OF MT INC.	7.86					
1		NWE082811 07/02/24 Gas on the NWE system	7.86		201	100-2600	411	
25112	49369S	4633 COMMERCIAL ENERGY OF MT INC.	568.67					
1		NWE082810 07/02/24 Gas on The NWE system	568.67		201	100-2600	411	
25113	49365S	4835 BOWMAN, MATT	20.06					
1		165282 08/02/24 Fuel Suburban	20.06		201	100-1000	582	
25116	49371S	937 FOLLETT LIBRARY SERVICES	200.12					
1		413274F 07/23/24 Various Library Books	200.12	10957	215	999		713
PO Accounting (Org/Prog/Func/Obj/Proj: -423-1000-640-713								
25117	49366S	3402 CAREY, LORIE	12.00					
1		73023G 06/11/24 Masbo Meal	12.00		201	100-2500	582	
25118	49367S	2152 CENTURY LINK	1,057.63					
1		07/13/24 Phones	1,057.63		201	100-2300	531	
25119	49384S	4743 TRUGREEN	396.00					
1		1409073 07/23/24 Tree and shrub insect control	396.00		201	100-2600	440	
25121	49383S	5270 SMA ARCHITECTS	5,928.33					
1		2200125 06/11/24 Architecture design	5,928.33*		260	100-4500	725	
25125	49375S	5160 INFINITE CAMPUS	135.00					
1		Card Reader	125.00	10951	201	999		
PO Accounting (Org/Prog/Func/Obj/Proj: -100-2400-610-								
2		Shipping	10.00	10951	201	999		
PO Accounting (Org/Prog/Func/Obj/Proj: -100-2400-610-								
25126	49373S	1089 GOPHER SPORT	642.67					
1		IN380546 06/24/24 PE Equipment	609.20	10972	201	999		
PO Accounting (Org/Prog/Func/Obj/Proj: -100-1000-610-								
2		IN380546 06/24/24 PE Equipment	33.47*		201	100-1340	610	

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Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj	Proj	
25131	49382S	5341 QUADIENT LEASING USA INC	214.62						
1		Q1434457 08/24/24 postage machine lease	214.62*		201	100-2400	532		
25132	49363S	899 360* BUSINESS SOLUTIONS	608.00						
1		1419318-3 07/29/24 Jumbo Bath Tissue Roll, Dis	608.00		201	100-2600	610		
25133	49363S	899 360* BUSINESS SOLUTIONS	1,349.70						
1		1432090-0 07/22/24 Tissue 2ply	1,349.70		201	100-2600	610		
25135	49363S	899 360* BUSINESS SOLUTIONS	3,285.00						
1		1419313-0 07/30/24 Makita BackPac Vacuum	1,095.00	10938	260	999			
PO Accounting (Org/Prog/Func/Obj/Proj: -100-4500-660-									
2		1419313-0 07/30/24 Makita Upright Vacuum	2,190.00	10938	260	999			
PO Accounting (Org/Prog/Func/Obj/Proj: -100-4500-660-									
25136	49380S	1737 NORTHWESTERN ENERGY	3,020.61						
1		08/01/24 Electric service	2,647.13		201	100-2600	412		
2		08/01/24 Gas Service and taxes	373.48		201	100-2600	411		
25137	49370S	631 CRESCENT ELECTRIC SUPPLY CO.	17.78						
1		S512554077 07/24/24 Quickport	17.78		201	100-2600	610		
25138	49372S	1086 GIULIO DISPOSAL SERVICES, INC.	173.60						
1		3713 07/31/24 8 yd 2x weekly	173.60		201	100-2600	431		
25139		3194 MT DEPT OF LABOR & INDUSTRY	100.00						
1		08/08/24 Initial Inspection fee lift	100.00		201	100-2600	340		
25140		5284 RODDA PAINT	647.56						
1		632490 08/08/24 Epoxy Ls White, Gray, Polyaspa	647.56*		260	100-4500	725		
25141		5808 Art of Education	699.00						
1		Flex Curriculum	636.00	10963	201	999			
PO Accounting (Org/Prog/Func/Obj/Proj: -100-1000-610-									
2		Flex Curriculum	63.00		201	999			

* Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount					
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj	Proj
25142		5372 NET SUPPORT INCORPORATED	75.00					
1		07/10/24 Cloud Based Classroom Manageme	75.00*		228	100-1000	680	
25145	49385S	5820 Pomp's Tire Service Inc	6,608.64					
1		08/09/24 Van Hool Tires	6,608.64*		224	100-2600	440	
25148		5191 FISHER'S TECHNOLOGY	385.00					
1		1364781 08/02/24 Canon services	385.00*		201	100-2400	440	
25149		4743 TRUGREEN	1,585.00					
1		1413918 08/05/24 summer lawn application	1,585.00		201	100-2600	440	
25150		157 Boulder Hardware	95.98					
		Cancelled to put correct vendor then reposted						
1		07/18/24 Tint base paint	95.98		201	100-2600	610	
25152		157 Boulder Hardware	77.07					
		Cancelled to put in correct vendor then reposted						
1		07/24/24 3 torxscrew 2 1/2 torx 2 torx	77.07		201	100-2600	610	
25154		157 Boulder Hardware	49.99					
		Cancelled to put in correct vendor then reposted						
1		07/26/24 PAINT SUPREME PSTL	49.99		201	100-2600	610	
25155		157 Boulder Hardware	18.99					
		Cancelled to put in correct vendor then reposted						
1		08/05/24 LED BULB	18.99		201	100-2600	610	
25156		157 Boulder Hardware	28.99					
		Cancelled to put in correct vendor then reposted.						
1		08/08/24 wd&GRASS KILLER	28.99		201	100-2600	610	
25157		5574 BOULDER ACE HARDWARE	13.58					
1		06/06/24 Clnr oven fumefree	9.59		201	100-2600	610	
2		06/06/24 scrub pad stainless	3.99		201	100-2600	610	

08/16/24
09:28:59

JEFFERSON HIGH SCHOOL
Claim Details
For the Accounting Period: 8/24

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* ... Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount					
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj	Proj
25158		5574 BOULDER ACE HARDWARE	55.57					
1		06/19/24 osc uf xmtl 1-3/8 3pk	44.99		201	100-2600	610	
2		06/19/24 Mtl cut t27	5.99		201	100-2600	610	
3		06/19/24 cutoff Whl 4.5x.040x7/8	4.59		201	100-2600	610	
25159		5574 BOULDER ACE HARDWARE	15.99					
1		06/20/24 MLW SQ #2 Bits 2" 15pk	15.99		201	100-2600	610	
25160		5574 BOULDER ACE HARDWARE	9.99					
1		06/25/24 Pruning seal 13oz	9.99		201	100-2600	610	
25161		5574 BOULDER ACE HARDWARE	27.99					
1		07/08/24 Replacement Cartridges	27.99		201	100-2600	610	
25162		5574 BOULDER ACE HARDWARE	41.96					
1		07/08/24 Duct tape	7.99		201	100-2600	610	
2		07/08/24 duct tape	7.99		201	100-2600	610	
3		07/08/24 Dropcloth	7.99		201	100-2600	610	
4		07/08/24 Paint thinnner 1 gal	17.99		201	100-2600	610	
25163		5574 BOULDER ACE HARDWARE	28.99					
1		07/09/24 comptr surge protct7out	28.99		201	100-2600	610	
25164		5574 BOULDER ACE HARDWARE	3.93					
1		07/10/24 Couple 1" sxs	1.59		201	100-2600	610	
2		07/10/24 Adaptr	1.59		201	100-2600	610	
3		07/10/24 Pipe 1'x10' end	0.75		201	100-2600	610	
25165		5574 BOULDER ACE HARDWARE	240.97					
1		07/10/24 Ball valve	29.99		201	100-2600	610	
2		07/10/24 Multi Mat drl set 5pc	31.99		201	100-2600	610	
3		07/10/24 Hammer drill bit 1/8x3	9.99		201	100-2600	610	
4		07/10/24 20 v Mx Atmc 2k dr impact	169.00		201	100-2600	610	
25166		5574 BOULDER ACE HARDWARE	62.15					
1		07/10/24 clamp 3/4	20.93		201	100-2600	610	
2		07/10/24 Clamp 3/4	8.07		201	100-2600	610	
3		07/10/24 Clamp 3/4	18.83		201	100-2600	610	
4		07/10/24 Couple Insert Poly 1"	14.32		201	100-2600	610	

08/16/24
09:28:59

JEFFERSON HIGH SCHOOL
Claim Details
For the Accounting Period: 8/24

Page: 6 of 7
Report ID: AP100

* Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount					
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj	Proj
25167		5574 BOULDER ACE HARDWARE	32.27					
1		07/11/24 hse clmp	26.90		201	100-2600	610	
2		07/11/24 couple insert poly 1"	1.79		201	100-2600	610	
3		07/11/24 couple insert poly 1"	1.79		201	100-2600	610	
4		07/11/24 couple insert poly 1"	1.79		201	100-2600	610	
25168		5574 BOULDER ACE HARDWARE	26.17					
1		07/11/24 Rotor Scrwdrv/Plup tool	8.99		201	100-2600	610	
2		07/11/24 popup sprinkler 8" spray	17.18		201	100-2600	610	
25170		5574 BOULDER ACE HARDWARE	474.20					
1		2592 07/11/24 Sprinkler parts	76.09		201	100-2600	610	
2		2601 07/12/24 Sprinkler parts	76.45		201	100-2600	610	
3		2613 07/15/24 painter rollers	29.96		201	100-2600	610	
4		2630 07/17/24 screws	23.38		201	100-2600	610	
5		2627 07/17/24 Fastners	9.90		201	100-2600	610	
6		2634 07/17/24 Spinkler	2.59		201	100-2600	610	
7		2632 07/17/24 fender washer fastners	20.99		201	100-2600	610	
8		2654 07/19/24 paint brush set poly 3pk	25.99		201	100-2600	610	
9		2662 07/22/24 paint brushes	36.57		201	100-2600	610	
10		2715 07/29/24 switch comm white ivory	8.00		201	100-2600	610	
11		2669 07/23/24 Ring wax	22.17		201	100-2600	610	
12		2710 07/29/24 tri-ball mount blk	54.99		201	100-2600	610	
13		2713 07/29/24 switch comm snips	32.17		201	100-2600	610	
14		2711 07/29/24 Anchor	42.97		201	100-2600	610	
15		2717 07/29/24 punch center	11.98		201	100-2600	610	
25171		5574 BOULDER ACE HARDWARE	112.13					
1		2734 08/01/24 dryer vent Knife retract	35.17		201	100-2600	610	
2		2757 08/07/24 Painter tape and roller	34.98		201	100-2600	610	
3		2772 08/09/24 Floor adhesive	41.98		201	100-2600	610	
25172		4842 K.R.OFFICE INTERIORS, INC.	3,970.00					
1		29228 08/07/24 Campfire table with glass top	3,970.00*		260	100-4500	660	
25174		5821 Wortman Fence LLC	5,685.00					
1		2019251 08/14/24 FENCE AND GATES	5,685.00*		260	100-4500	725	

08/16/24
09:29:00

JEFFERSON HIGH SCHOOL
Claim Details
For the Accounting Period: 8/24

Page: 7 of 7
Report ID: AP100

* Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount						
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj	Proj	
25175		5782 3 BROTHERS PLUMBING & HEATING	3,568.14						
1		494699 08/08/24 REPLACED 2 VALVES ON HEAT SYST	3,568.14		201	100-2600	440		
25176		4761 PEAK 1 ADMINISTRATION	40.00						
1		149482 08/15/24 COBRA	40.00		201	100-1000	260		
25177		5436 PADMOS, JERED	90.00						
1		08/16/24 Coaches clinic	90.00		201	720-3500	582		
25178		5550 MCLAUGHLIN, ELIZA	80.00						
1		08/16/24 MCA clinic	80.00		201	720-3500	582		
25180	E	4625 MT DEPARTMENT OF REVENUE	3,904.27						
1		08/01/24 Less gross receipts tax	3,904.27*		260	100-4500	725		
25181		5677 DICK ANDERSON CONSTRUCTION	386,522.37						
1		08/01/24 Construction Job	386,522.37*		260	100-4500	725		
25182		5574 BOULDER ACE HARDWARE	39.98						
1		2805 08/15/24 Add a tee 3/8	12.99		201	100-2600	610		
2		2810 08/15/24 red grnt hmr bit	26.99		201	100-2600	610		
# of Claims		65	Total:	539,035.43	# of Vendors		37		
Total Electronic Claims			7,801.70						
Total Non-Electronic Claims			531,233.73						

Application and Certificate For Payment

To Owner: JEFFERSON HIGH SCHOOL DISTRICT #1 P.O. BOX 838 BOULDER, MT 59632		Project: JEFFERSON HIGH SCHOOL 312 SOUTH MAIN ST. BOULDER, MT 59632		Application No.: 3112-17	Date: 8/1/2024
From: Dick Anderson Construction 3424 HIGHWAY 12 E HELENA, MT 59601		Contractor Job Number: 3112-JEFFHIG		Period To: 7/31/2024	
				Architect's Project No.:	
				Contract date: 5/6/2022	

Contractor's Application for Payment

Change Order Summary	Additions	Deductions
Change orders approved in previous months by owner		
Change orders approved this month		
Totals		
Net change by change orders		

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information, and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, and that all amounts have been paid by the Contractor for work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

Contractor:

By: [Signature] Date: 8/1/2024
 State of: Montana County of: Lewis & Clark
 Subscribed and sworn to before me this 1st day of August,
2024 (year). Notary public: Erika L. Weaver

My commission expires

December 18, 2027

Original contract sum \$12,031,692.65
 Net change by change orders \$0.00
 Contract sum to date \$12,031,692.65
 Total completed and stored to date \$11,178,970.76
 Retainage
 5.00% of completed work \$558,948.54
 Total earned less retainage \$10,620,022.22
 Less previous certificates for payment \$10,229,595.58

Current sales Tax \$0.00
 7.700% of taxable

Current payment due \$390,426.64

Less Gross Receipts Tax 3,904.27

CURRENT PAYMENT DUE 386,522.37

Balance to finish, including retainage \$1,411,670.43

Architect's Certificate for Payment

In accordance with the Contract Documents, based on on-site observations and the data comprising the above application the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the Amount Certified.

Amount Certified: \$ \$390,426.64

Architect: [Signature] Date: 08/01/2024

This Certification is not negotiable. The Amount Certified is payable only to the Contractor named herein. Issuance, payment, and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.



*OBLIGATIONS UPON DELAY OF PAYMENT *Pursuant to the requirements of Section 28-2-2104 of the Montana Code Annotated, if a periodic or final payment is delayed more than 30 days from the date the payment is required, the Owner shall pay the contractor interest beginning on the day following the date when the payment is due at the rate specified in the contract or if the contract is silent, interest will be calculated at a rate of 1 1/2% a month, or a pro rata fraction thereof, on the unpaid balance.

Application and Certificate of Payment -- page 2

To Owner: JEFFERSON HIGH SCHOOL DIS

From (Contractor):

Project: 3112-JEFHIG / JEFFERSON HIGH SCHD

Application No:

Contractor's Job Number:

Architect's Job Number:

Period To: 7/31/2024

Detail Page 2 of 2 Pages

Item Number	Description	Scheduled Value	Work Completed		Materials Presently Stored	Completed And Stored To Date	% Comp	Balance To Finish	Retention
			Previous Application	This Period					
001	BP#01-1 FINAL CLEANING	34,000.00	16,000.00			16,000.00	47.06	18,000.00	800.00
002	BP#02-1 DEMOLITION	187,064.80	185,000.00	2,064.80		187,064.80	100.00		9,353.24
003	BP#02-2 SITEWORK	456,600.29	361,614.00	16,425.00		378,039.00	82.79	78,561.29	18,901.95
004	BP#03-1 BUILDING FOUNDA'	367,211.00	367,211.00			367,211.00	100.00		18,360.55
005	BP#03-2 CONCRETE POLISH	100,650.00	100,650.00			100,650.00	100.00		5,032.50
006	BP#04-1 MASONRY	58,650.00	58,650.00			58,650.00	100.00		2,932.50
007	BP#05-1 STRUCTURAL STEE	1,152,673.00	1,142,425.00			1,142,425.00	99.11	10,248.00	57,121.25
008	BP#06-1 CARPENTRY	183,059.35	183,059.35			183,059.35	100.00		9,152.97
009	BP#06-2 ARCHITECTURAL C	268,822.00	268,822.00			268,822.00	100.00		13,441.10
010	BP#07-1 BUILDING INSULATI	64,100.00	60,650.00	3,450.00		64,100.00	100.00		3,205.00
011	BP#07-2 METAL SIDING & SC	192,000.00	192,000.00			192,000.00	100.00		9,600.00
012	BP#07-3 ROOFING	325,683.00	325,683.00			325,683.00	100.00		16,284.15
013	BP#08-1 DOORS & HARDWA	210,402.00	200,400.00	4,500.00		204,900.00	97.39	5,502.00	10,245.00
014	BP#08-2 WINDOWS	192,510.00	192,510.00			192,510.00	100.00		9,625.50
015	BP#09-1 METAL WALL FRAM	1,026,621.88	1,011,757.00	14,864.88		1,026,621.88	100.00		51,331.09
016	BP#09-3 PAINT	138,075.00	110,460.00	16,000.00		126,460.00	91.59	11,615.00	6,323.00
017	BP#09-4 FLOORING & TILE	165,030.00	106,000.00	29,000.00		135,000.00	81.80	30,030.00	6,750.00
018	BP#09-5 ACOUSTIC CEILING	168,164.00	151,084.00			151,084.00	89.84	17,080.00	7,554.20
019	BP#10-1 SPECIALTIES	228,668.45	217,700.00			217,700.00	95.20	10,968.45	10,885.00
020	BP#12-1 WINDOW COVERIN	17,768.00						17,768.00	
021	BP#14-1 ELEVATOR & LIFT	143,103.00	137,850.00			137,850.00	96.33	5,253.00	6,892.50
022	BP#21-1 FIRE SPRINKLER	155,910.00	151,114.00			151,114.00	96.92	4,796.00	7,555.70
023	BP#22-1 PLUMBING COMPLETE	1,103,093.00	970,683.00	41,030.00		1,011,693.00	91.71	91,400.00	50,584.65
024	BP#23-1 H.V.A.C. COMPLETE	1,666,373.65	1,503,687.00	93,540.00		1,597,237.00	95.85	69,136.65	79,861.85
025	BP#26-1 ELECTRICAL COMP	1,403,514.24	1,246,905.00	108,214.00		1,355,119.00	96.55	48,395.24	67,755.95
026	BP#32-1 LANDSCAPE & IRRIG	66,905.00						66,905.00	
027	ALLOWANCE - WHEEL CHAIR								
028	GC & FIXED GC/CM COSTS	819,754.00	701,073.00	59,341.00		760,414.00	92.76	59,340.00	38,020.70
029									
030	GC/CM CONTINGENCY @ 5%	255,373.54						255,373.54	
031	CMAR OH & P @ 5%	544,408.31	482,086.80	18,600.23		500,687.03	91.97	43,721.28	25,034.35
032	BOND & INSURANCE @ 1.85	216,379.47	216,379.47			216,379.47	100.00		10,818.97
033	GROSS RECEIPTS TAX 1%	119,125.67	106,551.73	3,945.50		110,497.23	92.76	8,628.44	5,524.87

Application Total	12,031,692.65	10,767,995.35	410,975.41	11,178,970.76	92.91	852,721.89	558,948.54
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**CONTRACTOR CONDITIONAL WAIVER FOR
PROGRESS PAYMENT REQUEST AND RELEASE**

PROJECT NO: 01-23-112
CONTRACT NO:

From: Dick Anderson Construction Inc
3424 Hwy 12 E
Helena, MT 59601

Conditional Waiver and Release Upon Progress Payment

Upon receipt of payment in the amount of \$386,522.37, to Dick Anderson Construction, Inc., for labor, services, equipment, or materials furnished to 7/31/2024, on the job of Jefferson High School located at 312 S. Main St., Boulder, MT 59632, and when the check has been properly endorsed and paid by the bank upon which it is drawn, the undersigned effectively waives, releases, and relinquishes all claims, lien rights (statutory, equitable or otherwise), causes of action, and equitable rights to compensation, payment, or damages of any kind relating to the furnishing of labor, materials, equipment, supplies, or services of any kind, up through 7/31/24 (date), except for retainage or items furnished after said date. This release shall not include any claim for damages for inefficiencies, impacts, disruptions, or delays after said date.

The undersigned further warrants and represents that all laborers, subcontractors, consultants, and suppliers of the undersigned have been paid from any prior Progress Payments and further agrees to pay from these funds all laborers, subcontractors, consultants, and suppliers who have furnished such items up through 7/31/2024 (date). The undersigned further agrees to indemnify, defend, and hold the owner, Jefferson High School District #1, its surety, and the project harmless from any claims for nonpayment by any laborers, subcontractors, consultants or suppliers of the undersigned through said date.

DocuSigned by:
Tim Holt
By: 600BE59636064BD...

Title: Project Manager

Date: 8/1/2024

DocuSigned by:
Ashley Nett
Witnessed by: B28576A971C34F0...

Date: 8/1/2024

Please return to: Dick Anderson Construction, Inc

From the desk of:  *orie*

August 2024

PAYROLL REPORT

Payroll warrants approved by the superintendent and paid.

CURRENT OFFICE ITEMS

Ms. Bowman has easily slipped into Ms. Smartnick's place in the office. I'm looking forward to working with her. Ms. Smartnick spent a few days teaching Ms. Bowman the ropes, which was invaluable to me since we all know what time of year this is!! 😊

I answered the findings in the audit and had one returned for more detail. I sent more details and am waiting for their reply. It is becoming clear that the OPI is tightening their processes, and this includes audits. Although it's never fun to have a finding, it's an important learning experience that benefits all of us (especially me) in the long run.

August Activity Director Report:

Fall sports have begun and we're showing great participation numbers entering our fall sports season.

As of August 15th, the participation numbers are as follows:

Cheer: 11

Flag Football: 10-20

Football: 43

Volleyball: 58

Cross Country: 12 girls, 14 boys

*These numbers are rough estimates as practices haven't begun yet. There'll be changes due to the accuracy of the numbers of students registered in Dragonfly for participation.

Our first home event will be volleyball vs Columbus on Thursday, August 29th. This is also the night of our open house for the new building so hopefully having both events in conjunction will bring in more of the community to showcase our new construction as well as our volleyball teams.

Friday, August 30th is the JHS home cross-country meet. If anyone would like to volunteer to assist or come watch, I'm sure the cross-country team and coaches would appreciate the extra assistance.

We begin our inaugural flag football season traveling to Hamilton for a jamboree on the 31st and will have our home opener on Thursday, Sept 5th. Mrs. Parsons and Mr. Bowman took quite a few girls to the Falcon Clinic in Billings, July 26th.

Football games start Friday, August 30th making their way to Florence to open the season.

Our fall sports coaches have done a tremendous job getting ready for their opening seasons. I have to give a huge kudos to them with their initiative and dedication.



August 20, 2024

Principal's Report--Mr. Mike Moodry

Enrollment--306 with AYA

Academics

Teachers will return on Thursday, August 22nd (see schedule attached). Students will begin on August 26th and 27th. New guidelines have been developed for caring for the new building (see attached).

Bus Survey

We sent out a bus survey last week. The form is due by Wednesday. Bus schedule is enclosed.

Activities

Mrs. Layng has included an activities report for the packet. Fall activities are in full swing beginning August 16th. Numbers will be available at the meeting.



2024-25 BUS SCHEDULE

Revised 8/16/24

Route	Stop	AM	PM	Late Route (Only Return)		
				Route M-Tu-Th	Leave	Arrive
Montana City	Blue Sky Acres	6:55	4:35	JHS	6:45	
	MT City Store	7:14	4:40	Jefferson City Parking		7:00
	High School	7:46	4:11	Clancy Post Office		7:17
Blue Sky Heights	Ford	7:06	4:40	Blue Sky		7:23
	Blue Sky	7:08	4:42	Montana City		7:37
	High School	7:46	4:11	Wednesdays		
Clancy	Gruber Turn Around	7:10	4:45	JHS	6:15	
	Clancy Post Office	7:12	4:42	Jefferson City Parking		6:30
	Legal Tender	7:16	4:40	Clancy Post Office		6:45
	Jeff City Parking Area	7:24	4:32	Blue Sky		6:57
	Jeff City Fire Hall	7:25	4:30	Montana City		7:15
	High School	7:46	4:11			
Frontage Road North (New Route)	Winstead's	6:39	4:27			
	Elbert's	6:42	4:30			
	Warm Springs Road	6:45	4:33			
	Drillers Hollow	6:46	4:36			
	Mountain View	6:52	4:40			
	Pine Crest	6:53	4:41			
	Boot Legger	6:54	4:42			
	Gruber Estates	6:55	4:43			
	Swimming Hole	6:56	4:44			
	Right onto McClellan Rd.	6:58	4:47			
	Sandy Lane	7:00	4:49			
	Saddle Mountain	7:01	4:52			
	Lone Mountain	7:02	4:53			
	Bitterroot	7:03	4:54			
	Montana City Store	7:09	4:46			
	High School	7:44	4:11			
Valley Route	Rocky Road	6:58	5:08			
	Rodeo Road	6:59	5:07			
	Carey Turnaround (Fire Hall)	7:06	5:00			
	Mulvey Ranch	7:08	4:58			
	Mulvey Rand (Quittance Ln)	7:14	4:52			
	Bullocks	7:22	4:44			
	Hesfords	7:25	4:41			
	Browns Gulch	7:30	4:36			
	Quaky Gulch	7:43	4:23			
	High School	7:55	4:11			
Basin	Elementary	8:00				
	Pottery Shop	7:24	4:37			
	Post Office	7:25	4:36			
	High Ore Exdt	7:35	4:26			
	High School	7:50	4:11			
	Elementary	7:55				



2024-25 JHS School Schedule

Monday, August 26th, 2024 (Freshman/New Students Only)

8:00-8:45	Students meet in the gym
8:45-9:15	Students go to Enrichment Teachers (lockers and rotate computer log-in)
9:15-9:25	1st
9:30-9:40	2nd
9:45-9:55	3rd
10:00-10:10	4th
10:15-10:25	5th
10:30-10:40	6th
10:45-10:55	7th
11:00-12:00	Small Groups on the football field with Leadership Group (upperclassmen)
12:00-12:30	Lunch
12:30-12:45	Bus to Ridge Waters Butte
12:45	Ridge Water in Butte
3:30	Leave Butte
4:07	Bus arrives at JHS/Dismissal



Tuesday, August 27th, 2024 (All Student Orientation)

11:00	Students meet in the gym
11:05	Welcome and Introductions
11:45-12:15	Review School Handbook/Computer Log-in/Lockers Enrichment (Teacher Rotation)
12:18-12:48	1st
12:51-1:21	2nd
1:24-1:54	3rd
1:57-2:27	4th
2:30-3:00	5th
3:03-3:33	6th
3:36-4:06	7th
4:06	Dismissal



Enrichment Locker and Log-in Assignments

Monday, August 26

<u>Time</u>	<u>Library</u>	<u>Smartnick</u>	<u>McCauley</u>
<u>By Last Names</u>			
<u>8:45-9:00</u>	<u>A-D</u>	<u>E-G</u>	<u>H-K</u>
<u>9:00-9:15</u>	<u>L-O</u>	<u>P-S</u>	<u>T-Z</u>

Tuesday, August 27

<u>Time</u>	<u>Library-10</u>	<u>Smartnick-11</u>	<u>McCauley-12</u>
<u>11:45-11:55</u>	<u>A-H</u>	<u>A-H</u>	<u>A-H</u>
<u>11:55-12:05</u>	<u>I-P</u>	<u>I-P</u>	<u>I-P</u>
<u>12:05-12:15</u>	<u>Q-Z</u>	<u>Q-Z</u>	<u>Q-Z</u>

24-25 Professional Developments

August 22

8:00-8:10 Beginning of year intros and expectations (Mr. Wilkerson)

8:10-8:30 Mrs. L. Carey

8:30-9:30 Mrs. Erin Ritchie & Mrs. Stacy Abar (Nurses)

9:45-10:00 Cole Mosby, IT

10:00-11:00 Mr. Moodry Policy Review

11:15-12:00 CPR/AED Training (Email will be sent)

12:00-1:00 Lunch

1:00-1:30 MT Tech Certifications (Kinsley Rafish)

1:30-2:30 General Staff Meeting

2:30-4:15 ACES Training on OPI Learning Hub

(<https://learninghub.mrooms.net/enroll/index.php?id=429>)

August 26 ½ Day for Staff

Agenda:

7:30-12:00 Freshman Orientation

12:00-4:30 Work in rooms, ACES Training

August 27 ½ Day for Staff

Agenda:

7:30-8:00ish Staff meeting

8:00-9:30 Smartboard Training (Library)

11:00-4:00 First Day for All Students

August 29 JHS Grand Opening/Open House 5-7pm

September 11 Late Arrival (9:00AM) Aaron Yost

September 25 Late Arrival (9:00am) Aaron Yost

October 4 Homecoming Friday (Contracted PIR)

October 17-18 Teacher Convention (12 hours for replacement approved through Dist. Office)

October 29 Parent Teacher Conferences 2-6 (Clancy)

November 22 Teacher PIR (All Day) Aaron Yost

January 24 PIR (All Day)

February 5 Late Arrival (9:00am) Aaron Yost

February 19 Late Arrival (9:00am)

March 3 JHS Night (MT City) 5-7pm

March 19 Late Arrival (10:30am) Aaron Yost

April 2 Late Arrival (9:00am) Aaron Yost

April 30 Late Arrival (9:00am) Interdisciplinary PLC Planning

August 22, 2024

Agenda:

8:00-8:10 Beginning of year intros and expectations (Mr. Wilkerson)

8:10-8:30 Mrs. L. Carey

8:30-9:30 Mrs. Erin Ritchie & Mrs. Stacy Abar (Nurses)

9:45-11:00 Mr. Moodry Policy Review

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Building Gratitude

The Jefferson High School taxpayers have presented our school with a great gift, a new school. We as students, staff, and community have a responsibility as caretakers of this gift. We must take pride in our opportunity. Here are a few guidelines to help us protect it:

- 1) Keep all food and drinks out of carpeted areas. We have plenty of tiled space to enjoy refreshments.
- 2) Make sure to clean up any spills on polished concrete within minutes or it will stain the concrete. There are spill stations located on each floor of the new building.
- 3) Driving normally in parking lots will be enforced. If you are caught driving erratically in the parking lot your on-campus parking privilege will be revoked, plus you will be turned into law enforcement for vandalism.
- 4) The elevator (new building) and new lift (drama room) are for physically disabled persons and freight only. You need permission from the office.
- 5) Jefferson High School uses video surveillance and vape detectors for the protection of the students and staff are in use 24-hours.
- 6) Entrances to the new building are only available from 7:45am-8:00am. The doors will be locked during the school day and are not to be used during the school day. Access to the school during the school day will only be through the 4th Avenue Entrance.
- 7) Any student breakout areas are to be used with staff supervision.

Superintendent Report
August 20, 2024

- The surplus sales went well. We weren't able to get all the surplus items out but did a pretty good job. We made about \$260.
- The activities bus should be done soon. It will be safe and roadworthy. It has new tires, new passenger windshield, all the graphics done, and some engine repairs. All the damage is fixed.

**Board Meeting
August 20, 2024
Informational**

New Business

Construction/ Renovation Update- Update will be given by Dick Anderson, CTA and Construction committee.

Approval of Construction Project Expansion-Track and Field- The building committee met to discuss the expansion of the project to include the football field and track portions of the project. We will have a recommendation from the committee.

Recommended Motion: Motion as necessary.

Tennis Court Update- Leah Lewis will address the Board concerning the bids received on the tennis courts.

Recommended Motion: Motion if necessary.

Personnel

Resignations- We have a resignation from Chris Wilkinson.

Recommended Motion: Move to approve the resignation of Chris Wilkinson effective August 30, 2024.

New Hires- We have two recommendations for the Board to approve for hire for the 2024-2025 school year. Cheer Assistant: Skyler Ivers, Paraprofessional: Samatha Dewit.

Recommended Motion: Move to approve the hire of Skyler Ivers and Samantha Dewit for the 2024-2025 school year.

Substitutes- No new substitute applications at this time. The current substitute list is presented for your approval.

Recommended Motion: Move to approve the substitute list.

Attendance Agreements- We will present YDI students for approval, out-of-districts students attending JHS for approval, and JHS students attending other districts for acknowledgement.

Recommended Motion: Move to approve ___ YDI students, acknowledge ___ JHS Students attending other districts, and approve ___ out-of-district students to JHS students for 2024-2025 school year.

Van Hool Repair/ Use of Metal Mines Money- The bus is finally finished concerning the damage covered by insurance. However, the bus was still in need of new tires, a passenger side windshield (not damaged during accident), some new injectors, and gaskets. Our budget really doesn't have room for these expenses so I would like to ask for permission to use funds from metal mines. I don't have a cost for the windshield, but the tires were just over \$6,000 and the injectors and gasket work were over \$6,200. (we got a deal on the tires)

Recommended Motion: Move to approve the use of Metal Mines money for the cost of tires, a windshield, and engine repairs for the bus.

Board Member Resignation- Jenny Genger will submit her resignation from the Board. We will need to advertise the open position, accept applications, and conduct interviews. Jenny's position is an "at large" position, so it is open to the entire district.

Recommended Motion: Move to approve the resignation of Jenny Genger from the Jefferson High School Board.

2024-2025 Handbooks- Mr. Moodry and I will present the handbooks for your approval.

Recommended Motion: Move to approve the handbooks as presented.

Approval of 2024-2025 Budget- Each year the Board approves the current budget. The budget committee met a few weeks ago and covered the budget and mills.

Recommended Motion: Move to approve the 2024-2025 budget as presented.

SUBSTITUTE LIST FOR 2024 - 2025

At the end of last year, each substitute employee was asked to renew their status as a sub. The following people did just that:

TEACHER

Christina Binkowski

Mary Williams

Grace Williams

Sarah Johnson

Bonnie Williams

All teacher substitutes at a minimum will be paid for a half day.

Rates are:

Certified:

\$ 125/day \$62.50/half-day

Non-certified:

\$ 105/day \$52.50/half-day

If a sub works for 5 days in a semester, they will receive a \$50 bonus per semester. If they work 5 days in each semester, they will receive an additional \$50. A condition applies. The sub must have no refusals or late shows in the semesters.

Letter of resignation - Aug 14th - 2024

I would like to Thank You all
for employing me at JHS.

Im resigning from my maintenance
Custodial position.

my last day of employment with
JHS. will be August 30th Friday
2024.

Again Thank You for the opportunity
of Employing Me and being of
service to you.

Robert Chris Wilkinson